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TOWN OF NEEDHAM

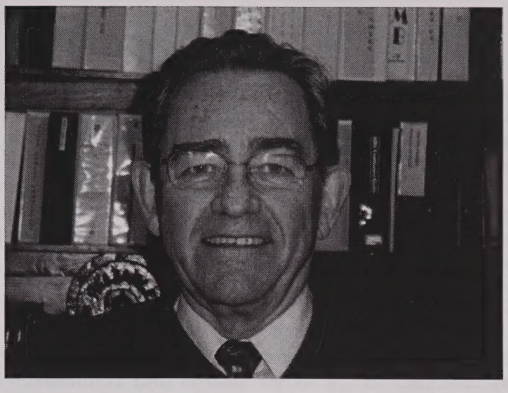
1711 – 2007

ANNUAL REPORT

Needham, Massachusetts

Xeriscape landscaping technique is designed to maintain the features of the landscape regardless of how dry the summer.

Xeriscape Demonstration Gardens were planted at the Newman Elementary School and behind Town Hall as part of our NeedEnergy Sustainable Needham Initiative program.



This Annual Town Report is Dedicated to
John H. Cogswell

John "Jack" Cogswell and his wife, Patricia, first moved to Needham in 1957, where they rented the second floor of a three story house at 1081 Great Plain Avenue. During the next dozen years, his engineering and capital budgeting job at New England Telephone allowed Jack to move around a bit – from Needham to Walpole to Pittsfield, moving back to Needham in 1963 then on to New York City in 1966, finally bringing him and his family, which had now grown to include two girls, back to Needham in 1969.

Needham's first Chapter 40B project, Nehoiden Glen, which surrounds his house on two sides, was the impetus that stirred Jack's interest in serving in the political arena in 1975. With his civil engineering and financial background, he quickly found that his skill set would be of benefit to the Town. A partial list of the many Committees and Boards on which Jack served is below.

1975 – present	Town Meeting Member
1975 – 1994	Needham Historical Society, Treasurer & Director
1977 – 1987	Needham Planning Board (Chairman 4 years)
1987 – 1991	Needham Board of Appeals
1994 – Present	Needham Historical Society, Director and Trustee
1996 – Present	Needham Board of Selectman (Chairman 3 years)
1991 – 1999	Trustee of Glover Memorial Hospital
1996 – Present	Water and Sewer Rate Structure Committee
1997 – Present	Solid Waste Disposal and Recycling Committee
1998 – 2005	Economic Development Advisory Committee
2002 – Present	Traffic Management Advisory Committee
2005 – Present	Council of Economic Advisors

When asked what he considers his most significant accomplishment, Jack will tell you about working with the Committee which coordinated the establishment of Olin College of Engineering. In 1997, Olin began discussions with Babson College about locating a new school in Needham. The Board of Selectmen created the Olin Engineering College Liaison and Coordinating Committee, and Jack coordinated with all of the various boards for the construction of this project. It was a responsibility Jack readily volunteered to shoulder; as Olin's entrepreneurial spirit reflected almost exactly the kind of engineering school which he had attended (Dartmouth's Thayer School of Engineering).

In 1991, Jack was appointed by the Selectmen to the Board of Trustees of the Glover Memorial Hospital. Until Town Meeting voted to authorize its sale at the May 1994 Special Town Meeting, Glover Memorial Hospital had been a department managed by the Town. As a Town Department, its budget was appropriated through Town Meeting and every time a capital expenditure was required, a vote was needed at Town Meeting. Glover Memorial Hospital was on the edge of going out of business; the Town could not appropriate the funds required to keep the hospital's infrastructure up-to-date. Through many public hearings, Jack was able to convince Town Meeting that the sale of the hospital would be the best way to preserve its existence. Jack spearheaded the Request for Proposals and negotiated with Deaconess on behalf of the Town. Because he was knowledgeable about the

finances of the hospital, the Deaconess later selected Jack to be Chairman of the Board of the new hospital.

Jack considers his most challenging project having worked out the arrangements for creating the Chestnut Street Parking Lot, which occurred in the late 1990's. This project was complicated, requiring multiple steps to acquire parcels of land from various owners and to secure easements. Each step required Town Meeting approval.

Having been part of so much of Needham's growth over the last 30 years, Jack is an incredible resource for suggestions regarding Needham's future and the challenges that Needham must address in order to continue to grow and thrive: particularly in the area of finances. Jack is concerned that the Town's backlog of capital projects will continue to outpace revenues, and he would like to see developers build up the business center and expand the tax base.

What's next for Mr. Cogswell (after retirement from the Board of Selectmen)? For a while he will continue his longstanding membership to the other boards and committees serving Needham. Eventually, he plans to settle down in Chatham and focus his energy in the more personal role of doting grandfather.

Table of Contents

PAGE

Message from Board of Selectmen 1
Community Profile 2

GENERAL GOVERNMENT
Board of Registrars / Town Clerk 3
Board of Selectmen / Town Manager 8
Commissioner of Trust Funds 12
Department of Finance 13
Finance Committee 18
Legal Department 20
Moderator 21
Needham Contributory Retirement System 21
Personnel Board 22

LAND USE & DEVELOPMENT
Board of Appeals 23
Planning Board 23

PUBLIC SAFETY
Building Inspector 26
Fire Department 27
Police Department 28

EDUCATION
Future School Needs Committee 30
Minuteman Regional High School 31
Needham Public Schools 37

DIVERSIFIED COMMUNITY SOCIAL SERVICES
Council on Aging 39
Department of Veteran's Services 41
Youth Commission 42

PUBLIC WORKS
Department of Public Works 47

PUBLIC FACILITIES
Public Facilities Department - Operations 50
Public Facilities Department – Construction & Renovation 53

COMMUNITY SERVICES
Commission on Disabilities 56
Community Preservation Committee 58
Golf Course Advisory Committee 59
Historical Commission 60
Memorial Park 61
Needham Cultural Council 61
Needham Free Public Library 62
Needham Housing Authority 65
Transportation Committee 67
Park and Recreation Commission 68
Public Health 71
Traffic Management Advisory Committee 80

OTHER

Metropolitan Area Planning Council 81
Norfolk County Commissioners 85
Norfolk County Registry of Deeds 86
Norfolk County Mosquito Control Project 87

TOWN OFFICIAL 88

TOWN MEETING MEMBERS 92

TOWN OF NEEDHAM RETIREE INFORMATION 95

APPENDICES

Appendix A – General Fund Balance Sheet
Appendix B – Statement of Net Assets
Appendix C – Statement of Budget Appropriations and Expenditures for the General Fund
Appendix D – Statement of Budget Appropriations for RTS Enterprise Fund, Sewer Enterprise Fund, and the Water Enterprise Fund
Appendix E – Schedule of Trust Funds
Appendix F – Tax Rate Recapitulation

A Message from the Board of Selectmen

The Annual Town Report is a document that is issued each spring containing information from the fiscal year that ended the previous June. First and foremost, the report is intended to provide citizens with an accounting of the appropriations and expenditures of the previous fiscal year. The report also contains descriptions of the operations and accomplishments of the various Town departments, boards, and committees, and those regional organizations that have an impact on the operations of the Town in fiscal year 2007.

The Town produces several other documents that will provide residents and property owners with information on Town operations. The Town Manager's Fiscal Year 2009 Proposed budget can be obtained from the Office of the Town Manager or at the Town's website at www.needhamma.gov. The budget document contains an analysis of the Town's current financial condition and trends affecting municipal finance. Also included in the proposed budget are goals and objectives of the various departments, boards and committees for the coming year. A companion document to the Proposed Budget is the 2009-2013 Capital Improvement Plan, a summary of which is included in the Proposed Budget for easy reference. The CIP contains valuable information about the capital projects that have been funded in the past four years and those proposed for fiscal year 2009 through 2013. The document also includes a comprehensive list of the Town's outstanding and proposed debt financing obligations. The entire 2009 – 2013 Capital Improvement Plan is also available on the Town's website. The warrant for the 2008 Annual Town Meeting is also available online. It provides interested residents with the items that will be debated at the Town Meeting. The warrant includes the Annual Report of the Finance Committee, as well as the Finance Committee's proposed budget for fiscal year 2009. The warrant also includes a listing of all funded positions in Town service, and a summary table of the Town's current debt obligations.

The Board of Selectmen and Town Manager wish to thank the Town staff and the many citizens, volunteers, committee members and others, whose invaluable contribution of time, energy and talent makes it possible for Needham to maintain a well-managed, civic-minded community. At the end of this Annual Report you will find a list of the many individuals who have served the Town this past year. Residents wishing to volunteer for any board or committee appointed by the Selectmen should send a letter of interest to the Selectmen's Office at Town Hall or visit www.needhamma.gov/committeevacancy.

~ Community Profile ~

The Town of Needham is located on rocky uplands within a loop of the Charles River in Eastern Massachusetts. The town is bordered by Wellesley on the west and northwest, Newton on the north and northeast, the West Roxbury section of Boston on the east, Dedham on the southeast and south, and Westwood and Dover on the south. Needham is ten miles southwest of Boston, twenty-nine miles east of Worcester, and about 208 miles from New York City. The town has a total area of 12.70 square miles and a total land area of 12.61 square miles.

Figure 1: Needham, Massachusetts

Needham is situated in the greater Boston area, which has excellent rail, air, and highway facilities. Principal highways are State Routes 128 (the inner belt around Boston) and 135, and Interstate Route 95, which shares the same roadway as State Route 128. Commuter rail service is available via four stations to Back Bay Station and South Station in Boston. Needham is a member of the Massachusetts Bay Transportation Authority (MBTA), which provides fixed bus route service between Needham Junction and Watertown Square.

Needham was incorporated in 1711 and has experienced numerous changes over its history. Early settlers relied primarily on agriculture and grazing plus some winter lumbering with orchards and tanneries as supplements in the 1700s. Saw and gristmills were opened along the Charles through the 18th century. Extension of the rail and land speculation encouraged settlement, and the town saw the growth of industrial employment and production at the same time during the mid-19th century. Needham manufacturers made knit goods, underwear, hats, shoes and silk, although attempts to cultivate silk worms were short-lived.

Land speculation, housing development and knitted underwear continued to be the foundation of Needham's economy into the 20th century, with the famous William Carter Corporation prominent in the children's knitwear industry. The construction of Route 128 in 1931 opened portions of the town to development as part of the high-tech highway in the post-World War II electronic industrial boom. The creation of one of the nation's first industrial parks in 1950, the later addition of high technology firms, the improvement of access to Route 128 and Boston, and Needham's fine schools and public services have contributed to the Town's emergence as one of the more desirable suburbs of Boston.

While Needham has developed over the years, population figures have remained relatively stable since the 1970s, ranging from 29,748 in 1970 to 27,901 in 1980 to 27,557 in 1990 to 28,911 in 2000 (source: U.S. Census).

GENERAL GOVERNMENT

BOARD OF REGISTRARS / TOWN CLERK

Theodora K. Eaton, MMC, Town Clerk
Helen F. Atkinson, Assistant Town Clerk
Sharon L. Tedesco, Department Assistant
Niki L. Rumbos, Department Assistant
Joyce M. Carlezon, Part Time
Louise E. MacLean, Part Time (not shown)

Historically, the position of Town Clerk dates back to biblical times when clerks were often considered scribes or scholars. Their writings became the official records of the period. Today the Town Clerk continues as the official record keeper for the town and records all official business conducted at Town Meetings and elections and provides a wide variety of services to the general public as well as local, state and federal governments. The major functions of the Town Clerk's Office are spelled out in over 73 chapters and 400 sections of the Massachusetts General Laws as well as local Town By-Laws. Other responsibilities include records management, registration and certification of vital statistics, voter registration, licensing, compilation of the Annual Census and Street/Voting Lists, Board of Appeals and Planning Board decisions, and the most complex - those relating to elections and Town Meeting.

The Town Clerk's Office is often considered the core of local government serving as the central information point for local residents. The Town Clerk's Office also serves as a Passport Agency for the U. S. Department of State and Commissioners to Qualify Oath of Office for the Commissions Division of the Office of the Secretary of The Commonwealth.

The number of Town Meetings and elections fluctuates from one fiscal year to the next ranging from one Town Meeting and one Election to four Town Meetings and three Elections (not including any special called by the Commonwealth of Massachusetts or the Board of Selectmen). The Annual Town Election is held on the second Tuesday in April and the Annual Town Meeting begins on the first Monday in May according to Needham's Town Charter. During Fiscal Year 2007, the following elections and Town Meetings were held – a somewhat busier period in the Town Clerk's Office compared with the events in Fiscal Year 2006:

FY2007

- State Primary - Tuesday, Sept. 19, 2006
- Special Town Meeting - Weds., Nov. 1, 2006
- State Election - Tuesday, Nov. 7, 2006
- Annual Town Election - Tues., April 10, 2007
- Annual Town Meeting – Mon., May 7, 2007
- Special Town Meeting – Mon., May 14, 2007

FY2006

- Special Town Meeting – Mon., Nov. 7, 2005
- Annual Town Election – Tues., April 11, 2006
- Annual Town Meeting – Mon., May 1, 2006
- Special Town Meeting – Mon., May 8, 2006

The Special Town Meeting of November 1, 2006 disposed of 12 articles in one session; the Annual Town Meeting beginning May 7, 2007 disposed of 49 articles in four sessions; and the Special Town Meeting of May 14, 2007 held within the Annual Town Meeting disposed of 12 articles.

FY2007 HIGHLIGHTS

The Annual Town Election contained two Proposition 2½ Override ballot questions in addition to the candidates for town office and Town Meeting Members. Ballot Question #1 (General Override - School Department - $1,128,670) was approved by the voters. The vote was Yes – 4,681, No – 3,376. Ballot Question #2 (Debt Exclusion/High Rock School and Pollard Middle School - $21,000,000) was approved by the voters. The vote was Yes – 4,766, No – 3,252.

The 2007 Annual Town Meeting under Article 24 approved the FY2008 Operating Budget in the amount of $96,927,679. Total appropriations including the Operating Budget approved at the Annual Town Meeting totaled $115,352,840. The November 1, 2006 Special Town Meeting passed one zoning amendment and the 2007 Annual Town Meeting passed one zoning amendment and one General By-Law amendment which were subsequently approved by the Attorney General.

This year we have made a comparison of the following vital statistics compiled during the past six fiscal years.

VITAL STATISTICS

	FY2007	FY2006	FY2005	FY2004	FY2003	FY2002
Births to Residents:						
7/1/06 - 12/31/06	156	139	165	194	175	184
1/1/07 - 6/30/07	132	167	150	178	165	166
Total	288	306	315	372	340	350
Deaths: Residents						
7/1/06- 12/31/06	154	110	107	149	154	119
1/1/07 - 6/30/07	127	134	165	115	146	150
	281	244	272	264	300	269
Deaths: Non-Residents						
7/1/06- 12/31/06	118	117	119	100	114	115
1/1/07 - 6/30/07	141	123	132	86	96	119
	259	240	251	186	210	234
Total	540	484	523	450	510	503
Marriages:						
7/1/06 - 12/31/06	55	58	80	78	65	75
1/1/07 - 6/30/07	35	34	44	62	60	44
Total	90	92	124	140	125	119

Fish and Game Licenses Issued:

7/1/06 - 6/30/07	FY07	FY06	FY05	FY04	FY03
Class F1 - Resident Fishing	105	114	115	130	138
Class F2 - Resident Fishing Minor (Age 15-17)	6	7	3	6	4
Class F3 - Resident Fishing (Age 65 - 69)	8	12	10	7	7
Class F4 - Resident Fishing (70 or over) or Handicapped	33	33	27	29	31
Class F6 - Non-Resident Fishing	2	1	2	2	1
Class F7 - Non-Resident Fishing (3 Day)	2	0	0	2	1
Class F8 - Resident Fishing (3 Day)	4	0	0	1	1
Class F9 - Non-Resident Citizen Minor (Age 15 to 17)	0	0	0	0	0
Class F10 - Quabbin One Day Fishing (Quabbin only)	0	0	0	0	0
Class H1 - Resident Citizen Hunting	18	18	20	21	20
Class H2 - Resident Citizen Hunting (Age 65 - 69)	3	2	3	1	1
Class H3 - Resident Citizen Hunting, Paraplegic	1	1	1	1	1
Class H4 - Resident Alien Hunting	0	0	0	0	2
Class H5 - Non-Resident Hunting, Big Game	0	0	0	0	0
Class H6 - Non-Resident Hunting, Small Game	0	0	1	0	0
Class H7 - Non-Resident Commercial Sheeting Preserve/1day	0	0	0	0	0

Class H8 - Resident Minor Hunting (Age 15-17)	1	2	0	0	0
Class H9 - Resident Commercial Shooting Preserve (1 day)	0	0	0	0	0
Class S1 - Resident Sporting	35	27	23	23	26
Class S2 - Resident Sporting (Age 65 - 69)	3	5	4	5	4
Class S3 - Resident Citizen Sporting (Age 70 or over)	20	25	24	22	28
Class T1 - Resident Trapping	0	0	1	0	1
Class T2 - Resident Trapping Minor	0	0	0	0	0
Class T3 - Resident Trapping, Age 65-69	0	0	0	0	0
Class DF- Duplicate Fishing	0	0	0	0	1
Class DH - Duplicate Hunting	0	0	0	0	1
Class DS - Duplicate Sporting	0	0	0	0	1
Class DT - Duplicate Trapping	0	0	0	0	0
Class M1 - Archery Stamp	21	15	14	15	18
Class M2 - Massachusetts Waterfowl Stamps	14	11	17	14	16
Class M3 - Primitive Firearms Stamp	20	11	13	7	13
Class W1 - Wildland Conservation Stamp, Resident	182	190	181	192	204
Class W2 - Wildland Conservation Stamp, Non-resident	4	0	1	0	2
TOTAL	487	474	460	478	522

Dog Licenses Issued:
7/1/06- 6/30/07

	FY07	FY06	FY05	FY04	FY03	FY02
Male and Female Dogs @ $15.	193	150	169	156	205	143
Spayed and Neutered Dogs @ $10.	2237	2149	2062	2000	2212	1656
Kennels @ $ 25.	28	36	37	37	36	16
Kennels @ $ 50.	6	5	7	7	10	8
Kennels @ $100.	0	1	1	1	1	0
Hearing Dogs - No Charge	0	1	1	0	0	0
Seeing Eye Dogs - No Charge	0	1	1	2	1	2
Transfers @ $1.00	8	4	11	5	2	0
Prior Years' Licenses	17	8	22	0	18	19
Replacement Licenses @ $1.00	2	12	13	15	18	24
TOTAL	2510	2365	2224	2223	2503	1868

Fiscal Year Revenue Paid to Town Treasurer

Fiscal Year	**2007**	**2006**	**2005**	**2004**	**2003**
Passports	$8,130.00	$6,900.00	$6,210.00	$7,260.00	$5,670.00
General Fees	$88,412.64	$69,421.62	$79,882.80	$73,046.13	$82,208.02
Liquor Licenses	$61,755.00	$48,005.00	$40,105.00	$28,245.00	$27,682.50
Other Licenses	$22,351.00	$19,776.00	$19,424.00	$18,441.00	$18,301.50
Dog Licenses	$26,469.00	$25,096.00	$24,809.00	$23,735.00	$26,932.00
Fish & Game	$290.00	$293.40	$279.95	$305.10	$316.10
	$207,407.64	$169,492.02	$170,710.75	$151,032.23	$161,110.12
SOS, UCC	$0.00	$395.90	$1,823.73	$0.00	$0.00

Fiscal Year	2007	2006	2005	2004	2003
Reimbursements	$0.00	$893.37	$596.97	$0.00	$0.00
	$207,407.64	$170,781.29	$173,131.45	$151,032.23	$161,110.12
Fish & Game Pd to State	$5,688.75	$5,562.00	$5,394.00	$5,792.75	$6,090.50
TOTAL	$213,096.39	$176,343.29	$178,525.45	$156,824.98	$167,200.62

The Town Clerk's Office is oriented to serve the public and is open daily from 8:30 A.M. until 5:00 P.M. Monday through Friday and from 7:30 P.M. to 9:00 P.M. on the second and fourth Tuesday evenings except for July and August when the office is open from 7:30 P.M. to 9:00 P.M. on the third Tuesday evening. Special evening hours may apply for the month of December: 1st & 3rd Tuesday evening from 7:30 pm - 9:00 pm.

BOARD OF REGISTRARS

John W. Day, Chairman
Mary J. McCarthy
Barbara B. Doyle
Theodora K. Eaton

PURPOSE

The Board of Registrars consists of four members of which one member is the town clerk by virtue of the office. The Board of Selectmen appoints the other three members. This Board can be compared to an Election Commission in a city and the Elections Division of the Office of the Secretary of the Commonwealth. The board must always contain, as nearly as possible, representatives of the two leading political parties - Democrats and Republicans - and no more than two members of each.

The Town Clerk and office staff carries out the functions of the Board of Registrars. These responsibilities include the conduct of elections and recounts, voter registration, compilation of the Annual List of Residents, publication and circulation of the voting and street lists, certification of signatures on nomination papers and petitions, and recording of Town Meeting attendance.

The polling places have been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D - High Rock School – Classroom
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School Performance Ctr
Precinct H – Broadmeadow School Performance Ctr
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School – Gymnasium

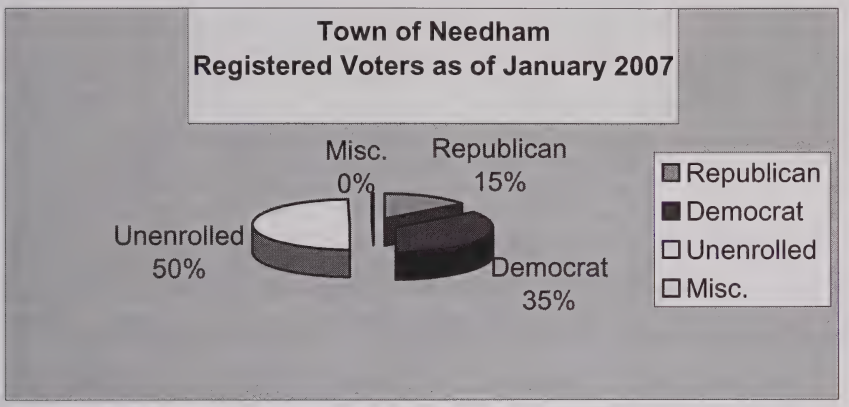
FY2007 HIGHLIGHTS

The Board of Registrars conducted three elections in Fiscal Year 2007 – the State Primary, Tuesday, September 19, 2006; the State Election, Tuesday, November 7, 2007; and the Annual Town Election, Tuesday, April 10, 2007. With two Proposition 2 ½ ballot questions – a General Override – School Department for $1,128,670 and a Debt Exclusion/High Rock School and Pollard Middle School $21,000,000, there was once again a higher percentage of voter turnout for this Annual Town Election than the 2005 Annual Town Election without any Proposition 2 ½ ballot questions.

April 10, 2007	Annual Town Election	8,132 (43.48%)
April 11, 2006	Annual Town Election	7,885 (43.05%)
April 12, 2005	Annual Town Election	4,985 (26.85%)

The Annual Listing of Residents was conducted by mail again this year with only a 74% turnout compared to the 85% turnout in Fiscal Year 2006. Once again, the Annual Census included a request for Veteran status. Also, the dog license renewal application was included and has been well received by the dog owners. In accordance with Massachusetts General Laws the Annual Census is used to purge the Town's voting list, provide a listing for use by the Jury Commission, provide listings of school-age residents under the age of 21 for the School Department, and compile the list of dog owners. It is also used for public safety purposes as well as federal funding. Thus it is very important to get a full and accurate accounting.

Upon completion of the local listing, confirmation notices were sent to all those registered voters who were not reported as living in Needham on January 1st. Those voters who proved residence were reinstated; those voters who responded with notification of a residence outside of Needham were removed from the Voting List; and those voters who did not respond to the confirmation notice were placed on the inactive voting list. The inactive voter status remains until the conclusion of the second biennial state election at which time those inactive voters are permanently removed from the Town of Needham's voting list. Names were also removed because of death and other changes in voting status. Upon completion of the revision, the total number of registered voters was 18,642 plus 1,043 inactive voters. 2007 Population for the Town of Needham includes 29,414 residents plus 1,043 inactive voters for a total of 30,457. Registered voters totaled 18,642 composed of 6,574 Democrats, 2,762 Republicans, 9,243 Unenrolled, and 63 miscellaneous political designations. 1,043 inactive voters brought the total number of registered voters to 19,685.



ANNUAL TOWN CENSUS POPULATION

ALL	VOTERS	+ INACTIVE VOTERS	RESIDENTS	* ALL
1990	17,693	-----	28,568	
1991	18,284	-----	28,470	
1992	18,092	-----	28,134	
1993	18,504	-----	28,074	
1994	17,703	-----	28,384	
1995	18,212	-----	28,740	
1996	18,490	-----	29,156	
1997	19,306	-----	29,340	
1998	19,514	-----	29,925	
1999	18,237	1,159	28,630	29,789
2000	18,271	1,358	28,860	30,218
2001	18,741	1,111	29,019	30,130
2002	18,555	1,372	29,237	30,609
2003	18,593	900	29,376	30,276
2004	18,437	1,474	29,107	30,581
2005	18,712	994	28,996	29,990
2006	18,396	1,209	29,078	30,288
2007	18,642	1,043	29,414	30,457

* Includes Inactive Voters beginning in fiscal year 1999

BOARD OF SELECTMEN/TOWN MANAGER

Gerald A. Wasserman, Chairman
James G. Healy, Vice Chairman
Daniel P. Matthews, Clerk
John A. Bulian
John H. Cogswell

Kate Fitzpatrick, Town Manager
Christopher Coleman, Assistant Town Manager/Personnel

The Board of Selectmen consists of five individuals elected for staggered three-year terms, and serves as one part of the Executive Branch of government for the Town, which it shares with other elected and appointed boards. The Board of Selectmen customarily meets on the second and fourth Tuesdays of the month, except in July and August, when meetings are generally held on the third Tuesday of the month, and April, when the Board typically meets on the second Wednesday and Fourth Tuesday. Meetings begin at 6:45 p.m. at Town Hall. From 6:45 to 7:00 p.m., residents who wish to informally discuss matters with the Board may do so, with or without calling for an appointment in advance. Other meetings may be scheduled as needed and are posted at Town Hall. All meetings are open to the public.

The Board of Selectmen appoints a Town Manager who is responsible for the administration of the day-to-day operation of the Town, including direct oversight of those departments under the jurisdiction of the Board of Selectmen. The Assistant Town Manager/Personnel provides human resource and benefit management assistance to all Town Departments, Boards and Commissions, as well as retirees, and oversees several departments. In addition, the Assistant Town Manager/Personnel, in conjunction with the Town Manager and Assistant Town Manager/Finance is part of the Town's senior management team, responsible for negotiations with, and contract administration for the Town's six general government collective bargaining groups.

The Board of Selectmen is considered the "chief elected official" of the community, and is responsible for:

- Establishing policies and procedures for the coordination of Town government operations.
- Representing the interests of Town residents in business dealings, legal affairs, and inter-governmental cooperation with other municipal, county, state, and federal agencies.
- Making appointments to those Town Boards and Committees under its jurisdiction.
- Convening the Annual Town Meeting in May and any Special Town Meetings that may be required, and preparing the Warrant (listing of Articles) for Town Meeting consideration.
- Licensing all food and liquor establishments and transportation companies.
- Appointing the Town Manager and Town Counsel.
- Approving appointments recommended by the Town Manager for the positions of Assistant Town Manager/Finance, Assistant Town Manager/Personnel, Fire Chief, Police Chief, and Director of Public Works.

The Town Manager is the chief executive officer of the Town, and is responsible for:

- Reviewing and recommending the reorganization, consolidation, or abolishment of departments.
- Rental and use of all Town property, except school property, and maintenance and repair of all Town buildings, including school buildings and grounds.
- Serving as purchasing agent for the Town, awarding all contracts for all departments and activities of the Town with the exception of the school department.
- Adopting rules and regulations establishing a personnel system, including a classification and compensation plan, in cooperation with the Personnel Board.
- Fixing the compensation of all Town employees except those under the jurisdiction of the school committee.
- Negotiating and administering all collective bargaining agreements with employee organizations representing Town employees other than employees of the school department, pertaining to wages and other terms and conditions of employment, and participating in the deliberations of the school committee in collective bargaining with employee organizations representing school department employees, as provided in M.G.L. c. 150E.

- Keeping full and complete records of the office of Town Manager and rendering as often as may be required by the Board of Selectmen a full report of all operations during the period reported on.
- Keeping the Board of Selectmen fully advised as to the needs of the Town, and recommending to the Board of Selectmen for adoption such measures requiring action by them or by the Town as may be deemed necessary or expedient.
- Implementing Town Meeting votes and reporting annually in writing to the Town Meeting on the status of prior Town Meeting votes on which implementation is not complete.
- Administering, either directly or through a designee all provisions of general and special laws applicable to the Town, and by-laws and votes of the Town, and all rules and regulations made by the Selectmen.
- Reporting to the Selectmen and the Finance Committee as to the financial condition of the Town.
- Providing advice and assistance to boards and committees of the Town.
- Serving as chief fiscal officer of the town, preparing and recommending a Proposed Annual Operating Budget and Capital Improvement Plan.

FY2007 IN REVIEW

Selectmen Organization

In April 2007, Daniel P. Matthews was re-elected to a three-year term on the Board of Selectmen. Following the annual town election, the Board re-organized with Gerald A. Wasserman as Chairman, James G. Healy as Vice Chairman, and Daniel P. Matthews as Clerk of the Board.

Sustainable Needham

In Fiscal Year 2007 the Town Manager and Board of Selectmen began a community conversation about sustainability. Sustainability is commonly defined as meeting the needs of the present without compromising the ability of future generations to meet their own needs. The Town is faced with insufficient revenue to achieve all of our objectives – improving and enhancing programs and services, renovating and reconstructing our road, water, and sewer infrastructure, maintaining our equipment in an acceptable operating condition, and maintaining and rehabilitating our capital facilities, parks, playgrounds, and other amenities. As such, difficult choices must be made in the allocation of resources.

Over the past six years, the Town has been challenged to balance the operating budget, and has done so without recourse to operating overrides whenever possible. We have succeeded in this effort in large part by reducing discretionary programs. The budget was balanced in Fiscal Year 2003 by eliminating virtually the entire capital budget, thereby allocating a significant amount of non-recurring revenue for operations, which is not sustainable for the long-term. In Fiscal Year 2004, while the voters approved approximately $2.4 million in increased funding for education, public safety, and roads, other municipal department budgets were cut by just under $500,000, or 3.5% (including more than 10 full time equivalent employees). In Fiscal Year 2005, Town Meeting was presented with only a modest capital budget, and department budgets were again reduced to meet a budget gap of more than $2 million.

Based in part on the conversion of our health insurance program to the West Suburban Health Group, we were able to work together to achieve a balanced budget without a Proposition 2½ property tax increase in Fiscal Year 2006. In 2006, voters approved a modest operating override for Fiscal Year 2007 municipal operations in the amount of $597,370, although a companion override for the Public Schools, in the amount of $1,476,017 did not pass, requiring difficult choices on the part of the School Superintendent and School Committee.

Since the advent of Proposition 2½, communities like Needham have experienced pendulum swings in budgetary cycles. In "good" years, revenue may be sufficient to allow for modest funding of reserves and some increase in service delivery. In lean years, reserves are drawn down as the community awaits the next up-turn. Given the increases in operating costs over the last few years, there is no hint that an up-turn significant enough to meet the growing demand for services is anywhere on the horizon. Abiding by the principals of sustainability must therefore be our way of life.

Sustainable Needham

The Sustainable Needham Initiative was implemented in Fiscal Year 2007, and encompasses a broad range of activities ranging from analysis of energy consumption to performance measurement. Needham has a long tradition of following best practices for sustainable government. Needham was one of the first local retirement systems to begin addressing the unfunded pension liability in the late 1980's. The Town has worked aggressively to secure the maximum amount of State reimbursement for its capital facility renovations, including over $3 million for the Public Library, and more than $51 million for school construction during this decade. The Town has generally been successful in reducing its reliance on appropriating non-recurring funds for operating expenses. The Town established and continues to fund a capital improvement fund, and last year established and began funding a capital facility fund. Moreover, the Town has refrained from appropriating any portion of the Stabilization Fund toward operating expenses, even in years of fiscal distress.

The Town has embarked on several new sustainability initiatives over the past year. Most of our efforts have focused on energy-related issues. Highlights of other sustainable initiatives include approval by the 2007 Annual Town Meeting for first year funding of the Town's post-employment benefit liability from the actuarial schedule. This funding program has been identified by Standard and Poor's as contributing to S & P's "good" financial management assessment and the continuation of the Town's AAA bond rating. The AAA rating is shared with only 17 other municipalities in Massachusetts, and only 3% of local jurisdictions nation-wide. The 2007 Annual Town Meeting also appropriated funding for "Performance Needham" – performance measurement efforts including customer satisfaction surveys, benchmarking, and evaluation. Performance measurement has increasingly been incorporated into all facets of our operation, including special projects, budgeting, resource allocation, and professional development.

Source reduction and energy management are critical components of sustainability. Beginning in Fiscal Year 2007 the staff created a working group known as NeedEnergy, part of our Sustainable Needham Initiative. With electricity, heating oil, and natural gas expenditures growing almost 23% per year, and fuel costs growing at 21% per year, stewardship of energy and natural resources will be a critical priority for the Town over the next several years. (Tables 1 and 2)

Energy Expenditures
Major Facilities
Total by Fiscal Year

Type	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	Average % Change
Electricity	$521,879	$596,039	$851,386	$1,008,542	$1,092,663	$1,499,917	
Heating Oil	$330,832	$389,155	$377,671	$582,981	$740,575	$693,970	
Natural Gas	$21,958	$68,710	$144,130	$130,470	$262,462	$232,320	
Total	**$874,669**	**$1,053,904**	**$1,373,187**	**$1,721,993**	**$2,095,701**	**$2,426,207**	**22.7%**
Percent Change		**20.5%**	**30.3%**	**25.4%**	**21.7%**	**15.8%**	

Gasoline Fuel Expenses
Vehicles and Equipment
Total by Fiscal Year

Type	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	Average % Change
Public Safety	$38,136	$49,533	$58,902	$59,365	$91,357	$95,531	
Public Works	$67,881	$88,694	$91,877	$142,867	$166,243	$173,020	
Other	$4,686	$6,780	$7,566	$5,757	$12,556	$15,200	
Total	**$110,703**	**$145,007**	**$158,345**	**$207,989**	**$270,156**	**$283,751**	**21.3%**
Percent Change		**31.0%**	**9.2%**	**31.4%**	**29.9%**	**5.0%**	

NeedEnergy Highlights

The Town of Needham has joined the EPA's Community Energy Challenge which commits the Town to reducing its energy consumption by 10%. In exchange the Town became an "Energy Star Partner." Energy Star

is helping the Town reduce its energy consumption and has provided benchmarking software that will support analysis of energy consumption on a building by building basis, charting progress as more energy efficient changes are made.

On-going planning for the High Rock School includes many green features such as occupancy and light sensors, an 88% efficient boiler, a high efficiency chiller, and a lighting technique that manages daylight reflection to reduce glare and the need for artificial light.

The newly reconstructed Public Library is L.E.E.D. certified with many energy saving and environmentally friendly features. The new landscaping needs fifty percent less water, and a 12,000 gallon underground rainwater recovery system is utilized for watering the grounds. The Library contains waterless urinals and dual flushing toilets. A storm water management system/infiltration bed was installed at Rosemary Lake. Trees are planted throughout the landscaping plan to provide shade and protection to the building. Windows play a role in heating and cooling. They open to reduce reliance on air-conditioning, there are fewer windows on the east and north sides of the building to prevent heat loss, and large windows are installed on the south and west sides of the building to take advantage of passive solar heat.

Due to programs like Pay-Per-Throw and educational efforts, the Town is a leader in the region for recycling. This helps to increase the availability of recycled products, and decreases the expense associated with solid waste. The RTS provides two sheds for the disposal of products containing mercury. Energy efficient CFL (Compact Fluorescent Light bulbs) contain a small amount of mercury and should be recycled. This program makes disposing of CFLs safe, and may help encourage their use in private homes and businesses. The Town has taken steps to evaluate each vehicle replaced, and to purchase more efficient vehicles when possible.

The DPW has been working to replace streetlights in Town by converting them from Mercury Vapor to High Pressure Sodium Vapor. This effort is between 30–35 % complete. All of the new traffic signals that have been installed utilize L.E.D. fixtures instead of incandescent bulbs. L.E.D. fixtures use less energy and last much longer than incandescent bulbs. A recommendation for funding the balance of these projects is included in the Fiscal Year 2009 Capital Budget.

Lighting of Town buildings is achieved primarily with florescent bulbs, which use less energy and last longer than incandescent bulbs. A majority of the fire alarms and exit signs in municipal buildings have been converted to L.E.D. from incandescent bulbs.

Xeriscape gardens have been planted alongside the parking lot behind Town Hall and at the Newman School. These demonstration gardens are able to survive without additional watering once the garden is well established. These gardens are intended to be the first of many projects utilizing this planting technique to preserve the color and greenery that is expected of public areas, while reducing use of water and maintenance that traditional gardens would require. The Newman School Xeriscape garden has been incorporated into the elementary school curriculum, an excellent example of progress toward sustainability.

Other projects -- In Fiscal Year 2007, the Townwide Facility Master Plan was released, and funding for the Town Hall feasibility project was funded at the 2007 Annual Town Meeting. The Board of Selectmen and management team, in cooperation with the Finance Committee, began the development of a plan for sequencing and financing capital facilities. The Board developed a process for establishing budget priorities under the Town's new form of government, and these priorities served as the basis for the development of the Fiscal Year 2008 budget during Fiscal Year 2007. The Board oversaw the development and implementation of a housing production plan, and secured funding at the 2007 Annual Town Meeting to increase the newly created position of Economic Development Coordinator to full-time status.

The Board of Selectmen and Town Manager will continue to promote the goal of sustainability in many arenas, such as environmental, financial, and economic development. In doing so, we will help ensure that the Town of Needham continues to thrive.

COMMISSIONER OF TRUST FUNDS

William J. Supple, Chairman (elected to serve April 2006 to April 2009)
Joseph P. Scalia, Vice Chairman (elected to serve April 2007 to April 2010)
Robert D. Hall, Jr., (not pictured) former Commissioner (resigned July 2007)
Nick S. Renzulli, Secretary (appointed to serve July 2007 to April 2008)
Evelyn Poness, Town Treasurer, Ex-Officio Member

Our mission as Trust Funds Commissioners is twofold: 1) to prudently invest the Town's various Trust Funds with a long-term horizon, and 2) to disburse funds from those Trusts in a manner consistent with the donor's wishes. A third goal we have set for ourselves is to increase the number of assets we oversee and to prudently grow those assets.

In Fiscal Year 2007, Commissioner Bob Hall decided to resign his position. Needham's Trust Funds were well served by Commissioner Hall's service, and we thank him for his dedication to our town and its Trust Funds. As a result of a joint meeting of the Commissioners and the Board of Selectmen, Nick S. Renzulli was appointed to replace Commissioner Hall until the town elections in April 2008. We thank all those who expressed an interest in serving the town as a Commissioner.

In line with the first goal, we formally updated our investment policy for the Trust Funds in Fiscal Year 2007. This policy delineates our target asset allocation among various asset classes. The Trust Funds are pooled together for investment purposes (yet accounted for separately) which allows for a broadly diversified portfolio including Fixed Income investments and Domestic and International Equity securities. The pooling of assets also allows for reduction in management fees across all of the various trusts.

In 2006, we formally interviewed representatives of four firms as potential managers of our assets. A firm was selected, however, due to changes in personnel at that firm; we replaced our asset manager with another finalist from the 2006 search. By doing so we were able to reduce our overall fees, improve our reporting, and lower our administrative burdens. While we are committed to reviewing our existing manager's performance quarterly, we urge a competitive bidding process at least every 5 years.

The Trust Funds Commissioners currently have oversight of over 80 trusts, which, as of June 2007, have over $3,600,000.00 in combined assets. Nearly half of the assets are Needham school related, with the vast majority of school trusts earmarked for scholarships awarded annually to Needham High School graduating seniors. The next largest components of the Trusts, accounting for about a quarter of the assets in the overall Needham Trusts, are for general use purposes of our town Library. The remaining trusts are for a wide variety of purposes such as the Conservation Commission, the Council on Aging, Domestic Violence Prevention, the Community Revitalization Trust, Drug and Alcohol Abuse Prevention, and others.

Through contributions to existing trusts, establishment of new trusts, and prudent financial management, the Trusts have grown over the past five years from a total of approximately $2.2 million at the start of fiscal year 2002, to approximately $2.8 million at the end of Fiscal Year 2006.

In line with our second obligation, which is to ensure that disbursements from the Trusts are in line with the stated wishes of the donor(s), the Trust Fund commissioners approved disbursements from the trusts for various purposes totaling approximately $250,000.00 in Fiscal Year 2007, an increase of almost $75,000.00 from Fiscal Year 2006. We are in the process of educating the recipients of the trusts disbursements on the topic of successfully managing a Trust to exist in perpetuity. Here we are seeking to emulate a time honored practice used by Foundations and Endowments. Essentially, this involves spending approximately 4% of the Trust balance each year, irrespective of the earnings in the prior year. With a goal of realizing a return from our Trust's diversified portfolio in the 6% to 10% range per annum over a market cycle, we would expect the value

of the Trusts to grow slightly and preserve the value of the Trusts (inflation adjusted) for future generations. This method also allows a more predictable annual stream of disbursements, rather than relying on the rate of return in any one particular year. This fiscally disciplined approach has been well received thus far by the beneficiaries of the Trusts. The return for fiscal year 2007 was 8.5% (excluded cash) or slightly over $350,000.

Our third goal is to increase the visibility of the Town Trust Funds. We plan to use various means to publicize the Trusts, and the contributions they make to Needham town life. Contributions to existing trusts are always welcomed, and a new Trust to benefit some aspect of town life can be set up for as little as $5,000.00. The Trust Fund Commissioners plan to continue to seek contributions and bequests from civic minded citizens with a desire to improve our community for years to come. We are eager to assist in the establishment of additional trusts, and will work with town residents, estate planners and attorneys to establish a Trust Fund for almost any civic purpose. We believe this a wonderful way to commemorate an individual, special event, or to establish a legacy for some Town purpose. Five new trusts, valued at $335,000 were established in 2007.

We also believe that the Trust Funds investment strategy can be beneficial to other Needham organizations. For example, funds raised and held by town groups and organizations in bank accounts at low interest rates could, with the approval of Town Meeting, move to the Needham Trust Funds roster and take advantage of the lower fees and investment diversification that the larger pool of assets allows. Please contact any of the Commissioners if you or your organization would like further information about the Town Trusts.

DEPARTMENT OF FINANCE

David Davison, Assistant Town Manager/Director of Finance

DEPARTMENT DESCRIPTION

The Department of Finance consists of the offices of Director of Finance, Accountant, Assessing, Collector and Treasurer, Information Technology Center, and Parking Clerk. The Department is responsible for the overall financial management of the Town, including advising and updating the Town Manager, Board of Selectmen, Finance Committee, and other interested parties on the Town's financial condition. The department also provides and supports the system-wide applications and the Town's network. The Information Technology Center also supports and hosts a number of specific software applications for various functions of municipal government. Services provided, but not limited to, include preparation of the five-year Capital Improvement Plan, financial status reports, cash management, debt management, property valuation assessments, citizen assistance programs, property tax and utility billing, collection activities, risk management, audit review and internal financial controls. Additionally, the department oversees contract compliance, compliance with the uniform procurement act, supports all aspects of the Town's data processing and network operations, and hears appeals on and enforces the collection of parking fines.

The department is responsible for complying with a myriad of municipal finance laws and regulations as well as meeting the financial reporting requirements of the federal and state governments. These financial controls are essential in order to properly safeguard taxpayer dollars. Much of the activity of the Department of Finance involves the day to day management of the Town's finances including the $100 million general fund budget, $14 million in special revenue, $14 million in enterprise funds (water, wastewater and solid waste), as well as trust funds. The department also monitors and reviews the capital spending activity of all departments. The department processes the payroll including all monthly, quarterly and annual reports for Town and School employees. On a weekly basis the department processes hundreds of invoices for payment to vendors, for services and supplies, procured by Town departments.

FY2007 HIGHLIGHTS

The Town's overall financial picture continues to be stable. Fiscal Year 2007 was the first fiscal year closeout which was based on a budget process under which the Town Manager presents an executive balanced budget to the Board of Selectmen and the Finance Committee for consideration. The year end results show a continued improvement with management's underlying long-term planning goals of sustainability. The stronger results for Fiscal Year 2007 were also due to some significant one-time events and timing issues. The Town realized more investment income due to higher cash flow levels during the year and generally higher interest rates. The Town benefited from the influx of cash from the Massachusetts School Building Authority (MSBA) which has

made considerable inroads with its payments to cities and towns to clear up the backlog of school projects approved for state financial assistance.

During Fiscal Year 2007 the Town received payments from MSBA for the Newman School, Eliot School, and for the HVAC work at the High School which closed the books on those three projects as it relates to the open receivable. The Town also received the first of seventeen equal annual payments ($745,381) for the Broadmeadow School project. The Broadmeadow School project payment began a year earlier than had been expected. In total the Town received $5,996,912 during the year for the four projects all of which were previously approved and work completed prior to the creation of the MSBA. The receipt of the backlog of state payments considerably reduced the amount that had to be bonded. The payments not only reduced the amount of principal that had to be financed through bonds, but also reduced the amount of the project cost that was to be raised on the tax levy for Fiscal year 2007 and the future years during which the debt would have been paid.

The Town and the MSBA have also entered into a funding agreement for the current High School project which allows for monthly disbursements to the Town for the State's share of the project costs. The payments are issued to the Town as costs for the project are incurred. This funding process avoids the need to issue notes on the State's share of the project cost (less a holdback until a final audit of the project is done), reducing interest expense and avoiding the need to permanently finance the State's share. Through June 30, 2007 the Town received payments in the amount of $19,625,670 for the High School Project with approximately another $10-million to be received as the work progresses. The High School construction project is expected to be completed by late 2008 or early 2009. The close out audit and the final payment from the MSBA for the holdback is projected to occur by 2010.

The Town has also begun moving forward with several capital projects which were identified in the Facility Master Plan (FMP) that was funded at the May 2005 Annual Town Meeting. The High Rock school project borrowing authorization was approved; and the debt exclusion to repay the annual debt service to be incurred was approved by the voters at the April 2007 annual town election. The Town is moving forward with discussions on three other projects identified to be done prior to 2012; the administration offices for the public works and land use functions, the Town Hall, and a senior center. The Town will evaluate the operational costs that may be associated with each of the projects. This is in keeping with the Town's practice of vetting out operating costs as well as debt implications as part of the decision making process as it moves forward with recommendations for a large scale building project.

There have been no draws on the Town's Stabilization Fund to support any operating or capital expenditures. The Town continues to provide additional funding to its newly established capital improvement fund and this past year established a capital facility fund to begin planning for higher cost building maintenance expenses which will come during the next ten to fifteen years as the expect life of some of the building improvements made during the past several years age and wear out.

We have submitted as part of the annual town report, the general fund balance sheet for the fiscal year ending June 30, 2007, as well as the Statement of Net Assets for each of the three enterprise funds for the year ending June 30, 2007, the statements of Budget Appropriations and Expenditures for the General Fund, RTS Enterprise Fund, Sewer Enterprise Fund, and the Water Enterprise Fund for Fiscal Year 2007, and the Schedule of Trust Funds for Fiscal Year 2007. Also included in this Town Report is the Fiscal Year 2007 Tax Rate Recapitulation as approved by the Department of Revenue. All schedules will be found in the appendixes.

Finally, if you have any questions or concerns, please do not hesitate to contact us. We wish to continue our commitment to improving customer service and seeking better ways to perform our responsibilities and duties.

Below is summary of activities by the other offices that make up the Department of Finance.

Accounting Office

Melissa Melnick, Town Accountant
Kathy Butters, Assistant Town Accountant
Vacant, Accounts Payable
Connie Marsland, Payroll
Susan Herman, Administrative Specialist

The accounting office saw the retirement of Donna Aprea, the accounts payable department specialist after more than twenty years of service. Donna began with the department in December 1985 and left in October 2006. We wish Donna well with her new ventures. The office also extends its congratulations to Kathy Butters who was promoted to Assistant Town Accountant after six years as the payroll specialist. The creation of an Assistant Town Accountant position was presented to and supported by the Finance Committee at the start of the Fiscal Year 2007 budget process. The Finance Committee incorporated the funding for the position in its 2007 budget recommendations which was approved at the 2006 Annual Town Meeting. Connie Marsland replaced Kathy Butters as the new payroll specialist. Previously, Ms. Marsland worked in the Town Clerk's office.

The addition of the assistant town accountant position in the accounting office has proven to be an asset. The work done by the assistant allowed the Town Accountant to have the annual fiscal year audit completed earlier than it has been in many years. Free Cash was also certified much earlier than in recent years. Another important report, Schedule A, was able to be filed to the State much earlier. Having these large tasks completed earlier, allowed for the day-to-day general accounting tasks to be more timely and financial reporting current.

Also during 2007, the accounting office began tracking employee enrollment in Direct Deposit of pay, and is a basis for its "Town Stat" project which the Town Manager has initiated and promotes to better measure efficiency measures. We would eventually like all employees to be enrolled in Direct Deposit, which is not only a benefit for the town with lower financial transaction costs, but a benefit to employees as well, in that their pay is deposited timely. Since the office began its renewed promotion of Direct Deposit in fall, we have had seen an increase in participation.

Assessing Office

Hoyt B. Davis, Jr., Administrative Assessor
Chikako Park, Assistant Administrative Assessor
Stanley Winston, Data Collector
Sandra Evans, Department Specialist
Nancy Martin, Administrative Support

The assessing office welcomed Stanley Winston who replaced Jesse Haga as the Data Collector for the office.

In our effort to provide the public with more information, the department authored a comprehensive primer on real estate and auto excise taxation as well as abatements, exemptions and the Community Preservation Act. This Power Point presentation, available on the Town's website, was accessed 3,468 times by the public. In the area of education, several staff members completed courses sponsored by the International Association of Assessing Officers, the Massachusetts Association of Assessing Officers and the Massachusetts Department of Revenue. These courses ranged from the Department of Revenue's "Assessing 101" to educational courses that are required to be designated as a Massachusetts Accredited Assessor. The project of photographing and entering into the property record system over 9,000 property digital photographs was also completed in Fiscal Year 2007.

Parcel Types	2005	2006	2007
Single Family	8,316	8,330	8,337
Condominium	564	610	651
Two Family	332	320	303
Three Family	19	19	17
Four + Family	26	25	25
Vacant Land	184	177	175
Chapter Land	8	10	14
Mixed Use	28	26	23
Commercial	367	366	371
Industrial	49	49	48

Parcel Types	2005	2006	2007
Personal Property	856	1,022	961

The primary goals for next year entail further education and revaluation. The Administrative Assessor must satisfy the recertification requirements mandated by the Massachusetts Assessor's Association. The Administrative Assistant will continue work towards a Massachusetts Accredited Assessor designation through further course work, while other members of the staff will participate in educational opportunities designed to enhance their knowledge and ability to serve the public ever more efficiently. The assessing staff will be gearing up in the latter portion of Fiscal Year 2008 for the state mandated triennial revaluation that will be underway during 2008.

Collector and Treasurer Offices

Evelyn Poness, Town Treasurer and Tax Collector
Diane Ryan, Assistant Collector and Treasurer
Anita Mahaney, Department Specialist
Karen Rogers, Department Specialist (not shown)
James McMorrow, Department Assistant (not shown)
Kristin Bent, Department Assistant
Susan Herman, Department Assistant

The department welcomed Kristin Bent, as part of the customer service team, who took the place of Karen Rogers. Ms. Rogers was promoted to property tax department specialist position which became vacant upon the departure of Jyoti Rani, who left for new opportunities in another state. We wish all three well in with their new responsibilities.

Each year brings new challenges to the Office of the Collector and Treasurer; Fiscal Year 2007 was no exception. In 2003 the town accepted Chapter 60, Section 3D which established an Elderly and Disabled Tax Relief Fund which allows the Tax Collector to provide an enclosure with the tax bills for residents and businesses to contribute to this fund. Due to the generosity of many, the Elderly and Disable Tax Relief Committee was able award $20,300 in property tax relief grants for Fiscal Year 2007. This is an increase $14,500 over the prior year.

During Fiscal Year 2007 the Town Treasurer/Collector conducted an extensive study of the current method of issuing and processing RTS stickers. As a result of this review, steps will be taken to incorporate a scan line on the application to facilitate the documentation of the current information within our computer system.

The Treasurer/Collector continues to modify the water and sewer billing system to provide monthly billing for commercial properties and expedite the time between when meters are read and charges are billed.

The Collector/Treasurer's office is responsible for collecting all committed revenues due the Town. During Fiscal Year 2007, approximately $83 million in billed revenue flowed through the office including:

- Real Estate Tax Collections $73.9 Million
- Personal Property Tax Collections $ 1.9 Million
- Delinquent and Deferred Tax Collections
  Including penalties and interest $ 0.7 Million
- Motor Vehicle and Other Excise Collections $ 4.4 Million
- Ambulance Service Fee Collections $ 0.5 Million
- Parking Fees $ 0.3 Million

The collection rate for all receivables billed through the Collector/Treasurer's office remains high. Property tax collection rate remains very strong with more than 98% paid by the due date. As a result of the continued strong collection rates, the receipts of several lump sum payments from the State, and the temporary higher

interest rates, the Treasurer was able to earn $1,573,613 for the General Fund during Fiscal Year 2007, more than a 50% increase over the previous year; this increase will not reoccur next year.

	2005	2006	2007
Sewer and Water Bills Issued	42,344	45,349	46,842
Real & Personal Property Tax Bills Issued	42,934	43,372	43,790
Motor Vehicle Excise Bills Issued	28,938	28,830	27,880
RTS Sticker Applications Processed	10,396	10,298	9,737

The Treasurer issued $4,470,000 in long term debt and $13,432,052 in short term debt. To assure the best interest rate available, Needham submits all financial data to Standard and Poor's (S&P) credit rating agency. Once again S & P returned a rating of AAA on all outstanding long term debt and a rating of SP-1+, the highest rating possible on short term debt. The total long term debt outstanding as of June 30, 2007 was $60,603,511.

Information Technology Center

Roger MacDonald, Director of Management Information Systems
Steve Freedman, Computer Operator
Matthew Tocchio, Network Administrator
vacant, GIS Administrator
Lawrence Weaver, Senior Network Administrator

During the past year the Information Technology Center (ITC) has seen a major change in the management of the department. Bob Burke, a thirty plus year employee including more than twenty years as the Director of the department, retired in May 2007. Bob had been through multiple hardware and software changes and upgrades through the years and his knowledge of not only of the core applications but also his historical knowledge of Townwide, building-wide, and department happenings will be missed. Bob Burke was replaced by Roger MacDonald who has worked for the Town over seven years as the GIS Administrator.

Throughout Fiscal Year 2007 the department continued to support and improve the existing technological infrastructure by upgrading switches which improve network communication as well as replacing and upgrading servers and employee workstations to help improve efficiency and productivity. At the same time the group assisted Town departments with requests for both software and hardware needs as well as acting as a resource for departmental inquiries into the acquisition of new software.

A major implementation for Fiscal Year 2007 was the development of a new web site with a new web address of www.needhamma.gov . The purpose of this development was to not only redesign the original web site but to also redistribute the day to day upkeep of the web site. Originally the web site was designed, developed, and updated by a single member of the ITC but due to the increased usage of the web site it was determined that a new look as well as upkeep procedures and hosting options were needed. During the year several task groups were created to look at needs and options for this project and prior to the end of the fiscal year the Town selected CivicPlus for its new web products and features. CivicPlus is a leader in government/municipal web site development and not only acts as a web site developer but also hosts the web site at their location. This last point was advantageous to the ITC in that the energy that would be required for internal hardware and software administration are now being handled by CivicPlus allowing for more of ITC's resources to be directed to other immediate needs and projects.

The ITC was also involved in installing and configuring the Mobile Data Browser project for the Police Department. The Mobile Data Browser integrates the Computer Aided Dispatch system with wireless communication networks to provide wireless communication between the dispatch center and field officers' Mobile Data Units. The Mobile Data Browser also provides field officers with direct access to information in federal, state, and local crimes databases without routing the request through the dispatch center.

Office of the Parking Clerk

Debra Smith, Parking Clerk
Anita Mahaney, Assistant Parking Clerk

The Parking Clerk remains actively engaged in the research and review of parking concerns. Visiting parking sites to view the condition of painted space numbers, painted curbs, signs, parking meters and money collection boxes continues. This allows for informed, fair decisions regarding parking disputes. The appropriate Town departments are then notified as to where updating, repairs, or signage may be needed.

Parking ticket analysis also depends upon the efforts of the Parking Clerk to access information such as weather reports, MBTA collection records and parking ticket payment information. The availability and accurate recording of this information assists the timely research of parking ticket appeals.

Customer communications continues to be a primary activity for the Parking Clerk. The timely response of telephone communications continues to receive at least a 95% positive feedback. Due to the promptness and effectiveness of both written and verbal communications, fewer hearings have been necessary. The total yearly number of hearings has been reduced by approximately one-third, while total number of tickets issued remained fairly consistent at total of approximately 4,000.

The Parking Clerk is actively involved in the Parking Committee's issuance and regulation of All Night Parking Permits. The Parking Clerk handles all secretarial functions for the Committee and assumes record keeping responsibilities for permit applicants.

FINANCE COMMITTEE

Steven Rosenstock, Chairman
Laura A. Brooks, Co-Vice Chairwoman
David J. Escalante, Co-Vice Chairman
Lita C. Young, Past Chairwoman
Scott M. Brightman
Richard S. Creem
Stephen A. Jonas
Louise Miller, Executive Secretary

PURPOSE

Needham By-Laws charge the Finance Committee with the responsibility of recommending a balanced budget to Town Meeting for its consideration and vote. Of equal importance, the Finance Committee makes recommendations to Town Meeting on capital requests and on policies and principles of sound fiscal management. Additionally, the Committee is mandated by State Law to "consider any and all municipal questions for the purpose of making requests or recommendations to the town." (See Massachusetts General Laws Chapter 39, Section 16.)

Fiscal Year 2007 was the second year under the Town Manager form of government in Needham. The Finance Committee worked productively with the Town Manager to reach a balanced budget recommendation for Town Meeting's consideration. In achieving the goal of presenting a balanced budget as well as capital recommendations to Town Meeting, the Finance Committee sometimes asks difficult questions of department managers and town management. Requested expenditures often exceed estimated revenue, making these questions not only worthwhile but essential to the budget process. The process includes meetings, site visits, research, and analysis on behalf of Town Meeting members and the citizens they serve. In some measure, because of this process, one trusts that Needham is a town which strives to enhance its financial integrity, maintain its infrastructure, and preserve the vital services which its citizens continue to enjoy.

FY2007 ACCOMPLISHMENTS AND ACTIVITIES

Operating Budget Recommendation

Once again, the Finance Committee was challenged with reaching a balanced budget recommendation for Fiscal Year 2008 in the face of increasing health insurance costs, and a rise in energy costs due to price inflation and consumption increases from new buildings. In addition, the rate of salary growth for selected bargaining units outpaced anticipated revenue growth.

The Finance Committee began its budget process on December 13, 2006, when departmental spending requests and the School Department's initial budget request were submitted. As in every year, the Finance Committee:

- Carefully reviewed every departmental spending request on its own merit and with regard to the impact of each request on citizen services and the Town's infrastructure.

- Met with the Town Manager, department managers, the Superintendent of Schools, School Committee members, and school administrators.
- Held budget hearings with each department and deliberated in depth all requests.

In addition, under the Town Manager form of government the Finance Committee received revenue estimates and the Town Manager's executive budget on January 31st. The Finance Committee carefully reviewed and considered, in detail, the Town Manager's executive budget.

Thereafter, the Finance Committee worked diligently to arrive at an initial balanced budget recommendation by mid-February, thus giving the Board of Selectmen ample time to decide whether an operational override would be necessary. The Finance Committee's initial recommendation itemized the cuts to Town services needed to balance the budget and the total amount recommended for the School Department budget, since only the School Committee has authority to appropriate School budget line items. The Board of Selectmen voted to place one override question on the April ballot for the School Department, which the citizens of Needham approved. At the May 2007 Annual Town Meeting, the Finance Committee presented the Fiscal Year 2008 budget to Town Meeting members for their consideration and appropriation, in accordance with the results of the override vote.

The Finance Committee's goals and philosophy in reaching a balanced budget recommendation were to:

- Maintain essential services currently provided to citizens and other user groups.
- Maintain commitment to infrastructure spending.
- Preserve and enhance financial stability.
- Encourage long-term planning in all departments.
- Evaluate new services and requests.

Capital Spending Recommendations

The Town's capital spending comes from three distinct fiscal sources: cash, debt within the tax levy, and debt exclusion. Cash capital is a component of Free Cash. Free Cash is that item of revenue that represents unspent appropriations from a previous year. Free Cash for Fiscal Year 2008 was approximately $3.2 million, of which approximately $1 million was appropriated for capital items. One of the challenges that the Town has faced in recent years is the maintenance of the equipment needed to operate the various municipal departments. It was a mild winter last year, and the Finance Committee was able to recommend a Reserve Fund transfer to purchase additional cash capital items at the May 2007 Special Town Meeting. The additional cash appropriation allowed the Town to replace much needed equipment for the Department of Public Works. The total cash appropriated for capital items exceeded $1.6 million.

In addition, the Finance Committee recommended that Town Meeting adopt various articles to be financed with debt, including roads, bridges, sidewalks, and intersections updates for $1.1 million, and the renovation and expansion of the High Rock School and the upgrade of the electrical and technology infrastructure at the Pollard School for $21 million.

Future Challenges

The Board of Selectmen and Town Manager prioritized four building projects: the High Rock School renovation and expansion, a new Senior Center, the Town Hall renovation, and a renovation and expansion of Department of Public Works building at DeFazio Park. In Fiscal Year 2008, debt exclusion for the costs of construction of the High Rock School was successful. The sequence and scope of the remaining proposed projects must be carefully planned to meet the Town's needs in a timely fashion while managing any increases in operating costs from these projects and the Town's debt service prudently. The Finance Committee is guided by longstanding policies agreed to by the Board of Selectmen and Finance Committee of maintaining ratios of 3% debt service on general fund debt to general fund revenue and 10% debt service on total debt to total town-wide revenue. The Finance Committee recommends that the Selectmen present the taxpayers with an operating override to cover the increased operating costs of a building at the time that the funds for the building construction are sought, so that taxpayers may make informed decisions based upon the true costs connected with the building construction. The operating override has been dubbed a "companion" override. The "companion" operating override would take effect in the fiscal year that the building is completed. The Finance

Committee has always been a strong advocate of long-term fiscal planning. Planning for the operating costs of building construction is sound long-term fiscal planning. There was no "companion" override for the High Rock School. Looking beyond Fiscal Year 2008, an operating override to cover the increased costs to the Town of opening a new school will be necessary.

The Finance Committee remains committed to working with the Town Manager, Board of Selectmen, School Committee, School Superintendent, town management, and department managers in order to encourage and accomplish long-term planning. The Finance Committee believes that long-term planning efforts can help meet any challenge that may lie ahead.

The Finance Committee deliberates the operating and capital budgets fairly and openly at all times. The Committee meets most Wednesdays from September through June, and the public is encouraged to attend any meeting. The meetings are posted with the Town Clerk at Town Hall. Members of the Committee are appointed by the Town Meeting Moderator, Michael K. Fee. Each member gives countless hours to the "job" so that the Committee is able to recommend to Town Meeting what the Committee believes is a fair and equitable budget for our fellow citizens. The Committee further believes that its independent and objective recommendations help make Needham an outstanding place to live.

LEGAL DEPARTMENT

David Tobin, Town Counsel

PURPOSE

The Legal Department of the Town of Needham provides legal advice to all Town Departments attends all sessions of Town Meetings and Selectmen's Meetings and meets with other Boards when requested. The Legal Department drafts and approves all contracts when requested, represents the Town in the courts and before administrative agencies, and assists in the drafting of legislation, by-laws, ordinances and regulations.

FY2007 HIGHLIGHTS

During Fiscal Year 2007, commencing July 1, 2006 and ending June 30, 2007, in addition to the advice given to Town officials on a daily basis, the Legal Department accomplished the following:

- The Legal Department represented the Town, its boards and/or officers and employees in various courts and before various administrative agencies and handled all related litigation matters, unless covered by a contract of insurance.
- The Legal Department negotiated, drafted, approved, interpreted and/or assisted in resolving conflicts with respect to numerous contracts for the Board of Selectmen, Finance Department, Permanent Public Building Committee, Department of Public Facilities, School Department, Library, Retirement Board, Department of Public Works (including the Water and Sewer Department, Highway Division and Recycling and Transfer Station), Park and Recreation Commission, Conservation Commission, Personnel Department, Planning Board, Board of Health, Police Department, Fire Department and the Housing Authority.
- The Legal Department assisted in the drafting and presenting of Home Rule Petitions to the General Court.
- The Legal Department advised the various Town officials, agencies, boards and commissions on legal matters as they arose.

The Legal Department engaged and worked with outside counsel to represent the town in the following matters:

- Labor relations
- Litigation

FY2008 FORECAST
In Fiscal Year 2008, the Legal Department shall continue to provide legal services to town agencies at a reasonable cost.

MODERATOR

Michael Fee

PURPOSE
The Town Moderator presides over Needham's representative Town Meeting, a "citizen legislature" which under Massachusetts law and our Town Charter holds the ultimate authority over all municipal affairs. For example, Town Meeting must decide each year how much money will be spent on all Town services, including schools, public works, and public safety as well as how much will be spent on our public facilities. Town Meeting's approval is also required to adopt or amend zoning by-laws, general by-laws and at least two-thirds of the Town Meeting must approve the issuance of bonds and the corresponding assumption of debt.

FY2007 HIGHLIGHTS
During the Annual Town Meeting in May 2007, Town Meeting Members acted on 41 articles and worked through an operating budget that authorized just under $100 million in expenditures for our town. Among other actions, Town Meeting also authorized the creation of a Committee to Study Town Meeting. This committee consists of seven appointees appointed by the Moderator and will report back to the Annual Town Meeting in 2008.

Town Meeting Members have now had access to the "Needham Town Meeting Handbook" that I authored and distributed with financial assistance of the Richard Patton Melick Foundation for almost ten years and the Handbook appears to have improved the Town Meeting Members' knowledge of our procedures and rules. The implementation of a new town government web site has now also increased the flow of information to Town Meeting Members, including electronic access to the meeting warrants and the Member's Handbook.

In April 2007, I presented my annual, comprehensive lecture on Town Meeting to the Junior class at Needham High School. This lecture is delivered at the request of the Social Studies Department as part of their curriculum on local government. Prior to the Warrant Meetings sponsored by the Needham League of Women Voters in advance of the 2007 Annual Town Meeting, the League helped arrange and publicize an orientation session that I conducted for newly elected Town Meeting Members. I have continued my participation in the Massachusetts Moderators Association, where I have access to the best practices used by Moderators around the Commonwealth.

The Moderator receives absolutely no appropriation and thus there are no expenditures of public funds to describe in this Report. Any expenses I incur, such as the preparation of educational materials, dues to the Massachusetts Moderators Association and travel to meetings is paid for with personal funds.

I encourage town residents to become involved in some aspect of our community government, including running for a position as a Town Meeting Member. In addition, ample opportunities are available for service on one of our numerous volunteer committees. The Moderator appoints all members of the Finance Committee and the Personnel Board and several members of other boards and committees, including the new Community Preservation Act Committee. I am proud of the citizens I appointed to serve their fellow citizens in various positions during 2007. Any citizen who wishes to be considered for a position on one of these bodies should feel free to contact me.

NEEDHAM CONTRIBUTORY RETIREMENT SYSTEM

Evelyn Poness, Chair
Kate Fitzpatrick
John Krawiecki
Robert Mearls
Thomas Welch

Instituted in 1937, The Needham Retirement System is a member of the Massachusetts Contributory Retirement Systems and is governed by Chapter 32 of the Massachusetts General Laws. The System, governed by a five member Board, is a fund of $118,823,000. The five members include two appointed by the Town, two elected by the members and retirees, and a fifth member chosen by the other four members with the approval of the Public Employee Retirement Administration Commission. The Board meets on the second Wednesday of the month.

The Board is responsible to its members, the employees of the Town, for the investment of their retirement funds, to inform them of their rights to retirement benefits, and convey any changes in the law which may impact benefits. Prudent cash management and conservative investment of funds has provided a net increase of $103,600,000 since we joined the Pension Reserves Investment Trust in June 1985. During Calendar Year 2006 the rate of return on investments of the Needham Retirement System was 16.69% as reported in the 2006 PERAC Annual Report of all Massachusetts Public Retirement Systems.

Membership in the plan is mandatory immediately upon commencement of employment for all permanent employees. The plan is a contributory defined benefit plan covering all town employees deemed eligible by the retirement board, with the exception of School Teachers. Needham Teachers are administered by the Teachers' Retirement Board. Active members contribute either 5, 7, 8, or 9% of their regular compensation. This is determined by the date upon which the employee becomes a member of the System.

Members become vested after ten years of service. The System provides for retirement allowance benefits up to a maximum of 80% of a member's highest three year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, salary and group classification.

The maximum retirement allowance is funded 20% by the employee and 80% by the Town. The Town annually appropriates the amount determined by an independent actuarial study, which incorporates current and future pensions costs and allow funding to be spread over a number of years. In May 2007 the Board voted to shorten the previous funding schedule by two years after reviewing the Actuarial Valuation as of January 1, 2007. Needham's pension obligation will be 100% funded by the year 2021.

PERSONNEL BOARD

John Dennis, Chairman
Patricia Forde, Vice-Chairman
Vivian Hsu
Richard Lunetta
Joseph Herlihy
Department Manager: Christopher Coleman, Assistant Town Manager/Personnel Director

PURPOSE/MISSION/AUTHORITY

The Personnel Board is a five-member Board appointed by the Town Moderator. The Personnel Board shall advise the executive branch on strategic human resources and collective bargaining matters. In its duties, the Board is assisted by the Assistant Town Manager/Personnel Director. The Board works closely with the Town Manager during the development of the classification and compensation plans and personnel policies on an ongoing basis and making recommendations to Town Meeting as it deems appropriate. The Personnel Board adopts and amends personnel policies on an ongoing basis.

FY2007 ACCOMPLISHMENTS AND ACTIVITIES

In Fiscal Year 2007, the Board continued its regular duties by recommending a 2.5% wage increase for non-represented personnel and four (4) represented units to Town Meeting. The Board was involved with one classification study for members of the Department of Public Works Department Needham Independent Employees Association collective bargaining unit.

The Board also was involved with several personnel matters including new position descriptions, classification of new positions, grievances and other personnel related matters.

The Board began reviewing some of the personnel policies to update them with the change in the form of government and the current laws. The Board will continue to work with the Assistant Town Manager/Personnel Director to update the Town's personnel policies.

In the performance of its duties, the Board has a Recording Secretary, Ms. Betsy Spiro who takes minutes of meetings. The Board would like to thank Ms. Spiro for all of her hard work and dedication.

LAND USE / DEVELOPMENT

BOARD OF APPEALS

Michael A. Crowe, Chairman
Jon D. Schneider, Member
Jonathan D. Tamkin, Member
Gregory J. Condon, Associate Member
Howard S. Goldman, Associate Member
Noreen H. Stockman, Department Manager

PURPOSE

The purpose of the Zoning Board of Appeals is to hear and render decisions on applications for 1) Appeals from the Building Inspector decisions; 2) Requests for Special Permits or Variances under sections of the Zoning By-laws; and 3) Comprehensive Permits, under M.G.L. Ch. 40B (affordable housing). The Board of Appeals consists of three regular members and two associate members appointed by the Board of Selectmen, as authorized and established by General Laws, Ch. 40A, the Home Rule Charter Act and Article VIII of the General By-Laws.

FY2007 HIGHLIGHTS

- Charles River Landing, at 300 Second Avenue, will add 350 rental units, 88 of which will be affordable. This development is anticipated to be completed in two years and will be Needham's largest apartment building.
- The Town of Needham is currently credited for 498 units or approximately 4.6% affordable housing. The State mandated goal is 10% affordable housing per town.
- Gorse Mill Studios was approved for thirty-four artist studio condominiums with a gallery on Thorpe Road, following overwhelming support for the proposal.
- Neponset Winery, 50 Kearney Road, was permitted to manufacture, store and sell wine—a first since at least 1920.

FY2007 STATISTICS

The Board met fifteen times this fiscal year. Two applications for Comprehensive Permits were approved, which will add 89 affordable units for the Town. Thirty-four special permits were granted, four were denied, and five were withdrawn. Two variances were granted, and one appeal of the Building Inspector was upheld. Application volume has remained constant over the past three years.

PLANNING BOARD

Devra G. Bailin, Chairman
Jeanne S. McKnight, Vice-Chairman
Bruce T. Eisenhut
Maurice P. Handel
Martin Jacobs

Planning Department
Lee Newman, Director
Joyce Moss, Economy Development Specialist
Alexandra Clee, Assistant Planner

PURPOSE

The Planning Board is charged with broad statutory responsibilities to guide the physical growth and development of Needham in a coordinated and comprehensive manner. Specifically, the Planning Board is legally mandated to carry out certain provisions of the Subdivision Control Law (M.G.L., Chapter 41, Section 81-K to 81-GG) and of the Zoning Act (M.G.L., Chapter 40A). These legal responsibilities are reflected locally in the Subdivision Rules and Regulations and Procedural Rules of the Planning Board and in the Town's Zoning By-Law. The specific services that the Planning Board provides are as follows:

Review and Approval/Disapproval of:

- Approval-Not-Required (ANR) Plans
- Preliminary Subdivision Plans
- Definitive Subdivision Plans, including ongoing administration
- Site Plans of certain larger developments (major projects)*
- Residential Compounds (RC's)*
- Scenic Road Applications

* This includes Special Permit Decisions, with legal notices, public hearings, and written decisions; similar statutory procedures are followed for Definitive Subdivision Plans.

Review and Advisory Reports on:

- Site Plans of certain smaller developments (minor projects)
- Applications to the Board of Appeals for variances and special permits
- Petitions for acceptance/discontinuance of public ways

Initiation, Development, and Presentation of Proposed Zoning Amendments to Town Meeting

Preparation and Maintenance of a Master Plan and related planning studies to guide future physical growth and development in Needham (including studies referred to the Board by Town Meeting)

Revisions to "Subdivision Regulations and Procedural Rules of the Planning Board" and printing of the same

Reprinting of Town Zoning By-Laws and Zoning Map

Provision of Information on Planning, Zoning and Development matters to the public (including residents, developers, and other government agencies)

It is important to note that if these services were not performed, the Town of Needham would be without the administration of land use planning and zoning regulations, and may be subject to lawsuits from private developers and citizens alike.

FY2007 ACCOMPLISHMENTS AND ACTIVITIES

Fiscal Year 2007 showed an increase in the pressures for growth, change, and development in Needham as evidenced by an increase in the number of Site Plan Special Permit applications processed by the Planning Board. Commercial development in the form of new and enlarged office buildings, new retail and restaurant space was more prominent than residential development, at least as far as applications to the Planning Board is concerned. In its capacity as a special permit granting authority, the Planning Board processed 11 new applications as "Major Projects" under the Site Plan Review By-Law and issued 20 amendments on previously approved "Major Projects".

The Board processed 2 new Definitive Subdivision Plan for a total of 4 new building lots. In addition, a total of 9 plans were endorsed "Approval-Not-Required (ANR)" under the Subdivision Control Law, meaning that the lots created or altered on such plans met minimum frontage requirements.

The Board of Appeals referred 65 applications for variances, special permits, comprehensive permits, and administrative appeals to the Planning Board last year, and as required by the Zoning By-Law, the Board reviewed each application and submitted its recommendations in writing to the Board of Appeals.

Planning, zoning, and development activities begun in Fiscal Year 2005 and continuing into Fiscal Year 2007 include the interviewing, hiring and monitoring of planning consultants to prepare a comprehensive plan for the future of the Needham Center commercial area. Funding for the $80,000 study comes from a $30,000 state grant, $25,000 raised through local business contributions, and $25,000 raised by Town Meeting appropriation. The plan is intended to engage the Town, including municipal officials, citizens, business interests, property owners, and, where appropriate, federal and state transportation agencies, in a focused and prioritized planning effort to improve the downtown area. The potential for Needham Center is great, but has been limited by the lack of an updated cohesive vision for the future and the coordinated decision-making that would follow from that vision. To assure that Needham Center continues to serve its important social and economic function, the proposed comprehensive planning process would achieve two primary objectives: 1) develop a cohesive comprehensive plan for the future of Needham Center, which addresses the land use, infrastructure, parking and traffic issues; and 2) educate and involve the community during plan development to assure a planning effort supported by a broad range of community representatives.

Accordingly, a citizens' task force consisting of business interests, residents of the immediate area and various civic groups was appointed. The task force and the consultant have convened two town-wide public workshops. A final report with policy recommendations for land-use regulations and streetscape improvements is expected in June of 2008, leading to eventual revisions in the Zoning By-Law at the 2008 Fall Town Meeting.

The Planning Board is presently completing a codification of the Town's Zoning By-laws. The Zoning By-Laws of the Town date from the early 1950's and have been extensively modified and amended during the subsequent years. The last codification was completed in February of 1984. The codification will change the arrangement of the Zoning By-Law without making any substantive changes in its provisions. Codification is needed for three reasons: 1) To keep the Zoning By-Law up to date with State statutes; 2) To eliminate internal inconsistencies that have crept in as the By-Law has been amended; and 3) To provide a copy editing to ensure that defined terms are used consistently, to eliminate duplication where possible, to extend coverage more universally, and to make the By-Law easier to read. It is anticipated that the codification will make the Town Zoning By-Law clearer and easier to use, more up to date, and more consistent with the By-Laws in other communities. Completion of this project is expected in Fiscal Year 2008.

The Town continued its membership in the Metro West Housing Consortium, which includes the Town's of Bedford, Belmont, Brookline, Framingham, Lexington, Lincoln, Natick, Sudbury and Watertown. HUD allocated this year approximately $1 million to the consortium for the development of low and moderate-income housing. Participation in the consortium is providing Needham with approximately $69,000 in annual funds for affordable housing purposes. As anticipated Fiscal Year 2004 - Fiscal Year 2007 consortium funds are currently being utilized at High Rock Homes where the Housing authority, with technical support from the Planning Office, is overseeing the replacement of approximately 20 of the 80 existing singly family homes with newly built two-family townhouses on the same lot. Construction of this project, which began in Fiscal Year 2007, is expected to be completed in Fiscal Year 2008.

Lastly, the Three Rivers Interlocal Council, a regional planning organization, provided the Planning Board and Planning Director with assistance on issues of traffic, land use and planning, and state policies and programs. Through its alliance with other members of the Council, Needham was able to influence development decisions affecting the future of the region.

The key challenge facing the Planning Board over the course of the next five years will be securing the successful implementation of the Needham Center Plan and the Land Use and Zoning Plan for the New England Business Center. The State has made mixed-use smart growth development, as envisioned in the above-noted plans, a priority and has provided the financial assistance required to secure its implementation. Ensuring that Needham takes advantage of its key strategic advantage, namely, four commuter rail train stations, to access those funds and to promote plan objectives remains the Board's number one priority and challenge.

During Fiscal Year 2007 the Planning Board lost two of its long terms members, namely Paul Killeen and Robert T. Smart, Jr. Upon the completion of nearly twenty-one years of service on the Planning Board, Paul Killeen retired in November of 2006. Additionally, Robert T. Smart, Jr. retired at the end of the fiscal year

upon completion of ten years of service. Through all those years, the Needham community benefited from their wise and thoughtful deliberations, and the Board appreciated immeasurably their leadership and presence.

In closing, the Planning Board welcomes your participation in any of its meetings and, in particular, your expression of agreement or disagreement on positions the Board has chosen to take regarding the development of the Town.

PUBLIC SAFETY

BUILDING INSPECTOR

Daniel P. Walsh, Building Inspector
Stephen A. O'Neil, Local Building Inspector
Eric G. Libby, Local Building Inspector
William A. Kinsman, Plumbing & Gas Inspector
Scott W. Chisholm, Wiring Inspector
Christina D. Hooper, Administrative Specialist
Marianne S. Anastasi, Department Assistant II
John J. Horgan, Sealer of Weights & Measures

PURPOSE

This department is responsible for reviewing applications and plans to construct, alter and demolish any building or structure, for compliance with applicable Zoning By-Laws, Massachusetts State Building Code, Massachusetts State Fuel, Gas and Plumbing Code, Massachusetts State Electrical Code, Town of Needham Sign By-Law and the enforcement of Massachusetts's requirement for Sealer of Weights & Measures.

The Massachusetts State Building Code also requires this department to inspect public buildings. There are 14 places of worship, 16 day care sites, several state group homes, several nursing home facilities, Beth Israel Deaconess Hospital, Charles River Association for Retarded Citizens, 7 public schools, 4 private schools, one college including dormitory buildings, 982 apartment units and 247 hotel units, approximately 45 other places of assembly and restaurants that require inspections throughout the year to insure that these structures comply with the building code for public safety, ingress and egress.

Responding to inquiries about what one is allowed to do at their property has been a major responsibility of the Inspector of Buildings. It is the Building Inspector who must determine that all permits for additions and uses of properties, both residential and non-residential, conform to the Town of Needham Zoning By-Laws and the Massachusetts State Building Code.

The Building Inspector also advises those residents who are not in conformance with the Zoning By-Laws of that fact and sees that the necessary corrections are made.

In Fiscal Year 2007, this Department issued 4,064 Permits and collected $1,198,755 in permit fees.

Number of permits issued/Fees collected

Department	FY2007	FY2006	FY2005	FY2004
Building	1,286/$413,044	1,342/$1,102,587	1,270/$584,650	1,319/$529,769
Plumbing	945/$22,900	961/$64,083	954/$43,178	937/$33,285
Gas	518/$8,491	494/$21,289	493/$14,560	443/$10,775
Wiring	1,274/$59,199	1,302/$232,593	1,367/$101,767	1,324/$70,159
Signs	32/$1,820	32/$2,475	29/$1,455	45/$1,550
Swimming Pools	9/$325	13/$1,725	11/$900	12/$400
Weights & Measures	$5,547.15	$6,112.80	$2,013.50	$5,396.75
Misc. Fees	$6,473.00	$9,157.00	$6,222.00	$4,873.00
Total	4,064/$1,198,755.95	4,144/$1,440,021.80	4,124/$754,745.50	4,080/$656,207.75

Number of building permits issued for different construction projects

	FY2007	FY2006	FY2005	FY2004
New Single Family Dwelling	71	73	69	53
New Two Family Dwellings	7	12	7	6
New Non-residential Buildings	7	0	3	2
Conversion to Two Family	0	0	0	0
Add/Alter Existing Residential	528	708	688	559
Add/Alter Existing Non-residential	163	79	82	99
Demolish or Relocate	86	65	64	87
Swimming Pool	12	11	12	11
Signs	45	27	45	49
All other Building Permits	375	0	0	0
Total	1,294	975	970	866

FIRE DEPARTMENT

Paul F. Buckley, Fire Chief

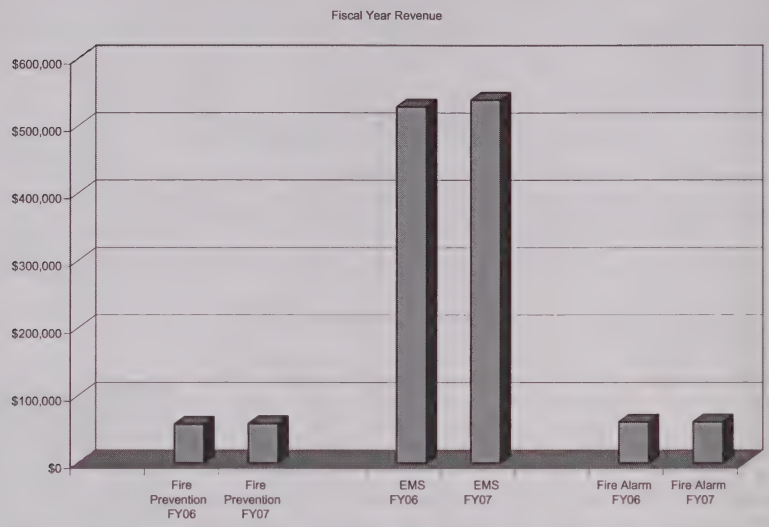
PURPOSE

To provide the Town of Needham with an effective well-trained team of professionals to protect the lives and property of its residents through fire suppression, emergency medical services, emergency disaster preparedness, and fire prevention through fire inspections and education, in the most cost-effective manner possible.

FY2007 HIGHLIGHTS

- In July, Eric K. LaBorne was hired as a new Firefighter/Paramedic.
- In August, Firefighter Leonard A. Marini retired after 40 years of service.
- Firefighter Gary R. Eklund retired on March 25.
- Firefighter Vashon B. Robinson resigned from the department effective May 13 to accept an offer to be re-instated with the City of Springfield Fire Department where he had been laid off from in 2004.
- Deputy Chief of Operations, Charles J. Rizzo, retired after nearly 45 years of service. Deputy Fire Chief Alfred B. DeIulio was appointed to that position.
- In April, Lt. Thomas M. Conroy was promoted to the rank of Deputy Fire Chief.
- In May, the department hired Nicholas M. Ceurvels who is a licensed EMT/Paramedic.
- On May 20, Matthew P. Dooher was promoted to the rank of Lieutenant.
- In June, Peter A. Heneghan graduated from the Massachusetts State Fire Academy to begin his career with us as a Firefighter/Paramedic.
- In July, the bid process began for an emergency notification system (Reverse 911). This system will serve to distribute phone messages to the residents/workers in the community in the event of an emergency situation.
- The Department was the recipient of a Firefighter Safety Grant in the amount of $7,800. This grant through the Massachusetts Executive Office of Public Safety will be used to purchase special equipment for a Rapid Intervention Team (RIT). A RIT is a team comprised of a minimum of four Firefighters who are placed on standby at certain emergency incidents. Their sole purpose is to be ready with special gear and tools in the event that our firefighters become trapped or lost.
- The week of May 6 – 12, 2007 saw four of our Firefighters, Shawn F. Donovan, Eric K. LaBorne, Peter J. Vigliano and Robert R. Giumetti, head to Hancock County, Mississippi to assist with the

rebuilding efforts following the devastation left by Hurricane Katrina. They were joined by several Needham residents. Everyone involved worked under the direction of Needham Cares.



- The Needham Fire Department partnered with TRIAD to work on a campaign encouraging residents to properly mark their houses with 4" numbers. "Help Us Find You" banners were also hung at both stations to help promote this program.
- In July a training program on First Aid and Fire Extinguisher Operation were offered to members of the Needham Emergency Management Agency and the Community Emergency Response Team.
- In December, a special education program on "Preparedness" was presented to the Rotary Club. The focus of the presentation was on winter emergencies and what every household should have on hand "just in case".
- The members of the Needham Emergency Management Agency hosted a demonstration of the new Emergency Operations Center for members of the Local Emergency Planning Committee in April.
- The Fire Department, along with the Needham Emergency Management Agency, participated in the Spring Senior Resource Fair at the Presbyterian Church. The fair was organized and sponsored by TRIAD. Local seniors received a vast amount of material especially those concerned with health issues and emergency situations.

NEEDHAM POLICE DEPARTMENT

Thomas J. Leary, Chief of Police
Lieutenant John Kramer
Lieutenant Phil Droney
Lieutenant John Schlittler

- Incident Reporting increased to 1925 incidents. This represents a rise of about 12%.
- Reportable offenses increased by about 13% to a total of 767 crimes.
- The number of larcenies reported to police increased by 11% to 208.
- Reports of fraud decreased by about 4% to 71 cases.
- Vandalism increased by over 25% to 109 reported cases.
- Breaking and entering cases decreased to 40, a 39% drop from last year.
- Adult arrests and complaints increased by 49% to 365 charges overall. Most of the change in this area was due to an increase in motor vehicle violations such as operating with a suspended license.
- Juvenile arrests and complaints amounted to 50 charges, an increase of about 16%.
- 786 property and evidence items were logged in during the year, an 8% increase.
- Traffic violations issued totaled 3,106, an increase of over 39% from last year.

- The total of 434 accidents represents an increase of almost 10%. 758 vehicles were damaged and 102 persons were injured in the accidents reported by the department. There were two fatalities in one accident in October on Greendale Ave.
- The department received 43 new domestic restraining orders during the year a 43% increase above the 30 received last year.
- The department responded to 1850 business and residential alarms during the year, an increase almost 2%.
- Animal control handled 53 quarantine cases, 152 missing animals, 307 Animals killed, injured or trapped, 523 dog calls, and 423 calls concerning other types of animals.
- Child safety seat inspections and installations totaled 281. Many involved installations for multiple child passengers or extra vehicles.
- Calls for service decreased about 6.4% to a total of 26,826 for the fiscal year. The department classifies calls by six different classifications as presented with the numbers of each type received during the fiscal year:

Immediate response - life threat	2,742
Immediate response – property threat	1,455
Priority response	5,721
Prompt response	3,635
Alarm response	1,859
Service response	11,414

The following changes in personnel occurred:

- Lt. Thomas Lambert became Police Chief in Holliston and resigned after 29 years of service with the town of Needham.
- Officer Michael Murphy retired after 26 years of service.
- One other police officer and two public safety dispatchers resigned their positions.
- Four police officers were appointed to the Department, they included:

  Timothy Dooher
  John McGrath
  Richard Evans
  Edward Bayiates

At the end of the year three police officer vacancies existed. The department will continue to make efforts to recruit and hire the most capable and qualified police officer candidates available.

Police department personnel were involved in ongoing participation in community committees related to many activities including traffic management, domestic violence; human rights; emergency management; and suicide prevention.

Assignment of a full time school resource officer continued with this officer providing a number of services to all schools in town. During the summer an officer was involved with housing authority activities. Bicycle patrol and "Walk and Talk" activities amounted to over 400 hours during the summer months.

Traffic safety grant funding allowed the department to again conduct specialized enforcement programs. Through 204 hours of reimbursed activities in three programs; "You drink, you drive, you lose;" "Road respect;" and Click it or ticket." 678 vehicles were stopped 631 citations and warnings were written and officers made one arrest for driving under the influence of alcohol.

During the months of July and September, three separate armed robberies were reported to police by residents who were walking to their homes in the area of Needham Heights. Investigators from Needham, Brookline and Boston worked collaboratively to identify and arrest four suspects in these cases.

On October 27th officers responded to a fatal accident on Greendale Avenue in which two young men were killed.

A motor vehicle stop in April resulted in the seizure a large quantity of drugs, paraphernalia and currency. The operator was arrested and charged with intent to distribute cocaine and possession of heroin.

Another motor vehicle stop resulted in the arrest of man who was wanted in connection with the armed robbery of a CVS store in Mansfield, MA earlier the same day.

During the year a new Animal Control vehicle was placed into service, replacing a vehicle that was ten years old.

Regional involvement included continued participation in the MetroLEC regional police tactical and cyber-crime units, as well as in the NORPAC investigative unit. The department is also a part of the Southeast Regional Homeland Security Advisory Council; and the Greater Boston Police Council.

Training courses during the year included police leadership; command training; recruit academy; in-service training; national incident management training (NIMS); and firearms qualification. Training needs will continue to be high with changes in personnel and promotions to ensure effective delivery of a wide range of services and to maintain high professional standards.

EDUCATION

FUTURE SCHOOL NEEDS COMMITTEE

James Lamenzo, Chair
Mary Riddell
Marianne Cooley
David Coelho
Ann DerMarderosian
Roger Toran
Marjorie Margolis
Lynn Gotwals

PURPOSE
The Future School Needs Committee is a town committee that annually estimates the projected student enrollment. The Committee serves in an advisory capacity to Town Meeting.

FY2007 HIGHLIGHTS

- Completed the annual enrollment projection and report analysis using town census data, including projections under alternative assumptions.
- Analyzed town census data and private school enrollment trends to project kindergarten enrollment.

MINUTEMAN REGIONAL HIGH SCHOOL

School of Applied Arts & Sciences
758 MARRETT ROAD, LEXINGTON, MA 02421
Thomas F. Markham, III, Assistant Superintendent-Director
Jeffrey W. Stulin, Needham Representative to Minuteman School

CLASS OF 2007 GRADUATE ACHIEVEMENT HIGHLIGHTS

- 98% of the Class of 2007 graduated into college, employed in their field of study or enlisted in the US military.
- 100% of the Class of 2007 successfully passed the state-required MCAS tests in English and Math.
- Commercial & Human Services graduates achieved 98% placement rate with 76% enrolled in college, 21% employed in their field of study, and 1% in the military.
- Science Technology graduates achieved 98% placement with 81% enrolled in college, 7% employed in their field of study and 10% enlisted in the US military with 100% of Electromechanical Engineering, Environmental Science, Office Technology and Graphic Communications students attending college.
- Construction-Trades graduates achieved 92% placement rate 35% enrolled in college, 49% entering the workplace in their field of study and 8% enlisting in the US military.
- 100% of Dental graduates passed the National Dental Board examination.
- 100% of Early Childhood Education graduates were certified by the Office for Child Care Services.
- 100% of Cosmetology graduates passed the state board examination to become a licensed hair stylist.
- Medical Occupations graduates achieved 100% placement in college.
- Gabriel J. Gerzon, a graduate from Concord, was honored as an Outstanding Vocational Student of the Year by the Minuteman Regional School Committee, the Massachusetts Association of Vocational Administrators and State Commissioner of Education, Dr. David Driscoll.
- Sam Rogers, a Biotechnology Academy student from Concord, graduated Valedictorian in the Class of 2007.
- Student speakers at the Class of 2007 graduation ceremony were Valedictorian Sam Rogers of Concord, Salutatorian James Michaels of Acton and Class President Rachel Forziati of Malden.

The Class of 2007 - Needham

Daniel Bleakney	*Metal Fabrication*	
Robert Kelly	*Landscape Management*	
Daniel Lamenzo	*Drafting*	***President's Award for Academic Achievement***
Eliza Leahy	*Environmental Science*	***President's Award for Academic Excellence***
Christopher Leonard	*Carpentry*	***President's Award for Academic Achievement***
Jasmine Sanders	*Graphic Communications*	
Justin Sneider	*HVAC*	
James Wise	*Automotive Technology*	***President's Award for Academic Achievement***

Student Performance Highlights

- Minuteman Regional High School sophomores had a 97% pass rate on the English Language Arts MCAS Test, a 94% pass rate in Math, 72% in Biology, and 100% in Chemistry taken in May 2007.
- Minuteman students on the Math Team competed strongly at all levels against academically diverse groups of area schools finishing the year ranked in first place in the state vocational conference for the third year in a row.
- A Latin course was expanded to serve the growing number of students interested in medical careers, biotechnology and science.
- The Minuteman Players, the school's drama students, produced and performed a full production of Matthew Barber's *"Enchanted April."*
- Faculty members from English, Math, Science and several vocational fields designed a series of MCAS Science curriculum standards for use throughout each of the school's 22 vocational majors.
- The first state-approved high school pre-engineering program entered its eighth year and graduated its fourth class of students, again with 100% attending college.
- Approximately 82% of the Science and Technology seniors graduating received certification in their respective area, while approximately 92% were planning to continue their education or training upon graduation.
- A Team of two Pre-Engineering students placed second in the "West Point Bridge Design" contest – A National Internet-based software design contest.
- Minuteman is now an authorized CertiPort Testing Center for Microsoft Office Specialist Certifications.
- Students in Carpentry, Electrical Wiring, Plumbing and HVAC completed construction of the single family home for the Lincoln Housing Commission in Lincoln, MA.
- Underclassmen created four scaled New England style homes for display at the New England Home Show in Boston. Minuteman was the only participating vocational high school in MA.
- Electrical Wiring students completely wired two residential units in Lexington.
- Environmental Science students were invited to attend the Secretary's Award for Excellence in Environmental Education as an honorable mention. This award honors individual schools, teacher and students across the Commonwealth who have distinguished themselves in environmental education initiatives.
- For the third year in a row, Culinary Arts students won first-place in the annual culinary competition at Newbury College and in so doing earned $7,000 in scholarships for enrollment at Newbury College.
- As a community service project a team of junior Graphic Communications students worked with the Lahey Clinic in designing and printing a 2007 calendar incorporating artwork drawn by elementary age students who are patients in the "young hearts" clinic.
- The Cosmetology Class of 2007 had a 100% success rate when taking the State Board Exams.

Minuteman Takes Grand Prize Award at MIT-Sponsored Competition

- Three cross-vocational teams from Minuteman's Biotechnology, Pre-Engineering and Robotics competed in a Design Challenge at the Museum of Science in Boston.
- In this full-day design event, amongst teams from across New England, Minuteman's Technology Division took home the gold medal -- winning the MIT-sponsored WINDY 500 Grand Prize Award. The teams were challenged with designing, building and racing wind-powered vehicles using only materials provided. The cars had to carry a single driver.
- The Windy 500 is part of EurekaFest, a multi-day celebration sponsored by the Lemelson-MIT Program, a foundation dedicated to supporting and encouraging invention and innovation.
- In preparation for the event, Minuteman's teams competed against each other on design projects during the school day. They participated in team building exercises and analysis that was headed by Dr. Clarissa Sawyer, a corporate consultant in the field.

- Members of the winning Minuteman team were freshman Ivy Smith of Medford, and Becky Cole of Arlington. The juniors were Paul Blaczcynski of Arlington, Jeff Palma of Concord, and Robin Weinstein of Weston. Students on the two other Minuteman competing teams were juniors Kevin Brown of Pepperell, Charlie Deakins of Carlisle, Chris Hansen of Medford, Dan Polansky of Dedham, Paramveer Pabla of Arlington and freshman Sean Keane of Arlington, Therese Gray-Gaudet of Medford, Eben Goldman of Lexington, Kenny March and Torri Dodge of Stow, and Eo Jin Hwang, a visiting exchange student from Japan.

The races were emceed by Ray Magliozzi, one of the Click n' Clack Brothers of National Public Radio's Car Talk. The Windy 500 is featured on the Car Talk website. As well, Nate and Deanne, from PBS Kids' Design Squad television program, served as the Windy 500 hosts for the day.

Overall School Highlights

A new Freshmen Exploratory program was designed and implemented as a means to ensure that members of the Class of 2011 have a full opportunity to experience each of Minuteman's twenty-two technical programs before choosing a major. This new exploratory program runs half of grade 9 and allows students to develop a better understanding of their talents and interests while exposing them to diverse careers.

- Minuteman developed a Nontraditional Exploratory Program for Girls for the Class of 2011 through which all female students learned about the viability and challenges of women in nontraditional careers, such as automotive technology, carpentry and construction, computer science and engineering. The freshmen girls learned about these careers through a series of hands-on exercises, guest speakers and alumni panelists and field site visits to industry partners.
- New and/or updated college articulation and advance credit agreements with numerous top colleges in over 78 different courses and programs at over 17 colleges and universities.
- Community Education services, including After School programs for middle school students, Adult High School services, Evening and Continuing Education courses and Summer School programs and camps, provided to member town residents continued at one of the highest participation and success levels in the state.
- The Facilities Management Department completed major campus renovation and facility improvement projects including a program of delivering "green" products to school services.

Minuteman Celebrates First Annual Science & Technology Career/College Expo

Minuteman Regional High School was very excited to extend an invitation to companies and colleges to participate in our First Annual Science & Technology Expo for students interested in exploring technology career pathways. The Science & Technology Expo was held at Minuteman Regional High School on March 15, 2007.

This evening was designed to allow the opportunity for companies and colleges to identify as being a partner with Minuteman, showcase products, and more importantly, share how their education in one of Minuteman's technology program lead to college and then exciting and rewarding careers. Present at this Expo were prospective students and their parents, as well as, Minuteman technology faculty, current and former technology students, parents, industry partners, and representatives from colleges/universities. Minuteman was also pleased to welcome keynote speaker Dr. Cary Sneider, Vice President of the Museum of Science Boston and the Executive Director of the National Center for Technological Literacy.

The goal of the Science & Technology Expo was to provide a program that would identify viable career opportunities in technology and how career pathways that begins in one of Minuteman's eleven technology programs could continue onto a two or four-year post-graduate program and into a rewarding business, engineering, medical, science, or technical career.

School Committee Recognition

After several years of dedicated service, one member left the Regional School Committee in 2007. The entire Minuteman Regional School District thanks Linda Frizzell of Belmont for her many years of service, leadership and commitment to Minuteman Regional High School.

Minuteman Regional School Committee 2007

Charles Olmstead of Acton
Laura Morrissette of Arlington (Secretary)
Joseph Scali of Belmont
Kileen Burgoyne of Bolton
Donna Corey of Boxborough
Nancy Weiss of Carlisle (Vice-Chair)
John Lang of Concord
Frank Gobbi, Jr. of Dover
Rosalie Barton-May of Lancaster
Marjorie Daggett of Lexington
Kemon Taschioglou of Lincoln
Jeffrey Stulin of Needham (Chair)
Alice DeLuca of Stow
Atty. Paul Lynch of Sudbury
Mary Ellen Castagno of Wayland
David Harmon of Weston

Student Representative – Molly McDowell of Arlington

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
OPERATING FUND
COMPARISON OF BUDGET TO ACTUAL FOR THE MONTH ENDED JUNE 30,2007 (UNAUDITED)

REVENUES	FY2006 ACTUAL	FY2007 BUDGET	ACTUAL/ ENCUMBERED	TRANSFER/ RECEIPTS	AVAILABLE
DISTRICT ASSESSMENTS	$9,072,541	$9,593,639	$9,593,638	$-	$(1)
CHAPTER 70 AID	$2,062,420	$2,232,203	$2,236,484	$-	$4,281
CURRENT TUITION	$600,000	$500,000	$307,018	$-	$(192,982)
TRANSPORTATION REIMB	$834,795	$983,837	$1,069,797	$-	$85,960
CHOICE	$-	$-	$-	$-	$-
OTHER PROGRAM INCOME	$289,529	$93,177	$195,919	$-	$102,742
LAND SALE	$-	$-	$-	$-	$-
APP SUR	$-	$145,513	$145,513	$-	$-
PREV TUITION	$2,839,870	$2,591,129	$2,591,129	$-	$-
TOTAL	**$15,699,155**	**$16,139,498**	**$16,139,498**	**$-**	**$-**
EXPENSES					
BUILDING TRADES	$69,619	$77,861	$74,588	$1,145	$4,418
COMMERICAL SERVICES	$18,320	$32,690	$27,950	$1,574	$6,314
ELECTRONICS	$21,225	$23,698	$19,838	$(557)	$3,303
GRAPHICS	$52,231	$46,725	$66,382	$3,106	$(16,551)
HEALTH INSTRUCTION	$17,892	$21,800	$20,470	$24	$1,354
METAL FABRICATION	$28,126	$18,685	$18,459	$1,840	$2,066
POWER MECHICANICS	$11,470	$17,393	$14,366	$2,190	$5,217
TECHNOLOGY	$61,240	$72,474	$67,006	$(674)	$4,794
AFTER SCHOOL	$13,105	$13,600	$11,674	$510	$2,436

PROGRAM					
REGULAR					
OCCUPATIONAL	$3,421	$-	$-	$-	$-
SPECIAL TRADES	$14,759	$18,590	$16,931	$4,574	$6,233
SAFETY	$7,291	$7,250	$5,077	$1,354	$3,527
COMMUNICATIONS	$30,185	$37,392	$34,235	$13,502	$16,659
HUMAN RELATIONS	$15,629	$19,138	$15,509	$4,192	$7,821
MATH	$34,226	$35,578	$20,509	$3,610	$18,679
SCIENCE	$45,902	54,395	$50,531	$(450)	$3,414
PHYSICAL EDUCATION	$3,014	$5,610	$2,970	$(34)	$2,606
ATHLETICS	$95,717	$98,740	$106,750	$414	$(7,596)
BUSINESS INSTRUCTION	$-	$-	$-	$-	$-
FOREIGN LANGUAGE	$14,148	$16,040	$12,506	$(2,435)	$1,099
ART	$1,246	$6,864	$-	$-	$6,864
MUSIC	$-	$-	$-	$-	$-
ALTERNATIVE EDUCATION	$-	$-	$-	$-	$-
INSTRUCTIONAL RESOURCES	$74,551	$75,730	$82,648	$21,589	$14,671
PUPIL SUPPORT	$104,544	$90,410	$81,839	$3,779	$12,350
PRINCIPAL	$98,872	$76,240	$107,735	$(61)	$(31,556)
VOCATIONAL COORDINATOR	$3,242	$-	$-	$-	$-
COMPUTER SERVICES	$12,760	$32,300	$7,916	$617	$25,001
DEAN'S OFFICE	$6,063	$10,895	$7,490	$859	$4,264
DISTRICT PROGRAMS	$248,910	$228,622	$260,597	$4,941	$(27,034)
LEGAL FEES	$57,195	$40,183	$16,892	$-	$23,291
AUDIT FEES	$58,500	$56,500	$60,400	$-	$(3,900)
SUPERINTENDENT	$3,177	$7,250	$4,698	$(50)	$2,502
PLAN/ACADEMICS	$32,385	$15,365	$5,494	$-	$9,871
BUSINESS OFFICE	$38,653	$57,713	$52,756	$346	$5,303
RISK INSURANCE	$173,286	$241,995	$167,768	$-	$74,227
RETIRE/EMPLOYEE BNFT	$1,773,581	$2,061,522	$1,980,878	$31,334	$111,978
TRANSPORTATION	$1,185,354	$1,233,855	$1,180,016	$110	$53,949
CAFETERIA	$5,288	$12,550	$5,126	$(35)	$7,389
OPER & MAINTENANCE	$1,013,475	$963,400	$1,107,114	$126,299	$(17,415)
EQUIPTMENT PURCHASES	$74,995	$250,000	$175,759	$(70,604)	$3,637
DEBT MANAGEMENT	$-	$-	$-	$-	$-
SALARIES	$10,174,017	$10,060,445	$10,102,571	$7,000	$(35,126)
TOTAL	**$15,697,614**	**$16,139,498**	**$15,993,448**	**$160,009**	**$306,059**
EXCESS REV	**$1,541**	**$-**	**$146,050**	**$160,009**	**$306,059**

FUTURE SCHOOL NEEDS COMMITTEE
ENROLLMENT PROJECTIONS

YEAR	2001/2002	02/03	03/04	04/05	05/06	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14
BIRTHS*	350	340	372	315	306	288	330	330	330	330	330	330	330

SCHOOL YEAR	2007/2008			08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20
GRADE	PROJECTED	ACTUAL	PROJ - ACTUAL												
K	410	380	30	385	396	357	337	317	363	363	363	363	363	363	363
1	466	466	0	386	391	403	363	343	322	369	369	369	369	369	369
2	426	418	8	470	389	394	406	366	346	324	372	372	372	372	372
3	439	432	7	427	480	397	402	415	374	353	331	380	380	380	380
4	417	420	(3)	434	429	482	399	404	417	375	354	332	381	381	381
5	406	414	(8)	422	436	431	484	401	406	419	377	356	334	383	383
6	364	363	1	422	430	444	439	493	408	413	427	384	363	340	390
7	359	350	9	357	416	423	437	432	485	402	407	420	378	357	335
8	366	371	(5)	349	356	415	422	436	431	483	401	406	419	377	356
9	345	329	16	374	352	359	418	425	440	434	487	404	409	422	380
10	378	379	(1)	324	368	346	353	411	418	433	427	479	397	402	415
11	329	322	7	372	318	361	339	346	403	410	425	419	470	389	394
12	355	359	(4)	312	361	309	350	329	336	391	398	412	407	456	377
TOTAL	5,060	5,003	57	5,034	5,122	5,121	5,149	5,118	5,149	5,169	5,138	5,096	5,042	4,991	4,895
K-5	2,564	2,530	34	2,524	2,521	2,464	2,391	2,246	2,228	2,203	2,166	2,172	2,199	2,248	2,248
6-8	1,089	1,084	5	1,128	1,202	1,282	1,298	1,361	1,324	1,298	1,235	1,210	1,160	1,074	1,081
9-12	1,407	1,389	18	1,382	1,399	1,375	1,460	1,511	1,597	1,668	1,737	1,714	1,683	1,669	1,566
	5,060	5,003	57	5,034	5,122	5,121	5,149	5,118	5,149	5,169	5,138	5,096	5,042	4,991	4,895

* REFLECTS JULY 1 TO JUNE 30 BIRTHS

Actual figures shaded
K adjusted for METCO
Constant births after FY07 based on 6 year average FY 02-07

NEEDHAM PUBLIC SCHOOLS

SCHOOL COMMMITTEE

Donald Gratz, Chair (2009)
Michael Greis, Vice-Chair (2008)
Marianne Cooley (2007)
Connie Barr (2010)
John O'Leary (2008)
Laura J. Flueckiger (2009)
Joseph Barnes (2010)

CENTRAL ADMINISTRATION

Daniel E. Gutekanst, Superintendent of Schools
Thomas F. Campbell, Director of Personnel Resources
Theresa W. Duggan, Director of Program Development & Implementation
Anne Gulati, Director of Financial Services
George Johnson, Director of Student Development & Program Evaluation

PRINCIPALS

Anne Whittredge, Broadmeadow School
Suzanne Power Wilcox, John Eliot School
Michael Kascak, Hillside School
Michael Schwinden, William Mitchell School
Barbara Laites Collins, Newman School
Glenn Brand, Pollard Middle School
Paul Richards, Needham High School

THE SCHOOLS

Needham has five elementary schools, one middle school, and one high school. It has a strong reputation for academic excellence and also boasts a full range of co-curricular and out-of-school opportunities including after-school and summer services.

Needham is a long-standing member of METCO, a voluntary desegregation program that provides educational opportunities in suburban communities for Boston children. Needham is also a participant in The Education Cooperative (TEC), a collaboration of 14 school districts that enables all of the communities to benefit from economies of scale in purchasing, as well as to enjoy high- quality, cost-effective education services such as Special Education that would be impossible for any one community to provide by itself.

During the 2006-2007 school year Needham enrolled 5119 students in its five elementary, one middle, and one high school. The enrollment breaks down as follows:

Preschool	93
Elementary	2487
Middle School	1066
High School	1426
Out of District Special Education Placements	47

NEEDHAM PUBLIC SCHOOLS DISTRICT MISSION, VALUES, AND GOALS

During the 2006-07, district leaders began the process of revisiting our mission and core values, which will lead to a revision of system-wide goals and objectives.

SYSTEM-WIDE GOALS

The Needham Schools continues to make progress toward two system-wide goals adopted in 2000:

Goal #1 – To construct and implement an approach to curriculum, instruction, and assessment practices that ensures that all students meet clearly defined high standards.

Needham has adopted a standards-based approach to teaching that establishes high expectations about what students should know and be able to do. It focuses less on rote learning of facts and more on understanding concepts, enhancing core skills, and developing critical thinking. Standards for each subject and grade level have been defined (see www.cdb.needham.k12.ma.us), and professional development has focused on differentiating instruction to meet the needs of a wide range of learners.

STANDARDS-BASED REPORT CARD

As part of the next stage of implementing a standards-based approach to teaching, Needham Public Schools administrators and teachers are in the process of developing a new elementary school report card that is intended to better inform parents as to their children's progress toward mastering the curriculum standards for their grade level, as well as to ensure more consistency across classrooms. This new report card is being designed in response to the state's requirement for teachers to communicate students' progress to parents in a way that descriptively reflects what their child knows, what he or she is able to do, and what needs to be mastered in relation to the standards. With this type of report card, achievement rather than effort is reported.

During the 2007-08 school year, grade level teams and administrators will be reviewing a prototype. Outreach and information to the parent communities are also planned. Tentatively, the new reporting system is scheduled to be implemented at the third grade level during the 2008-09 school year, with other grade levels to follow in subsequent years.

CURRICULUM REVIEW

The district has developed a cycle for evaluation and revision of the K-12 curriculum. The process, which is based on the National Study of School Evaluation frameworks, includes data collection and input from all stakeholders on the quality of student work, as well as the factors that support student learning, such as curriculum, instruction, assessment, leadership, and professional development for teachers. The first curriculum area to receive this rigorous review was mathematics. Identified areas of concern were targeted and plans are being implemented to address these concerns. Some improvements include curriculum maps, pacing guides, and common assessments in order to ensure appropriate curriculum delivery and consistency across classrooms.

Goal #2 – To establish, implement, and assess community and school practices that respond to the wellness needs of Needham students and staff.

Needham has developed a social/emotional learning initiative, K-12, that has been cited as a nation-wide model. While many school systems have adopted the same programs as Needham at the elementary level, few school systems nationwide have created a social/emotional learning continuum that spirals and builds from preschool through grade 12 and that is supported with in-district capacity building, professional development, and infusion into core subject teaching.

With a well-established elementary program in place, the priority during 2007 was to improve teacher training in social/emotional learning concepts. For the first time, one of our in-district Responsive Classroom (RC) trainers led an advanced RC graduate level course for 24 elementary teachers which helped them to expand their skills in creating a sense of community and promoting the daily classroom structures and practices that allow students to practice self-management and social skills. In addition, a graduate credit short course was added to improve teachers' use of the Second Step curriculum and weave it into the literacy curriculum. Second Step offers direct skill instruction in self-management, empathy, interpersonal skills, problem-solving, decision-making, and handling common challenging situations.

At the middle school, a yearlong task force of teachers reviewed current social/emotional learning research, identified tips and practices to share among Pollard faculty, and developed recommendations for further adoption of SEL practices at the middle school. In a survey of teachers, 81% agreed that "advisory" should be added to the middle school program. Advisory is a proven practice that provides time each day for students to meet in small groups with their advisor – an adult who helps students adjust to new grade levels, facilitates the creation of a sense of community for the students, and who provides academic advisement and coaching.

The high school's efforts this year have been focused on looking at resiliency skills and how we can best help students to develop social competence, problem-solving skills, autonomy, and a sense of purpose. A Stress Reduction Committee is reviewing current research and developing recommendations. The study also supports the high school's NEASC re-accreditation process. In addition the high school's substance abuse prevention initiative successfully launched a series of parents' coffees. The high school physical education/health staff piloted a prevention curriculum that focuses on teaching students resiliency skills.

After seven years of the social/emotional learning program at the Needham Public Schools, we are encouraged by the results. Youth Risk Behavior Survey (YRBS) data is beginning to indicate an improvement trend, teacher anecdotal feedback has been very positive, and discipline/behavioral data is also looking promising.

Every September, the Needham Public Schools publishes a Performance Report which is mailed to every Needham residence. The 2007 Performance Report offers factual information that highlights accomplishments and lays out challenges. It reflects the system's commitment to data-driven decision making, honest communication, concern for the achievement of all students, and continuous improvement. The report is organized with student performance as its central focus, with additional information about staff, finances, planning, and community satisfaction. A section of the report is devoted to each of these topics.

This publication is also available to view on the Needham Public Schools website under School Committee reports: www.needham.k12.ma.us.

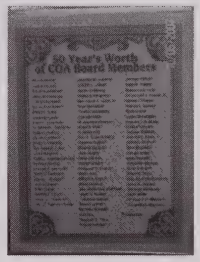
DIVERSIFIED COMMUNITY SOCIAL SERVICES

NEEDHAM COUNCIL ON AGING

Jamie Brenner Gutner, Department Manager
Susanne Hughes, Chairperson
Carol deLemos, Vice-Chair
Dan Goldberg
Andrea Rae
Derrek Shulman
Betsy Tedoldi
Roma Jean Brown
Morrie Detteman
Helen Hicks
Colleen Schaller
Nina Silverstein
Mary Elizabeth Weadock

PURPOSE

The Needham Council on Aging was established by Town Meeting in 1957 and has just celebrated its fiftieth year. Our mission is to respond to the needs of older residents by providing a welcoming, inclusive, secure environment where individuals and families benefit from programs, services, and resources that enhance their quality of life and provide opportunities for growth.



As a town department the Needham Council on Aging is charged with serving Needham's 60+ population and their families, by addressing diverse aspects of aging service interests, concerns and needs. We provide advocacy for Needham's senior population on the local, regional, state, and national levels, to assure that needs and interests are being met, and that the quality of life for our residents is at an optimal level, in an environment that fosters independence.

The functions of the department are not confined by walls and we fulfill our mission as a true community partner by delivering programs and services in a variety of places, and wherever needed throughout the town. The COA also offers a variety of programs and services five days a week at the nationally accredited Stephen Palmer Senior Center, located at 83 Pickering Street, where the professional Council on Aging staff has had oversight for services and programs for the past 27 years. The Center hours are Monday-Friday 9:00a.m. - 4:00 p.m. The Council on Aging office, also located at the Stephen Palmer Senior Center, is staffed Monday-Friday, 8:30a.m. -5:00 p.m. throughout the year.

Some of the services and programs provided to meet the goals of the Council on Aging Department include, but are not limited to: outreach and counseling services, advocacy, transportation, daily meals, information and referral, health benefits counseling, volunteer opportunities, health & wellness information and screening,

creative and social classes, educational programs, special events and trips, and a drop-in center for socialization, independent activities and learning opportunities.

FY2007 HIGHLIGHTS

Administrative Highlights

- During the last fiscal year the department went through many adjustments. In July 2006 a new Executive Director came on board after several months with the position vacant.
- The following spring the SHINE Program Director resigned. The Assistant SHINE Director applied for this position and was officially hired in May and the Outreach Assistant applied for the position of Assistant Director and was also officially hired during the same period.
- The Department happily celebrated its 50th Anniversary and was honored to have in attendance, the new Secretary of Elder Affairs, Michael Festa.
- Another highlight this year was the arrival of MySeniorCenter. This graphically driven computer technology will assist the department in capturing appropriate statistics on multiple aspects of center programs and services. It should aid in departmental planning to help us continue to address the needs of the residents we serve today and assist us in planning for the future. The implementation of this system was, and will remain in the near future, a major project for staff and participants.
- In Fiscal Year 2007 a possible new senior center location was identified and actively pursued. This was a significant undertaking requiring a major time and energy commitment on the part of the Executive Director, the Council on Aging Board and many other actively involved citizens and committees.

- Several new programs were implemented this year to include but not limited to: Spanish, French, Anthropology, Creative Writing, Acting, Current Events, Art History, Tai Chi, Ballroom and Line Dancing
- Staff continued to provide information, referral and assistance to elders and their families
- Advocacy was provided in traditional and non traditional ways and was individualized to meet unique needs. Some examples: helping residents to obtain citizenship, helping to arrange fuel assistance or the restoration of telephone service, assisting in gathering necessary information and resources to facilitate relocation to the area, helping to locate a pet trainer willing to do pro bono work so that a resident might be able to continue to live with a long cherished pet.
- Implementation of a Care giver Support Group as well as a Transitions group occurred in Fiscal Year 2007.
- The Staff continued with efforts to create community collaborations, thinking beyond established relationships, in an attempt to increase awareness and provide services to even more residents and families.
- Care Management was an ongoing need which required identifying and arranging for services and working as a liaison between service providers and residents while ensuring accommodation to changes as needs fluctuated.
- As always interdepartmental collaboration was an important aspect of our work this year.
- Counseling was once again a major component of services provided. Whether addressing immediate personal or family concerns, adjustment to retirement or late in life issues and planning, the staff was routinely called upon for facilitation, guidance and support.
- Some additional special events that the Department sponsored: a successful Senior Resource Fair, a two day Homeowner and Community Options program, and a three part evening series on Alzheimer's Disease.

Statistics

- During Fiscal Year 2006 Medicare instituted its new prescription drug program, Medicare Part D. This represented the greatest single change in Medicare coverage since its inception in 1965. Individuals must enroll yearly. Our volunteers and staff continued to be busy and very involved with this process in Fiscal Year 2007. More than 200 residents took advantage of health benefits counseling through SHINE which resulted in an estimated $120,000 savings in health care costs for them. With the expected growth in the over 60 population the demands on SHINE staff and volunteers will be certain to increase.
- 250 Volunteers completed well over 19,000 volunteer hours during this year to provide the department with the equivalent of over $290,000 worth of service.

- 9100 phone calls were logged in by our receptionists in Fiscal Year 2007.
- Over 2200 different individuals had contact with our social service staff in Fiscal Year 2007.
- Over 1000 additional individuals participated in programs or educational offerings provided through the Council on Aging Department in Fiscal Year 2007.

DEPARTMENT OF VETERANS SERVICES

John J. Logan Jr., Director

Department Mission

The mission of the Veterans Services are to provide services pursuant to MGL Chapter 115 which include the administration of a program of Veterans benefits for Veterans and their families who meet stringent eligibility criteria; the care of Veteran's graves, insuring the burial of indigent Veterans and their eligible family members; the ceremonial observance of national and state holidays dedicated to veterans and patriotic purposes; and to take such actions as may be necessary to insure the well being of the Veteran residents of Needham; to actively pursue federal benefits which may accrue to the Veterans of Needham and their families; thus minimizing local expenditures.

PURPOSE

- To carry out functions assigned to the office by Chapter 115 of the General Laws of Massachusetts for the Towns of Needham and Dover.
- To keep a depository of discharges and records of Veterans in my office.
- To oversee the disbursements of veterans' benefits to Needham veterans and their families.
- To see that all Veterans graves in Needham have an American Flag placed on them for Memorial Day.
- To see that all Veterans graves in Needham are cared for.
- To help veterans and their families in completing VA forms to acquire pensions, insurance and other benefits to which they are entitled to.
- To insure that veterans who die without funds are properly interred.

FY2008 Highlights

- The Memorial Day Parade
- The Veterans Day Ceremonies at Memorial Park
- The placing of 2,304 American Flags at Veterans graves in Needham and St Mary's cemeteries for Memorial Day

NEEDHAM YOUTH COMMISSION

Cathy Lunetta, Chairperson
Connie Barr, Vice-Chairperson
Kevin Potterton
Vincent Springer
Merissa Devine
Doug Levy
John Romeo
Debbie Winnick

Youth Commission Staff
Jon Mattleman, Director
Katy Colhart, Social Worker
Carol Rosenstock, Office Manager
Alexandra Hogan, Social Worker
Meaghan Flaherty, Clinical Intern (not pictured)
Lindsey Roy, Program Intern (not pictured)

PURPOSE

The mission of the Needham Youth Commission is to provide leadership and a community focus on youth and family issues and to promote community wellness by: Identifying and addressing youth and family needs; Advocating for youth and family interests; Partnering with other youth and family serving agencies; Developing and implementing quality programs and services; and Educating and communicating with the public regarding youth and family issues.

The Needham Youth Commission operates as a mental health resource offering a wide array of confidential clinical and programmatic services to children, adolescents, and families. While the Youth Commission's services are reaching more people and having a greater impact, it is clear that the need for such services far outweighs the department's resources; thus, many in Needham are not receiving support. The Youth Commission has worked diligently to construct meaningful services designed to meet the increasing and ever-changing needs of the Needham community.

FY2007 HIGHLIGHTS

- ***Safe Surf: Internet Safety for Middle School Youth and their Parents***: Initially funded by the Needham Education Foundation, this program provided students and parents with the knowledge to navigate the Internet with confidence. Through workshops and written materials, students and parents learned about appropriate ways to use the Internet. In Fiscal Year 2007, 550 youth and parents participated in this program.
- ***A Conversation…For Parents of Teens:*** Sponsored by the Needham Women's Club, this program allowed a maximum of nine parents per session to focus on a specific youth-related topic such as alcohol/drugs, suicide/loss, stress, and depression. Sixty parents participated in this program, and it is slated to expand in the coming year.
- ***Website:*** Over the past year more than 60,000 "hits" were registered on the Youth Commission website. Residents learned about our services, registered for programs, read the Youth Commission's Annual Report, viewed pictures of the staff, and much more. Special thanks to the Information Technology Department for their support in establishing this vibrant website. Please visit the Youth Commission online at www.needhamma.gov/youthcommission.
- ***Individual/Family Counseling:*** The Masters level clinicians on staff are skilled at working with youth and families who are experiencing difficulties with issues such as family discord, loss, drugs, alcohol, stress, and other mental health concerns. Who used these counseling services? They were neighbors, cousins, children, and friends; they were people with no health insurance or expired health insurance; they were people grappling with either a short or long-term problem; but

mostly, they were people who had the hope and determination that life can bring greater satisfaction and reward. Perhaps the most frightening area of concern is that young people were encountering more complex issues at a younger age. It was not unusual to work with an elementary age youth coping with a significant loss, a middle school student coping with parental alcohol use, or a high school student with a serious drug problem. In the past year 711 hours of counseling were provided to Needham youth and their families; this represents an increase of 25% as compared to five years ago.

- ***Community Crisis***: Over the past two years, the Needham community has grappled with the sudden loss of several young people, and the Youth Commission responded by outreaching to youth, parents, and families in a variety of ways --- from individual meetings, to group sessions, to the distribution of informational materials. In addition we are actively involved in the Needham Coalition for Suicide Prevention. A significant number of staff hours were devoted to creating materials and meeting with community leaders.
- ***Counseling/Psycho-Education Groups:*** Group counseling/psycho-education was a practical and effective mode of treatment and allowed the staff the opportunity to interact with greater numbers of people over the past year. Group intervention offered a unique opportunity for young people to learn about issues which affect their peers and to receive feedback from their peers regarding issues such as: divorce, stress, self-esteem, abuse, depression, social skills, loss, drugs/alcohol, and violence/anger. Of special note was the "Extreme Looks" program, a four-day mind/body/spirit group for girls. In Fiscal Year 2007, 306 hours of group counseling/psycho-education services were provided; this represents an increase of 25% as compared to five years ago.
- ***Active Parenting of Teens:*** This program was created to encourage parents to continue to develop their parenting skills. This 12-hour workshop has "graduated" over 500 parents since its inception in 1998. In addition to this workshop, follow-up Parent Dialogue Groups continued to meet to discuss issues related to raising healthy children and promoting wellness.
- ***Substance Abuse Awareness Program:*** The Youth Commission continued to offer a structured 15-hour Substance Abuse Awareness Program (SAAP) for drug/alcohol-involved youth. This service provided an assessment of current substance use, intervention, education for youth and their families, and counseling services to support healthy lifestyles. All participants and their parents attended an Alcoholic Anonymous (AA) or Narcotics Anonymous (NA) meeting to assist in transmitting the message that drugs and alcohol can impact any person without regard to age, gender, or status.
- ***Books and Bridges - The Parent/Child Book Club:*** Using literature as a bridge between generations, this program consisted of an interactive two-session program for mothers and daughters, fathers and sons, parent and sons, and parent and daughters to explore issues of mutual interest and concern. In Fiscal Year 2007, over 40 youth and parents participated in this program.
- ***PEEPS:*** (***P***ositive ***E***ducation for ***E***xperiencing ***P***eer ***S***tress): PEEPS was an interactive workshop for 6th grade students that explored the issues of friendship and bullying. The goals of the workshop were to identify qualities students would like in a friend, understand that friends and friendships change, and to share experiences and hear feedback regarding how students would like to treat others and be treated in their peer relationships. Over the past year 165 youth participated in this program.
- ***Picture Perfect:*** Picture Perfect was a workshop for 8th graders that investigated the issue of how the media portrays gender roles and appearance, and explored how this can negatively impact how youth can feel about themselves. The goals of the workshop were to help students learn to identify gender role stereotypes, to understand how stereotypes are portrayed in the media, and to investigate how media messages impact them on a daily basis. In Fiscal Year 2007, 330 youth participated in this program.
- ***LINCS Program:*** The LINCS Program (**L**oss **IN**formation and **C**ommunity **S**upport) was designed in collaboration with the Needham Public Schools. LINCS' mission was to assist youth in addressing the frequently upsetting, overwhelming, and confusing issue of "loss." This included, for example, the death of a parent or grandparent, suicide, the separation/divorce of parents, the loss of a cherished pet or possession, or the break-up with a boyfriend/girlfriend. Loss

is a topic youth will be dealing with more and more as they get older, and it is critical to understand the impact loss can have upon a young person's academic, physical, social, and emotional well-being. The LINCS program engaged 352 youth in Fiscal Year 2007.

- ***Teen Dating Violence Program:*** In partnership with the Needham Public School's Health and Physical Education Department, the Youth Commission provided seminars on Teen Dating Violence for all 9th graders at Needham High School. The seminars were designed to teach the unique aspects of Teen Dating Violence, how to recognize the warning signs, and ways to access community supports. Over the past year, 350 youth were involved in this program.

- ***RAY of Hope Program:*** RAY (Recognize A Youth) was established by the Needham Youth Commission in an effort to acknowledge the outstanding service and positive contributions that young people are making to the Needham community. Working in collaboration with the Needham Business Association, each month a young person was selected as the RAY of Hope recipient and was awarded a certificate from the Youth Commission and a check from a member of the Needham Business Association. The RAY of Hope program validated youth and recognized their role in making the Needham community a special place to live.
- ***Employment and Volunteer Programs:*** The Employment Program consisted of two primary services: 1) Youth were linked with residents and provided around-the-home support in the form of babysitting, yard-work, and snow removal; and 2) Youth investigated employment opportunities in local businesses such as offices and restaurants. Additionally, the Volunteer Resource Directory was created to inform youth of area volunteer opportunities. In Fiscal Year 2007 these programs fielded 274 inquiries.
- ***Patrick Forde Good Person Memorial Award:*** In 2005, Needham resident and community activist Patrick Forde passed away unexpectedly at the age of 51. Patrick was a person who cared deeply about Needham and about youth and families, as well as being supportive of the work of the Needham Youth Commission. In an effort to honor Patrick, this award is given annually to a Needham resident who has helped make Needham a better place to live through his/her volunteer work and commitment. This award is recognition that through volunteerism and caring, each person in our community is able to enhance Needham. The first recipient was Richard Remnitz for his work with the Needham Youth Center.
- ***Needham Unplugged:*** Electronics are a wonderful part of life --- people learn, communicate, and access information from electric powered devices and watch TV or surf the Internet as a way to relax and to relieve the stress of daily life. Unfortunately being so "plugged in" can isolate people. Instead of interacting with family and friends, people all too often become passive voyeurs. Needham Unplugged was an awareness campaign to remind families and residents to "unplug their electronics" and "plug into" each other. "Unplugged" was a reminder that there is more to life than what is on the other side of a plug. A calendar for the month of March outlined activities that did NOT require electricity and emphasized person-to-person interaction and health. The centerpiece of this year's "unplugged" occurred on March 22nd; it was a no-homework, no sports, and no meeting night for the Needham Public Schools, and there were no town meetings and virtually no civic, religious, or community meetings took place in Needham. This night of "committing to nothing" was a welcome relief to youth, parents, adults, and families. Many area communities such as Newton and Belmont were impressed enough to replicate this program in their communities. Special thanks to partners at the Park and Recreation Department and the Charles River YMCA, Needham Board of Selectmen, and to the Needham Public Schools for their support.
- ***NOTE:*** In partnership with the Franklin W. Olin College of Engineering and the Needham Public Schools, NOTE (Needham Olin Technology Exchange) was a community collaboration that helped to close the "digital divide." This program encouraged Needham residents to donate old computers, Olin College students refurbished these, and the computers were then installed in Needham homes that previously had no computers.

- ***Peer Tutor Program:*** The Youth Commission's Peer Tutor Program represented a progressive youth-to-youth collaboration. This program matched high school students with middle and elementary school students in need of academic or organizational/study skills assistance. The Youth Commission's role consisted of outreach to potential participants, training of high school volunteers, monitoring weekly tutoring sessions, providing support if problems occurred, and facilitating communication between volunteers and participant families. Over the past year, Peer Tutor Program volunteers provided 1,500 hours of support to younger students.

- ***Make A Statement Day:*** This program was implemented at Needham High School for students and staff. Aimed at promoting diversity, tolerance, and understanding by creating an opportunity for students and staff to communicate about issues of importance to them, students and staff created and wore t-shirts with quotes, statistics, and/or statements about meaningful issues in order to raise awareness and have a voice. It was estimated that approximately 300 participated in this event this past year.
- ***Project VAN (Volunteers Around Needham):*** VAN offered youth ages 13 to 17 the opportunity to work as part of a team providing valuable community service to non-profit organizations in Needham. Sites included Charles River ARC, Needham Park and Recreation Department, Needham Community Council, Needham Public Library, Needham Council on Aging, and Wingate at Needham. Project VAN is generously supported by the Needham Community Council. VAN participants provided more than 400 person hours of free volunteer services over the past summer.
- ***Graduate/Undergraduate Internship Program:*** In Fiscal Year 2007, the Youth Commission welcomed a clinical intern from Boston College's Graduate School of Education to provide individual, family, and group counseling services as well as extensive work on the Peer Tutor Program, and a program intern from Lesley College to provide support on numerous special projects. Over the course of the academic year, interns provided over 1,000 hours of free service to the Needham community.
- ***QPR Suicide Prevention Trainings*** (Question, Persuade, Refer): The QPR Suicide Prevention model is patterned after the success of the CPR (Cardio Pulmonary Resuscitation) medical intervention and is based upon the several concepts including: Those who most need help in a suicidal crisis are the least likely to ask for it; and that the person most likely to prevent a person dying by suicide is someone they already know. Trainings are one-hour in length and are available to any community group in Needham.
- ***Diversion/Restitution Program:*** In conjunction with the Needham Police Department and the Dedham District Court, the Youth Commission continued to offer youth who have committed minor violations of the law the opportunity to participate in community service work in lieu of further court action and/or fines. The Youth Commission's role was to work with offenders and their families to identify the motivations for their behavior, to provide support as required, and to oversee the placement and completion of community service. In the past year, participating youth completed assignments at the Needham Public Library. In Fiscal Year 2007, the Youth Commission supervised over 225 hours of community service to the Town of Needham.
- ***Seminars/Workshops /Presentations:*** The Youth Commission designed and facilitated numerous trainings in the past year including a training for new Needham Public School Staff, Babysitter Training Seminars, presentations at the schools and in the community and many others. In Fiscal Year 2007 the Youth Commission worked with a total of 2,743 youth, parents, and professionals in seminars and/or workshops; which represents an increase of over 25% as compared to five years ago.
- ***E-Mail Sign Up:*** In an effort to inform youth and families of the services of the Needham Youth Commission, e-mail addresses from residents were accepted and information was sent regarding programs (to date our list-serve is many hundred and growing daily). To register for this free

service, residents may send an e-mail complete with their name and years of birth of their children to: Needhamyouthcommission@town.needham.ma.us.

Partnerships: The Youth Commission devoted considerable time working with the larger community and over the past year collaborated with groups such as:

- Needham Domestic Violence Action Committee (DVAC)
- YMCA --- Charles River Branch
- Needham Business Association
- Needham Community Wellness Collaborative
- Needham Clergy Association
- Needham Public Library
- Needham Council on Aging
- Needham Park and Recreation
- Riverside Community Care
- Regional Center for Healthy Communities
- Needham Community Council
- Needham Education Foundation
- Needham Public Schools
- Community Health Network Area
- Olin College
- Avery Crossing
- Needham Metco

The Youth Commission received grants and/or donations from the following organizations: Needham Community Council, Tolman Trust Fund, Rotary Club of Needham, Needham Domestic Violence Committee, Needham Women's Club, local businesses, and private citizens.

Publications: The Youth Commission created and/or distributed the following original publications in Fiscal Year 2007 (all are available online at www.needhamma.gov/youthcommission)

- Needham Youth Card
- KIDS Survival Guide
- Parent Guide to Teen Parties
- Ask the Youth Commission
- Youth Source
- Information on Suicide
- Parenting Literature
- Making the Middle School Years Work
- Networks Book
- Safe Surf: Internet Safety for Middle School Youth and their Parents

FY2007 Statistics

Youth Commission programs and services have grown in scope --- over a decade ago there was virtually no support for parents, and today there exists a range of parenting programs such as "Safe Surf: Internet Safety Parent Program" and "A Conversation…For Parents of Teens." In addition, the Youth Commission is servicing more of the community with no increase in staff. As an illustration of the growth of the department, below is a brief statistical comparison of the Youth Commission programs/services over the past several years.

Statistics are kept for all programs as well as at the conclusion of all programs, participants complete evaluations in an effort to assist the staff in understanding the impact and value of each program/service. Comprehensive statistical summaries for the past five years are available online at: www.needhamma.gov/youthcommission/reports, and individual program evaluations may be obtained by contacting the Youth Commission office. Finally, in the past year the department implemented a common set

of statistical performance measures to better compare programs to each other as well as programs over the course of years.

	Clinical Services Hours	Workshops/Training/Seminar Participants	Peer Tutor Hours
FY2007	**1,017**	**2,743**	**1,500**
FY2006	**936**	**2,453**	**1,335**
FY2005	**888**	**2,633**	**1,335**
FY2004	**885**	**1,846**	**1,203**
Percent Increase 2004 - 2007	**15%**	**48%**	**25%**

PUBLIC WORKS

PUBLIC WORKS DEPARTMENT

Richard P. Merson, Director of Public Work
Anthony L. Del Gaizo, Town Engineer
Rhainhardt F. Hoyland, Highway Superintendent
Chip J. Laffey, Solid Waste & Recycling/Transfer Station Superintendent
Lance M. Remsen, Parks & Forestry Superintendent
Robert A. Lewis, Water & Sewer Superintendent
Steven J. Hawes, Garage Supervisor (not pictured)

PURPOSE

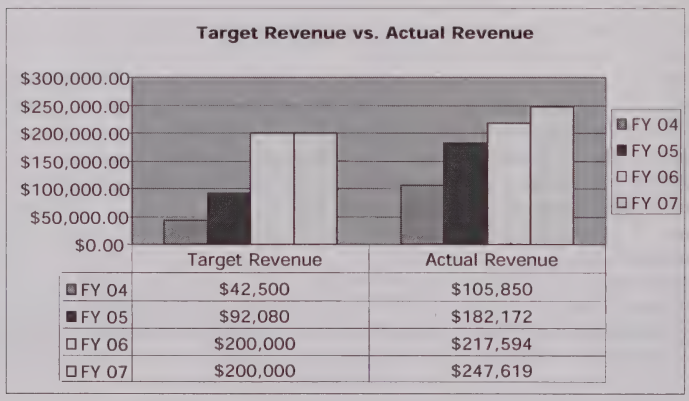
Public Works includes, in its broadest sense, all endeavors related to the planning, designing, construction, operation, maintenance and management of the physical facilities necessary or desirable to community life. The Needham Public Works Department renders service to all citizens in the areas of highway maintenance and construction, water supply and distribution, sanitary and storm sewer construction and maintenance, solid waste disposal and recycling, traffic control, parks and forestry maintenance and snow removal. The Department provides its own administration, engineering and equipment maintenance.

- Shipped 7269 tons of rubbish to Wheelabrator Millbury (Waste-to-Energy Plant).
- Recycled 66% out of the solid waste stream.
- Recycled 3284 tons newspaper and mixed paper, including phone books and magazines and cardboard; 901 tons of commingle, including glass, aluminum and tin cans, milk & juice cartons, plastic food & beverage containers with the recycling symbol #1-#3.
- Removed 882 tons of metal and 7 tons of tires from the waste stream.
- Removed 21 tons of paint, 10 tons of waste oil and anti-freeze from the waste stream.
- Goodwill & Red Cross received 187 tons of textiles.
- Processed 7712 tons of DPW construction waste, e.g. from the replacement or repair of water, sewer & drain pipes, roads and sidewalks.
- Under the Department of Environmental Protection (DEP) waste ban mandate, removed from the waste stream 67 tons of Cathode Ray Tubes (CRT) in computer monitors & televisions, VCR's, rechargeable batteries (lithium & nicad), mercury thermostats & thermometers, and collected 34,966 linear feet of fluorescent light tubes, 220 compact fluorescent bulbs, 275 lead acid

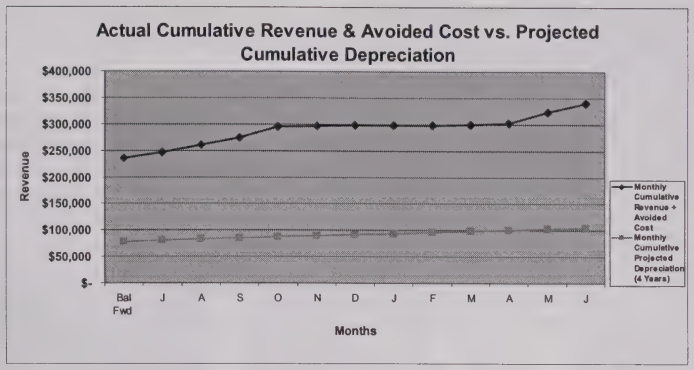
batteries, 201 propane tanks, and performed 98 waste load inspections of vehicles on the tipping floor.

- Composted 9744 tons of yard waste.

- Town Meeting approved the purchase of a Trommel Screener at $110,000. In its 48 months of operation, the Trommel Screener processed materials (brush, grass & leaves) into organic compost and generated $340,467 in revenue and avoided cost to the Town.
- Disposal Area user stickers were purchased of which 9601 were residential & 127 were commercial.
- Established Paper Recycling Program at the Pollard School and 67 tons of paper was diverted from the waste stream in the first 42 months of the program.
- Started the Wood Diversion Program to comply with DEP mandate, which went into effect June 1, 2006. For the twelve month period of FY 07, 585 tons of wood waste was diverted from the waste stream, saving the Town approximately $28,000 in disposal cost.
- Held one successful Annual Household Hazardous Waste Collection Day & the November leaf Sundays Program.
- Town Meeting approved Purchase of Wood Grinder at $149,734. In its 36 months of operation, the Wood Grinder generated $31,690 in revenue as well as meeting the wood waste processing needs of the Town.
- Replaced the facilities' old 1987 semi-tractor with an updated 2001 semi-tractor.
- The RTS has increased its miscellaneous revenue earnings target from $42,500 in Fiscal Year 04 to $200,000 in Fiscal Year 2008 (In Fiscal Year 2007 the RTS attained miscellaneous revenue earnings of $247,619).



	Target Revenue	Actual Revenue
FY 04	$42,500	$105,850
FY 05	$92,080	$182,172
FY 06	$200,000	$217,594
FY 07	$200,000	$247,619



- Inspected 392 Street/Sidewalk Occupancy and Excavate permits.
- Continue the repair and preservation of the Town's 123 miles of roadways including 15 ½ lane miles of asphalt paving; 1,850 gallons of crackseal; 4,260 gallons of rubberized crackseal adjustment of over 275 utility structures; & adjusted and repaired 290 driveway aprons.
- Repaired 4 1/2 miles of grass berms; and installed 5,500 feet of granite curb.
- Continue the preservation of the Town's 160 miles of sidewalks, including the reconstruction of 32 handicap ramps and repaired 2.75 miles of sidewalks.
- Proceed with the scheduled maintenance and repair of traffic signs, traffic markings and parking meters, and with the repair and update traffic signal equipment.
- Continue to improve the Snow & Ice Program to provide the best service to the Town through equipment upgrade, use of biodegradable anti-icing chemical, employee training and tactical improvements, and re-design of traditional snowplow routes.
- Responded to 223 Parks & Forestry Division work requests.
- Continue Tree Planting Program by planting 68 trees on streets & parks, 47 trees in Town Nursery and handed out 100 Seedlings.
- Removed 59 trees and performed 2,828 hours of tree pruning.
- Needham recognized as Tree City USA for 12th year.
- The 2007 Arbor Day activities included the planting of trees with the students at Eliot School.
- Field Maintenance Program included Cricket Field organic & soil amendment programs, plus 3 fertilizer treatments on other fields; 28 acres received lime, 5.5 acres received 1 aeration treatment, 27 acres received 2 aeration treatments, 4 acres received 3 aeration treatments & 2 fields were over-seeded once & 7 fields were over-seeded twice. 28 acres being placed on a fertilizer program.

- Performed 2,089 hours of baseball diamond renovation work.
- Soil testing was performed on 8 fields.
- Repaired 4 water pipe leaks, including 2 water main breaks and 2 water service leaks.
- Responded to 60 water emergency calls (after regular business hours).
- Replaced 96 out of 658 Commercial Water Meters in preparation of monthly billing of commercial accounts.

- Replaced 940 out of 13,102 residential, municipal, and condominium water meters.
- 100 Water service lines were placed, including 6 lead-lined water service pipes.
- 17 new fire hydrants were installed.
- Successfully replaced 100 iron water service lines on 4 streets.
- Continue NPDES Program to remain compliant with EPA Memorandum of Agreement, including catch basin replacement, drain system inspection & heavy cleaning; replace failed sections of drain pipes; and bi-annual Street sweeping to prevent accumulations of debris in catch basins that drain into the Charles River Watershed.
- Replaced 2 Sewer Pumping Station pumps.

PUBLIC FACILITIES DEPARTMENT

PUBLIC FACILITIES DEPARTMENT - OPERATIONS

Mark LaFleur, Director of Facility Operations
Paul Comerford, Supervisor of Custodial Services
Carolina Faricelli, Administrative Specialist
Kimberly Taylor, Department Assistant

PURPOSE

The Public Facilities Department, Operations Division identifies, plans for, coordinates, and executes routine daily maintenance and custodial care of all Town buildings. In addition, the Board formulates long-range building related capital needs, including cost estimates and feasibility assessments, for planning purposes.
The spring 2006 Annual Town Meeting created the Department of Public Facilities under the direction of the Town Manager. The new department was preceded by the Municipal Building Maintenance Board which had been in existence since 1995.

Buildings cared for and maintained by the Public Facilities Department include: Town Hall, Public Safety Building, Fire Station #2, Public Library, DPW Main Building, Charles River Water Treatment Facility, Ridge Hill Reservation (three buildings), Carleton Pavilion, Stephen Palmer Building (Council on Aging), Memorial Park Fieldhouse, Needham High School, Pollard Middle School, Newman Elementary School, Broadmeadow Elementary School, Eliot Elementary School, Mitchell Elementary School, Hillside Elementary School, High Rock School building, Emery Grover School Administration Building, and the Daley Maintenance Building.

FY2007 HIGHLIGHTS

Newman Elementary School

- Removed VAT (vinyl asbestos tile) and carpet in 16 classrooms, 6 offices, 2 storage rooms, and the nurse's suite (4 rooms). Installed new VCT (vinyl composition tile), approximately 20,000 s.f. using funds from spring 2007 ATM, Article 38.
- Painted 2 corridors, 2 classrooms, and 4 offices using funds from spring 2007 ATM, Article 38.
- Replaced 3 leaking cast iron sections on the #1 steam boiler.

- Replaced an eight inch O.S. & Y. main steam supply line valve in the boiler room.
- Replaced the ceiling mounted gymnasium light fixtures (20) with new energy efficient light fixtures.
- Replaced the four foot high chain link fencing in the student pick-up area.
- Replaced all parking lot signs and posts in conjunction with the parking lot paving project done by the DPW.
- Planted Xeriscape style shrubbery running the full length of the main entry traffic island.
- Replaced hardware (locksets and panic devices) on six sets of exterior doors.
- Trimmed and mulched entire front courtyard.

Pollard Middle School

- Replaced vinyl stair treads and risers on the front corridor stairwell.
- Replaced carpeting in the main office suite.
- Installed a partition wall and door to convert a large Special Education room into a smaller room and a private office.
- Painted 2 corridors and several classrooms using funds from spring 2007 ATM, Article 38.
- Replaced signs and posts in the front bus loop and Harris Avenue parking lot.

Mitchell Elementary School

- Replaced unit ventilators in four classrooms in the 1969 wing of the building. The four unit ventilators, which were only 5 years old, came from the renovated 1930 wing of High School.
- Painted several classrooms and one short corridor using funds from spring 2007 ATM, Article 38.
- Replaced all of the flat roofing on the building (approximately 26,000 s.f.) with cold applied built-up roofing which is warranteed for 20 years. Funding for this project came from November 2006 STM, Article 12.
- Replaced area rugs in 8 classrooms.
- Replaced four roof top exhaust fans in conjunction with the roof replacement project.
- Repaired the rear entrance concrete ramp and handrail.
- Repaved/patched a large section of the playground area.

Hillside Elementary School

- Replaced 20 ft. of wall mounted counter/cabinet unit, including sink replacement, in each of kindergarten rooms #1 and #2.
- Installed four 13,000 BTU window style air conditioning units. Two in classroom #15 and two in classroom #17.
- Filled numerous potholes and repaired pavement in the lower parking lot/playground.
- Replaced the rooftop HVAC unit on modular classroom #23.

Broadmeadow Elementary School

- Installed wall padding at the ends of both basketball side courts in the gymnasium.
- Repaired/replaced broken sections (plow damage) of concrete curbing in the front parking lot and back bus loop.
- Painted six classrooms, two corridors, and the performance center using funds from spring 2007 ATM, Article 38.

Eliot Elementary School

- Painted the cafeteria using funds from Spring 2007 ATM, Article 38.

- Removed carpeting and installed vinyl composition floor tile in the principal's office and conference room.

High School

- Moved, stored, and disposed of furniture and equipment items in conjunction with the renovation project.
- Set up maintenance contracts for the new emergency generator, elevators, fire alarm system, HVAC chiller unit, acid neutralization system, intrusion alarm system, etc.
- Performed a post construction cleaning before the opening of the new "Phase II" section of the building.

High Rock Building

- Moved, stored, and disposed of furniture and equipment in conjunction with the renovation project which begins early in 2008.

Emery Grover

- Removed a partition wall in the School System's Finance Director's office creating a larger work space.
- Replaced carpeting in an upper level Special Education office, a basement level Curriculum office, the South portico entranceway, and an upper level women's restroom.
- Repaired the bituminous walkway on the south end of the Highland Avenue (front) parking lot.

Daley Maintenance and Supply Building

- Repaired septic system piping including the removal of two large pine trees whose roots had broken underground piping.

Town Hall

- Replaced the sink in the basement level women's restroom.
- Wired a new circuit and several outlets for the new postage meter location.
- Installed a closer on the Data Processing Department entrance door.
- Replaced a low water cut-out and several feet of steam piping on the heating system boiler.
- Installed a steel mesh support system on a portion of the East facing exterior brick wall in order to save the wall from further deterioration until permanent repairs are made when the building is renovated.

Public Works

- Replaced all tubes on the heating system boiler.
- Painted the entire exterior of the main administration/garage building using funds from Spring 2007 ATM, Article 38.
- Replaced a water bubbler in the lower level office corridor.
- Installed a new water meter testing station including piping approximately 100 feet of copper pipe and numerous valves and fittings.
- Repaired several overhead doors, tracks, and hardware.

Fire Stations

- Cleaned all HVAC ductwork and diffusers at Station #1.
- Serviced the roof top HVAC chiller unit at Station #1.
- Painted the entire interior of Station #2 using funds from Spring 2007 ATM, Article 38.
- Made extensive repairs, including fire box refractory, to the heating system furnace in Station #2.

Ridge Hill

- Painted the interior function rooms of the main house.
- Repaired the gutters on the South side of the main house.
- Replaced the domestic hot water heater in the ranger's (barn) house.
- Drained, blew out, and filled with anti-freeze all plumbing lines servicing the garage restrooms.

Library

- Installed motorized window shades on the large windows in the main lobby area.
- Set up maintenance contracts for the new ground water irrigation system, elevators, fire alarm system, HVAC chiller unit, etc.

Claxton Field House

- Replaced all exterior doors and windows and began renovations to the two restrooms using funds from Spring 2005 ATM, Article 32.
- Painted the exterior of the East side of the building and the exterior trim on the entire building using funds from Spring 2007 ATM, Article 38.

All Buildings

- Cleaned kitchen grease traps.
- Inspected and serviced boilers and burners.
- Inspected and serviced elevators.
- Inspected and serviced fire sprinkler systems.
- Inspected and serviced fire alarm systems.
- Serviced all roof top HVAC units and exhaust fans.
- Cleaned off roofs and gutters.
- Serviced retractable gymnasium bleachers.
- Serviced mechanically operated gymnasium dividing walls.
- Providing chemical treatment program to all boilers.
- Put out and filled sand barrels.
- Installed snow plow marking stakes.
- Swept and striped parking lots.
- Serviced, including filter changes, all unit ventilators and fan coil units.
- Raked and vacuumed leaves.
- Replaced HVAC van #1. (Spring 2007 ATM, Art. 38.)
- Performed Federal "AHERA" asbestos inspections.
- Inspected and serviced kitchen stove hood fire suppression systems.
- Performed quarterly IPM (Integrative Pest Management) inspections.
- Checked and serviced emergency generators.
- Inspected and serviced all emergency lighting units.

PUBLIC FACILITIES DEPARTMENT – CONSTRUCTION & RENOVATION

Steven Popper, Director of Construction & Renovation

John Connelly, Chairman
George Kent, Vice Chair
Joseph Carroll
Stuart Chandler
Paul Salamone

PURPOSE

The Permanent Public Building Committee ("PPBC") was formed in June 1996 with seven members who were appointed to be responsible for overseeing the construction, reconstruction, enlargement, or alteration to buildings owned by the Town or constructed on land owned, leased or operated by the Town having a total project cost of $500,000.00 or more. The PPBC is responsible for working with the individual user agencies as the need for a project, and/or a feasibility study, becomes established.

In 1998 the Town hired a Building Construction and Renovation Manager to work on the projects. In 2006 this position was restructured and is now under the Public Facilities Department umbrella - Construction Division as the Director of Construction and Renovation.

FY2007 HIGHLIGHTS

The following is a summary of completed or ongoing projects the PPBC has supervised during the 2007 Fiscal Year (July 2006 to June 2007). These projects were initiated during the period of the 2002 thru 2007 Fiscal Years.

Name: Library Renovation and Expansion
Project Status: Completed
Authorization: $15,700,000
Budget Status: On Budget
Architect: Ann Beha Architects, Inc.
Contractor: G&R Construction Inc.
Project Mgr.: R.F. Walsh Company

This design and construction project involves the renovation and construction of 48,000 square feet of library space. All additions to the original 1915 vintage building were demolished and replaced by 38,000 square feet of new space utilizing the current library property. The project was initiated after an override appropriation vote in April 2003. A parking area allowing for 50 spaces was rebuilt, and utilization of parking in the adjoining Christ Episcopal Church lot by way of a License Agreement with the Church has been initiated. Demolition and abatement of the existing structures began in July 2004 and was completed in September 2004. Construction for the new Library started in October of 2004 and was complete by the end of January 2006. The Library opened to the public on April 2, 2006. The remaining elements and the commissioning of the HVAC system are now complete.

Name: High School Renovation & Addition
Project Status: Ongoing
Authorization: $51,300,000
Override: $10,700,000 (April 2005)
Total Budget: $62,000,000
Budget Status: On Budget
Architect: Drummey, Rosanne & Anderson, Inc.
Contractor: TLT Construction Corp.
Project Mgr.: Gilbane Building Company

This design and construction project involves the rebuilding and renovation of 280,080 square feet of educational space at the current location of the High School over a four and a half-year construction period which began in the summer of 2004 with a rebuild of the existing parking lot expanding on the number of spaces in anticipation of the general construction work. The project began with a Town override vote for appropriation in October of 2003. Approximately 65% of the space will be new construction replacing sections of the 1950 and 1960 additions to the High School which will be demolished. Retaining the original building is an integral part of the plan. Students will be phased into the new facility as the staged construction becomes complete. Design was completed in October 2004 and a construction contract was placed in December 2004. Phase 0 (rework of exterior parts of the site, including increasing the number of parking spaces) was completed in September 2004 in advance of placing the general contract. Project completion is scheduled for September 2008.

On November 17, 2004, the general contractor bids were received. Due primarily to the inflation of building material costs, difficult site conditions and anticipated issues in the 1930 portion of the building, the cost of the project was projected to increase by $10.7 million. After approval of Article 1 at the Special Town Meeting on February 7, 2005, an override in the amount of $10,700,000 was brought before the Town voters in April 2005 for a town wide vote. The override passed. The contractor, TLT Construction, started work on Phase 1, the new classroom wing, in December 2004 and completed work on this phase, allowing approximately 2/3 of the "new" added space to be occupied, in September 2006. The project is planned to take place over five separate phases, including the initial Phase 0.

Phase 2 (demolition of the math/science wing and construction of the remaining "new" academic space) commenced on June 21, 2006 and had a scheduled completion date of June 2007. The start date for Phase 3 (renovation of the original 1930 building and construction of the new gymnasium) was June 25, 2007, with an anticipated completion date of January 2008. Phase 4 (demolition of existing buildings, renovation and reconstruction for Webster Street bus loop) is to begin February 2008 with a completion date of September 2008.

Name: Senior Center at Ridge Hill Feasibility Study
Project Status: Completed
Authorization: $60,000 from COA Permanent Donation Fund
Budget Status: On Budget
Architect: Caitlin Architecture

A feasibility study of a Senior Center located at Ridge Hill was completed in June 2007. This study, commission thru design funds provided by the Council On Aging, identified the needed space program addressing both current and future needs, evaluated the existing building and site and explored various alternative, including phasing scenarios. Catlin Architecture performed the study which included a pre-schematic design with plans and elevations and associated estimated costs. The effort also resulted in an agreement between the Town and the Conservation Commission on a mutually acceptable "Transfer Area" for Home Rule Petition vote.

Article 40 was withdrawn from the 2007 Annual Town Meeting. This article was to appropriate design funds for the Senior Center at Ridge Hill. At this time a Committee is being formed to explore other sites for the Senior Center in Town.

Name: High Rock School 6th Grade Center Renovation & Repair
Project Status: Ongoing
Authorization: $ 19,995,000.00
Budget Status: On Budget
Architect: DiNisco Design Partnership

Design Funds for the project were approved at the November 1, 2006 Special Town Meeting. At the 2007 Annual Town Meeting, Article 41: Renovation & Repair of High Rock Elementary School and Pollard Middle School was approved. The High Rock School portion was for design, engineering, constructing, remodeling, reconstructing and making extraordinary repairs to the school to create a 6th Grade Center.

The Construction Documents were completed in the Fall of 2007 and the project is out to bid. The construction time frame is February 2008 to June 2009. It is expected that the building will be ready to receive students in September 2009 for the 2009 – 2010 school year.

Name: Pollard Middle School Electrical & Technology Upgrade
Project Status: Completed
Authorization: $805,000.00
Budget Status: On Budget
Architect: Edvance Technology Design, Inc.
Contractors: Sacca Electric

Lan-Tel
Ockers Company
ADTECH Systems, Inc.

At the 2007 Annual Town Meeting, Article 41: Renovation & Repair of High Rock Elementary School and Pollard Middle School was approved. The Pollard School portion was for electrical systems and technology upgrades for the Pollard School which will allow the use of digital projectors in each of the 40 classrooms and provide the infrastructure for eventual upgrading to interactive white ("smart") boards. The project was completed during the summer of 2007.

The PPBC is challenged by the enormously important and complex projects that have been appropriated by the Town. Successful execution of these projects is essential to successfully integrate these projects within the Towns infrastructure.

COMMUNITY SERVICES

NEEDHAM COMMISSION ON DISABILITIES

Elaine Saunders, Co-Chair
Jeanie Martin, Co-Chair
Susan Crowell, Secretary
Susan Rains
Dale Wise
Andy Wise
Debbi Heller
Beverly Foster
Karen Pierce
Partrice Snellings, Liaison from School Committee
Paul Spooner, Consultant from MetroWest Center for Independent Living

The Needham Commission on Disabilities (NCOD) meets on the third Tuesday of the month in the small Community Room at the Needham Public Library with the following membership: 9 members; a majority of whom are disabled; one of whom must be a family member of a person with a disability; and one of whom must be an appointed municipal official, and others who are interested Needham residents.

PURPOSE

- To advise municipal officials, public and private agencies, and other individuals to ensure compliance with federal, state and local disability laws.
- To promote full integration of persons with disabilities into the community.
- To provide information, referrals, and technical assistance to individuals, businesses and organizations in all matters pertaining to disability issues.
- To participate in a variety of forums and media events to develop public awareness of persons with disabilities, and compliance with the Americans with Disabilities Act (ADA).
- To provide grants to community based organizations so that persons with disabilities can participate more fully in programs and activities in Needham.

FY2007 HIGHLIGHTS

- Continued discussions with Needham Public School Department personnel and the Permanent Public Building Committee regarding programmatic and architectural access at the High Rock School.

- Continued monitoring of and discussions with School Department personnel regarding accessibility issues at the high school, including the auditorium lift, accessible entrances and parking lot lighting; and proper handicapped parking signage at the Mitchell School.
- Participated in a walk through of the new construction at Needham High School to determine if it was in compliance with Architectural Access Board (AAB) and ADA codes for accessibility and noted areas needing attention before the official opening.
- Presentation by a NCOD member at Needham Town Meeting to highlight the need for the High Rock School to be made fully accessible.
- NCOD members provided information to the community through participation in a Disabilities Awareness program for students at the Eliot School; and at the Senior Services Expo.
- Met with representatives from the Needham Martial Arts Studio, First Parish Church, Heritage Builders and the owner of the building at 1116 Great Plain Avenue to discuss issues of accessibility and variances.
- Worked in conjunction with the Metro West Center for Independent Living in Framingham on all legal and technical matters pertaining to the disabled.
- Advised town officials and local businesses regarding the number and dimensions of handicapped parking spaces and of proper signage required for HP spaces in order to ensure compliance with ADA and the AAB regulations.
- Continued to make available handicapped parking signs that comply with state regulations and town by-laws at a reduced cost to Needham businesses and town departments.
- Met with the Needham Police Chief and with the officer in charge of handicapped parking to discuss policies and procedures for ticketing violators of handicapped parking. Maintained a force of trained volunteers that assist the Needham Police by taking photographs of violators of handicapped parking regulations.
- Continued to award grants to individuals and organizations for materials and programs relating to persons with disabilities. (Funds made available from handicapped parking fines.)
- Continued to work with local officials to ensure compliance with state and federal laws regarding placement and number of properly engineered curb cuts and crosswalks within the town including the corner of Webster and Highland Avenue.
- Reviewed the results of the Town of Needham Self-Evaluation survey in preparation for a Transition Plan regarding programmatic and architectural access in all departments.
- Distributed an updated NCOD brochure which is available at various town sites and is included in a welcoming packet for Needham newcomers.
- Interviewed by local print media regarding important accessibility issues in the town of Needham, including how NCOD uses funds accrued from handicapped parking violations.
- Distributed information about the registration of persons with disabilities in the enhanced 911 program, an automatic location identification system, through the local newspaper, local cable channel and by inclusion in the welcoming packet for Needham newcomers.
- Remained informed about regulations and issues concerning people with disabilities through subscriptions to publications, newsletters and through the public media.

Data Comparison

Funds accrued from handicapped parking fines are used to provide grants to individuals and organizations for materials and programs relating to people with disabilities.

FY2007

Independent Living Pocket Talker Pro (for hearing impaired) - 3 devices	$433.95
John Eliot School PTC – Travis Roy speaker	500.00
Hillside School PTC – Travis Roy speaker	500.00
Charles River ARC - Computer Pilot program with Magic Touch Screen	820.49
TOTAL	$2254.44

FY2006

Newman School PTC – Unseen Borders program	$600.00

FY2005

Mitchell School Creative Arts – program on developmental disabilities	$300.00
Charles River ARC – cooking program	500.00
Independent Living Pocket Talker Pro - 12 devices	1683.00
Needham Public Schools – Pre School Yoga program	400.00
2 Bed Canes donated to the Needham Community Council	163.90
Nova Mack Walker donated to the Needham Community Council	245.00
TOTAL	$3291.90

The annual budget of $550 is used for the printing of the NCOD brochure and for purchasing film for the handicapped parking patrol.

For further information about the Needham Commission on Disabilities, please call NCOD at (781) 455-7500.

COMMUNITY PRESERVATION COMMITTEE

Paul Siegenthaler, Chairman
John Comando, Vice Chairman
Jane Howard
Phil Robey
Cary Young
Janet Bernardo
Bruce Eisenhut
Sheila Pransky
Ron Ruth
Patricia Carey, Staff Liaison
Nikki Witham, Recording Secretary

Purpose and Mission

Massachusetts General Law (M.G.L.) Chapter 267 of the Acts of 2000, Section 2, defines community preservation as "the acquisition, creation and preservation of open space, the acquisition, creation and preservation of historic structures and landscapes and the creation and preservation of community housing." Needham voted to accept the legislation in November 2004. The Community Preservation Committee is appointed to make recommendations for use of the Community Preservation Fund.

FY2007 Accomplishments and Activities

- The Needham Community Preservation Fund received its first state match of $1,303,584 from the Commonwealth in October 2006, a 100% match to Needham's surcharge. It was also announced that the next annual match would be made in October 2007 and that it would also be a 100% match.
- The Committee held a public meeting in April, 2007, to gather public input on the proposals under review for funding.
- At the May, 2007 Annual Town Meeting, the Committee recommended and Town Meeting approved the funding of four proposals:
- $ 50,000 Selectmen/Town Manager Town Hall Feasibility Study
- $ 22,000 Park and Recreation Preservation of Bubblers
- $ 12,000 Park and Recreation Preservation of Fences
- $175,000 Housing Authority High Rock Homes Redevelopment
- In addition to funding the proposals, Town Meeting also appropriated $2,261,000 for the second round of funding for community preservation based on anticipated Fiscal Year 2008 revenues from the CPA surcharge. As required by the state legislation, funds were spent or put in reserve for Historic Resources, Community Housing, and Open Space. Remaining funds were placed in the Annual Reserve, for future projects in those categories or Recreation. Five percent of the revenue was put into the CPA Administrative budget.

- Sadly, the Community Preservation Committee lost one of its original members in January 2007 with the unexpected death of Chairman Mary Ellen Herd.

Statistics

- The Community Preservation Fund has provided financial support to nine projects, with a total of $734,200.

Affordable Housing total	$499,500
Open Space total	$125,700
Historic Preservation total	$ 75,000
Recreation total	$ 34,000

GOLF COURSE ADVISORY COMMITTEE

Jon D. Schneider, Chairman
Roy A. Cramer
John D. Marr, Jr.
Ted Weiner
Dr. Jonathan Bean
Jane Howard
Robert J. Moore, Jr.

PURPOSE

The Golf Club Advisory Committee is appointed by the Selectmen to act as a liaison between the Needham Golf Club and the Board of Selectmen. The Committee monitors Club operations to ensure that the Club is operated in accordance with the terms of the terms of the lease with the Town. The Committee also provides a forum for residents to obtain information about the operation of the Club and to resolve any disputes with the Club. The Committee reports to the Board of Selectmen.

The Needham Golf Club is a private non-profit corporation organized in 1923. The Club operates a 9 hole golf course designed by a disciple of Donald Ross. The Club owns approximately 6.7 acres of land fronting on Green Street. The club house, parking lot and ninth green are on land owned by the Club. The remainder of the golf course is on approximately 58.4 acres of land leased from the Town.

The current lease, approved by Town Meeting in 1998, expires on April 13, 2009, but is subject to the right of the Town to terminate the lease any time upon action by the Town Meeting. The Club pays yearly rent of approximately $260,000, subject to upward adjustment based upon the consumer price index.
Under the terms of the lease, residents have the right to use the golf course on Tuesdays and after 3:00 on Sundays and Mondays with payment of the green fees that members of the Club must pay for guests. In addition, the Club accommodates the Needham High School Golf Team and allows use of the premises for winter sports. The lease imposes various restrictions on membership including a requirement that 90% of new members must be residents of Needham.

FY07 HIGHLIGHTS

The Committee meets before the beginning of the golf season and at the end of the season. The Committee holds special meetings if matters arise at other times.

At the meeting held on November 20, 2006, the Club President, Paul Robey, reported on resident play for the 2006 season indicating that 934 rounds of 9 holes were played by non-member residents plus a senior league conducted by the Park and Recreation Department of 50-60 players on Tuesdays during the season. He reported that capital improvements for the Club remain under discussion among the members.

At a meeting held on April 23, 2007 the Club President, Paul Robey, reviewed the membership process and indicated that there would be no change in the rules or fees for resident play for the 2007 season.

FY08 FORECAST
With only the 2008 golf season remaining under the current lease, the Selectmen commenced the process to consider a new lease at a public haring on October 16, 2007. The Selectmen subsequently voted to continue the use of the property as a golf course and are seeking proposals for a lease. The Selectmen have indicated that they intended to bring the matter of lease renewal before the Town Meeting for action during Fiscal Year 2008.

HISTORICAL COMMISSION

Carol J. Boulris, Chairman
Norman A. Homsy (part of year)
Sandra Tobin
Robert Hall (part of year)
Elizabeth L. Rich (part of year)
Reverend Cary C. Young

PURPOSE
The Historical Commission was established in 1976 by Town Meeting during the Bicentennial of the United States of America. Commission mandates and directives are included in the General Bylaws of the Town of Needham and Massachusetts General Laws, Chapter 40, Section 8D. Duties of the Commission (which was increased from 5 to 7 members by vote of the 2007 Special Town Meeting and which is appointed by the Board of Selectmen) include recording the historical assets of the Town for local and stated inventories and reviewing any proposed demolition involving a listed property.

FY07 HIGHLIGHTS

- Requested that the Board of Selectmen increase the number of Commissioners from 5 to 7. Town Meeting subsequently approved of this change in the Town Bylaws.
- Worked with the Town's Chief Financial Officer to prepare the RFP for a consultant to be hired under the $25,000 Heritage Project grant from CPA funds. A consultant was subsequently retained to add properties to our local historical inventory and to research preservation incentives.
- Met with the building committee and architect from Johnson Olney Assoc. to discuss the proposed restoration/renovation of the Parish Hall of The First Church (Unitarian). The Commission approved the project as described and later approved the restoration of the church steeple.
- Met with Dr. & Mrs. Richard Toran relative to the move of the Israel Whitney House, to remain on the footprint of the removed old kitchen wing; project approved.
- Worked with the St. Sebastian's School under the demolition delay bylaw to prevent the destruction of the 1827 Lemuel Lyon House, which was finally dismantled by an architectural preservation company and moved to Fairfield, CT to be reconstructed.
- Offered historic house signs for purchase by owners of properties on the Needham Historic Inventory.
- Made long-time member Norman Homsy an associate member due to continuing health problems.
- Approved the remodeling and renovation of the Rev. Amos Webster House, 28 Maple St.
- Met with representatives of St. Sebastian's School to discuss the demolition of the Mary Walker House at the corner of Great Plain and Greendale. A garage and porch were approved for removal. The beautiful old fence was also removed; the Commission having no jurisdiction over fences which are not considered "structure."
- Attended many meetings in regard to a proposal to locate a Senior Center at Ridge Hill Estate, an historic property.
- Accepted with deep regret the resignation for health reasons of Elizabeth Rich, a long-time, devoted member of the Commission.
- Welcomed Robert Hall as a new member of the Commission, appointed by the Selectmen.
- Attended innumerable meetings relative to the restoration/renovation/repair of Needham Town Hall.

MEMORIAL PARK

Ron Sockol
Charles Mangine
David DiCicco
John Gallello
Joseph McSweeney

PURPOSE

- To provide a multiple use gathering location dedicated to the Veterans of this town in a safe and pleasant environment.
- The 13.5 acre grounds, building, scheduled use, and operation of the facilities is governed by five elected Memorial Park Trustees.
- Memorial Park is the site for many community and High School activities, including baseball, softball, football, use of the track and the gazebo.
- Town civic organizations use the grounds for multiple uses. Park and Recreation use it for family entertainment events during the summer. It is also used by organizations such as American Legion, Baseball, Adult Softball, Little League, Pop Warner Football, Needham Track Club, and some High School Sports Teams.
- A large number of organizations utilized the Memorial Park building to conduct their meetings, and house special events such as the Exchange Club's annual fruit sale and Summer League Baseball sign ups.
- To provide a visible attractive sign board for organizations to post and advertise up-coming events.
- To provide an eye-catching, pleasant entertainment area to sit and enjoy. The grounds are maintained by the Parks, Grounds and Forestry Department of Needham.

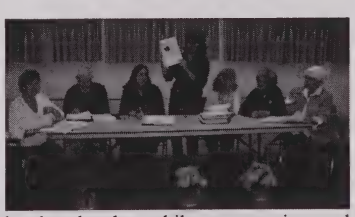
FY2007 HIGHLIGHTS

- The Exchange Club's Fourth of July Festivities and Fireworks display
- The Ellie Bloom Special Olympics for Citizens with Special Needs
- Arts in the Park and Children's Theater sponsored by the Park and Recreation Department
- Memorial and Veterans' Day services to honor our Veterans
- The continued upkeep of the Memorial Park Garden
- A safe walking location for residents when other activities are not using the park
- A safe location for some High School students to park their cars during school hours

NEEDHAM CULTURAL COUNCIL

Jean Cronin Connolly, Chair
Norman Abbott
Sally Dempsey
Gail Gordon
Alice Kelleher
Claire Messing
Louise Miller

PURPOSE



The Needham Cultural Council (NCC) is an agency of volunteers appointed by the Board of Selectmen whose purpose is to promote and maintain the vitality of cultural resources within the Needham community and to support programs that promote excellence, access, educational opportunities, diversity and appreciation of diversity in the Arts, Humanities, and Interpretive Sciences. Through distribution of grant money made available by the Massachusetts Cultural Council (MCC), the Local Cultural Council funds a diverse cross-section of established community programs and artists of recognized cultural value while encouraging and

supporting new programs. Through *NeedArts*, the NCC supports a broad variety of art forms in our community, the ongoing work of individual artists, cultural education projects, collaborative proposals that bring together artists and other types of organizations, local cultural groups, programs and artists of recognized cultural value, and projects that serve specific populations – youth, elders, low-income, disabled, as well as services the community as a whole by providing up to date organizational, resources, and event information.

FY2007 HIGHLIGHTS

This year the NCC continued publishing a cultural calendar of events taking place in Needham or featuring Needham residents or organization on the *NeedArts* website, www.needarts.org. *NeedArts* was created by the NCC in Fiscal Year 2006 to unify and support the many Arts and Culture organizations in our town, and inform the community of the many opportunities available throughout the year.

The NCC sponsored a Holiday Concert fundraiser for *NeedArts* which took place on December 1st, 2006. The concert was a great success. The NCC also held a Spring Arts Festival at Memorial Park with concerts at the gazebo. Members of the public enjoyed art exhibits, art demonstrations, and live music performances. We hope to make the Spring Arts Festival an annual event. In Fiscal Year 2007, the Cultural Council will plan its next big event: *New Year's Needham*. Volunteers are always welcome to help make these projects a reality.

The NCC re-granted $5,200 in the fall of 2006 for programs in Fiscal Year 2007, up from the previous year's MCC allocation of $2,755, making awards to the following recipients:

Needham Community Theatre	$1,200
Longwood Opera Company	$ 900
Needham Concert Society	$ 750
Needham Cultural Council	$ 600
Needham Park and Recreation	$ 600
New England Light Opera	$ 500
Ruth Harcovitz Senior Program	$ 250
John Root Senior Program	$ 200

NEEDHAM FREE PUBLIC LIBRARY

Thomas M. Harkins, Chair
Rose A. Doherty
Sally B. Powers
Lois F. Sockol
Lois C. Bacon
Margaret L. Pantridge
Gregory J. Shesko

The Board of Library Trustees derives its authority from Massachusetts General Laws, Chapter 78, Sections 10 and 11, and the Needham Town Charter Part 3, Section 19. The Board of Library Trustees has adopted the following Vision and Mission Statements.

VISION STATEMENT

The Needham Free Public Library will be an integral entity and a dynamic hub for everyone needing access to materials and information to support educational, intellectual, recreational, and cultural needs.

The library will provide opportunities for individuals to develop independent learning and research skills, utilizing a variety of media, in a gathering place designed for people of all ages and abilities.

The library will provide free services and information to all, delivered with personalized responsiveness to individual needs.

MISSION STATEMENT

The Needham Free Public Library is committed to utilizing its resources and personnel to:

- Promote personal and professional growth opportunities;

- Provide answers to residents' questions on a broad array of topics relating to work, school, and personal life;
- Satisfy residents' need for information on popular cultural and social trends and recreational reading, listening, and viewing materials;
- Foster an open environment for community interaction and public discourse.

LIBRARY STAFF

Ann C. MacFate, Director
Nancy. D'Amico, Assistant Director
Cynthia G. Crawford, Circulation Supervisor
Kara Dean, Assistant Children's Librarian
Susan M. Park, Technical Services Supervisor
Cheryl A. Steeves, Administrative Specialist
Susan B. Priver, Technology Specialist/Archivist
Catherine D. Stetson, Reference Librarian/AV Specialist
Gay Ellen Dennett, Reference Librarian/Program Specialist
April E. Asquith, Reference Supervisor
Janet E. Prague, Children's Supervisor
Jean F. Kirkham, Assistant Cataloger
Carolin S. Davis, Library Assistant
Karen H. Donaghey, Library Assistant

FY2007 HIGHLIGHTS

- **July**—The Needham Domestic Violence Action Committee arranged a formal dedication of the sculpture bench that it donated to the library. The Town received the final Library Construction Grant payment ($305,350) from the Massachusetts Board of Library Commissioners. The Library Construction Project was the "Chapter Highlighted Project" in the recent edition of the Construction Managers' Association publication, *New England Region Chapter.*
- **August**—The first issue of *Library Notes*, a monthly listing of library events, activities, and other information was published.
- **September**—The family of Needham artist David Millard presented his painting, *New England Snow Scene*, to the library. *The New England Real Estate Journal* featured Library Construction Manager Company R.F. Walsh's work on the library project in its September 15-21 issue
- **October**—Local author Peter Zheutlin presented a program on his Great-Grand Aunt Annie Kopchovsky's early 1890s bicycle trip around the world.
- **November**—Well-known author Robin Cook spoke to an overflow crowd of enthusiastic fans. Nationally syndicated cartoonist and author of *Rhymes With Orange* Hilary Price presented a program that featured her cartoons. The Metrowest Regional Library System held its annual meeting in the library's Community Room. The Massachusetts Board of Library Commissioners certified the library, making it eligible for a State Aid grant.
- **December**—*Hennen's American Public Library Ratings* rated the Needham Public Library at 96.6%.
- **February**—The library qualified for a top award ($4,983.10) from the Board of Library Commissioners' newly established Public Library Fund
- **March**—The Library Foundation of Needham sponsored a First Year Birthday Celebration of the new library. Window shades were installed on the west side of the building, reducing the glare of the afternoon sun. The inaugural meeting of the Teen Advisory Board was held.
- **April**—The Reference Department added the database ReferenceUSA. Popular mystery authors William Tapply and Vicki Stiefel shared information regarding writing best-selling books. The lighting in the library won both a Sectional Level and a Regional Level award from the IESNA (Illuminating Engineering Society of North America).
- **June**— A Harry Potter Film Festival was enjoyed by fans of all ages. The library concluded its first full year of business in the new building. Circulation rose to 463,855, a new record, reserves for materials increased by 90.3%, and website hits soared by 82.6%.

FY2008 FORECAST
Library business will continue to increase at a steady pace, as more and more people discover what the library has to offer for people of all ages. Children's programming will increase dramatically, as the staff is increased by an additional children's librarian.

DONATIONS TO THE LIBRARY
During Fiscal Year 2007 fifty-one people volunteered 1,308 hours of service to the library. Volunteers mended the library's books, dusted and straightened the library's shelves, and put returned materials back on the shelves. In addition, the Library Trustees and Friends of the Library worked many hours presenting programs, book sales, and other special events. The Friends of the Library donated more than $40,000 to the library during the fiscal year. This includes both cash gifts and direct payments for items. Friends' donations paid for subscriptions to international magazines, museum passes, library programs, reference books, computer books, books-on-CD, DVDs, children's books, travel books, and car repair books. The Needham Garden Club continued to supply weekly flower and plant arrangements for the library's lobby, purchased the pass to the Garden in the Woods and provided a large silk plant to grace the second floor study area. The Lions' Club donated funds for the purchase of books for the library's Large Print Collection. The Edith Glick Shoolman Children's Foundation awarded a grant to the library for the purchase of materials for children. The Quinobequin Quilters provided the library with a pass to the Quilt Museum. The Massachusetts Department of Conservation and Recreation gave the library a Massachusetts ParksPass to the State's parks. The Library Foundation of Needham provided funds for many of the library's programs and purchased a large Treasure Island Cube for the Children's Room Play Area. Other clubs, groups, organizations, companies, and individuals who made significant donations to the library in FY07 include:

- Needham Domestic Violence Action Committee and the Ruth and Virginia
- Bigwood Domestic Violence Trust Fund
- Needham Commission on Disabilities
- Mitchell School Kindergarten
- Massachusetts Down Syndrome Congress
- Project VAN (Volunteers Around Needham)
- Needham High School Community Classroom Program
- Guatemala Committee, Congregational Church of Needham

Thank you to the many individuals who displayed their paintings and pictures in the Friends' Gallery and showed their handicraft work in the library's display cases. You provided everyone with a visual feast. Thank you also to the many individuals who made memorial and honoring donations to the library during Fiscal Year 2007. The Trustees and staff are grateful to everyone who made a donation to the library. You enrich the library's collections, as well as the lives of the people of Needham.

	FY2005	FY2006	FY2007
Memorials and Cash Donations	$15,318	$11,407	$55,652
Value of books, videos, etc. donated	$ 4,026	$ 6,020	$11,534

DEPARTMENTAL STATISTICS

	FY2005	FY2006	FY2007
Adult Department:			
Circulation (books, videos, DVDs, CDs, cassettes, periodicals)	193,339	227,948	276,556
Items loaned to other libraries	36,194	26,662	31,138
Items borrowed from other libraries	32,009	32,089	45,870
Overdue notices and bills sent	1,964	1,068	1,230
Reserves placed	2,651	2,312	4,399
Total money returned to Town from fines, fees, lost books, etc.	$39,074.32	$48,748.04	$64,683.84

Reference Department:			
Reference questions answered	13,295	19,811	22,951
Directional questions answered	2,012	2,498	3,754
Reference books checked out overnight	75	127	130
Number of people using Genealogy Room	48	101	173
Number of people using Study Rooms	(no rooms)	565	2,742
Remote Access	51,629	69,766	127,388
Children's Department:			
Circulation (books, videos, DVDs, CDs, cassettes, periodicals)	133,783	158,255	187,299
Reference questions answered	7,427	9,498	11,485
Overdue notices and bills sent	1,359	653	743
Story times and other programs	65	52	152
Attendance at programs	903	1,291	5,587
Catalog Department:			
Adult books added to collection	4,975	5,594	6,069
Adult books withdrawn	3,391	3,383	4,844
Children's books added to collection	2,190	1,921	2,793
Children's books withdrawn	1,684	1,718	645
CDs, and audio cassettes added	345	666	959
CDs, and audio cassettes withdrawn	173	357	346
Videocassettes and DVDs added	1,130	1,039	1,496
Videocassettes and DVDs withdrawn	423	372	832
Total Collection	138,665	142,023	146,673
MISCELLANEOUS STATISTICS:			
Number of registered borrowers	17,011	17,245	16,675
Total hours open	2,983	2,959	3,117.5
Attendance	204,380	241,168	289,643

NEEDHAM HOUSING AUTHORITY

Sheila G. Pransky, Chair
Terence Noonan, Vice-Chair
Peter Fugere, Commissioner
Robert Stegman, Governor's Appointee-Treasurer
Cheryl Gosmon, Commissioner

PURPOSE

The Needham Housing Authority provides housing for income-qualified elders, disabled and families. The Authority administers both Federal and State-aided housing programs with oversight provided by a five member Board of Commissioners all of whom are residents of Needham. Four of the Commissioners are elected by the Town and one Commissioner is appointed by the Governor. Currently, the Board of Commissioners and the last date of their terms are:

The Needham Housing Authority currently owns and manages 435 units of affordable housing which is distributed as follows:

Units	Program	Location	Bedroom size
152 units	State (Ch.667)	Linden & Chambers Street	1 BR elderly/handicapped

80 units	State (Ch.200)	High Rock	2 & 3 BR Family/Veteran
8 units	State (Ch.689)	1415 Great Plain Avenue	8 units for Special Needs
46 units	Federal	Seabeds Way	1 BR elderly/handicapped
30 units	Federal	Captain Robert Cook Drive	2 & 3 BR Family
120 Vouchers	Federal	Section 8 Tenant Based Vouchers	Scattered in private housing

The Needham Housing Authority currently provides staffing and management oversight to the Wellesley Housing Authority in accordance with a two-year Management Agreement scheduled to end in December 2008. Both authorities contemplate that each authority will be independently managed thereafter.

The Executive Director supervises six administrative staff employees and six maintenance staff employees at the Needham Housing Authority as well as 2 additional administrative staff and 4 maintenance personnel at the Wellesley Housing Authority.

BUDGETARY DATA

The Needham Housing Authority maintains separate budgets for each of its programs. The monthly rents are the major source of funding for the Authority. Additional operating and capital subsidies are provided through HUD for the Federal Programs or from the State's Department of Housing and Community Development for the State programs. The Authority is not part of the Town's budget. The Wellesley Housing Authority pays a monthly Management Fee to the Needham Housing Authority for the administration and oversight of their programs and properties.

The Annual Budget is a public record and is available for review at the Authority's office at 28 Captain Robert Cook Drive. The latest audit completed in September 2007 and performed by Walsh & Associates, PC stated that there were no findings or reportable conditions for the prior year.

FY2007 HIGHLIGHTS

***HIGH ROCK HOMES*:**

The development at High Rock Homes has been bid and the construction contract has been awarded to Eastern Construction Company of Springfield, Massachusetts. Construction is expected to begin in late October 2007 with a 12 month schedule for completion. The awarding of the contract is the culmination of many years of dedication and hard work by a large group of people. The town's continuous support of this development, especially in the early stages, was significant.

The plan calls for the construction of 20 modular duplex buildings. All residents in the tear-down units will be relocated at High Rock either in one of the new rental units or in another existing housing unit. Each of the new duplex buildings will contain either two rental or two homeownership units. The rental and homeownership units will be intermingled and similar in appearance, size and amenities. Fourteen of the 20 homeownership units will be designated for families with incomes at less than 80% of the area median income. Selection of the owners will be done through a lottery system to be conducted by the Needham Housing Authority in early 2008.

***CAPTAIN ROBERT COOK DRIVE*:**

During the year, Captain Robert Cook Drive had energy conservation improvements installed and the playground was upgraded with new playground equipment for the residents' use. In conjunction with the Needham Police Department, the Authority's Resident Services Coordinator holds a Mother's Meeting every other month at the Captain Robert Cook Drive community room to discuss issues of concern. Our Resident Service Coordinator assists families and elders with various family and financial issues and provides referrals to area resources. The Authority is committed to supporting its residents and encourages strong tenant representation and participation.

LINDEN-CHAMBERS STREET:

The Care Connections program at the Linden-Chambers senior housing complex continues to be a support for seniors who need a little extra assistance to remain living independently. The program is a cooperative venture with Springwell and the Needham Housing Authority and both are committed to provide the needed care and services to assist frail elders. There are two overnight on-site personnel for urgent care. An additional full-time

care coordinator works with residents to set up services such as homemaking, transportation, medication reminders, meal site or at-home meal delivery as well as other available community services. The services are provided on a sliding scale or are free and are based on income and need. Additionally, Springwell conducts weekday activities in the community room and a catered meal is served each evening. The Needham Housing Authority is excited that this option exists for Needham residents and we are committed to helping elder residents to remain living independently for as long as possible. Interested elders or families of elders may make application for this housing by calling the Needham Housing Authority office.

FY2008 FORECAST

The Needham Housing Authority looks forward to commencing work on the new High Rock homes development which will be constructed over a next 12 month schedule. Fourteen of the 20 homeownership units will provide a unique opportunity for families with incomes at or below 80% of the area median income to purchase their own home. The details of the lottery program will be available at the beginning of 2008 and the lottery drawing will be held in spring 2008.

The Authority has hired a consultant to establish a new web site for both the Authority's housing programs and to provide clear information on the High Rock Homes development. This site is now under construction and should be on-line by December 2007.

The Authority continues to work with Needham Opportunities, Inc to develop, redevelop and preserve affordable housing in the town of Needham. Both entities are working together to promote home ownership opportunities, educational programs for first-time homebuyers and financial counseling for Needham and area residents. We continue to work with local area businesses, banks and developers to promote new opportunities for affordable homeownership.

Interested applicants may call the Needham Housing Authority to request an application for housing. The office is open from 8 A.M. until 4 P.M. from Monday through Thursday. The office is closed to the public on Fridays. The administrative office is located at 28 Captain Robert Cook Drive in Needham and you can contact the staff by phone at 781-444-3011.

NEEDHAM TRANSPORTATION COMMITTEE

Duncan W. Allen, Chair
Linda Hoard, Secretary
Stephen McKnight
Richard Creem
Jane Howard

PURPOSE

The Needham Transportation Committee was established by the Town of Needham (By-laws Section 2.7.1) and has been charged with the responsibility for "continuing studies of the mass transportation needs of the Town, with particular emphasis upon commuter transportation." In addition to responding to requests from the Selectmen, the Needham Transportation Committee meets regularly to provide an opportunity for members of the community to bring their concerns before the Committee, and it has helped the Selectmen take the Town's concerns to the MBTA as needed.

FY2007 HIGHLIGHTS

The Committee met on January 2, March 19, July 23, and December 5. The principal continuing item of business was train horn noise, particularly at the West Street crossing (Needham Heights). The Committee and the Town wrote to the MBTA in April, and having heard continued complaints from residents, arranged the July 23 meeting at Broadmeadow School including representatives of the Town, the MBTA, and Massachusetts Bay Commuter Railroad (MBCR), the contract operator of the MBTA commuter service, as well as many interested citizens. At its December 5 meeting, the Committee voted to recommend a number of actions to the Selectmen, including instituting a 10 mph speed limit for outbound trains at the West Street crossing, and a feasibility study for a 'quiet zone' including all the Town's crossings in accordance with the Federal Railroad Administration's 2006 regulations on horn use at grade crossings.

PARK AND RECREATION COMMISSION

William R. Dermody, Chairman
Christopher R. Dollase, Vice Chairman
Philip V. Robey
Cynthia J. Chaston
Brian S. Nadler

Department Staff
Patricia M. Carey, Director (center right)
Karen A. Peirce, Assistant Director (left)
Nikki Witham, Administrative Specialist (center left)
Nicole DiCicco, Department Assistant (right)

PURPOSE

Empowered by Chapter 45 of the General Laws of the Commonwealth of Massachusetts, the Park and Recreation Commission:

- Provides balanced, year-round recreation programming and leisure services for all ages.
- Serves as steward of over 300 acres of public parkland including the Town Forest; and schedules recreation and athletic facilities.
- Manages Rosemary Pool and Lake as the principal aquatic recreation facility.
- Provides long-range open space and recreation planning.
- Coordinates and provides support services for many community organizations.
- Provides youth leadership training and volunteer resource development.

The five members of the Park and Recreation Commission are elected to three-year terms. The Commission meets on the second and fourth Mondays of each month.

FY2007 HIGHLIGHTS

The benefits of Park and Recreation services, in communities across the country, are endless, and the Needham Park and Recreation Commission is proud of the partnerships it has developed with many in the Town to enhance the lives of all Needham residents.

ENVIRONMENTAL BENEFITS

- Director served on Town's Integrated Pest Management (IPM) Committee with the Town Manager, Parks and Forestry Superintendent, Health Director, Conservation Agent, and Supervisor of Custodians, assisting with enforcement of IPM Plan and Child Safety Act;
- Actively participated in the updating of Needham's Open Space and Recreation Plan, including the hiring of a consultant to assist with completing the project, and filing of a draft with the state;
- Commissioner and Director actively participated on Trails Master Plan Committee. The project is updating the maps of all trails, and will recommend improvement projects and long-term maintenance;

- Assistant Director worked with a variety of organizations and individuals on park clean-up projects, and established a long-term relationship with Olin College students who do periodic projects;
- Director participated in The Conservation and Recreation Campaign, a statewide coalition for the protection of parkland, representing her state association and Needham, and attended the state-wide gathering of park advocates in June;
- Assistant Director worked with two Eagle Scouts on Town Forest Projects. One scout rebuilt a wooden walkway over the wet area on a trail, and the second scout rebuilt all the park benches around the Horsford Ponds;

- Through the Field Study Committee, completed the Master Plan on the reconfiguration of the athletic field layouts at DeFazio Park and Memorial Park, the addition of synthetic turf on some fields to allow for increased use, and the addition of athletic field lights to assist with increased use;
- Continued to educate residents on the possible solutions to decreasing the Canada Geese population through humane methods.

ECONOMIC BENEFITS

- Commission waived Summer Program and Rosemary Pool fees of more than $20,000 for Needham individuals and families in need of assistance, to enable all to have access to recreation and leisure activities;
- Commission generated more than $305,000 in revenue that was deposited into the Town's General Fund. It was the second year in a row that more than $300,000 was collected;
- Commission conducted annual review of program fees, ensuring that all direct costs were covered by the fees paid by residents who participate in programs;
- Actively participated in Town's Facilities Study, reviewing past review of facilities and updating the Town's Master Plan, and assisted with long-term plans for new Senior Center and renovated Town Hall;
- Provided staff assistance to the Community Preservation Committee;

- Parent Talk donated financial support for the summer Children's Theatre program;
- Needham Cultural Council, Louise Condon Realty, Needham Exchange Club, Dedham Institute for Savings Bank, Middlesex Savings Bank, Tom Nutile Band, Needham Business Association, and RCN and many Needham residents donated funds in support of the 2007 summer Arts in the Parks concert series;
- Assisted with field maintenance projects financed through Field Maintenance Fee, from groups using town-owned athletic fields, allowing the DPW Parks and Forestry Division to reduce the damage to fields from overuse;
- Department offered programs through the use of a revolving fund fees, generating more than $165,000 in revenue for the cost of running those programs, and fee-based services;
- Needham residents Sue and Ed Gagnon raised funds at their annual 4th of July breakfast for the Carleton Pavilion and later had that matched through a program at Polaroid;
- Received a grant from "Take Me Fishing" to enhance fishing and boating in Needham;
- Received a Skin Cancer Prevention grant through the Health Department to purchase additional umbrellas to provide shade for patrons at Rosemary Pool.

COMMUNITY BENEFITS

- Accepted donation of new bleachers from Needham Revitalization Committee at Claxton Field;
- Began planning playground renovations at three parks, with an estimated value of over $200,000 for equipment and labor. Parent Talk helped design and raise funds for the renovation of Mills Playground; the Exchange Club helped design and raise funds for the renovation of Claxton Playground; and Hanover Company and Cabot, Cabot and Forbes helped design renovations to the Riverside Playground and park. All three projects will be completed in Fall 2007;
- Department continued to work with School Department on safe playgrounds;
- Began planning process for renovations to Mills Playground with Parent Talk, Claxton Playground with Exchange Club, and Riverside Park with Cabot, Cabot and Forbes;
- Began renovation plans for bathroom facilities at Claxton Field, Cricket Field and Mills Field. An architect completed the design plans for Claxton's facilities;
- Assisted with communication for Eat Well/Be Fit, Needham Committee, including monthly newspaper articles;

- Held Field Scheduling Summits, for fifth year, with sport league officials regarding annual use of athletic fields and continued long-term project on working with leagues to revise field scheduling policies to relieve overuse of fields and to benefit participants;
- Celebrated the contributions of the DPW to Park and Recreation facilities and projects with "Touch the Trucks," an annual community event;
- Director participated in early planning stages for Needham's Tercentennial in 2011;
- Assistant Director organized special *Concert on the Common* to help celebrate the Needham downtown area. The concert was financially supported by Citizen's Bank;
- The Newman Tennis Courts were repainted and a new windscreen was installed; the Mills Tennis Courts were patched and will have a renovation project submitted for a federal grant;
- Assisted with study of new web site, and began collection of material to include on new website. Continued study of on-line registration programs.

PERSONAL BENEFITS

- Three retired members of the Park and Recreation Commission died in early 2007: Bob Hawes, Red Rizzo and Pete Nutter had all provided invaluable service to the Town of Needham, and were integral in the creation of facilities that are important to Needham, including DeFazio Park and Rosemary Pool;
- Fitness was a key component for many programs. Additional tennis lesson classes were offered, a women's running club and strength building clinic was created, some Senior Exercise classes were moved to the Community Room at the Library to accommodate more participants, a volleyball program for high school students was added, and a Crackerball program for older youth was added;
- An intern from University of Georgia joined the department in early May for twelve weeks of service offered at no cost to the Town;
- Assistant Director served as the Town's representative on the Needham Commission on Disabilities;
- Assistant Director oversaw enhanced summer staff training, with assistance of MBMB and DPW on safety issues. All summer staff were trained on ways to enhance fitness of participants;
- Increased participation in annual Fishing Derby through collaboration with Mass Division of Fishing and Wildlife Angler Education program;
- Held successful annual Spooky Walk in collaboration with Needham Business Association;

- Assistant Director oversaw development of new program offerings, including Table Tennis for youth and adults and two new science based fun programs for summer;
- Assistant Director continued collaborative program with Olin College, moving the popular Kids Night Out program to the college, adding a second movie for each event so that older children were welcomed, increased the number of participants in the program, and providing an opportunity for Olin College students to work;
- Assistant Director worked with YMCA and Youth Commission on annual "Needham Unplugged", including one family night without homework, meetings or events;
- Met with multiple groups of Needham High School students working on warrant articles for the mock Town Meeting held each year;
- Director and/or Assistant Director attended workshops and seminars, including landfill reuse, playground safety and ADA requirements, the concerns related to overweight children and obesity; the study of youth sports, integrated pest management, customer service, the building of natural and artificial athletic fields, safe pool operations, creative programming, funding resources and training of staff;
- Director continued to write monthly newsletter article for the Massachusetts Recreation and Park Association that provides information to elected and appointed board members on Park and Recreation boards;
- Director assisted Town of Southborough Recreation Commission with hiring process for new director.

PUBLIC HEALTH DEPARTMENT

Denise Garlick, R.N., Chairperson
Edward V. Cosgrove, Ph.D., Vice Chairperson
Peter J. Connolly, M.D.

Public Health Department

Janice Berns, Director
Donna Carmichael, Public Health Nurse
Maryanne Dinell, Traveling Meals Coordinator
Bryan Eustis, Emergency Preparedness Coordinator
Maureen Doherty, Assistant Emergency Preparedness Coordinator
Brian Flynn, Environmental Health Agent
Tara Gurge, Environmental Health Agent
Harry Greenlaw, Animal Inspector
Donna Vigliano, Public Health Nurse
Jane Lischewski, Administrative Coordinator
Jeanne Floitgraf, Department Assistant

Mission

The Needham Health Department is empowered through the Needham Board of Health by the Massachusetts General Laws to enforce state and local public health and environmental regulations. The mission of the Department is to preserve, protect and improve the public health and social well being of the citizens of Needham by promoting health and preventing disease and environmental pollution.

FY2007 HIGHLIGHTS

For Fiscal Year 2007, the Health Department reports the following highlights:

- $238,010 in Grants and Donations and $87,102 in Permits and Fees received
- 4B Public Health Emergency Preparedness Region (27 towns) was recognized as Public Health Ready at the Public Health Emergency Preparedness Summit in Washington, D.C. , one of four regions in the country this year. Needham received this award in 2004. As a member of the Executive Board the Health Director accepted the award on behalf of the 27 towns in our region.
- Partnering with Beth Israel Deaconess Hospital Needham on Alternative Care Sites (ACS) planning with the Dedham Health Department and Dover Health Department. A Full Scale Alternative Care Site Exercise and a Communication Drill are being planned with the Sub-region 3 Medical Reserve Crops and the Harvard School of Public Health.
- Incident Commander for the Full Scale Functional Drill on an anthrax emergency and opening an Emergency Dispensing Site at Broadmeadow School, Saturday September 9th, 2006 with 181 volunteers from the Sub-region 3 Medical Reserve Corps and staff from the Health Departments from Canton, Dedham, Needham, Norwood, Milton, Wellesley, and Westwood. There was also a Communication Drill on August 1, 2006. Both drills were designed by Harvard School of Public Health and funded by a Homeland Security Grant
- Presented at the Medical Reserve Corp Best Practices Conference, Westboro on our exercises with the Medical Reserve Corps.
- Public Health Emergency Preparedness Coordinator position funded for 7.5 hours a week from the MetroWest Health Care Foundation from 7/01/06 to 5/13/07.
- AED's are in place in 13 Town Buildings and Schools and 235 employees are trained in CPR and the use of AED's. Needham is recognized as a HeartSafe Community by the Massachusetts Department of Public Health.
- Developed Safety and Emergency Guidelines for Municipal Departments.
- Business Pandemic Influenza Planning Forum developed with the Newton Needham Chamber of Commerce, Rep. Peter Koutoujian, Newton Wellesley Hospital, Beth Israel Deaconess Needham and the Newton Health Department.
- Public Service Announcement filmed and shown on the Needham Channel on Hosting Tips as part of a campaign on alcohol and substance abuse by the Town Tolman Workgroup.

- A video was produced with the Needham Channel and the Public School Prevention Specialist that will be given to all Tobacco Vendors for yearly review of the regulations for selling tobacco products in Needham.
- There were 93 communicable diseases reported and investigated by the Public Health Nurses
- More than 1,960 persons participated in the flu immunization clinics, including clinics and special population groups, and over 2,150 doses were distributed to local nursing homes, and pediatric practices.
- There are 1,732 children in nursery school, day care and before and after school programs licensed by the Health Department. This is an increase of 287% since 1993.
- More than 2,480 persons consulted the Public Health Nurses for wellness visits.
- There were 367 food service inspections conducted on 132 establishments. Every food establishment was inspected routinely every six months as required by the Massachusetts Department of Public Health and more often when necessary.
- There were 108 Title V septic system inspections, plan reviews, and home addition reviews (with septic).
- There were 133 general nuisance inspections (98% responded to the same day as complaint was received).
- The Traveling Meals Program delivered over 12,500 meals and volunteers provided over 3,300 hours of service to pack and deliver the meals.
- There were 80 pets placed under quarantine by the Animal Inspectors.
- The Health Department web page continues to grow and includes application forms, links and educational information.

GRANTS AWARDED AND DONATIONS RECEIVED

- $10,901-Region 4B Public Health Emergency Preparedness grant to fund staffing, development of Special Population and Emergency Dispensing Site materials, and to purchase emergency supplies
- $10,000-National Association of City and County Health Agencies (NACCHO) development grant to fund Medical Reserve Corps trainings and to fund a part time coordinator position.
- $26,000-Center for Disease Control/Massachusetts Department of Public Health (CDC/MDPH) grant to fund a part time Medical Reserve Corps Coordinator, to purchase supplies, develop exercises and trainings for Sub-Region 3 (Canton, Dedham, Milton, Needham, Norwood, Wellesley, Westwood,)
- $14,000-Center for Disease Control/Massachusetts Department of Public Health (CDC/MDPH) grant for a Portacount Machine (fit-testing for N-95 respirators) and a Badging Machine for the Sub-Region 3 Medical Reserve Corps (Canton, Dedham, Needham, Milton, Norwood, Wellesley, and Westwood)
- $1,098-Massachusetts Emergency Management Agency (MEMA) grant for emergency preparedness equipment
- $750- Massachusetts Emergency Management Agency (MEMA) grant for Local Emergency Planning Committee (LEPC) activities
- $3,000-Smokefree Communities Grant for Needham – from the Massachusetts Department of Public Health. The towns of Belmont, Brookline, Milton, Needham, Newton, Waltham, Watertown, and Wellesley received a combined grant of $60,000 to continue compliance checks of tobacco vendors and enforce workplace policies.
- $51,000-Human Services: grants and donations from state organizations, community organizations and churches to assist needy residents in obtaining fuel, medical care, emergency food, and other emergency assistance as needed.
- $23,051.80-Springwell grant for individuals in the Traveling Meals Program who are unable to pay cost of their meal.
- $3,409.25-"FRIENDS" of the Needham Board of Health and Traveling Meals Program, Inc. The group was formed by Needham residents to assist the Health Department in raising and obtaining funds for programs not fully supported by Federal, State and Local Government programs. Funds are used to assist Traveling Meals clients to pay for meals and to assist residents with fuel expenses. Participants must meet federal eligibility requirements or have other demonstrated need. FRIENDS also support Health Department programs and initiatives.

- $39,000-Volunteer Services provided over 3,300 hours (approximately equal to $39,000 in salary) to pack and deliver meals to clients in the Traveling Meals Program.
- $31,000-Community Health Network Area (CHNA#18 MDPH) focused on Healthy Communities initiatives in Needham, Newton, Wellesley, and Waltham
- $8,000-Community Health Network Area (CHNA #18 MDPH) grant for partnership project with Wellesley to model our Eat Well Be Fit Committee.
- $10,000-Donations from Community Agencies for the Needham Coalition for Suicide Prevention Co-Chaired by the Health Department and School Guidance Department.
- $5,000-Virginia & Ruth Bigwood Domestic Violence Trust Fund - supports activities of the Needham Domestic Violence Action Committee and the Health Department.
- $1,800-Donations from the community for the Domestic Violence Action Committee

EMERGENCY PREPAREDNESS

Increasing concern for emergency preparedness 24/7, emergent and re-emergent diseases, and new environmental regulations require that the Health Department sustain and increase its environmental oversight, emergency response and broad-based training programs. Emergent and re-emergent infectious diseases, such as: Eastern Equine Encephalitis, SARS, West Nile Virus, Lyme Disease, Rabies, Tuberculosis, and the potential for outbreaks such as a Pandemic Flu, reaffirm the need for strong oversight by the Health Department and prompt investigation of all disease reports. These threats require greatly increased coordination between town departments and local communities. Because of the threat of bioterrorism, the department will increasingly be called upon to support police and fire departments in planning for incidents and addressing community concerns. Additional activities during the past year to those mentioned under the Highlights Section include:

- 24/7 coverage for emergencies maintained
- The Health Department continues to meet monthly with the Emergency Region 4B consortium that includes 27 towns and participated in regional exercises. Health Director is a member of the 4B Executive Board.
- The Health Department and the Fire Department Co-chair the Local Emergency Planning Committee (LEPC) which continues to meet monthly with town departments, local hospital, businesses, the media, and residents.
- Emergency Plans continue to expand and be updated including Special Populations and Emergency Dispensing Plans. Attended a State-wide COOP Pandemic Influenza Planning Tabletop Exercise
- All staff trained as defined by Homeland Security in Incident Command and National Incident System 100, 200, 300, and 700.
- On the Massachusetts Department of Public Health "Flu Care At Home Training" Working Group developing educational materials for Massachusetts residents.
- The Needham Medical Reserve Corp has expanded to 184 volunteers in Needham and to over 1,000 in Sub-Region 3 (Dedham, Canton, Milton, Needham, Norwood, Wellesley, and Westwood).
- Four Emergency Dispensing Sites have been identified in Needham and registered with the Massachusetts Department of Public Health and Center for Disease Control in the event of an emergency.

PUBLIC HEALTH NURSING

The Public Health Nurses continue with disease investigation and surveillance within the community, offer advocacy, consultation, counseling, outreach/case finding, health promotion, screening and immunizations. The Needham Health Department provides community outreach through speaking engagements with community groups, the local hospital, and town employees. Health Matters articles are published monthly and local cable spots are done periodically. The focus of these programs is to keep our community updated and educated on the constant changes in Public Health.

The Public Health Nurses license and conduct health and safety evaluations of the nursery schools, day care programs, after-school programs, summer camps and tanning parlors within the community. They coordinate human service programs such as the Federal Fuel Assistance program, the Good Neighbor Programs, the

Salvation Army Local Unit and coordinate assistance with other local agencies and churches. The Public Health Nurses also administer the food stamp program for the elderly and the disabled in the community.

The Needham Health Department has developed and continues to build the Needham Medical Reserve Corps (NMRC) to assist in Emergency Response. We have over 184 qualified and enthusiastic volunteers to serve as members of a response team for local and regional emergency health situations such as dispensing medication or vaccinating the Needham population.

COMMUNICABLE DISEASE

The following communicable disease statistics represent those reported in the last three years, along with some of the screening programs and activities performed during the year:

	FY2005	FY2006	FY2007
Campylobacter	6	2	6
Cryptosporidia	0	4	2
Dengue	0	0	1
E-Coli	0	0	2
Ehrlichiosis	0	0	1
Giardiasis	3	1	4
Hepatitis A	0	2	1
Hepatitis B	8	8	3
Legionnaire's	0	0	1
Listeria	0	1	0
Lyme Disease	23	38	45
Inv. Haemiphilus Influenza	0	1	0
Shigella	0	1	1
Meningitis Viral	0	0	0
Strep A	0	0	3
Pertussis	16	15	7
Rabies (Animals)	0	0	1
Salmonellosis	6	4	3
Tuberculosis Pulmonary	2	1	2
Positive PPD	3	6	7
Varicella	15	17	6
Inv. Strep Pneumonia	5	7	5
Tuburculin Non Pulmonary	0	1	0

SCREENING PROGRAMS

	FY2005	FY2006	FY2007
Colo-Rectal Screening	50	35	32
Employee Office Visits	129	153	242
Employee Wellness	495	851	1206
Glaucoma	27	16	13
Hearing	149	65	77
Mantoux Testing	71	112	121
Police Weight Screening	39	41	48
Skin Cancer Screening	53	40	23

Vision	149	65	77
Wellness Office Visits	1,954	810	920
Wellness Clinics - Visits	254	240	354

IMMUNIZATIONS

	FY2005	FY2006	FY2007
Influenza (Doses Administered & Distributed)	3,960	4,520	4,100
Other Immunizations Administered	86	160	119
Local Area Vaccine Distribution Doses	12,442	12,778	12,881
YTD Vaccine Value (provided by the Massachusetts Department of Public Health)		$219,878.00	$245,134.00

LICENSED FACILITIES

	FY2005	FY2006	FY2007
Day Camps	8	8	8
Inspections	24	21	17
After School	13	13	13
Day Care Facilities	18	18	17
Total Enrollment	1,737	1,784	1,732
Inspections	68	62	49
Tanning Parlors	2	2	2
Inspections	4	4	5

HUMAN SERVICE

Senior SAFTE

The Public Health Nurses coordinate the Senior Safety And Food Training and Education Program (Senior SAFTE) with the Traveling Meals program coordinator. In the past six years of the program, over 497 home visits were conducted to review nutrition, medication management and safety issues with this high-risk population. Senior SAFTE's goal is to keep Needham's elders living safely in their homes.

FEDERAL FUEL ASSISTANCE PROGRAMS

The Salvation Army Program, "Gift of Warmth" and "FRIENDS" Programs assist those Needham residents who meet specific financial criteria, with payment towards heating and electric bills. Federal Food Stamps for Senior Citizens and disabled individuals only, are available to qualified Needham Residents.

ASSISTANCE AND HUMAN SERVICE PROGRAMS

	FY2005	FY2006	FY2007
Coordinate Local Assistance (families)*	80	84	88
Federal Energy Assistance (families)	90	87	81
Health Guidance/ Home Visits/SAFTE	46	34 / 28	31/26
Salvation Army (families)	21	27	29

*Funds/services contributed by local human service agencies, churches and synagogues

ANIMAL INSPECTIONS

ANIMALS QUARANTINED FOR EXPOSURE TO POTENTIALLY RABID ANIMALS

	FY2005	FY2006	FY2007
Cats (45-day quarantine)	38	46	41
Cats (6-month quarantine)	14	7	11
Dogs (45-day quarantine)	5	3	8

Dogs (6 month quarantine)	1	0	0
ANIMAL BITES			
Cat/Human	3	4	4
Dog/Human	20	21	12
Dog/Dog	1	7	4

ENVIRONMENTAL HEALTH

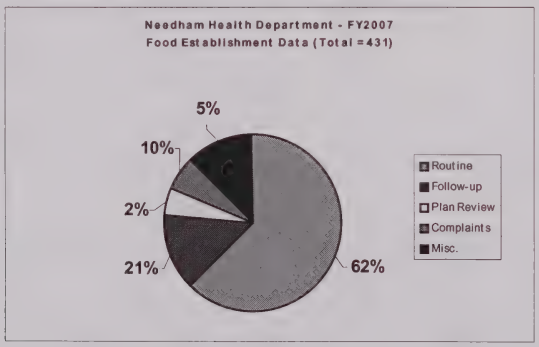
Environmental health services are determined by public demand, legal mandate, complaints, licensure, permit requirements, inquiries, and regulatory enforcement of Board of Health, State Sanitary Code, Department of Environmental Protection, and Right-to-Know. Implementation and enforcement of State and Federal regulation requirements and applicable local laws and administrative rules and regulations is the number one priority to assure compliance with environmental quality and public health protection objectives.

The Environmental Health Agents protect the public's health by monitoring and regulating a variety of establishments throughout town. They license and conduct inspections of all retail/food service establishments (including mobile food vendors), tobacco vendors, massage establishments, pools, a bottling company, and establishments that use sharps within the community. They also issue temporary food event permits and conduct inspections at all outdoor food events (annual fairs, etc.)

The agents also actively review proposed plans and conduct inspections of new/upgraded Title V septic system installations or repairs. They also inspect Chapter II sanitary housing units, subdivisions (for off-street drainage bond release requests), and follow-up on a variety of complaints (food/nuisance/housing). They review new or renovated food establishment design plans, additions or renovations to homes on septic system plans, demolition applications, septic hauler/installer permit applications, massage establishment/therapist permit applications, and well permit applications (irrigation and monitoring). They also review domestic animal permit applications, conduct inspections/quarantine animals as needed, and coordinate the annual rabies clinics. Quarterly tobacco compliance checks and 6-month inspections are conducted along with responding to work place smoking complaints.

The Environmental Health Agents actively work with other Town Departments in providing environmental risk assessment and control. In addition, to ensure environmental quality, the agents respond rapidly to environmental emergencies. Another primary focus is to improve community awareness of public health issues and to help reduce the incidence of seasonal public health concerns by providing health education and information to Needham residents. This is accomplished through newspaper articles, cable slots, on-site trainings, and by providing in-house brochures and State/Federal website links which contain up to date public health information. They continue to actively serve on committees in town. And they continue to be involved in a variety of seminars and on-going training sessions to remain apprised of today's public health issues.

Following is a listing of environmental health permits and field inspections performed by the Environmental Health Agents.



INSPECTIONS AND REVIEWS

	FY2005	FY2006	FY2007
Carbonated Beverages	1	1	1
Food service: inspections	-	-	367
Chap. II housing inspections	27	18	18
General Nuisance Inspections	78	98	133
Rabies Clinics	2	2	2
Title V systems inspections, plan reviews and home additions	97	142	144
Title V systems installations	10	10	6
Subdivision Field inspections/Plan reviews/correspondence	9	9	7
Swimming pool inspections	6	9	8
Suspect food borne illness Reports submitted to state	4	6	2
Demolition reviews	89	76	89
Tobacco compliance checks, inspections/follow-ups, etc.		131	114

LICENSES AND PERMITS

	FY2005	FY2006	FY2007
Animal Permits	8	9	10
Bottling Plant Licenses	1	1	1
Food Establishment Licenses	124	126	132
One-Day & Temporary Event Permits	38	58	55
Mobile Food Licenses	6	4	4
Massage Licenses (Therapists & Establishments)	44	45	62
Septic Hauler Permits	8	8	10
Subsurface Sewage Installers' Permits	14	15	15
Tobacco Sales Permits	17	17	17
Caterers	1	1	1
Disposal of sharps		6	8

ADDITIONAL PERMITS

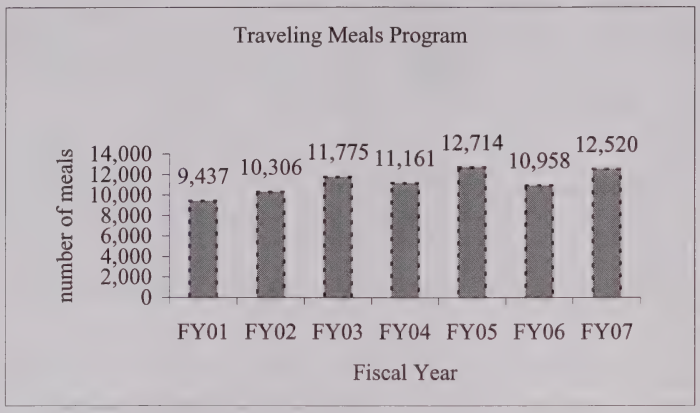
	FY2005	FY2006	FY2007
Funeral Directors' Licenses	3	3	3
Burial Permits	432	421	501

TRAVELING MEALS

125 residents required home delivered meals, equating to over 12,400 delivery stops in Needham from July 1, 2006 and June 30, 2007.

The Traveling Meals Program was established in 1971 and it is our Town's loyal residents, businesses and their employees who have made 36 years of meal delivery possible! This fee for a 2 meals a day Program is available to any homebound Needham resident unable to shop or prepare meals for themselves, regardless of age or income. Monday through Friday, Beth Israel Hospital Needham prepares the meals for the clients and volunteers package and delivered these meals regardless of weather conditions.

Beth Israel Hospital Needham, and Springwell Elder Services, Watertown supplement the cost of some meals for residents. The "FRIENDS" of the Board of Health and Traveling Meals Program
(a non-profit hometown fund raising organization) also granted $2464.25 to the Program to help cover the cost of meals for residents needing assistance for free meals or meals at a minimal charge during year.



MENTAL HEALTH AND SUBSTANCE ABUSE

Mental Health and Substance Abuse FY2007 Report for the Town Of Needham

By Riverside Community Care

The Town of Needham supports children, families and adults by providing funding to *Riverside Community Care*. Through this funding, Riverside provides a continuum of mental health and related services as a payer of last resort. Many of Riverside's programs and services are located and delivered within the Town of Needham. In Fiscal Year 2007, Riverside provided a total of 5349 services, which represents a total of 8,079 hours of services to 254 Needham residents. Of those 254 people, 91 were adults and 163 were children. This does not include the Needham Public School faculty who received consultation services from the Alternative Youth Program.

The Riverside Early Intervention Program provided more than 4,704 hours of service to 172 developmentally at-risk Needham children, age birth to three years enrolled in the program. The Early Intervention Program runs 18 different groups for children and caregivers out of our Needham office, including groups for Needham infants and toddlers who are not enrolled in the program. The EI staff work and consult in a number of home-based and center-based childcare programs in Needham.

Four Riverside Outpatient Centers provided 2276 hours and two Day Treatment programs provided 635 days of treatment including individual, group, family counseling and/or medication services to 167 Needham residents. Of those seen for treatment, 22 were adolescents or families referred because of the connection to the suicides and tragic adolescent car deaths that occurred in Needham this past year. Treatment issues include behavioral interventions for cognitively disabled adults, severe, persistent, chronic mental illness, parent/child relationship, school problems, substance abuse, employment issues, domestic violence, traumatic events and a spectrum of complex adolescent mental health diagnoses.

The Riverside Emergency Service Team provided 90 hours of emergency response and respite care to 139 Needham residents with mental health and/or substance abuse emergencies. Interestingly, 57 of those individuals were between the ages of 12-20. Of those, the presenting issues included suicidal ideation, self-inflicted wounds, assaultive behaviors, and substance abuse. This is a significant increase from 2006 when we saw 36 Needham individuals in that age range.

The Riverside Alternative Youth Services Program (AYS) served teens and their families who faced crises with alcohol and drug abuse, serious and destabilizing family conflict, eating disorders and/or other serious emotional problems. For Fiscal Year 2007 Riverside AYS staff provided 203 hours of service to 6 clients and their families (24 total individuals) in Needham, in addition to providing 464 hours of consultation to school staff, suicide prevention and counseling services in the school. Staff who is members of Riverside's Critical Incident Team have provided response services to the Needham schools around traumatic events and participated in presentations to school counselors. Riverside has continued to be actively involved in suicide

prevention efforts in Needham. Jim McCauley has continued to serve as the co-chair of the "Postvention" subcommittee on the Needham Coalition for Suicide Prevention. In addition, Riverside continues to have a psychologist and a licensed social worker regularly consulting to faculty, students and parents at Needham High School.

AYS staff co-led 5 groups around postventions issues for 46 adolescents who had been impacted by the tragic death of their peers. The groups ranged from 7 to 12 weeks in length. At the Needham High School last year, 32 students were triaged by AYS staff and seen in counseling for up to 3 sessions and then referred for therapy. Some were referred back to their previous therapists, some were referred to Emergency Services due to the serious nature of their situations, some were referred to a guidance counselor and some refused to follow through with any referral. These Needham adolescents were at risk of hospitalization or residential placement. AYS is fully supported by the Towns of Needham, Newton, and Weston, and is currently housed at Riverside Community Care's offices at 255 Highland Avenue.

The Riverside Life Skills Center provided intensive clinical day treatment services to 11 Needham adolescents who were temporarily unable to function in a school setting due to severe emotional problems. Of those 11, nine were referred after the Needham car accident.

The Riverside Family Partnership offers short-term therapeutic treatment options for youth residing at home, in residential programs, and in hospitals. Last year 4 Needham families received several months of intensive services through the Family Partnership.

Recently, Jim McCauley and Kate O'Connell (Emergency Services Program Director) have met with Jamie Brenner-Gutner of the Council on Aging. This is the beginning of discussions on how Riverside and the Council on Aging might be able to work closely together.

2007 COGNITIVE AND OTHER DEVELOPMENTAL DISABILITIES

The **Charles River Association for Retarded Citizens, Inc.** provides the following services for people with cognitive and other developmental disabilities and their families in the Town of Needham and many surrounding towns.

- Residential Services – Group Homes; Supported Apartments
- Family Support Social Services and Advocacy, Information and Referral Consultation
- Applied Behavioral Analysis to individuals on the Autism Spectrum, and consultation to their families and school system personnel
- Recreational and Respite Care Services
- Vocational Training, Job Placement and Support
- Therapeutic Day Services & Senior Citizen Day Supports

For a complete Annual Report contact:
Charles River Arc,
59 East Militia Heights Road
Needham, MA 02492
(781) 444-4347 or the website at www.crarc.org

EAT WELL/BE FIT NEEDHAM

A community based health and wellness initiative, founded in 2002, designed to increase awareness of, and to implement programs that address the healthy balance of nutrition and fitness, in keeping with the initiatives goals. Activities have included:

- Received $8,000 CHNA collaboration grant. Collaborating with the Town of Wellesley coordinating a series of lectures and public service announcement and the development of an *Eat Well/Be Fit* coalition in their town.
- Updated the *Healthy Alternatives for Celebrations* brochure to be given out to all grammar schools, parents, students, staff, day cares, etc.

- Ran a booth and coordinated a Farmers Market as part of the Town of Needham annual Street Fair on Sat., June 2, 2007.
- Healthy eating PSA's developed with the Needham Cable Channel.
- Monthly *Eat Well/Be Fit* column in *The Needham Times*.
- Health and Wellness signage developed and distributed to Needham Public Schools.
- Collaboration with other towns and Metco.
- Healthy Recipe cards at Sudbury Farms.
- Outreach to local restaurants.

DOMESTIC VIOLENCE ACTION COMMITTEE

The Needham **Domestic Violence Action Committee (DVAC)** was founded in 1994 by the Needham Health Department. DVAC is a community based interagency and interdisciplinary team formed to raise awareness of domestic violence. The mission of this committee is to educate the community, schools and workplace and provide them with outreach programs, resources and referral services. The following activities are included:

- Self-defense classes for women – Rape Aggression Defense (R.A.D.)
- Funding educational/interactive programs brought to the High School and the Pollard Middle School such as "Yellow Dress", "Doin' the Right Thing" and "Remote Control". These programs address issues on bullying and dating violence, domestic violence and sexual assault.
- Assisting Needham Public School Health and Education Instructors develop a self-defense curriculum for all seniors.
- Silent Witness Productions for the community.
- Traveling art show developed by Needham High School on victims of abuse.
- $2000 mini grants awarded to the Youth Commission and Needham High School Projects.
- Dissemination of educational information and displays at Fourth of July, Flea Market and Town Day Fairs.
- Educational inserts in the Town Water Bills.
- $500.00 Scholarship to graduating Needham High School Senior.
- Donations of $1000.00 to the Needham Public Library in educational books regarding domestic violence.
- Donation of a bench with children reading to the Needham Public Library. This was in memory of Ruth and Virginia Bigwood for their years of community service on behalf of residents in need. A plaque recognizes them from the Domestic Violence Action Committee.
- Donations of gift cards during the holiday season for "survivors of domestic violence."
- "Take Back the Night"- an international rally and march that is organized with the purpose of unifying women, men, and children in an awareness of violence against women, children and families.
- Shelter Alliance – cell phone collection – old cell phones recycled, refurbished and donated to those victims of domestic violence for emergency use.

NEEDHAM COALITION FOR SUICIDE PREVENTION

The Needham Coalition for Suicide Prevention was organized in May of 2006 as a community response to the recent death by suicide of our young people. It is a broad based coalition of 35 members reaching out to our town's diverse constituencies across the age continuum. We believe that suicide is preventable if we work together. Please see the following website for a detailed report on the committee's efforts.
www.needhamma.gov/health/ncsp www.needhamacts.org/about.htm

TRAFFIC MANAGEMENT ADVISORY COMMITTEE

Meredith Page, Chairperson
Rick Merson, DPW Director
Anthony Del Gaizo, Town Engineer
Ivan Sever, Committee Secretary
Paul Gordon
Kate Fitzpatrick, Town Manager
John Cogswell, Selectmen
Lt. John Kraemer, Police Department
Thomas Stokes

CHARTER:
In 2001, the Selectmen created a Traffic Management Advisory Committee initially including a selectman, four town officials, and four Needham residents. Its charge was to develop a town-wide traffic management plan to enhance traffic safety and efficiency, recommend improvements at problem locations, and help reduce traffic conflicts.

CURRENT ACTIVITIES:

- The committee meets monthly, generally on the 2nd Wednesday at the Newman School Media Center.
- Citizens request to the Town for signs, cross walks, pavement markings, speed limits or any other type of traffic control device are referred to the committee for recommendation or disposition.
- The committee meets with the requester, discusses the issue and if warranted makes recommendation to the Department of Public Works or the Selectmen.
- All decisions are based upon federal and state laws, professional standards, function and capacity of streets, cost effectiveness, and fairness in allocating traffic burdens and improvements.
- The committee has no budget or staff.
- Committee volunteers perform all analyses and other activities in support of the Committee's activities.

OTHER

METROPOLITAN AREA PLANNING COUNCIL ANNUAL REPORT

Created in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities and towns, state and federal agencies, non-profit institutions, and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions, and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, environmental protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy, and the facilitation and support of inter-local partnerships. More information is available at www.mapc.org.

MAPC is governed by 101 municipal government appointees, 21 gubernatorial appointees, and 13 appointees of state and City of Boston agencies. An Executive Committee comprising 25 elected members oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants, and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight subregions. Each subregion is overseen by a council of local leaders and stakeholders, and a staff coordinator provides organizational and technical staff support.

Advancing Smart Growth
MAPC's **MetroFuture: Making a Greater Boston Region** initiative is planning for Metro Boston's growth and development through 2030. In 2007, the project involved nearly **1,000 people** (on top of the 4,000 who participated in previous years). MAPC presented the MetroFuture plan at a May 1 Boston College Citizen Seminar, where participants overwhelmingly voted to ratify it and work for its implementation. MAPC is now developing an implementation strategy, addressing public policy, public funding priorities, and changes in practice within the private sector. By mid-2008, MetroFuture will transition from a planning initiative to an advocacy program, uniting the efforts of MAPC, partner organizations, and the thousands of "plan-builders" in an effort to alter regional priorities and growth patterns consistent with the new plan.

As a member of the **Massachusetts Smart Growth Alliance**, MAPC helped form the Transportation Investment Coalition. This group of business, environmental, public interest, and planning organization is pressing for savings, efficiencies, and new revenues to address the state transportation finance deficit. The Alliance joined with others to advocate successfully for an increase in the Commonwealth's Bond Cap, increasing the resources available to address the state's capital needs. Through the Alliance, MAPC is also working to reform the state's arcane zoning laws through a new and diverse commission, chaired by Undersecretary for Economic Development Gregory Bialecki.

MAPC provides planning assistance and expertise to communities on a wide range of issues, helping them envision the future and evaluate alternatives within a smart-growth framework. Residents of Malden are taking a long-range look at their city through the **Malden Vision Project**, which kicked off last year with a city-wide visioning workshop attended by 250 participants. MAPC helped the town of Arlington deal with **housing and economic development** issues with a visioning workshop and resident survey, and helped develop new bylaws and other strategies. MAPC also assisted Walpole and Norfolk in developing and analyzing **alternative growth scenarios** along a shared stretch of Route 1A.

Working with the 495/MetroWest Corridor Partnership, MAPC produced a **WaterSmart Indicators report** that details trends in water supply, wastewater, and stormwater for each city and town in the study area. MAPC also completed **water resource strategies** for three towns in the Assabet Watershed to evaluate the environmental impacts of alternative growth patterns, relying in part on hydrologic modeling conducted by the U.S. Geological Survey.

Collaboration for Excellence in Local Government

Through its **Metro Mayors Coalition**, MAPC helped 21 communities secure over $2 million in **Shannon Grant funding** over the past two years to implement multi-jurisdictional, multi-disciplinary strategies to combat youth violence, gang violence, and substance abuse. In 2007, Gov. Deval Patrick and more than 240 mayors, police chiefs, safety officials and violence prevention workers participated in the coalition's third annual Community Safety Summit to advance strategies to curb youth violence. Through its newly created North Shore Coalition, MAPC is facilitating discussions to develop a regional, comprehensive mutual aid system.

Cities and towns now have the option of joining the Massachusetts Group Insurance Commission (GIC) with a new law drafted by MAPC and the **Municipal Health Insurance Working Group**. This option will help communities save millions of dollars each year by taking advantage of lower insurance rates available through the GIC. MAPC facilitated the Working Group and helped to build consensus for the proposal. We are now providing technical support to cities, towns, and regional entities who are interested in joining the GIC.

MAPC has convened Boston, Chelsea, Everett, Malden, Medford and Somerville to develop a shared strategy for the **Mystic River corridor**. The river, which runs through dense urban communities, has long been an underutilized asset. The communities will develop a comprehensive picture of activities along the river and will seek to build a shared strategy for future development and use of the waterway.

MAPC collaborated with the Commonwealth's 12 other regional planning agencies, municipal officials and other local leaders to help produce **"A Best Practices Model for Streamlined Local Permitting."** The result of dozens of focus groups and a statewide permitting survey, the document provides an array of recommendations that municipalities can consider to create a more clear, efficient and predictable permitting process without compromising local standards of development review. The guide is available at www.mass.gov/mpro.

Collaboration for Public Safety

MAPC performs fiduciary, planning, and project management duties for the **Northeast Homeland Security Regional Advisory Council** (NERAC), a network of 85 cities and towns north and west of Boston. In 2007, MAPC helped to develop the School Threat Assessment Response System (STARS), an emergency planning toolkit for each school district in the region. With the assistance of MAPC, NERAC provided portable radios programmed for the Boston Area Police Emergency Radio Network, enabling real-time radio communications

among police, fire, and other first responders during major emergencies. In the past year, NERAC established an online information clearinghouse for police and fire departments, and began planning for emergency evacuations from a regional perspective. MAPC also helped NERAC to set up three regional crime mapping centers that use GIS to visualize crime data through maps.

MAPC completed **Pre-Disaster Mitigation (PDM) plans** for nine communities in 2007, on top of the 20 completed in recent years. Each plan includes an inventory of critical facilities and infrastructure, a vulnerability analysis, and a mitigation strategy with recommended actions. MAPC will continue working with 46 cities and towns in 2008.

Collaboration for Municipal Savings
MAPC's **Regional Purchasing Consortia** administered six procurements for 42 cities and towns, saving communities up to 20% on purchases such as office supplies, paving services, and road maintenance. Similar savings were realized by the 300 agencies that participate in the **Greater Boston Police Council (GBPC)**, which is administered by MAPC. In Fiscal Year 2007, MAPC conducted seven procurements for various types of vehicles, including police cruisers and heavy-duty trucks. Overall, 187 municipalities purchased 329 vehicles at an estimated cost of over $20 million.

Reliable Data, Available to All
Since its official launch in February, MAPC's **MetroBoston Data Common** online data and mapping tool has been used by dozens of constituents to create customized maps for developing grant applications, analyzing development proposals, or improving services. You can create maps, charts, and graphs on the Data Common by accessing www.metrobostondatacommon.org. In addition to supporting this online tool, the Metro Data Center at MAPC responds to **data requests** from member communities, non-profit organizations, businesses, residents, students and other state agencies.

In the past year, MAPC used **visualization tools** that combine GIS technology, photography and graphic design to help increase community awareness about proposed zoning bylaws in Bellingham and Dedham, and to illustrate what different parts of the region would look like under **MetroFuture**.

Charting a Course to Regional Prosperity
MAPC developed its annual **Comprehensive Economic Development Strategy** (CEDS) for the region, in partnership with the US Economic Development Administration. The report contains an analysis of trends and conditions in the regional economy, highlighting challenges and opportunities. The economic analysis in the CEDS is targeted to front-line economic development staff working in the public and community-based sectors.

Working for 12 contiguous urban communities in the Metro Mayors Coalition, MAPC is developing an **inventory of potential development** sites near municipal boundaries to support coordinated planning. MAPC also developed the **Smart Workplace Project**, a GIS map of smart-growth friendly sites for commercial and industrial development throughout the region. In collaboration with the University of Massachusetts Boston, MAPC is taking a regional look at the **space needs of the life sciences industry**.

Working with the Immigrant Learning Center and the Commonwealth Corporation, MAPC convened academic, institutional and non-profit researchers to develop an **immigration research agenda**.

Getting Around the Region
MAPC produced a **Regional Bicycle Plan**, assessing current conditions and identifying the improvements necessary to create a more comprehensive regional bicycle transportation system. The plan establishes updated goals based on previous plans, and identifies key strategies and priority projects.

Under its new **Regional Bike Parking Program**, MAPC negotiated discount group purchasing contracts with three leading vendors of bicycle parking equipment. This allows MAPC municipalities and other public entities to purchase discounted equipment and, in some cases, to receive state or federal reimbursement for the cost. Communities around the region have used the program to put new racks at schools, libraries, parks, and shopping areas. The program will continue in 2008.

In 2007 MAPC also began work on the **Regional Pedestrian Plan**. This plan will identify policies to make walking a convenient, safe, and practical form of transportation throughout the region. Proposed solutions will include best practices for local jurisdictions as well as steps that could be taken by the state or by the Metropolitan Planning Organization.

MAPC has developed a web-based **Parking Toolkit** that addresses common parking issues. Cities and towns can learn how to do a parking study, how to reduce parking demand and manage supply, how to make use of existing parking, and how to finance parking improvements. The Parking Toolkit is the first in a series of Sustainable Transportation Toolkit products that MAPC will develop over the coming years. Visit http://transtoolkit.mapc.org to access these tools.

Large portions of Massachusetts Avenue and Route 2A from Arlington to Concord are now a **Massachusetts Scenic Byway**, due to the efforts of MAPC, the Minuteman National Historic Park, and the towns of Arlington, Lexington, Lincoln, and Concord. MAPC is now preparing a Scenic Byway Corridor Management Plan, the first step in protecting the historic, scenic, and
cultural qualities of the byway.

In 2007, MAPC worked with developers and communities to evaluate the transportation impacts of dozens of projects, including the South Weymouth Naval Air Station redevelopment (SouthField), Westwood Station, and Harvard University's new Allston campus.

ON BEACON HILL

Municipal Health Insurance:

MAPC and the Municipal Health Insurance Working Group built consensus and drafted the new law allowing cities and towns to save millions of dollars each year by joining the Group Insurance Commission.

Shannon Community Safety Initiative:

Over the last two years, MAPC's advocacy and grant development services have helped nearly two dozen communities to secure over $2 million in funding for interdisciplinary programs that focus on youth violence, drugs, and enforcement against gangs.

Statewide Population Estimates Program:

A $600,000 line item in the 2008 budget will provide the State Estimates Program with more resources to prepare for the 2010 Census. This program will help correct the deficiencies of recent population estimates and to prevent similar deficiencies from occurring in 2010.

Surplus Land:

MAPC continues to advocate for passage of a new policy on the disposition of surplus state land. Specifically, we continue to build support for our proposal that encourages smart growth development on surplus land while giving municipalities a meaningful role throughout the disposition process.

Community Preservation Act:

In 2007, the Metropolitan Mayors Coalition and Community Preservation Coalition reached consensus around legislation to help more communities participate in the Community Preservation Act (CPA). The legislation, filed by Senator Cynthia Creem (D-Newton), would also secure adequate funding over the long term for the state's CPA matching fund.

Zoning Reform:

The new zoning reform commission, initiated by the Massachusetts Smart Growth Alliance and chaired by Undersecretary for Economic Development Greg Bialecki, is now working to draft legislation dealing with such matters as "approval not required," grandfathering, consistency between master plans and zoning, and incentives to expand housing production.

TRIC

The **Three Rivers Interlocal Council** (TRIC) is comprised of thirteen communities southwest of Boston: Canton, Dedham, Dover, Foxborough, Medfield, Milton, Needham, Norwood, Randolph, Sharon, Stoughton,

Walpole, and Westwood. Taber Keally, Town of Milton, is Chair. Steve Olanoff, Town of Westwood, is Vice-Chair. The three rivers from which the subregion is named are the Canoe, the Neponset, and the Charles. These municipalities are working hard to protect existing open space, plan appropriately for density in town centers, provide enlightened watershed management that conserves fundamental resources while providing for the needs of people and ecosystems, and develop a diverse tax base. TRIC encourages cooperative advocacy and action regarding growth and development within the region.

In 2007, TRIC looked at the new and planned development along Route 1 from Dedham to Foxborough. Within this area, there are several large new and planned mixed-use developments. While Environmental Impact Reviews are effective tools for advocacy regarding individual development projects, there is to be no single place where the collective effects of multiple development projects in proximity to one another are measured, recorded, and offered for public comment. TRIC worked to bring this to the attention of state officials.

TRIC developed an advocacy position on the Regional Transportation Plan (RTP), compiled by the Boston Region Metropolitan Planning Organization (MPO): The RTP forwards recommendations for infrastructure projects that have no visible funding, and as such no confirmation that they will be built. It's time to acknowledge that this is a flawed process. Additionally, the RTP should demonstrate a clear commitment to park-and-ride and ride-share lots as a means of promoting alternatives to single-occupant vehicle use. These facilities should be part of an integrated solution to congested roadways.

TRIC asked the MPO to make a commitment to suburb-to-suburb transportation when additional mass transit is planned. This is an issue of growing importance in a metropolitan region that has developed policies to encourage density in village and suburban centers. Several communities have taken advantage of recent changes to state law that allow communities to transfer their MBTA assessment to other RTAs in order to obtain access to reliable transit. This movement to other RTAs is symptomatic of a system that does not provide sufficient transit for communities between Route 128 and I-495.

TRIC also held several informational meetings about relevant planning topics, including: stormwater bylaws, Low-Impact Development, Business Improvement Districts, Transfer of Development Rights, and the Commonwealth Capital Fund.

The MAPC Annual Report is respectfully submitted by Marc D. Draisen, Executive Director, Metropolitan Area Planning Council.

NORFOLK COUNTY COMMISSIONERS

Peter H. Collins, Chairman, of Milton *John M. Gillis of Quincy*
Francis W. O'Brien of Dedham

To the Citizens of Norfolk County:

As Norfolk County Commissioners, we wish to thank our constituents for allowing us to serve them. We also thank our elected officials, both state and local, as well as county department heads and our employees, for their continued support and hard work.

Various capital projects are underway to improve courthouse and other county facilities. These include: repair and resetting of granite stairs at Superior Courthouse, along with repair of the lintel, indoor air quality remediation at Stoughton District Court, upgrading the fire detection system at Quincy District Courthouse, and renovation of several bunkers at Presidents Golf Course. Additional projects are listed elsewhere in this report.

As overseers of county operations, we are constantly reviewing ongoing expenses such as health care, payroll, and other costs as well as anticipated revenues. In order for Norfolk County to continue providing useful services to our communities, it is our fiscal responsibility to scrutinize spending, in order to ensure the county will be amply funded via revenues to support itself in future years.

We are proud of the services that we provide communities through our Registry of Deeds, Agricultural High School, Engineering Department, Presidents Golf Course, Municipal Regional Services projects, R.S.V.P. and other programs. Municipalities are encouraged to contact us regarding obtaining or participating in one or more of our ongoing service programs.

Our gratitude and thanks go out to all who have supported, and continue to support our excellent county in its past, present and future endeavors.

NORFOLK COUNTY REGISTRY OF DEEDS

William P. O'Donnell, Register

PURPOSE

The Registry of Deeds is the principal office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents each year, and is a basic resource for title examiners, mortgage lenders, municipalities, homeowners, and others with a need for land record information. The Registry of Deeds has been a vital component of Norfolk County government since 1793, the year Governor John Hancock signed legislation creating Norfolk County, also known as the County of Presidents - the home or birthplace of John Adams, John Quincy Adams, John F. Kennedy and George H.W. Bush. The Registry operates under the supervision of the elected Register, William P. O'Donnell. In over two hundred years of continuous operation, the Registry has progressed from the days of scriveners with quill pens to computers, scanned documents and off-site access. However, in all that time our objectives have remained the same: accuracy, reliability and accessibility for the residents of the twenty eight communities that comprise Norfolk County.

Improved technology and management of records and increased levels of customer service remain areas of major focus for the Registry of Deeds. Initiatives include:

- Free public viewing access for every document including land plans recorded by the Registry since its inception in 1793 via the internet at www.norfolkdeeds.org. The Registry regularly updates and enhances the site to include recent news, trends, press information, and answers to frequently asked questions.
- An ability for those who such as attorneys, title examiners, realtors, lenders, surveyors and civil engineers who establish an account with the Registry to print documents directly from their offices for $1.00 per page.
- An investment in computer hardware in the Registry itself to insure that anyone wanting to access the records can do so.
- The expansion of the internet accessible indexing system back to 1953 enabling many complete fifty year title searches to be done at remote locations.
- A full service telephone and walk-in customer service center and the addition of closing rooms and tables to encourage the citizens of Norfolk County to feel comfortable in using their Registry.

Needham was one of the Norfolk County areas to show increased real estate activity in 2007 recording a total of 836 deeds, 15% more than in 2006. Although the average price of a Needham sale (greater than $1,000 - residential and commercial properties) fell 6% to $773,223, this average price was more than $18,000 higher than the Norfolk County average. Total dollar volume of real estate sales in Needham for 2007 exceeded $436 million, a 9% increase over 2006. There were 1,918 mortgages recorded for Needham real estate in 2007, 15% fewer than in 2006. August was the busiest month for Needham real estate activity accounting for 10.5% of the Town's total recordings. Throughout Fiscal Year 2007 (July 1, 2006 to June 30, 2007) the Registry collected and paid over to the state the surcharges required by the Community Preservation

Act. By virtue of Needham's participation in the Act, Needham qualified for $1,253,524.00 in state matching funds.

NORFOLK COUNTY MOSQUITO CONTROL PROJECT

John J. Smith, Director

The operational program of the Project integrates all proven technologies into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive and cost effective.

All mosquito eggs need water to hatch and to sustain larval growth.

Water Management Activities: An important component of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which if neglected can contribute to mosquito breeding. In addition to normal drainage system maintenance, Project personnel advised residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile virus mosquito breeding habitat.

Drainage ditches checked/cleaned	6,425 feet
Culverts checked /cleaned	30 culverts

Larval Control: Treatment of mosquito larvae during aquatic development is the next most effective control effort. The products used during these applications were Bti and Methoprene.

Aerial larvicide applications	364 acres
Larval control using briquette & granular applications	22.92 acres
Rain Basin treatments using briquettes (West Nile virus control)	1,984 basins

Adult Control: The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threaten public health. The product used during these applications was Sumithrin.

Adult control aerosol applications from trucks	3,671 acres

Surveillance: Surveys, inspections, and monitoring in support of our program include GIS mapping of breeding areas, larval and adult collections, and fieldwork evaluations leading to better water management. West Nile virus and Eastern Equine Encephalitis have been active in Norfolk County over the past several years which has resulted in an expansion of the surveillance program in collaboration with the Massachusetts Department of Public Health (MDPH), State Laboratory Institute. MDPH has requested that the Norfolk County Mosquito Control Project expand mosquito surveillance across the county for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower has been reallocated to these efforts, which is not reflected in this report.

TOWN OFFICIALS

ELECTED

Assessors
Edmund Donnelly
Thomas J. Mulhern
James M. Zeiger
Board of Health
Peter J. Connolly, M.D.
Edward V. Cosgrove, Ph.D.
Denise Garlick, R.N.
Commissioners of Trust Funds
Robert D. Hall (resigned 4/1/07)
Nick Renzulli (appointed 6/26/07)
Joseph P. Scalia
William J. Supple
Constables
Paul F. Hunt
Charles G. Wright
Housing Authority
Peter Fugere
Cheryl Gosmon
Terence Noonan
Sheila G. Pransky
Robert Stegman (State Appointee)
Moderator
Michael K. Fee
Park and Recreation Commission
Cynthia J. Chaston
William R. Dermody
Christopher R. Dollase
Brian Nadler (4/11/06)
Philip V. Robey
Planning Board
Devra G. Bailin
Bruce T. Eisenhut
Maurice P. Handel
Martin Jacobs
Jeanne S. McKnight
School Committee
Marianne B. Cooley
Gary C. Crossen
Laura J. Flueckiger
Donald B. Gratz
Michael Greis
Louise Miller (resigned 10/06)
Jeffrey J. Simmons
Selectmen
John A. Bulian
John H. Cogswell
James G. Healy
Daniel P. Matthews
Gerald A. Wasserman
Town Clerk
Theodora K. Eaton
Trustees of Memorial Park
Dave DiCicco
John Gallello
Charles J. Mangine
Joseph J. McSweeney
Ron Sockol
Trustees of Public Library
Lois C. Bacon
Rose Doherty (elected 4/10/07)
Thomas M. Harkins
Gail B. Hedges (through 4/10/07)
Margaret Pantridge
Sally B. Powers
Gregory John Shesko
Lois Sockol

APPOINTED BY THE BOARD OF SELECTMEN

Town Manager
Kate Fitzpatrick
Town Counsel
David S. Tobin
Ad Hoc Insurance Advisory Committee
Richard Davis
David Davison (ex officio)
Niels H. Fischer
Albert H. Shapiro
Paul Winnick
Board of Appeals
Michael A. Crowe
Gregory J. Condon
Howard S. Goldman
Jon D. Schneider
Jonathan D. Tamkin
Cable Television / Advisory Committee
John Fountain
Michael Greis
Michael J. Riley
Jonathan D. Tamkin
Commission on Disabilities
Susan Crowell
Beverly Foster (4/24/07)
Debbi Heller
Jeanie Martin
Karen Pierce
Susan Rains
Elaine Saunders
Patrice Snellings,(liaison from School Committee)

Paul Spooner (consultant from Metro West Center for Independent Living)
Andy Wise
Colin (Dale) T. Wise

Conservation Commission
Paul Alpert (9/12/06)
Janet Bernardo
Marsha Salett
Carl Shapiro
Sharon Soltzberg
Lisa Standley

Cultural Council
Norman Abbott
Jean Cronin Connolly
Sally Dempsey
Gail Gordon
Alice Kelleher
Claire Messing
Louise Miller
Ann Munstedt (4/24/07)
Debbrah Winnick (3/13/07)

Council of Economic Advisors
Jack Cogswell
Jay Doherty
John Edgar
Kate Fitzpatrick (ex officio)
Howard Goldman
Maurice P. Handel
Bob Hentschel
Seth Medalie
Matt Talcoff

Field Study Committee
Patricia Carey
Dave DiCicco
Chris Dollase
Laura Flueckiger (3/13/07)
James G. Healy
Bruce Herman
John Palmer
John Normant
Lance Remsen
Douglas Graham Spink III (3/13/07)
Paul Stenberg
Lucio Trabucco

Golf Course Advisory Committee
Jonathan Bean
Roy Cramer
Jane Howard
Robert J. Moore, Jr.
Jon Schneider
Theodore Weiner

Historical Commission
Carol J. Boulris
Robert D. Hall, Jr. (12/19/06)
Norman A. Homsy
Sandra Tobin
Cary Young

Human Rights Committee
John Buehrens
Thomas Lambert
Mark Smith
Mike Vaughn
Sandra Walters
Debbie Watters

Needham Cable Television Development Corporation (NCTDC)
Robert Boder
John Fountain
Arnold M. Goldstein
Michael Greis
Walter McDonough
Michael Riley
Miriam Segel (3/13/07)
Robert Stegman
Jonathan Tamkin

Needham Community Revitalization Fund Committee
Carol deLemos
Morris Dettman
Paul Good
Timothy Kickham (11/14/06)
MaryRuth Perras
Lorraine Welsh

Registrars of Voters
John W. Day
Barbara B. Doyle
Theodora K. Eaton (ex officio)
Mary J. McCarthy

Taxation Aid Committee
Elizabeth Handler
Patricia Harris
Helen Newton
Evelyn Poness (ex officio)

Technology Advisory Board
Peter M. Anderson
Robert Burke (ex officio)
Linda Conneely (ex officio)
David Davison (ex officio)
David Escalante
Michael Greis
Ann Gulati (ex officio)
Steven B. Handler
Joanne Kossuth, non-voting Technical Advisor
Carl Rubin

Traffic Management Advisory Committee
John H. Cogswell
Anthony Del Gaizo
Kate Fitzpatrick
Paul Gordon (2/13/07)
Lt. John Kraemer
Richard Merson
Meredith Page

Ivan Sever
Thomas Stokes
Water and Sewer Rate Structure Committee
John H. Cogswell (ex officio)
John P. Cosgrove, Jr.
Tom Loughran (7/18/06)
Nick Renzulli
John Tallarico

APPOINTED BY THE MODERATOR

Finance Committee
Scott M. Brightman
Laura Brooks
Richard S. Creem
David J. Escalante
Stephen Jonas
Steven M. Rosenstock
Lita Young
Personnel Board
John Dennis
Patricia A. Forde
Joseph Herlihy
Vivian Hsu
Richard Lunetta

OTHER APPOINTED BOARDS

Community Preservation Committee
Janet Bernardo (6/12/07)
John Comando
Jane Howard
Sheila Pransky
Phil Robey
Ronald R. Ruth
Council on Aging
Roma Jean Brown
Carol deLemos
Morrie Dettman
Daniel Goldberg
Helen K. Hicks
Susanne Hughes
Vivian McIver
Andrea Rae
Colleen Schaller
Derrek Shulman
Nina Silverstein (9/12/06)
Betsy Tedoldi
Mary Elizabeth Weadlock
Solid Waste Disposal / Recycling Committee
John H. Cogswell
William F. Connors
Jeffrey Heller
Irwin Silverstein
Contributory Retirement Board
(under vote of Town 11/3/36)
Kate Fitzpatrick
John P. Krawiecki, by vote of employees and retirees
Robert Mearls, by members of the Retirement Board
Evelyn M. Poness
Thomas A. Welch, II, by vote of employees and retirees
Design Review Board
Eugene R. Bolinger
Philip Chase (alternate)
Mark Gluesing
Deborah Robinson
Stephen Tanner
Timothy Tierney (alternate)
Future School Needs Committee
Ann DerMarderosian
David P. Coelho
Marianne Cooley
Lynn Gotwals
James Lamenzo, Chair
Marjorie Margolis
Mary Riddell
Roger Toran
Needham Domestic Violence Action Committee
Susan Abbott
Peter Adams
Melissa Aponte
Allison Ballbach
Janice Berns
Jennifer Booth
Belinda Carroll
Lynda Coburn
Yael Cohn
Katy Colthart
Ellen Cooney
Bobbie Demers
Barbara Falla
Sherry Jackson
Jen Howard
Jeannine Kremer
Angela Mastrovattista
Lynne Weinstein
Permanent Public Building Committee
Joseph Carroll
Stuart Chandler
John Connelly
George Kent
Steven Popper, Dir. Construction & Renovation
Paul Salamone

Transportation Committee
Duncan Allen

Richard Creem
Linda Hoard
Jane A. Howard
Steven McKnight

Youth Commission
Connie Barr
Merissa Devine
Doug Levy
Cathy Lunetta
Kevin Potterton
John Romeo
Vincent Springer
Debbie Winnick

APPOINTED BY TOWN MANAGER

Animal Control Officer
Harry Greenlaw

Assistant Town Manager/Finance
David Davison

Assistant Town Manager/Personnel
Christopher Coleman

Director of Emergency Management
Paul F. Buckley, Jr.

Director of MIS
Robert A. Burke

Director of Public Works
Richard P. Merson

District Director of Veterans' Services/Veterans' Burial Agent/Veterans' Graves Officer
John J. Logan, Jr.

Fire Chief / Superintendent of Fire Alarms/Forest Warden
Paul F. Buckley

Inspector of Buildings
Daniel P. Walsh

Inspector of Plumbing and Gas
William Kinsman

Inspector of Wiring
Scott Chisholm

Police Chief / Keeper of the Lockup
Thomas J. Leary

Sealer of Weights ands Measures
John Horgan

Supervisor, Garage & Equipment
Stephen J. Hawes

Superintendent, Highway
Rhainhardt Hoyland

Superintendent, Parks /Forestry Tree Warden
Lance Remsen

Superintendent, Water/Sewer
Robert. A Lewis

Town Accountant
Melissa Melnick

Town Engineer
Anthony Del Gaizo

Treasurer and Tax Collector
Evelyn M. Poness

Administrative Assessor
Hoyt Davis

Assistant Town Clerk
Helen Atkinson

Building Construction and Renovation Manager
Steven Popper

Director of Public Facilities Operations
Mark LaFleur

Director of Public Health
Janice Berns

Director of Youth Commission
Jon Mattleman

Environmental Health Agent
Tara Gurge

Executive Director, Council on Aging
Jamie Brenner Gutner

Library Director
Ann MacFate

Planning Director
Lee Newman

Park and Recreation Director
Patricia M. Carey

APPOINTED BY ELECTED OR APPOINTED BOARDS

Executive Director, Needham Housing Authority
Margaret K. Plansky

Executive Secretary to Finance Committee
Louise Miller

Superintendent of Schools
Daniel E. Gutekanst

TOWN MEETING MEMBERS

At Large 2008

Lois C. Bacon	29 Harding Road
Devra Bailin	3 Brentwood Circle
John A. Bulian	86 Peacedale Road
John H. Cogswell	1479 Great Plain Avenue
David C. DiCicco	24 Mellen Street
Christopher Richard Dollase	15 Richardson Drive
Theodora K. Eaton	51 Bonwood Road
Michael K. Fee	137 Fox Hill Road
Denise C. Garlick	22 Trout Pond Lane
Donald Gratz	330 Central Avenue
James G. Healy	767 South Street
Daniel P. Matthews	31 Rosemary Street
Gerald A. Wasserman	80 Rolling Lane
James M. Zeiger	156 Woodbine Circle

Precinct A

2008

Martha Cohen Barrett	49 Lynn Road
Michael A. Cerundolo	58 Taylor Street
Richard S. Creem	12 Gary Road
John D. Genova	11 Jennifer Circle
Donald B. Gratz	330 Central Avenue
Karen N. Price	386 Central Avenue
Irwin Silverstein	44 Reservoir Avenue
Nina Silverstein	44 Reservoir Avenue

2009

Erik J. Bailey	64 Hillside Avenue
Scott D. Butchart	141 Wellesley Avenue
Cheryl Gosmon	209 St. Mary Street
Walter D. Herrick	131 Pine Grove Street
Leslie A. Kalish	386 Central Avenue
Mary E. Keane-Hazzard	198 Webster Street
Norman F. O'Brien, Jr.	59 Webster Street
Blanche D. Randall	62 Noanett Road

2010

Alan J. Davidson	26 Elder Road
Alan S. Fanger	46 Horace Street
Peter J. Fugere	40 Seabeds Way #25
Lee Garf	52 Homsy Lane
Mary Lee Kelly	77 William Street
Christopher A. Maxwell	127 Ardmore Road
George Tarallo	76 Ardmore Road
John R. Wallace	81 Gary Road

Precinct B

2008

Deborah H. Anastas	165 Brookside Road
William G. Doyle	208 Forest Street
Scott McConchie	101 Hillside Avenue
Elizabeth Ann Mills	177 Jarvis Circle
Glenn S. Orenstein	131 Taylor Street
Meredith P. Page	19 Glendale Road
Sarah Ann Toran	945 Central Avenue

2009

Damon J. Borrelli	651 Central Avenue
Wilfred G. Corey	61 Rolling Lane
John J. Frankenthaler	33 Brookside Road
David C. Harris	94 Cynthia Road
Mindy A. Merow Rubin	27 Cynthia Road
Kevin T. Pendergast	24 Bess Road
Steven Rosenstock	44 Bess Road

2010

George Baierlein	50 Nardone Road
Mark Goldberg	41 Grasmere Road
James H. McEvoy	60 Rolling Lane
Richard B. Moody	22 Parish Road
David K. Mottola	854 Central Avenue
Kim Marie Nicols	12 Crescent Road
Caroline W. Sabin	14 Hunnewell Street

Precinct C

2008

Paul S. Alpert	116 Pine Street
Peter A. Alpert	108 Locust Lane
Jan D. Campbell	461 Charles River Street
Mark J. Gluesing	48 Macintosh Avenue
James D. Masterman	53 Canavan Circle
Claire Patricia Messing	1725 Great Plain Avenue
Sandra Balzer Tobin	59 Winding River Road
Adalaide C. Young	91 Brewster Drive

2009

Russell S. Broad, Jr.	94 Mayflower Road
Christopher Richard Dollase	15 Richardson Drive
John H. Haslip	43 Whitman Road
Louise L. Miller	5 North Hill Avenue
Sheila G. Pransky	100 Mayflower Road
Sylvia R. Rose	1045 Central Avenue #456
Warren S. Sumner IV	17 Mayflower road
Paul B. Tillotson	21 Howe Road

2010

Joseph Barnes	589 High Rock Street
Bruce S. Barnett	249 Marked Tree Road
Scott M. Brightman	88 Standish Road
William H. Dugan, Jr.	29 Pine Street
James O. Fleckner	94 Locust Lane
Daniel L. Lintz	71 Fuller Brook Avenue
Charles J. McCann	43 North Hill Avenue
Amy T. Goldman	15 Cedar Springs Lane

Precint D

2008

Kathryn L. D'Addesio	110 Linden Street
Jill S. Daly	857 South Street
Ann Dermarderosian	800 South Street
Jennifer Kagan	110 Country Way
Michael London	77 Crestview Road
Christine H. Miara	36 Marked Tree Road
Ralph A. Toran	124 Marked Tree Road
Gregory John Shesko	114 Maple Street

2009

Holly Anne Clarke	1652 Central Avenue
William A. Concannon	88 Deerfield Road
Cynthia Conturie	96 Robinwood Avenue
David R. Cox	92 Henderson Street
Marc L. Jacobs	461 High Rock Street
Aaron M. Pressman	1012 South Street
David J. Sexton	233 Stratford Road
Maura Brady Steeves	1361 South Stree

2010

Lois C. Bacon	29 Harding Road
Heidi C. Black	7 Maple Terrace
Bruce T. Eisenhut	106 Marked Tree Road
Roger B. Hunt	969 South Street
Kathleen M. Lewis	99 Linden Street
Jeffrey B. Megar	125 Sylvan Road
Thomas F. Soisson	128 Maple Street
Arthur Walitt	46 Charles River Street

Precinct E

2008

Roma Jean Brown	30 Edgewater Lane
Ann M. Cosgrove	17 Laurel Drive
Linda J. George	110 South Street
Jane A. Howard	119 Green Street
Ronald W. Ruth	248 Warren Street
William J. Supple	75 Redington Road
Michael R. Tedoldi	264 Edgewater Drive
Theodore Weiner	88 Pleasant Street

2009

Michelle S. Ardini	86 Sutton Road
Theodore M. Crowell	39 Lawton Road
Lawrence R. Cummings	27 South Street
Paul J. Durda	149 Laurel Drive
Philip V. Robey	12 Fletcher Road
Kathleen B. Rothenberg	218 Edgewater Drive
Paul A. Siegenthaler	1049 Webster Street
Martin L.B. Walter	271 Edgewater Drive

2010

Cynthia J. Chaston	119 Fox Hill Road
Mark P. Fachetti	187 South Street
Irene M. Francesconi	5 George Aggott Road
Linda J. Novak	20 Old Farm Road
Maryruth Perras	42 Oakhurst Circle
Sam B. Warner	32 Emerson Road
Julie Stevens	18 George Aggot Road
Marilyn g. Tedoldi	264 Edgewater Drive

Precinct F

2008

Joan E. Adams	1206 Great Plain Avenue
Gilbert W. Cox, Jr.	49 Colonial Road
Gail E. Davis	233 Nehoiden Street
Richard W. Davis	233 Nehoiden Street
Sarah P. McCormick	313 Nehoiden Street
John F. Milligan	25 Blacksmith Drive
James Hugh Powers	263 Nehoiden Street
Deborah S. Winnick	12 Mallard Road
William A. Zoppo	330 Nehoiden Street
Daniel J. Kumin	218 Garden Street, Apt. 1

2009

Vincent J. Fabiani	27 Lewis Street
Bernard H. Ford	108 Garden Street
Richard M. Freedberg	111 Meetinghouse Circle
Denise C. Garlick	22 Trout Pond Lane
Jeffrey D. Heller	1092 Central Avenue
Rhonda G. Hollander	97 Meetinghouse Circle
Brian S. Nadler	45 Meadowbrook Road
William J. Okerman	100 Meetinghouse Circle

2010

Kevin B. Delaney	57 Marked Tree Road
Stephen L. Dornbusch	51 Damon Road
Cathy M. Freedberg	111 Meetinghouse Circle
Carl Goldstein	210 Parish Road
Richard G. Lyons	25 Mallard Road
Carolyn R. McIver	70 Pickering Street
Jeanne S. McKnight	210 May Street
Jennifer S. Sexton	62 Newell Avenue
Laura S. Terzian	100 Meetinghouse Circle

Precinct G

2008

Susan W. Abbott	60 Otis Street
Patricia B. Buckley	155 Fair Oaks Road
Michael J. Hegarty	69 Wilshire Park
Kathleen O'Keeffe	49 Coolidge Avenue
Jill E. Owens	98 Wilshire Park
Barbara K. Popper	31 Wilshire Park
John M. Rooney	64 Parkinson Street
Susan Welby	857 Webster Street

2009

Paul H. Attridge	59 Powers Street
William F. Connors	150 Melrose Avenue
Michael J. Crawford	213 Warren Street
John W. Day	35 Morley Street
Pamela C. Freedman	17 Wilshire Park
Thomas M. Harkins	24 May Street
Paul O'Connor	108 Wilshire Park
Marcia B. Young	76 Stevens Road

2010

Paula R. Callanan	114 Lincoln Street
Richard DeMeis	126 Powers Street
Robert T. Heald	86 Eaton Road
Jane O. Johnson	28 Powers Street
Maureen T. McCaffrey	285 Manning Street
Michael A. Taggart	14 Gibson Road
Timothy P. Tierney	34 Bradford Street
Daniel C. Wright	32 Cleveland Road

Precinct H

2008

Heinz R. Brinkhaus	10 Lancaster Road
A. Marie Holland	19 Norwich Road
Robert Y. Larsen	150 Tudor Road
Marjorie M. Margolis	20 Mann Avenue
Nancy E. McCarthy	29 Sterling Road
Peter J. Meade	1085 Greendale Avenue
Paul T. Milligan	224 Elmwood Road
Jeffrey S. Shapiro	85 Fairfield Street

2009

Julia Satti Cosentino	265 Great Plain Avenue
M. Patricia Cruickshank	64 Elmwood Road
Michael A. Diener	30 Kenney Street
Kevin J. Foley	818 Greendale Avenue
Elizabeth P. Handler	317 Great Plain Avenue
Jeffrey Kristeller	138 Elmwood Road
Arthur P. Phillips	37 Appleton Road
Lois F. Sockol	611 Greendale Avenue

2010

John E. Comando	54 Norwich Road
Richard B. Dagen	132 Elmwood Road
Michael C. Kardok	55 Berkshire Road
Laura M. London	23 Tudor Road
Terence P. Noonan	125 Broad Meadow Raod
Richard J. Savage, Jr.	15 Evans Road
Ron Sockol	611 Greendale Avenue
Richard A. Zimbone	10 Woodbury Drive

Precinct I

2008

Paul F. Denver	7 Beaufort Avenue
Richard W. Gatto	17 Rosemary Street
Maurice P. Handel	3 Rosemary Street
Thomas H. Hannigan, Jr.	95 Falcon Street
Michael R. Leonard	41 Colby Street
Paul Robey III	38 Brookline Street
Maura O. Walsh	49 Colby Street
Kathleen D. Whitney	75 Kingsbury Street

2009

James M. Lemkin	58 Rae Avenue
Peter J. Pingitore	146 Hillcrest Road
Leslie Ann Renzulli	77 Edwardel Road
Nicholas S. Renzulli	77 Edwardel Road
Paul V. Riley	50 Edwardel Road
Robert J. Rondini	41 Hawthorn Avenue
June C. Seraydar	154 Hillcrest Road
Michael T. Vaughn	130 Lindbergh Avenue

2010

John P. Connelly	41 LaSalle Road
Peter Stephen Connolly	104 Beaufort Avenue
David J. Escalante	103 Woodledge Road
Thomas W. Higgins	45 Dunster Road
Jill C. Kahn-Boesel	44 Brookline Street
Lorraine M. Murphy	59 Beaufort Avenue
Nancy E. Sexton	3 Arden Street
Rachel Ann Weinstock	30 Homestead Park

Precinct J

2008

Laura A. Brooks	9 Concord Street
William R. Dermody	12 Concord Street
Leigh M. Doukas	51 Concord Street
Barbara J. Downs	51 Virginia Road
Michael J. Greis	384 Webster Street
John D. Marr, Jr.	70 Greendale Avenue
Lynne D. Stern	117 Hoover Road
Betsy M. Tedoldi	68 High Street

2009

James S. Bonasia	174 Tower Avenue
Stuart B. Chandler	123 Paul Revere Road
Bradley M. Christenson	27 Spring Road
George C. Doukas	51 Concord Street
Caroline B. Edge	59 Alfreton Road
Marcia C. Mather	179 Paul Revere Road
Michael M. Mathias	354 Webster Street
Jane B. Murphy	760 Highland Avenue #17

2010

Catherine J. Barker	13 West Street
Marjorie S. Cohen	136 Parker Street
Marianne B. Cooley	85 High Street
Robert A. Downs	51 Virginia Road
Donna M. Mullin	131 Paul Revere Road
Emily M. Salaun	101 Tower Avenue
Paul G. Smith	201 Paul Revere Road
George F. Kent	184 Richdale Road

TOWN OF NEEDHAM RETIREE INFORMATION

RETIREMENTS	DEPARTMENT	YEARS OF SERVICE
Annette Brackett	School	22.667
Nancy Brady	School	13.500
Robert Burke	Information Technology	42.250
Kathleen Cumming	School	19.166
Gary Eklund	Fire	18.000
Diane Heneberry	School	19.833
Rosalind Johnson	School	15.500
Robert Kennedy	Housing Authority	15.917
Geraldine Lally	School	26.083
Joseph Lane	MBMD	12.833
Leonard Marini	Fire	40.083
Michael Murphy	Police	26.500
Joann Pope	School	12.416
Charles Rizzo	Fire	45.813
Mary Toran	School	23.250

IN MEMORIAM

Mary Bielski	School	15.750
Kevin Bolio	Police	33.916
Dorothy Calitri	Police	24.667
Joseph Carreiro	Sewer	17.167
Kathleen Cumming	School	33.167
Eva Earle	Hospital	18.416
Paul Ewing	Highway	19.000
Arvi Gronroos	MBMD	8.000
Paul Horton	Engineering	32.916
Damon Huckins	Highway	38.250
MaryEllen Johnson	Treasurer's	18.083
Bruce Mahar	MBMD	24.667
Eva Mazzone	Hospital	26.250
James McDonough	Police	23.917
Albina Murphy	Hospital	11.083
Robert O'Connor	Fire	12.500
David Pearcy	Hospital	11.167
Roland Praetsch	Fire	33.167
Mabel Rogers	Hospital	24.083
Virginia Strong	School	18.167
Eugene Varley	MBMD	7.333
Isabelle Waterhouse	Hospital	15.833

APPENDICES

Town of Needham
General Fund
Balance Sheet
Year Ended June 30, 2007

		General
ASSETS		
Cash and short-term investments	$	2,309,836
Investments	$	17,787,196
Receivables:		
Property taxes	$	1,960,489
Excises	$	386,168
Departmental	$	738,352
Intergovernmental	$	11,926,104
Betterments	$	-
Other	$	192,175
Other assets	$	74,427
Total Assets	**$**	**35,374,747**
LIABILITIES		
Warrants and accounts payable	$	1,781,715
Deferred revenue	$	15,030,701
Accrued liabilities	$	2,291,691
Due to other Governments	$	28,130
Retainage payable	$	-
Tax refunds payable	$	665,810
Anticipation notes payable	$	-
Other liabilities	$	100,663
Total Liabilities	**$**	**19,898,710**
FUND BALANCES		
Reserved for encumbrances	$	2,433,616
Reserved for other specific purposes	$	1,576,473
Reserved for expenditures	$	3,714,156
Unreserved:		
Undesignated	$	7,751,792
Total Fund Balance	**$**	**15,476,037**
Total Liabilities and Fund Balance	**$**	**35,374,747**

Town of Needham
Enterprise Funds
Statement of Net Assets
Year Ended June 30, 2007

	RTS	Sewer	Water
ASSETS			
Current Assets:			
Cash and short-term investments	$ 859,331	$ 6,035,359	$ 4,256,415
Receivables	$ 180,492	$ 2,184,676	$ 1,600,462
Other current assets	$ 447	$ -	$ -
Total Current Assets	$ 1,040,270	$ 8,220,035	$ 5,856,877
Noncurrent Assets:			
Land and construction in progress	$ 4,899,516	$ 2,041,750	$ 2,768,104
Other capital assets, net of accumulated depreciation	$ 1,815,587	$ 11,105,725	$ 23,563,294
Total Noncurrent Assets	$ 6,715,103	$ 13,147,475	$ 26,331,398
Total Assets	**$ 7,755,373**	**$ 21,367,510**	**$ 32,188,275**
LIABILITIES			
Current Liabilities:			
Accounts payable	$ 66,377	$ 104,323	$ 67,115
Accrued payroll	$ 11,639	$ 10,188	$ 20,594
Accrued liabilities	$ -	$ 21,920	$ 38,780
Other liabilities	$ 9,934	$ 47,833	$ 1,209
Current portion of long-term liabilities:			
Bonds payable	$ 80,000	$ 658,657	$ 967,400
Compensated absences	$ 30,022	$ 29,961	$ 30,820
Total current liabilities	$ 197,972	$ 872,882	$ 1,125,918
Noncurrent Liabilities			
Bonds payable, net of current portion	$ 75,000	$ 5,574,603	$ 6,604,253
Total Liabilities	**$ 272,972**	**$ 6,447,485**	**$ 7,730,171**
NET ASSETS			
Invested in capital assets, net of related debt	$ 6,560,103	$ 9,192,868	$ 20,155,709
Unrestricted	$ 922,298	$ 5,727,157	$ 4,302,395
Total Net Assets	**$ 7,482,401**	**$ 14,920,025**	**$ 24,458,104**

General Fund

Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2007

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
	Town Wide Expense	$26,561,146	$12,783,515	($828,964)	$38,515,697	($37,424,669)	($28,566)	($37,453,236)	$1,062,461
	General Government	$3,063,957	$15,000	$113,844	$3,192,801	($2,899,837)	($175,153)	($3,074,990)	$117,811
	Development & Land Use	$212,305		$9,216	$221,521	($204,591)	($6,442)	($211,032)	$10,489
	Public Safety	$10,163,156		$266,032	$10,429,188	($9,993,263)	($75,636)	($10,068,899)	$360,289
	Education	$38,480,054	$232,900		$38,712,954	($38,047,958)	($501,696)	($38,549,654)	$163,300
	Public Works	$4,750,151		$335,691	$5,085,842	($4,557,409)	($398,260)	($4,955,669)	$130,173
	Public Facilities	$6,291,045		$56,395	$6,347,440	($5,761,755)	($512,274)	($6,274,029)	$73,411
	Health & Human Services	$367,623		$2,411	$370,034	($337,359)	$792	($336,567)	$33,467
	Cultural & Leisure Service	$2,145,406		$45,375	$2,190,781	($2,160,590)	($4,449)	($2,165,040)	$25,741
TOTAL		**$92,034,843**	**$13,031,415**		**$105,066,258**	**($101,387,432)**	**($1,701,684)**	**($103,089,116)**	**$1,977,142**
Town Wide Expenses									
1	Retirement (Chapter 34)	$135,000			$135,000	($111,350)		($111,350)	$23,650
2	Retirement Contributory System	$3,835,000			$3,835,000	($3,747,562)		($3,747,562)	$87,438
3	Health Insurance	$10,295,000			$10,295,000	($9,412,078)	($13,000)	($9,425,078)	$869,922
4	Insurance Liability Fund	$380,000			$380,000	($380,000)		($380,000)	
5	Unemployment Compensation	$73,118		$20,000	$93,118	($89,690)	($3,427)	($93,117)	$1
6	Debt Service	$9,803,028	$13,100,000		$22,903,028	($22,881,351)		($22,881,351)	$21,677
7	Worker's Compensation	$385,000			$385,000	($377,294)	($7,706)	($385,000)	
8	Property Self Insurance	$450,000			$450,000	($425,344)	($4,433)	($429,777)	$20,223
9	Performance Pay Pool*	$480,000		($440,729)	$39,271				$39,271
10	Reserve Fund*	$725,000	($316,485)	($408,235)	$280				$280
	Total	$26,561,146	$12,783,515	($828,964)	$38,515,697	($37,424,669)	($28,566)	($37,453,236)	$1,062,461

* Direct expenditure is not allowed, only transfers to other line items

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2007

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Board of Selectmen/Town Manager								
11 A Salaries	$473,290		$15,622	$488,912	($464,809)		($464,809)	$24,103
11 B Purchase of Service	$128,100			$128,100	($95,646)	($23,871)	($119,517)	$8,583
11 C Expense	$21,300			$21,300	($20,200)	($1,099)	($21,299)	$1
Total	$622,690		$15,622	$638,312	($580,655)	($24,970)	($605,625)	$32,687
Town Clerk & Board of Registrars								
12 A Salaries	$231,990	$15,000	$4,019	$251,009	($234,705)		($234,705)	$16,304
12 B Purchase of Service	$25,325			$25,325	($18,703)	($6,275)	($24,978)	$347
12 C Expense	$5,500			$5,500	($5,229)		($5,229)	$271
Total	$262,815	$15,000	$4,019	$281,834	($258,637)	($6,275)	($264,912)	$16,922
Town Counsel								
13 A Salaries	$63,060		$1,577	$64,637	($63,517)		($63,517)	$1,120
13 B Purchase of Service	$170,000		$65,000	$235,000	($234,289)	($711)	($235,000)	
13 C Expense	$3,500			$3,500	($3,006)	($30)	($3,036)	$464
Total	$236,560		$66,577	$303,137	($300,812)	($741)	($301,553)	$1,584
Personnel Board								
14 A Salaries	$1,601		$40	$1,641	($719)		($719)	$922
14 B Purchase of Service	$10,000			$10,000		($9,900)	($9,900)	$100
14 C Expense								
Total	$11,601		$40	$11,641	($719)	($9,900)	($10,619)	$1,022
Finance Department								
15 A Salaries	$1,235,907		$26,922	$1,262,829	($1,209,357)		($1,209,357)	$53,472
15 B Purchase of Service	$536,519			$536,519	($413,130)	($123,387)	($536,516)	$3
15 C Expense	$110,670			$110,670	($95,603)	($5,179)	($100,782)	$9,888
15 D Capital Outlay	$20,000			$20,000	($15,298)	($4,701)	($19,999)	$1
Total	$1,903,096		$26,922	$1,930,018	($1,733,388)	($133,267)	($1,866,655)	$63,363

General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2007

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Finance Committee								
16 A Salaries	$26,545		$664	$27,209	($25,108)		($25,108)	$2,101
16 B Purchase of Service	$125			$125	($60)		($60)	$65
16 C Expense	$525			$525	($459)		($459)	$66
Total	$27,195		$664	$27,859	($25,627)		($25,627)	$2,232
Planning Board								
17 A Salaries	$134,450		$3,361	$137,811	($132,257)		($132,257)	$5,554
17 B Purchase of Service	$7,150			$7,150	($2,733)	($4,000)	($6,733)	$417
17 C Expense	$3,910			$3,910	($1,514)	($1,500)	($3,014)	$896
Total	$145,510		$3,361	$148,871	($136,504)	($5,500)	($142,004)	$6,867
Conservation Commission								
18 A Salaries	$37,927		$2,943	$40,870	($38,461)		($38,461)	$2,409
18 B Purchase of Service	$3,090			$3,090	($2,784)	($212)	($2,996)	$94
18 C Expense	$2,015			$2,015	($878)	($730)	($1,608)	$407
Total	$43,032		$2,943	$45,975	($42,124)	($942)	($43,065)	$2,910
Board of Appeals								
19 A Salaries	$20,473		$2,912	$23,385	($23,086)		($23,086)	$299
19 B Purchase of Service	$3,040			$3,040	($2,646)		($2,646)	$394
19 C Expense	$250			$250	($230)		($230)	$20
Total	$23,763		$2,912	$26,675	($25,963)		($25,963)	$712
Police Department								
20 A Salaries	$4,143,185		$113,332	$4,256,517	($4,005,020)		($4,005,020)	$251,497
20 B Purchase of Service	$74,108			$74,108	($54,673)	($1,148)	($55,821)	$18,287
20 C Expense	$172,991		$21,000	$193,991	($182,702)	($11,180)	($193,882)	$109
20 D Capital Outlay	$115,974			$115,974	($81,918)	($34,056)	($115,974)	
Total	$4,506,258		$134,332	$4,640,590	($4,324,313)	($46,384)	($4,370,697)	$269,893

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2007

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
	Fire Department								
21 A	Salaries	$5,030,593		$122,018	$5,152,611	($5,096,056)		($5,096,056)	$56,555
21 B	Purchase of Service	$78,529	$20,000		$98,529	($84,280)	($7,801)	($92,082)	$6,447
21 C	Expense	$159,402	($20,000)		$139,402	($120,608)	($18,302)	($138,910)	$492
	Total	$5,268,524		$122,018	$5,390,542	($5,300,944)	($26,103)	($5,327,047)	$63,495
	Building Inspector								
22 A	Salaries	$376,071		$9,682	$385,753	($359,050)		($359,050)	$26,703
22 B	Purchase of Service	$4,130			$4,130	($2,547)	($1,582)	($4,129)	$1
22 C	Expense	$8,173			$8,173	($6,409)	($1,567)	($7,976)	$197
	Total	$388,374		$9,682	$398,056	($368,006)	($3,149)	($371,155)	$26,901
	Needham Public Schools								
	Salaries	$33,356,370	$232,900		$33,589,270	($33,049,100)		($33,049,100)	$540,170
	Purchase of Service	$3,297,616			$3,297,616	($3,342,926)	($248,440)	($3,591,366)	($293,750)
	Expense	$1,158,625			$1,158,625	($988,489)	($222,824)	($1,211,313)	($52,688)
	Capital Outlay	$12,300			$12,300	($12,300)	($30,432)	($42,732)	($30,432)
23	Total	$37,824,911	$232,900		$38,057,811	($37,392,815)	($501,696)	($37,894,511)	$163,300
	Minuteman Regional High School Assessment								
	Minuteman Assessment	$655,143			$655,143	($655,143)		($655,143)	
24	Total	$655,143			$655,143	($655,143)		($655,143)	
	Department of Public Works								
25 A	Salaries	$2,882,801		$79,831	$2,962,632	($2,896,747)		($2,896,747)	$65,886
25 B	Purchase of Service	$720,972		$160,000	$880,972	($564,339)	($261,939)	($826,278)	$54,694
25 C	Expense	$414,478			$414,478	($392,483)	($21,994)	($414,477)	$1
25 D	Snow & Ice	$200,000		$95,860	$295,860	($295,860)		($295,860)	
	Total	$4,218,251		$335,691	$4,553,942	($4,149,429)	($283,933)	($4,433,362)	$120,580

Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2007

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
	Municipal Parking Program								
	Municipal Parking Program	$203,900			$203,900	($153,993)	($45,786)	($199,780)	$4,120
26	Total	$203,900			$203,900	($153,993)	($45,786)	($199,780)	$4,120
	Municipal Street Lighting Program								
	Street Lighting Program	$328,000			$328,000	($253,987)	($68,540)	($322,527)	$5,473
27	Total	$328,000			$328,000	($253,987)	($68,540)	($322,527)	$5,473
	Public Facilities								
28 A	Salaries	$2,422,883		$10,020	$2,432,903	($2,377,741)		($2,377,741)	$55,162
28 B	Purchase of Service	$3,553,267		$45,000	$3,598,267	($3,102,909)	($492,395)	($3,595,304)	$2,963
28 C	Expense	$314,895		$1,375	$316,270	($281,104)	($19,879)	($300,983)	$15,287
	Total	$6,291,045		$56,395	$6,347,440	($5,761,755)	($512,274)	($6,274,029)	$73,411
	Board of Health								
29 A	Salaries	$313,439		$4,607	$318,046	($314,946)		($314,946)	$3,100
29 B	Purchase of Service	$35,384			$35,384	($34,828)	($225)	($35,053)	$331
29 C	Expense	$8,034			$8,034	($8,033)		($8,033)	$1
	Total	$356,857		$4,607	$361,464	($357,807)	($225)	($358,032)	$3,432
	Veterans Services								
30 A	Salaries	$36,111		$903	$37,014	($32,887)		($32,887)	$4,127
30 B	Purchase of Service	$258			$258	($168)		($168)	$90
30 C	Expense	$23,448			$23,448	($4,889)	($0)	($4,889)	$18,559
	Total	$59,817		$903	$60,720	($37,944)	($0)	($37,944)	$22,776
	Youth Commission								
31 A	Salaries	$200,779		$3,819	$204,598	($198,393)		($198,393)	$6,205
31 B	Purchase of Service	$2,800			$2,800	($2,634)		($2,634)	$166
31 C	Expense	$1,990			$1,990	($1,971)		($1,971)	$19
	Total	$205,569		$3,819	$209,388	($202,998)		($202,998)	$6,390

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2007

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Council on Aging								
32 A Salaries	$223,918		$3,267	$227,185	($215,116)		($215,116)	$12,069
32 B Purchase of Service	$4,295			$4,295	($3,894)	($400)	($4,294)	$1
32 C Expense	$5,175			$5,175	($4,894)	($280)	($5,174)	$1
Total	$233,388		$3,267	$236,655	($223,904)	($680)	($224,584)	$12,071
Commission on Disabilities								
33 A Salaries								
33 B Purchase of Service	$350			$350	($249)		($249)	$101
33 C Expense	$200			$200	($54)		($54)	$146
Total	$550			$550	($303)		($303)	$247
Historical Commission								
34 A Salaries								
34 B Purchase of Service	$50			$50	($50)		($50)	
34 C Expense	$500			$500				$500
Total	$550			$550	($50)		($50)	$500
Library								
35 A Salaries	$938,318		$25,005	$963,323	($963,273)		($963,273)	$50
35 B Purchase of Service	$55,842			$55,842	($53,443)	($1,008)	($54,451)	$1,391
35 C Expense	$172,030			$172,030	($171,983)	($47)	($172,030)	$0
Total	$1,166,190		$25,005	$1,191,195	($1,188,698)	($1,055)	($1,189,753)	$1,442
Park & Recreation Commission								
36 A Salaries	$401,733		$10,185	$411,918	($400,068)		($400,068)	$11,850
36 B Purchase of Service	$52,025			$52,025	($50,254)	($1,472)	($51,726)	$299
36 C Expense	$35,850			$35,850	($35,625)	($225)	($35,850)	
Total	$489,608		$10,185	$499,793	($485,946)	($1,697)	($487,643)	$12,150

General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2007

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Memorial Park								
37 A Salaries								$200
37 B Purchase of Service	$200			$200				
37 C Expense	$300			$300	($300)		($300)	
Total	$500			$500	($300)		($300)	$200
Total Operating Budget	$92,034,843	$13,031,415		$105,066,258	($101,387,432)	($1,701,684)	($103,089,116)	$1,977,142

Tow of Needham
RTS Enterprise Fund
Statement of Budget Approp riations and Expenditures
Year Ended June 30, 2007

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
RTS Operating Budget									
101A	Salaries	$531,017			$531,017	($504,338)		($504,338)	$26,679
101B	Purchase of Service	$1,042,700			$1,042,700	($884,797)	($150,617)	($1,035,414)	$7,286
101C	Expenses	$159,115			$159,115	($147,749)	($10,925)	($158,674)	$441
101D	Capital Outlay								
101E	Debt Service	$230,000			$230,000	($226,378)		($226,378)	$3,622
102	Reserve Fund*	$45,000			$45,000				$45,000
Total		**$2,007,832**			**$2,007,832**	**($1,763,261)**	**($161,542)**	**($1,924,803)**	**$83,029**

* Direct expenditure is not allowed, only transfers to other line items

Tow of Needham
Sewer Enterprise Fund
Statement of Budget Approp riations and Expenditures
Year Ended June 30, 2007

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Sewer Operating Budget									
201A	Salaries	$531,538			$531,538	($505,830)		($505,830)	$25,708
201B	Purchase of Service	$165,493			$165,493	($138,995)	($12,551)	($151,546)	$13,947
201C	Expenses	$80,858			$80,858	($63,274)	($4,839)	($68,113)	$12,745
201D	Capital Outlay	$25,000			$25,000	($24,967)		($24,967)	$33
201E	MWRA Assessment	$5,125,624			$5,125,624	($4,878,286)		($4,878,286)	$247,338
201F	Debt Service	$1,090,000			$1,090,000	($1,011,022)		($1,011,022)	$78,978
202	Reserve Fund*	$35,000			$35,000				$35,000
Total		**$7,053,513**			**$7,053,513**	**($6,622,374)**	**($17,390)**	**($6,639,764)**	**$413,749**

* Direct expenditure is not allowed, only transfers to other line items

Tow of Needham
Water Enterprise Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2007

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Water Operating Budget									
301A	Salaries	$855,992			$855,992	($850,395)		($850,395)	$5,597
301B	Purchase of Service	$412,146			$412,146	($379,484)	($26,836)	($406,320)	$5,826
301C	Expenses	$409,542			$409,542	($324,280)	($77,321)	($401,602)	$7,941
301D	Capital Outlay	$20,000			$20,000	($20,000)		($20,000)	
301E	MWRA Assessment	$830,009			$830,009	($804,108)		($804,108)	$25,901
301F	Debt Service	$1,110,000	$18,051		$1,128,051	($1,116,072)		($1,116,072)	$11,979
302	Reserve Fund*	$75,000			$75,000				$75,000
Total		**$3,712,689**	**$18,051**		**$3,730,740**	**$3,494,339)**	**$104,157)**	**$3,598,497)**	**$132,243**

* Direct expenditure is not allowed, only transfers to other line items

Town of Needham
Trust Funds
Year Ended June 30, 2007

Fund	July 1, 2006	Receipts	Disbursements & Adjustments	June 30, 2007
Anita M. Reinke Memorial Scholarship	$9,080	$1,093	$200	$9,973
Catherine M. Wharton Memorial Scholarship	$4,424	$399	$2,000	$2,823
Centennial Football Scholarship	$2,275	$277		$2,552
Charles and Bernice Siegel Memorial Fund		$151,052		$151,052
C. J. Cullen III Memorial Scholarship	$35,602	$5,268	$1,200	$39,670
Dana F. Burke Scholarship	$4,381	$510	$350	$4,541
De Fazio Family Memorial Scholarship	$17,585	$2,074	$1,000	$18,659
Derwood Newman Memorial	$35,873	$4,374		$40,247
Dr. Lee Allan Memorial	$2,251	$271	$100	$2,422
Dwight School (Pollard School)	$26,460	$3,226		$29,686
Edward J. Stewart 13 Club Scholarship	$11,605	$1,380	$500	$12,484
Edward Kasip Scholarship	$5,098	$586	$500	$5,184
Edward Keady Memorial Scholarship	$3,474	$5,283	$2,500	$6,257
Frederick Barstow Scholarship	$294,345	$35,290	$8,500	$321,135
Frederick Harris Scholarship	$35,407	$4,276	$600	$39,083
George Morse Memorial Scholarship	$167,070	$27,140	$2,500	$191,710
High School Sports Endowment	$23,909	$2,915		$26,824
Igor Guralnik & Keith Flueckiger		$20,059		$20,059
Joan W. Swartz Memorial Scholarship	$3,744	$386	$1,000	$3,130
John Akers	$30,543	$75,498		$106,041
John C. Wood (High School Library)	$11,912	$1,451	$601	$12,761
Joseph Paulini Scholarship	$588	$72		$659
Kyle Shapiro Scholarship	$11,973	$1,834	$12,522	$1,285
Leo F. Richards Jr. Scholarship	$5,610	$666	$250	$6,026
Mark R., Beane Memorial Scholarship	$27,481	$3,245	$1,500	$29,226
Martin Luther King Scholarship	$2,689	$2,207		$4,896
Mary Ann Dolan Scholarship	$43	$48		$91
Minot Mac Donald (Carter School Library)	$7,266	$884	$685	$7,464
Miriam Kronish Scholarship	$2,531	$256	$750	$2,037
Nate Tavalone Scholarship	$5,779	$977	$400	$6,356
New Century Club Scholarship	$19,723	$2,264	$2,000	$19,987
Nina Pansuk Scholarship	$119,695	$14,383	$3,000	$131,078
Peter Eloranta Chemistry Award Scholarship	$8,440	$1,022	$200	$9,262
Peter Eloranta Scholarship	$93,180	$11,375	$4,135	$100,420
Rebecca H. Perry Memorial Scholarship	$235,284	$27,864	$11,700	$251,449
Richard Jensen, Sr. Memorial Scholarship	$1,799	$219		$2,018
Ruth Ann B. Simmons MD Memorial Scholarship	$21,954	$3,426	$1,500	$23,880
School Permanent Donation	$3,327	$363	$4,115	($424)
Stacy Neilson Memorial Fund (Soccer Team)	$0		($1,559)	$1,559
Stanley Willox Memorial Scholarship	$1,996	$208	$500	$1,704
Steven Wernick Memorial Scholarship	$57	$7		$64
Students Need Arts Trust Fund	$4,899	$597		$5,496
Timothy P. Flanagan Memorial Scholarship	$19,435	$2,299	$1,000	$20,734
Tot Greenleaf		$4,875		$4,875
William G. Moseley Scholarship	$18,239	$2,206	$250	$20,195
William T. Burke Memorial Scholarship	$4,324	$492	$500	$4,317
Interest to be allocated	$745	$3,140	$745	$3,140
Subtotal School	$1,342,094	$427,740	$65,744	$1,704,089

Town of Needham
Trust Funds
Year Ended June 30, 2007

Fund	July 1, 2006	Receipts	Disbursements & Adjustments	June 30, 2007
Arthur W. & Barbara S. Hatch Fund	$261,723	$30,788	$38,605	$253,906
Bosworth Library Trust Fund	$5,280	$644		$5,924
Charles Fredic Clifford Henderson Library 10% Trust	$85,560	$10,401	$642	$95,319
Cora Proctor Thurston Fund	$13,113	$1,572	$374	$14,311
Helen DE M. Dunn Library Trust Fund	$2,079	$251	$488	$1,842
Karl L. Nutter Library Trust Fund	$2,085	$254		$2,339
Laura G. Willgoose Library Trust Fund	$137,247	$16,383	$7,772	$145,858
Library Permanent Donation Fund	$27,482	$60,286	$27,353	$60,415
Lois Carley Children's Library Trust	$10,875	$1,324	$408	$11,790
Martha Barr Library Trust Fund	$2,169	$264		$2,434
Myra S. Greenwood Library Trust Fund	$50,370	$6,141		$56,511
Roger S. Corliss Fund	$6,793	$826	$274	$7,345
William Carter Fund	$36,008	$4,128	$2,280	$37,856
William H. Wye Library Fund	$1,507	$183	$144	$1,545
Interest to be allocated	$559	$722	$559	$722
Subtotal Library	$642,848	$134,167	$78,901	$698,114
Board of Health	$130	$16		$146
Community Revitalization Maintenance 10% Trust	$14,472	$2,660	$7,500	$9,632
Community Revitalization Trust	$4,713	$18,285	$15,708	$7,290
Council on Aging Permanent Donation	$172,738	$20,680	$60,000	$133,418
Domestic Violence Trust	$204,536	$24,369	$9,519	$219,386
Esther Lyford Trust	$7,062	$861		$7,923
General Trust Allocation	$742	$989	$707	$1,023
Green Field Improvement Association Fund	$3,880	$473		$4,353
John B. Tolman Trust (Library/Temperance Organization)	$143,276	$17,294	$6,039	$154,531
Mary Virginia E. Hill (Animal Welfare) Fund	$9,299	$1,134		$10,433
Needham Cemetery Grand Army Lot Perpetual Care Fund	$8,710	$1,062		$9,772
Needham Military Band Inc. 2011 Fund	$19,395	$2,365		$21,760
Park & Recreation (Park Beautification) Fund	$8,740	$2,340	$181	$10,899
Rebecca Perry Park Trust Fund	$25,186	$3,071		$28,256
Robert & Marcia Carleton Memorial Trust Fund	$66,263	$8,079		$74,341
Robert & Marcia Carleton Pavilion Fund	$23,332	$2,845		$26,177
Skate Park Trust Fund	$1,658	$202		$1,860
Subtotal Other Funds	$714,131	$106,723	$99,654	$721,200
TOTAL	**$2,699,072**	**$668,631**	**$244,300**	**$3,123,403**

State Tax Form 31C

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION

FISCAL 2007

OF

NEEDHAM

City / Town / District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe) $ 125,517,445

Ib. Total estimated receipts and other revenue sources (from IIIe) 51,589,741

Ic. Tax levy (Ia minus Ib) $ 73,927,704

Id. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	79.5254%	58,791,302.44	6,287,695,599	9.35	58,789,953.
Exempt					0.
Open Space	0.0000%	0.00	0		0
Commercial	14.4376%	10,673,386.22	587,473,134	18.17	10,674,386.
Exempt					0
Industrial	3.4088%	2,520,047.58	138,707,700	18.17	2,520,318
SUBTOTAL	97.3718%		7,013,876,433		71,984,659.
Personal	2.6282%	1,942,967.92	106,936,960	18.17	1,943,044
TOTAL	100.0000%		7,120,813,393		73,927,704

MUST EQUAL 1C

Board of Assessors of **NEEDHAM**

City or Town

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By NELSON ANDREW

Date : 11-DEC-06

Approved : Dennis Mountain

Director of Accounts Gerard D. Perry

TAX RATE RECAPITULATION

NEEDHAM

City / Town / District

ounts to be raised

Appropriations (col.(b) through col.(e) from page 4)		$ 123,254,181.10
Other amounts to be raised		
1. Amounts certified for tax title purposes	12,500.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final court judgements	0.00	
4. Total overlay deficits of prior years	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	53,535.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. Authorized Deferral of Teachers' Pay	0.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	27,586.00	
10. Other (specify on separate letter)	30,000.00	
TOTAL IIb (Total lines 1 thorugh 10)		123,621.00
State and country cherry sheet charges (C.S. 1-EC cols. 1 and 2)		1,045,299.00
Allowance for abatements and exemptions (overlay)		1,094,344.11
Total amount to be raised (Total IIa through IId)		$ 125,517,445.21

imated receipts and other revenue sources

Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	$ 6,801,800.00	
2. Massachusetts school building authority payments	14,338,168.00	
TOTAL IIIa		21,139,968.00
Estimated receipts - Local		
1. Local receipts not allocated (page 3, col(b), Line 23)	8,559,500.00	
2. Offset Receipts (Schedule A-1)	0.00	
3. Enterprise Funds (Schedule A-2)	14,123,787.00	
4. Community Preservation Funds (See Schedule A-4)	2,853,500.00	
TOTAL IIIb		25,536,787.00
Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col.(c))	0.00	
2. Other available funds (page 4, col.(d))	1,017,751.05	
TOTAL IIIc		1,017,751.05
Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2006	3,895,235.00	
b. Free cash..appropriated on or after July 1, 2006	0.00	
2. Municipal light source	0.00	
3. Teachers' pay deferral	0.00	
4. Other source :	0.00	
TOTAL IIId		3,895,235.00
Total estimated receipts and other revenue sources (Total IIIa through IIId)		$ 51,589,741.05

mmary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from IIe)		$ 125,517,445.21
b. Total estimated receipts and other revenue sources (from IIIe)	$ 51,589,741.05	
c. Total real and personal property tax levy (from Ic)	$ 73,927,704.16	
d. Total receipts from all sources (total IVb plus IVc)		$ 125,517,445.21

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

NEEDHAM

City/Town/District

			(a) Actual Receipts Fiscal 2006	(b) Estimated Receipts Fiscal 2007
==>	1	MOTOR VEHICLE EXCISE	4,300,194.00	3,995,000.0
==>	2	OTHER EXCISE	313,962.00	280,000.0
==>	3	PENALTIES AND INTEREST ON TAXES AND EXCISES	262,371.00	245,000.0
==>	4	PAYMENTS IN LIEU OF TAXES	131,865.00	130,000.0
	5	CHARGES FOR SERVICES - WATER	0.00	0.0
	6	CHARGES FOR SERVICES - SEWER	0.00	0.0
	7	CHARGES FOR SERVICES - HOSPITAL	0.00	0.0
	8	CHARGES FOR SERVICES - TRASH DISPOSAL	0.00	0.0
	9	OTHER CHARGES FOR SERVICES	638,268.00	610,000.0
	10	FEES	239,185.00	215,000.0
	11	RENTALS	26,740.00	25,000.0
	12	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.0
	13	DEPARTMENTAL REVENUE - LIBRARIES	49,782.00	45,000.0
	14	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.0
	15	DEPARTMENTAL REVENUE - RECREATION	313,466.00	285,000.0
	16	OTHER DEPARTMENTAL REVENUE	295,086.00	280,000.0
	17	LICENSES AND PERMITS	1,641,674.00	1,225,000.0
	18	SPECIAL ASSESSMENTS	3,584.00	2,500.0
==>	19	FINES AND FORFEITS	139,354.00	130,000.0
==>	20	INVESTMENT INCOME	1,041,352.00	900,000.0
==>	21	MISCELLANEOUS RECURRING (PLEASE SPECIFY)	286,858.00	190,000.0
	22	MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	106,179.00	2,000.0
	23	**TOTALS**	$ **9,789,920.00**	$ **8,559,500.0**

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2007 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2006 estimated receipts to FY2007 estimated

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

TAX RATE RECAPITULATION **FISCAL 2007**

NEEDHAM

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS MEMO ONLY	
l or g	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate (Tax Levy)	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
/2006	2007	648,917.00	373,088.00		3,000.00	272,829.00	770,100.00	-194,305.00
/2006	2007	108,000.00	100,000.00			8,000.00		
/2006	2007	92,034,843.00	91,303,470.00		731,373.00			
/2006	2007	15,352,696.00	31,440.00		50,000.00	15,271,256.00		
/2006	2007	14,169,254.05	13,809,451.05	0.00	33,379.00	326,424.00		1,225,000.00
/2006	2007	670,472.00	670,472.00					4,206,000.00
/2006	2006	269,999.05			199,999.05	70,000.00		
tals		123,254,181.10	106,287,921.05	0.00	1,017,751.05	15,948,509.00		
		Must Equal Cols. (b) thru (e)						

the fiscal year to which the appropriation relates, i.e., fiscal year 2006 or fiscal year 2007.

propriations included in column (b) must not be reduced by local receipts or any other funding source.
propriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

ude only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

y certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

WARRANT FOR THE
STATE PRIMARY
The Commonwealth of Massachusetts
TUESDAY, SEPTEMBER 19, 2006

orfolk, ss.
To either of the Constables of the Town of Needham

REETING:
In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified vote in Primaries to vote at their respective voting places in said Town namely:

RECINCT A – Hillside School-Gymnasium
RECINCT B – Hillside School-Gymnasium
RECINCT C – Newman School-Gymnasium
RECINCT D – High Rock School-Classroom
RECINCT E – Pollard Middle School-Room 226
PRECINCT F – Stephen Palmer Community Room
PRECINCT G – Broadmeadow School-Performance Center
PRECINCT H – Broadmeadow School-Performance Center
PRECINCT I – Wm. Mitchell School-Gymnasium
PRECINCT J – Wm. Mitchell School-Gymnasium

ON TUESDAY, THE NINETEENTH DAY OF SEPTEMBER, 2006

from 7:00 A.M. to 8:00 P.M. for the following purposes:

o cast their votes in the State Primary for the candidates of political parties for the following offices:

ENATOR IN CONGRESS ..... For this Commonwealth
OVERNOR ..... For this Commonwealth
T. GOVERNOR ..... For this Commonwealth
TTORNEY GENERAL ..... For this Commonwealth
ECRETARY ..... For this Commonwealth
REASURER ..... For this Commonwealth
UDITOR ..... For this Commonwealth
EPRESENTATIVE IN CONGRESS ..... For Ninth (9th) Congressional District
OUNCILLOR ..... For Second (2nd) Councillor District
ENATOR IN GENERAL COURT ..... For Norfolk, Bristol, and Middlesex Senatorial District
EPRESENTATIVE IN GENERAL COURT ..... For Thirteenth (13th) Norfolk Representative District
ISTRICT ATTORNEY ..... For Norfolk District
LERK OF COURTS ..... For Norfolk County
EGISTER OF DEEDS ..... For Norfolk District
OUNTY COMMISSIONER ..... For Norfolk County

THE POLLS WILL BE OPEN FROM
7:00 A.M. TO 8:00 P.M.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.
Given under our hands this 15th day of August, A.D. 2006.

JOHN H. COGSWELL, *Chairman*
GERALD A. WASSERMAN
DANIEL P. MATTHEWS, CLERK
JAMES G. HEALY
JOHN A. BULLIAN
Selectmen of Needham

A true copy,
ATTEST _____ 2006
Constable (month) (day)

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Newman Elementary School:

on **WEDNESDAY, THE FIRST OF NOVEMBER, 2006**

from seven-thirty in the afternoon, then and there to act upon the following articles, viz:

ZONING / LAND USE ARTICLES

ARTICLE 1: **LAYOUT OF ROSEMARY STREET**

To see if the Town will vote to accept the following streets or portions thereof, previously constructed and as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plan: A Portion of Rosemary Street; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Explanation: The original special permit for the Public Library was submitted using a footprint which indented the outer south wall of the building. The wall was moved to provide additional space in the community room. After construction was complete, it was revealed that the setback yielded a dimension of 17.17 feet, shorter than the setback allowed. It was determined that a "run out" dimension (one perpendicular to the wall of the building) was used instead of a "setback" dimension, which is the shortest distance to the property line (differing in this case from the run out because of the curvature of the property line). Moreover, the dimension was measured from the side of the building and not from the roof overhang as is required by the Needham Zoning By-law. This request will reestablish the property line in order to maintain the original 20 foot, 8 inch setback that was approved. This transaction will amend the layout of Rosemary Street on file with the Town and the Registry of Deeds, but will have no impact on the road structure itself.

ARTICLE 2: **AMEND ZONING BY-LAW / ATHLETIC FIELD LIGHTS**

To see if the Town will vote to amend the zoning by-law as follows:

1. In Section 4.1, Basic Requirements, by inserting the following new Section 4.1.6

   "Section 4.1.6 Height and Setback Limitation Exception

   Utility poles erected on public property for recreational purposes to a maximum height of ninety (90) feet and a minimum front, rear, or side setback of five (5) feet."

Or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken*

*There are many variables which can affect the financial impact of Article 2. The ultimate impact is not possible to predict.

Article Explanation: This article would amend the Height and Setback Limitation Exception of the Needham Zoning By-law so as to allow utility poles to be erected on public property for recreational purposes. Said poles are to be limited to a maximum height of ninety (90) feet and are to have a maximum front, rear, or side yard setback limit of five (5) feet.

The recently completed Master Plan for DeFazio Park and Memorial Park from Gale Associates, Inc. recommends the addition of athletic field lights at some of the renovated or reconstructed fields at the two parks. The current zoning by-law limits the height of structures to 35 feet, but depending on the type of field and use, athletic field light poles need to range in height from 70 to 90 feet. The amendment would provide the exemption needed to consider the installation of the athletic field lights. If approved, the Memorial Park Trustees and the Park and Recreation Commission will adopt joint regulations governing the use of lights, and develop a public process for authorizing installation of lights at the two parks.

GENERAL BY-LAW ARTICLES

ARTICLE 3: ACCEPT SECTION 23D, CHAPTER 39 of the MASSACHUSETTS GENERAL LAWS

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 39, Section 23D as added by chapter 79 of the Acts of 2006 for all types of adjudicatory hearings to be held by any board, committee or commission of the Town of Needham; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Explanation: Section 23D reads as follows: "(a) Notwithstanding any general or special law to the contrary, upon municipal acceptance of this section for 1 or more types of adjudicatory hearings, a member of any municipal board, committee or commission when holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to that member's absence from no more than a single session of the hearing at which testimony or other evidence is received. Before any such vote, the member shall certify in writing that he has examined all evidence received at the missed session, which evidence shall include an audio or video recording of the missed session or a transcript thereof. The written certification shall be part of the record of the hearing. Nothing in this section shall change, replace, negate or otherwise supersede applicable quorum requirements.

(b) By ordinance or by-law, a city or town may adopt minimum additional requirements for attendance at scheduled board, committee, and commission hearings under this section."

Acceptance of this statute will limit the number of hearings that must be postponed due to the absence of a board member, and will help streamline the hearing process.

FINANCE / BUDGET ARTICLES

ARTICLE 4: AMEND FY2007 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2007 Operating Budget adopted under Article 27 of the May 2006 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
6	Debt Service	$9,803,028	$22,903,028
10	Reserve Fund	$725,000	To be determined
12A	Town Clerk Salaries	$231,990	To be determined
23	Needham Public Schools	$37,824,911	To be determined

and further that the operating budget be partially funded by a transfer from amounts reserved for debt exclusion offset in the amount of $33,379; or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: The increase in the debt service line represents an expected payment from the Massachusetts School Building Authority for School projects. The Finance Committee is continuing its deliberations on the other line items.

ARTICLE 5: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and/or transfer and appropriate such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows, said sum to be raised from the tax levy:

Department	Vendor	Description	Fiscal Year	Amount
Dept of Public Facilities	AmSan	Paper Products & Vacuum Bags	2006	$ 1,503.80
Dept of Public Facilities	Banner Systems	Custodial Supplies	2006	$ 1,189.42
Dept of Public Facilities	Cintas	Dust Mops	2006	$ 983.45
Dept of Public Facilities	Conlon Products, Inc.	Custodial Supplies	2006	$ 2,523.98
Dept of Public Facilities	Custom Alarm Service, Inc	Fire Alarm Service	2006	$ 105.00
Dept of Public Facilities	Frank I. Rounds Company	Exhaust System Repairs	2006	$ 967.00
Dept of Public Facilities	HFP Corporation	Fire Sprinkler System Work	2006	$ 1,190.00
Dept of Public Facilities	Junction Commercial Service	Freezer Unit Repairs	2006	$ 250.00
Dept of Public Facilities	KONE	Elevator Work	2006	$ 225.00
Dept of Public Facilities	KONE	Elevator Work	2006	$ 7,620.00
Dept of Public Facilities	Lantern Light & Electric	Light Fixture Repairs	2006	$ 95.20
Dept of Public Facilities	Needham Certified Welding Corp.	Repair Staircase	2006	$ 718.95
Dept of Public Facilities	Nstar	Distribution & Transmission Charges	2006	$ 22,210.01
Dept of Public Facilities	NW Pest Control Inc	High School	2006	$ 135.00
Dept of Public Facilities	NW Pest Control Inc	Newman School	2006	$ 3,015.00
Dept of Public Facilities	OccuHealth, Inc.	Professional Services	2006	$ 2,716.70
Dept of Public Facilities	Power Products	Maintenance Parts	2006	$ 297.50
Dept of Public Facilities	Power Products	Maintenance Parts	2006	$ 297.50
Dept of Public Facilities	Quality Connections	Telephone Services	2006	$ 330.62
Dept of Public Facilities	Richard D. Kimball Company, Inc.	Mitchell School Safety Systems Upgrade	2006	$ 1,496.96
Dept of Public Facilities	TransCanada	Electricity	2006	$ 13,768.71
Dept of Public Facilities	Williamson New England	Materials for Senior Center	2006	$ 139.25
				$ 61,779.05

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: *State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year.*

ARTICLE 6: APPROPRIATE FOR CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate, the sum of $47,472 to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: *Under Article 58 of the May 2004 Annual Town Meeting, the Town voted to establish the General Fund Cash Capital Equipment and Facility Improvement Fund for the purpose of setting aside funds for future capital investment. Over time as the fund grows, it will be one of the tools in the overall financial plan of the Town. Maintaining and supporting such funds is looked upon favorably by the credit rating industry. An appropriation to the fund requires a two-thirds vote of Town Meeting. As of July 1, 2006, the balance in the fund was $146,807.*

ARTICLE 7: AMEND COMMUNITY PRESERVATION BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2007 Community Preservation Fund adopted under Article 41 of the May 2006 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

		Changing From:	Changing To:
C.	Community Preservation Fund Annual Reserve	$1,551,576	$1,672,620
D.	Community Housing Reserve	$0	$68,460
E.	Historic Resources Reserve	$225,000	$293,460
F.	Open Space Reserve	$144,300	$212,760

Or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: *The Community Preservation Fund reserves are being adjusted to reflect the actual payment received from the Commonwealth on October 13, 2006 and the actual surcharges committed in FY06.*

CAPTIAL IMPROVEMENT BUDGET ARTICLES

ARTICLE 8: **APPROPRIATE FOR FIELD STUDY DESIGN**

To see if the Town will vote to raise and/or transfer and appropriate the sum of $60,000 for athletic facility improvement design, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: Under the guidance of the Selectmen-appointed Field Study Committee, the consultant Gale Associates recently completed a master plan for Memorial Park and DeFazio Park. The purpose was to review the current conditions and uses, and outline possible solutions to the current overcrowding on the fields at both parks. Recommendations were made by Gale Associates for field layout reconfiguration; irrigation, drainage and other infrastructure improvements; replacement of two multi-purpose fields and one 60 foot diamond with synthetic turf; relocation of track from Memorial Park to DeFazio Park; and installation of athletic field lights at some fields. Phasing recommendations were also made. Youth sports organizations donated half of the funds to conduct the study. The Memorial Park Trustees, Park and Recreation Commission, Board of Selectmen, School Committee and Field Study Committee are currently reviewing the recommendations, choosing the most appropriate for each park. The current request for funding, with supporting funds from the sports organizations, will allow the project to develop the design plans for the first phase of projects.

ARTICLE 9: **APPROPRIATE FOR HIGH ROCK SCHOOL RENOVATION**

To see if the Town will vote to raise and/or transfer and appropriate the sum of $525,000 for architectural design and engineering for the construction, addition and/or renovation of the High Rock School, possibly including modular classrooms, to be spent under the direction of the Permanent Public Building Committee and Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7;MGL Section 70B or any other enabling authority; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: This request would fund preliminary design of a project to renovate and expand the High Rock Elementary School, from 264 to 352 students. It is part of the School Committee's immediate plan to provide sufficient Middle School seats for 1,203 projected students in 2009/10, as well as a long-term plan to permanently ease the elementary and middle school overcrowding problem, based on current enrollment projections. Additional modular classrooms may be needed to accommodate the desired grade configuration of middle school students temporarily using the facility, and would be funded through the renovation project. The September 2006 current Pollard enrollment of 1092 exceeds the building's capacity of 1056 (with modulars.) Enrollment is projected to increase to 1,370 by 2012/13, and remain in excess of 1,300 through 2017/18. The current K-5 enrollment is 2,481 (versus a capacity of 2160). Elementary enrollment is projected to rise to a peak of 2,600 students in 2009, and then to level off to around 2,500 students for the foreseeable future. These enrollment projections may be conservative, based on demographic changes and proposed increases in housing stock. At these enrollments, many middle school classrooms are undersized and/or inappropriate for current uses, there are insufficient spaces for special education needs, and the corridors are extremely congested between classes. Core facilities, including the cafeteria and media center, are stressed. At the elementary level, all five schools are faced with a lack of music and art spaces as those are converted to

classrooms. Art and music education have been moved to carts or to the cafeteria, depending on the classroom situation in each school. There is shortage of spaces available for special education. Full-day Kindergarten, while a voted School Committee priority, cannot be implemented within the current space shortage. The extended (additional half-day) Kindergarten fee-based program (KASE), which is currently in place, will be relocated to non-school facilities as by September 2007. It is anticipated that, if funded, a renovated High Rock school would be ready to accept students in September, 2009. The resulting building will be a Broadmeadow-type quality renovation/addition with complete provisions for adequate technology and full remediation of current building deficiencies.

ARTICLE 10: APPROPRIATE FOR POLLARD MIDDLE SCHOOL ELECTRICAL AND TECHNOLOGY INFRASTRUCTURE UPGRADE DESIGN

To see if the Town will vote to raise and/or transfer and appropriate the sum of $41,000 for Pollard Middle School technology upgrade and replacement including mechanical and electrical systems, to be spent under the direction of the School Committee and Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: *This request would fund final design/pre-construction of the Pollard electrical and technology infrastructure upgrade project. The current infrastructure of the building is not adequate to support the existing 1200 students, teachers and administrators, and must be upgraded to support their needs well into the next decade. In 2005, Town Meeting approved preliminary design funds to study the scope of work required to upgrade the Pollard data network. The study revealed extensive accompanying electrical needs and incorporated long-standing teacher requests for data/video projection. Specifically, the study called for expansion of the number of electrical and data outlets and wireless access points in the building, expansion of the building's internal electrical capacity to support the computer hardware, and installation of data/video projectors. This project is part of the School Committee's plan to address overcrowding at the Middle School, by meeting the infrastructure/ technology needs of Pollard students over the next decade. It also would raise the quality of the Pollard technology infrastructure to a level comparable to that of a fully-renovated High Rock Elementary School.*

ARTICLE 11: APPROPRIATE FOR POLLARD MIDDLE SCHOOL PORTABLE CLASSROOMS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $30,000 to design and prepare purchase or lease options for installation of portable classrooms at the Pollard Middle School, to be spent under the direction of the Permanent Public Building Committee and Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: *This request would fund design and prepare purchase or lease options for installation of two portable classrooms at Pollard Middle School, in September 2008, to address enrollment overcrowding at the Middle School. This project is part of the School Committee's immediate plan to provide sufficient Middle School seats for projected students in 2009/10, and the proposed long-term solution to permanently*

ease the elementary and middle school overcrowding. These portables will ensure that, when the students are in core classes, they will be in appropriate classroom space. Without the portables, the media center would need to be carved into classroom space. These portable classrooms may continue to be needed, even after a renovated and expanded High Rock school opens as an interim second middle school in September 2009, depending on the educational program recommended for High Rock. If not needed by the School Department, the portables may be needed by the other departments depending on other building projects. If it is determined that the Town has future use for the portables, then they will be purchased rather than leased for one year so that they may provide swing space where needed.

ARTICLE 12: APPROPRIATE FOR MITCHELL SCHOOL ROOF REPLACEMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of $500,000 for repair and replacement of sections of the Mitchell Elementary School roof, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or any other enabling legislation or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: This project allows for the replacement of approximately half of the roofing systems at the Mitchell Elementary School. The flat roofs in question (25,667 Sq. Ft.) are currently 15-year-old PVC membrane roofs that are showing advanced aging and failure (leaks) at an increasing rate. The roofs to be replaced were originally expected to last ten years. Approximately half of the roofs in question (13,000 sq. ft.) have an existing built-up roof system currently in place below the PVC roof system. Fifteen years ago, when the roofs were installed, this was a less expensive installation method, but this methodology increases the replacement cost because two roofs now must be torn off of the building. It is proposed that the new roof systems will be cold applied built-up roofing similar to the roof systems on the new Eliot and Broadmeadow Schools. The new roof systems will be warranted for 20 years. A professional roof evaluation, which included infrared analysis, performed in the spring of 2005 details the deteriorating condition and future failure of this roof system. Approximately half of the Mitchell roof was replaced in 1998. This half is in excellent condition and is not part of the project. Design funds for this project in the amount of $30,000 were appropriated in May, 2006.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 26th day of September 2006.

John H. Cogswell, Chairman
Gerald A. Wasserman, Vice Chairman
Daniel P. Matthews
James G. Healy
John A. Bulian
Selectmen of Needham

A TRUE COPY
Attest:
Constable:

Town Clerk's Office
Needham, MA 02492

First Class Mail
U.S. Postage Paid
Needham, MA
Permit No. 58224

ATTN: SPECIAL TOWN MEETING WARRANT

WARRANT FOR THE STATE ELECTION

Commonwealth of Massachusetts

TUESDAY, NOVEMBER 7, 2006

folk ss.

o either of the Constables of the Town of Needham

EETING:

n the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in State ctions to vote at their respective voting places in said Town namely:

ECINCT A - Hillside School - Gymnasium
ECINCT B - Hillside School - Gymnasium
ECINCT C – Newman School - Gymnasium
ECINCT D - High Rock School - Classroom
ECINCT E – Pollard Middle School –Room 226
PRECINCT F – Stephen Palmer Community Room
PRECINCT G – Broadmeadow School – Performance Center
PRECINCT H – Broadmeadow School – Performance Center
PRECINCT I – Wm. Mitchell School – Gymnasium
PRECINCT J – Wm. Mitchell School - Gymnasium

ON TUESDAY, THE SEVENTH DAY OF NOVEMBER, 2006,

from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

SENATOR IN CONGRESS ..... For This Commonwealth
GOVERNOR/LT. GOVERNOR ..... For This Commonwealth
ATTORNEY GENERAL ..... For This Commonwealth
SECRETARY OF STATE ..... For This Commonwealth
TREASURER ..... For This Commonwealth
AUDITOR ..... For This Commonwealth
REPRESENTATIVE IN CONGRESS ..... For Ninth (9th) Congressional District
COUNCILLOR ..... or Second (2nd) Councillor District
SENATOR IN GENERAL COURT ..... For Norfolk, Bristol, and Middlesex Senatorial District
REPRESENTATIVE IN GENERAL COURT ..... For Thirteenth (13th) Norfolk Representative District
DISTRICT ATTORNEY ..... For Norfolk District
CLERK OF COURTS ..... For Norfolk County
REGISTER OF DEEDS ..... For Norfolk District
COUNTY COMMISSIONER ..... For Norfolk County

'ESTION 1: Law Proposed by Initiative Petition
you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 3, 2006?
s___ No ___

MMARY

This proposed law would allow local licensing authorities to issue licenses for food stores to sell wine. The proposed law defines a "food store" as etail vendor, such as a grocery store, supermarket, shop, club, outlet, or warehouse-type seller, that sells food to consumers to be eaten elsewhere (which st include meat, poultry, dairy products, eggs, fresh fruit and produce, and other specified items), and that may sell other items usually found in grocery res. Holders of licenses to sell wine at food stores could sell wine either on its own or together with any other items they sell.

e licensing authorities in any city or town of up to 5000 residents could issue up to 5 licenses for food stores to sell wine. In cities or towns of over 5000 idents, one additional license could be issued for each additional 5000 residents (or fraction of 5000). No person or business could hold more than 10% the total number of the licenses that could be issued under the proposed law. Such licenses would not be counted when applying the laws that limit the nber of other kinds of alcoholic beverage licenses that may be issued or held. Any applicant for a license would have to be approved by the state coholic Beverages Control Commission, and any individual applicant would have to be at least 21 years old and not have been convicted of a felony.

In issuing any licenses for food stores to sell wine, local licensing authorities would have to use the same procedures that apply to other licenses for retail sale of alcoholic beverages. Except where the proposed law has different terms, the same laws that apply to issuance, renewal, suspension and mination of licenses for retail sales of alcoholic beverages which are not to be consumed on the seller's premises, and that apply to the operations of lders of such licenses, would govern licenses to sell wine at food stores, and the operation of holders of such licenses. Local authorities could set fees issuing and renewing such licenses.

YES VOTE would create a new category of licenses for food stores to sell wine, and it would allow local licensing authorities to issue such licenses.
NO VOTE would make no change in the laws concerning the sale of wine.

JESTION 2: Law Proposed by Initiative Petition
you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 3, 2006?
s___ No ___

MMARY

This proposed law would allow candidates for public office to be nominated by more than one political party or political designation, to have their mes appear on the ballot once for each nomination, and to have their votes counted separately for each nomination but then added together to determine winner of the election.

The proposed law would repeal an existing requirement that in order to appear on the state primary ballot as a candidate for a political party's mination for certain offices, a person cannot have been enrolled in any other party during the preceding year. The requirement applies to candidates for mination for statewide office, representative in Congress, governor's councillor, member of the state Legislature, district attorney, clerk of court, register probate, register of deeds, county commissioner, sheriff, and county treasurer. The proposed law would also allow any person to appear on the primary llot as a candidate for a party's nomination for those offices if the party's state committee gave its written consent. The proposed law would also repeal

the existing requirement that in order to be nominated to appear as an unenrolled candidate on the state election ballot, or on any city or town ba following a primary, a person cannot have been enrolled in any political party during the 90 days before the deadline for filing nomination papers.

The proposed law would provide that if a candidate were nominated by more than one party or political designation, instead of the candidate's na being printed on the ballot once, with the candidate allowed to choose the order in which the party or political designation names appear after the candida name, the candidate's name would appear multiple times, once for each nomination received. The candidate would decide the order in which the party political designation nominations would appear, except that all parties would be listed before all political designations. The ballot would allow voters v vote for a candidate nominated by multiple parties or political designations to vote for that candidate under the party or political designation line of t choice.

If a voter voted for the same candidate for the same office on multiple party or political designation lines, the ballot would remain valid but wo be counted as a single vote for the candidate on a line without a party or political designation. If voting technology allowed, voting machines would required to prevent a voter from voting more than the number of times permitted for any one office.

The proposed law would provide that if a candidate received votes under more than one party or political designation, the votes would be combi for purposes of determining whether the candidate had won the election. The total number of votes each candidate received under each party or polit designation would be recorded. Election officials would announce and record both the aggregate totals and the total by party or political designation.

The proposed law would allow a political party to obtain official recognition if its candidate had obtained at least 3% of the vote for any statew office at either of the two most recent state elections, instead of at only the most recent state election as under current law.

The proposed law would allow a person nominated as a candidate for any state, city or town office to withdraw his name from nomination wit six days after any party's primary election for that office, whether or not the person sought nomination or was nominated in that primary. Any candic who withdrew from an election could not be listed on the ballot for that election, regardless of whether the candidate received multiple nominations.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would allow a candidate for public office to be nominated for the same office by more than one political party or political designation at same election.

A NO VOTE would make no change in the laws concerning nomination of candidates for public office.

QUESTION 3: Law Proposed by Initiative Petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 3, 2006?

Yes___ No ___

SUMMARY

This proposed law would allow licensed and other authorized providers of child care in private homes under the state's subsidized child care syst to bargain collectively with the relevant state agencies about all terms and conditions of the provision of child care services under the state's child c assistance program and its regulations.

Under the proposed law, these family child care providers who provide state-subsidized child care would not be considered public employees, if 30% of the providers gave written authorization for an employee organization to be their exclusive representative in collective bargaining, the state Lab Relations Commission would hold a secret mail ballot election on whether to certify that organization as the exclusive representative. Parts of the stat public employee labor relations law and regulations would apply to the election and collective bargaining processes. The proposed law would not author providers to engage in a strike or other refusal to deliver child care services.

An exclusive representative, if certified, could then communicate with providers to develop and present a proposal to the state agencies concerni the terms and conditions of child care provider services. The proposed law would then require the parties to negotiate in good faith to try to reach a bindi agreement. If the agreed-upon terms and conditions required changes in existing regulations, the state agencies could not finally agree to the terms u they completed the required procedures for changing regulations and any cost items agreed to by the parties had been approved by the state Legislature. any actions taken under the proposed law required spending state funds, that spending would be subject to appropriation by the Legislature. Any compla that one of the parties was refusing to negotiate in good faith could be filed with and ruled upon by the Labor Relations Commission. An exclusi representative could collect a fee from providers for the costs of representing them.

An exclusive representative could be de-certified under Commission regulations and procedures if certain conditions were met. The Commissi could not accept a decertification petition for at least 2 years after the first exclusive representative was certified, and any such petition would have to supported by 50% or more of the total number of providers. The Commission would then hold a secret mail ballot election for the providers to vote whether to decertify the exclusive representative.

The proposed law states that activities carried out under it would be exempt from federal anti-trust laws. The proposed law states that if any of parts were declared invalid, the other parts would stay in effect.

A YES VOTE would allow licensed and other authorized providers of child care in private homes under the state's subsidized child care system to barga collectively with the state.

A NO VOTE would make no change in the laws concerning licensed and other authorized family childcare providers.

QUESTION 4: This Question is not Binding

Shall the state representative from this district be instructed to vote in favor of a resolution calling upon the President and Congress of the United States end the war in Iraq immediately and bring all United States military forces home from Iraq?

Yes___ No ___

THE POLLS WILL BE OPEN FROM
7:00 A.M. TO 8:00 P.M.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.
Given under our hands this 10th day of October, A.D. 2006.

_____

JOHN H. COGSWELL, *Chairma*
GERALD A. WASSERMAN
DANIEL P. MATTHEWS, CLER
JAMES G. HEALY
JOHN A. BULLIAN
Selectmen of Needham

A true copy,
ATTEST _____, **2006.**
Constable (month) (day)

WARRANT FOR THE ANNUAL TOWN ELECTION, TUESDAY, APRIL 10, 2007
TOWN OF NEEDHAM, COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss. To either of the constables in the Town of Needham in said County. Greetings:
In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

Precinct A	-	Hillside School - Gymnasium	Precinct F-	Stephen Palmer Community Room
Precinct B	-	Hillside School - Gymnasium	Precinct G-	Broadmeadow School - Performance Center
Precinct C	-	Newman School - Gymnasium	Precinct H-	Broadmeadow School - Performance Center
Precinct D	-	High Rock School - Classroom	Precinct I-	William Mitchell School - Gymnasium
Precinct E	-	Pollard Middle School - Room 226	Precinct J-	William Mitchell School - Gymnasium

on TUESDAY, THE TENTH DAY OF APRIL, 2007 From 6:45 A.M. to 8:00 P.M. to cast their votes in the Annual Town Election (Article 1) for the candidates for the following Town Offices: **Article 1:** One Moderator for One Year; One Selectmen for Three Years; One Town Clerk for Three Years; One Assessor for Three Years; One Assessor for One Year; Three Members of School Committee for Three Years; One Member of School Committee for One Year; One Trustee of Memorial Park (trustee of solders' memorials - veteran) for Three Years; One Trustee of Memorial Park (trustee of soldiers' memorials – non-veteran) for Three Years; Two Trustees of Needham Public Library for Three Years; One Member of Board of Health for Three Years; One Member for the Needham Housing Authority for One Year; One Member of Planning Board for Five Years; One Member of Planning Board for Two Years; One Commissioner of Trust Funds for Three Years; Two Members of Park & Recreation Commission for Three Years; Eight Town Meeting Members from Precinct A for Three Years; Seven Town Meeting Members from Precinct B for Three Years; One Town Meeting Member from Precinct B for One Year; Eight Town Meeting Members from Precinct C for Three Years; Eight Town Meeting Members from Precinct D for Three Years; Two Town Meeting Members from Precinct D for One Year; Eight Town Meeting Members from Precinct E for Three Years; Nine Town Meeting Members from Precinct F for Three Years; One Town Meeting Member from Precinct F for Two Years; Eight Town Meeting Members from Precinct G for Three Years; Eight Town Meeting Members from Precinct H for Three Years; One Town Meeting Member from Precinct H for Two Years; Eight Town Meeting Members from Precinct I for Three Years; Eight Town Meeting Members from Precinct J for Three Years.

ARTICLE 2: BALLOT QUESTION

To submit the following question upon the official ballot to the voters of the Town:

QUESTION 1: GENERAL OVERRIDE: SCHOOL DEPARTMENT

" Shall the Town of Needham be allowed to assess an additional **$1,128,670** in real estate and personal property taxes for the purpose of defraying school operating expenses for the fiscal year beginning July first, two thousand and seven?"

ARTICLE 3: BALLOT QUESTON

To submit the following question upon the official ballot to the voters of the Town:

Question 2: DEBT EXCLUSION/HIGH ROCK SCHOOL AND POLLARD MIDDLE SCHOOL

" Shall the Town of Needham be allowed to exempt from the provisions of Proposition 2 ½, so-called, the amounts required to pay the principal of and the interest on the bonds to be issued in the principal amount not to exceed $21,000,000 in order to provide architectural design, engineering, addition, construction, reconstruction, and/or electrical and technology upgrades of the High Rock School and Pollard School?"

The Annual Town Meeting for the transaction of business shall commence on
Monday, May 7, 2007 at 7:30 P.M. at the Newman School

and you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least seven days before the time of said meeting. Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour. Given under our hands at Needham aforesaid this 6th day of March 2007.

THE NEEDHAM BOARD OF SELECTMEN

TOWN OF NEEDHAM
MASSACHUSETTS 02492

BULK RATE
US POSTAL PERMIT
BOSTON, MA
Permit No. 58224

NEEDHAM RESIDENT

Annual Town Election
Tuesday, April 10, 2007
6:45 A.M. – 8:00 P.M.
Open to all registered Voters

TOWN OF NEEDHAM

MASSACHUSETTS

2007 Annual Town Meeting Warrant

ELECTION: Tuesday, April 10, 2007

Business Meeting at 7:30 P.M. on Monday, May 7, 2007

at the Newman Elementary School

96th ANNUAL REPORT OF THE FINANCE COMMITTEE
March 15th, 2007

Fellow citizens:

The Finance Committee is pleased to report on this year's accomplishments, our thoughts on sustainability, prudent financial planning for construction projects and the Fiscal Year 2008 Budget Recommendation presented in the Warrant.

Sustainability

The Town Manager prefaced her Executive Budget submission to the Finance Committee with a message about Sustainability. To state it simply, Sustainability is the balancing act of providing needed services today without compromising the ability of future generations to meet their own needs. This has social, environmental, and financial implications. This does not mean cutting off all new services and programs requested for the Town but it does require evaluating what we have and where we are going. It is imperative that the entire Town embraces this forward-thinking concept. In this report, you will read about how the FY 2008 operating budget invests in the infrastructure of the town, prepares to meet future liabilities, and reserves funds to meet unforeseen expenses. This is all being accomplished while staying within our expected revenue growth. The Finance Director, in his future projections, anticipates sustained revenue growth of approximately 4% per year. Sustainability means that we all need to work at maintaining and improving the services, infrastructure, and financial health of the Town while living within our expected revenues today. Sustainability also means planning for our expected future needs.

Operating Costs for New or Renovated Buildings

A few years ago, the Town embarked on a program to renovate and update its public buildings. Over that last few years, the Town has renovated, rebuilt, and expanded a number of school buildings and the library. A large list of new and renovated public buildings is still being proposed. The Finance Committee is concerned with the projected costs of improving these buildings, both the costs to the taxpayer to pay the debt and the impact on the Town's debt service ratios. Additionally, we are concerned with the increased operating costs that are associated with these structures. We have requested both in writing and at public meetings that the Selectmen present the taxpayers with an operating override to cover the increased operating costs of a building at the time that the funds for the building construction are sought. This would allow taxpayers to make informed decisions based upon the true expected costs connected with the building construction. The operating override has been dubbed a "companion" override. The "companion" operating override would take effect in the fiscal year that the building is completed. The Finance Committee has always been a strong advocate of long-term fiscal planning. Planning for the operating costs of building construction is sound long-term fiscal planning. To date, the Selectmen have voted against the Finance Committee's proposal for operating overrides for buildings that are proposed for construction. We are

hopeful that discussion will continue and that the Selectmen will eventually vote in favor of such a fiscal policy.

November Special Town Meeting

The Finance Committee started off the year with an increase of $749,830 to the estimated revenue for FY 2007. After much discussion, we recommended to the November Special Town Meeting various financial warrant articles, including an appropriation of $47,472 to the Town's Capital Improvement Fund. We also recommended increasing the Reserve Fund by $314,679, and we recommended that the School Department Budget be increased by $232,900, to provide some contingency money given the School Department's estimate that all salary savings for FY 2007 had already been allocated to cover unanticipated expenses. As of the writing of this letter, neither of these contingency amounts has been required. We expect that some one-time capital items will be presented to you at a Special Town Meeting in May to be funded from unexpended money from the Reserve Fund, and we expect that the School Committee will use the $232,900 to pre-purchase Special Education tuitions. This will allow the School Department to have contingency funds available in FY 2008 based on the budget recommendation included in this Warrant.

FY 2008 Budget Process

Budget Requests:

Needham is in its second year of a Town Manager form of government. The Finance Committee believes that it has established a strong and productive relationship with the Town Manager in the budget development process. In September 2006, after consultation with the Finance Committee, the Town Manager issued budget guidelines to all Town departments. The Finance Committee attended the Town Manager's budget meetings with the department managers in November 2006. On December 15, 2006, the Town Manager provided the Finance Committee with the departments' operating and capital spending requests for FY 2008. From December 15, 2006, through February 2007, the Finance Committee held budget hearings to review the departmental operating and capital requests.

In parallel, the Finance Committee received the Superintendent of Schools' budget submission to the School Committee on December 5, 2006, which included the School Committee's voted budget priority guidelines. Throughout December and January, the Finance Committee liaisons to the School Department met numerous times with the Superintendent and the School Committee budget subcommittee. In addition, the Finance Committee held a budget hearing in early January to review the School Department's budget submission. The School Committee voted its budget request on January 23, 2007. The Finance Committee held a second budget hearing in early February to review the School Committee's operating and capital budget requests.

Finance Committee's Draft Budget Recommendation:

As provided in the Town by-laws, the Town Manager presented to the Finance Committee her executive budget on January 31, 2007, and an estimate of Town revenues for FY 2008. The Town Manager's executive budget included both her recommendation for the School Department budget in FY 2008 and the School Committee's voted budget request, since they differed. The Finance Committee carefully reviewed the Town Manager's executive budget, which sets forth the Town Manager's and the Selectmen's priorities for the operation of the Town. Revenue estimates did not include the governor's budget recommendation, since, as a new governor, he was allowed until the end of February to submit his proposed budget.

After a thorough evaluation of each Town departmental spending request, the School Committee's budget request, and the Town Manager's executive budget, the Finance Committee released a draft balanced budget recommendation on February 22, 2007. The Finance Committee recommended a total appropriation for the School Department that would maintain the current level of staffing and expenses and that would allow mandates to be met. The Finance Committee adjusted Town Department level service budget requests after a detailed analysis of each line item request. The Finance Committee recognized known savings, eliminated requests duplicated in the operating and capital budgets, and shifted some small operating capital requests to Cash Capital. There were no cuts to Town Departments that would affect the level of services provided to Town residents.

Additional Revenue

The governor published his proposed budget on February 28, 2007. The governor's budget allocated approximately $413,501 in additional State aid to Needham. The Finance Committee received a revenue update from the Town Manager on March 7, 2007 that included the additional $413,501, the appropriation of which the Finance Committee voted on March 7, 2007.

Revenue

The Total General Fund Revenue is $97,281,195. The General Fund Revenue available for appropriation, excluding a one time lump-sum Massachusetts School Building Assistance payment increased by approximately 3.9% over FY 2007. The increase in revenue represents an increase in property tax receipts of 3.9% and an increase in local receipts of 5.7%. The increase in property reflects both the 2.5% percent levy limit increase and new growth. The local receipts include such items as motor vehicle excise, permits, charges for services, fees, fines, investment income, and income from departmental activities and services. Cherry Sheet State Aid represents local aid from the State. General School Aid (Chapter 70 aid) increased approximately 14% over FY 2007. All other categories of State aid remained approximately equal to FY 2007 levels. While State aid to the Town appears to have decreased, the FY 2007 budget reflected a lump-sum payment of MSBA (School Building Assistance) funds. These funds enabled savings on long-term debt and were a one time payment only. As far as other revenues, the Town realized decreases in free cash of 16%, approximately $628,909 and a small

decrease of other available funds. The decrease in Free Cash represents a return to customary Free Cash levels. In FY 2007, the Town realized Free Cash of approximately $3.9 million, partly as a result of an unusually large turn-back from the School Department in FY 2005. In FY 2007, the Finance Committee recommended appropriation of $2.7 million of Free Cash to fund the operating budget. Based upon long-term projections and historical data for Free Cash of approximately $3 million to $3.2 million per year, the Finance Committee is recommending use of approximately $2.2 million of Free Cash for the operating budget and approximately $1 million for Cash Capital for FY 2008.

FY 2008 Operating Budget Recommendation

Following are highlights of the Finance Committee's FY 2008 budget recommendation.

Town Wide Expenses

The pressure of health insurance increases has begun to ease. Health Insurance rate increases have slowed to 10% for FY 2008.

The Finance Committee is recommending appropriating to the post employment benefits fund in accordance with the actuarial funding schedule. Benefits for current employees would be paid from the fund. As of July 1, 2005, accrued actuarial liability was $43,172,705, and the Town's funded ratio was 4.9%. Annual appropriation according to the actuarial funding schedule is an excellent model of sound long-term financial planning for the Town.

The Finance Committee continues to recommend that the Reserve Fund be approximately 1% of the total operating budget. The Finance Committee reviewed Reserve Fund appropriations for the past six years. Based upon the average amount expended for the past five years, we initially recommended that $876,900 be allocated to the Reserve Fund. When we received updated revenue figures based on the Governor's budget, we recommended allocating an additional $229,412 to the Reserve Fund.

Non-School Town Departments

The Finance Committee carefully reviewed the Town Manager's Executive Budget and her priorities for funding of Non-School Town Departments. The Finance Committee is recommending level funding all Non-School Town Departments. The Finance Committee is also recommending additional funding for the Town Departments highlighted below. The Finance Committee's recommendations meet all of the items the Town Manager proposed funding in her executive budget as well as two items she included in her performance budget. The Finance Committee had recommended funding of some of these items in its draft budget recommendation of February 22, 2007. The Finance Committee is able to recommend funding all of these items given the projected increased revenue from the State.

Land Use and Development

The Finance Committee is recommending increasing the Planning Board budget by $32,776 to increase the Economic Development Coordinator position from part-time to full-time. The part-time position was added last year after the Town's successful override. The Economic Development Coordinator is expected to enable the commercial development of the Downtown and the Needham Heights commercial areas, which could over time ease the residential tax burden.

The Finance Committee is recommending increasing the Conservation Department budget by $7,050. $2,650 would fund technical and professional assistance to the Conservation Commission regarding wetland protection regulations. $4,400 would fund an additional three hours per week for the Conservation Officer, bringing her total hours per week to thirty, allowing her to provide more comprehensive support to the Conservation Commission and the community and to allow time for land management work.

Public Safety

The Finance Committee is recommending funding replacement of the Police Department's eight-year old copier for $5,450. The Finance Committee is also recommending replacement of five police vehicles in the Police Department's operating capital. The Police Department's operating capital includes the annual replacement of four police cruisers. In addition, in most years, it also includes replacement of one other police vehicle. In FY 2008, the Police Department will be replacing a Sergeant's vehicle, which is a marked car. In some years such as FY 2008, the Department needs to replace six vehicles. The Police Department is not scheduled to replace six vehicles again until FY 2012. The Finance Committee recommends funding replacement of the Police Chief's vehicle, which is an unmarked car, through the Cash Capital budget rather than the Police Department operating budget.

The Finance Committee recommends adding $4,779 to the Building Inspection Department's budget for overtime pay for after-hour and weekend inspections by the Building, Plumbing and Gas, and Electrical Inspectors. After-hour and weekend inspections may occur as a result of Fire or Police emergencies, work on public facilities, such as school projects, the inspection of which occurs outside of school hours, and requests by businesses attempting to minimize disruption to their businesses.

Public Works

The Finance Committee recommends funding of a large plan copier for the Engineering Division of the DPW, which costs $24,000. The Finance Committee is also recommending a $21,000 increase to the budget of the Parks and Forestry Division of the DPW for field maintenance at the Eliot and Broadmeadow schools and at Cricket Field.

Public Facilities

The Finance Committee recommends adding $43,000 to the Building Construction Division's budget. The Town has embarked on numerous building renovation projects. The Facilities Master Plan anticipates a continuing series of building projects through 2020. A number of these projects require an Owner's Project Manager under new state regulations. The $43,000 will fund an additional project manager who can fulfill the Owner's Project Manager requirement.

Health and Human Services

The Finance Committee recommends increasing the Public Health Department budget by $16,008. $3,088 would fund that Department's required septic system inspections. The Finance Committee is also recommending increasing the hours of a Public Health Nurse by 7.5 hours per week to meet the Town's needs for Emergency Preparedness at a cost of $12,920.

Culture and Leisure

The Finance Committee recommends increasing the budget of the Park and Recreation Department by $5,200 to allow the Department to expand some of its summer offerings for children. We expect that the expanded offerings will generate sufficient revenue to offset their cost.

The Finance Committee recommends increasing the Memorial Park Trustees' budget by $250 from $500 to $750 to cover the costs of flowers and veterans' memorials at Memorial Park.

Education

Minuteman Regional High School

The Town's preliminary assessment for Minuteman Regional High School is $571,356 a decrease of $83,787 over FY 2007 due to decreased enrollment.

Public Schools

The Finance Committee recommends a total appropriation of $39,802,188 for the School Department, a $1,744,377, or 4.6% increase over FY 2007. The Finance Committee recommendation allows the School Department to maintain its current level of staffing, with expected salary increases, and its current level of expenses in FY 2008. In addition, this recommendation provides for increased costs of legally required transportation and the addition of eight positions requested for Special Education and English Language Learner mandates, bringing the School Department staff from 542.6 FTEs (full time equivalents) to 550.6 FTEs.

Cash Capital

The Finance Committee will be recommending that Town Meeting appropriate $1,002,682 for the Cash Capital article found within your warrant. Deliberations are not complete on the remainder of the Capital Warrant Articles. This amount fluctuates annually. We historically spend between $1 million and $1.2 million on these capital items. We are very comfortable being on the low end of the range this year for two reasons. First, Cash Capital is a component of Free Cash. Free Cash is that item of revenue that represents unspent appropriations from a previous year. Free Cash for FY 2008 is down approximately $600,000 so it makes sense to spend less on these capital items. Second, as we stated at the start of our letter, it has been a mild winter. If this continues, we expect to see an article at the May Special Town Meeting to appropriate some additional capital items and pay for them with a Reserve Fund Transfer.

In conclusion, the Finance Committee is recommending a Balanced Budget that provides sufficient dollars to retain all existing employees, (currently funded through the FY 2007 budget), cover the costs of supplies, expenses and services projected for next year, meet all mandated items that we are currently aware of, meet our actuarially computed obligations for under funded liabilities, provide additional funds to maintain and improve our infrastructure, and assist our Town Manager in working towards the goal of Sustainability.

The Finance Committee could not accomplish our work without the assistance of the Town Manager, the Superintendent of Schools, their department heads and managers and all of the elected and appointed citizens who spend countless hours serving our community. We want to thank all them for all of their time and willingness to help us in doing our work. We especially want to express our appreciation for the Financial Director, Dave Davison, for his assistance to this committee and his tireless work for the Town. As the Chairman of this committee, I personally want to thank my fellow committee members. The commitment of these citizens is admirable. It isn't easy, with all of our personal, social, and business time constraints to also be available for all of the meetings that we must attend in order to professionally perform this work. Additionally, I must say that our meetings are enjoyable. We have lively discussion on topics that we may not initially agree on but we all have respect for each other and after a vote, speak as one on the subject. Finally, we wish to express our thanks to Louise Miller, our Executive Secretary. Even though this was Louise's first year, she has been invaluable in keeping us on track and providing needed information so that proper evaluation of requests could be made.

Steven Rosenstock, Chairman
Laura Brooks, Co-Vice Chairman
David Escalante, Co-Vice Chairman
Lita Young, Past Chairman
Scott Brightman
Richard Creem
Stephen Jonas
Louise Miller, Executive Secretary

Article	Page	Description	Inserted By
1	17	Annual Town Election	
2	18	Ballot Question	Board of Selectmen
3	18	Ballot Question	Board of Selectmen
4	18	Committee and Officer Reports	Board of Selectmen
		ZONING/LAND USE ARTICLES	
5	18	Non-Betterment Street Acceptance	Board of Selectmen
6	19	Amend Zoning By-Law - Definition of Setback	Planning Board
		PERSONNEL RELATED ARTICLES	
7	20	Establish Elected Officials' Salaries	Personnel Board
8	21	Fund Collective Bargaining Agreement/ITWA	Board of Selectmen
9	21	Fund Collective Bargaining Agreement/DPW Employees Association	Board of Selectmen
		GENERAL ARTICLES	
10	21	Establish Capital Facility Stabilization Fund	Board of Selectmen
11	22	Amend General By-Law/Historical Commission	Board of Selectmen
12	22	Transfer of Property at Ridge Hill	Board of Selectmen
13	23	Home Rule Petition – Change in Use of a Portion of Ridge Hill Reservation Under Article 97	Board of Selectmen
14	24	Accept Chapter 55 of the Acts of 2006	Retirement Board
15	24	Citizens' Petition - Committee to Study Town Meeting	James Hugh Powers et. al.
16	24	Citizens' Petition - Energy & Natural Resources Committee	Eleanor Rosellini et. al.
17	25	Citizens' Petition - Protection of Housing Stock	Elizabeth Levin et. al.
		FINANCE/BUDGET ARTICLES	
18	29	Transfer of Budgetary Fund Balance	Finance Committee
19	30	Accept Chapter 73, Section 4 of the Acts of 1986	Board of Selectmen
20	30	Appropriate for Senior Corps Program	Board of Selectmen
21	31	Appropriate for Compensated Absences Fund	Board of Selectmen
22	31	Appropriate for Hazardous Waste Collection	Board of Selectmen
23	31	Appropriate for NPDES Stormwater Phase II Permit Application	Board of Selectmen
24	31	Appropriate the FY08 Operating Budget	Finance Committee
25	32	Appropriate the FY08 RTS Enterprise Fund Budget	Board of Selectmen & Finance Committee
26	33	Appropriate the FY08 Sewer Enterprise Fund Budget	Board of Selectmen & Finance Committee
27	34	Appropriate the FY08 Water Enterprise Fund Budget	Board of Selectmen & Finance Committee
28	35	Appropriate for Payment of Unpaid Bills of Prior Years	Board of Selectmen
29	35	Continue Departmental Revolving Funds	Board of Selectmen
30	36	Authorization to Expend State Funds for Public Ways	Board of Selectmen
		COMMUNITY PRESERVATION ACT ARTICLES	
31	36	Appropriate for CPA/Town Hall Historic Preservation Feasibility Study	Community Preservation
32	37	Appropriate for CPA/Preservation of Park Structures/Bubblers	Community Preservation
33	37	Appropriate for CPA/Preservation of Park Structures/Fences	Community Preservation
34	37	Appropriate for CPA/Pool Wall at Rosemary Lake	Community Preservation

Article	Page	Description	Inserted By
35	38	Appropriate for CPA/High Rock Homes Redevelopment	Community Preservation
36	38	Appropriate to Community Preservation Fund	Community Preservation
		CAPITAL IMPROVEMENT BUDGET ARTICLES	
37	39	Rescind Debt Authorization	Board of Selectmen
38	40	Appropriate for General Fund Cash Capital	Board of Selectmen
39	45	Appropriate for Roads, Bridges, Sidewalks, and Intersection Improvements	Board of Selectmen
40	45	Appropriate for Senior Center at Ridge Hill	Board of Selectmen
41	46	Renovation & Repair of High Rock Elementary School and Pollard Middle School	Board of Selectmen
42	47	Appropriate for RTS Enterprise Fund Cash Capital	Board of Selectmen
43	48	Appropriate for RTS Construction Equipment	Board of Selectmen
44	48	Appropriate for Sewer Enterprise Fund Cash Capital	Board of Selectmen
45	49	Appropriate for Sewer System Rehabilitation	Board of Selectmen
46	50	Appropriate for Water Enterprise Fund Cash Capital	Board of Selectmen
47	51	Appropriate for Water Storage Tank Cleaning & Painting	Board of Selectmen
48	52	Appropriate to Capital Improvement Fund	Board of Selectmen
49	52	Omnibus	Board of Selectmen

Summary of Revenue
FY 2006 - FY 2008
General Fund Only

	Actual FY 2006	Budget FY 2007	Preliminary FY 2008
Local Estimated Receipts			
Local Excises and Other Tax Related Collections	$5,008,392	$4,650,000	$4,815,000
Departmental Activities	$3,204,101	$2,685,000	$2,904,000
Fines & Forfeits & Assessments	$142,938	$132,500	$130,000
Investment Income	$1,041,352	$900,000	$1,000,000
Miscellaneous Revenue (Medicaid)	$286,858	$190,000	$200,000
Miscellaneous Non-recurring	$106,179	$2,000	$0
SUB-TOTAL	**$9,789,820**	**$8,559,500**	**$9,049,000**
Property Taxes & State Aid			
Real & Personal Property Tax Levy	$69,186,159	$73,927,704	$76,422,922
Cherry Sheet Revenue (State Aid)	$7,898,554	$21,139,968	$8,169,512
SUB-TOTAL	**$77,084,713**	**$95,067,672**	**$84,592,434**
Other Available Funds & Free Cash			
Undesignated Fund Balance (Free Cash)	$3,260,346	$3,895,235	$3,266,326
Overlay Surplus	$592,700	$407,299	$400,000
Reserved for Appropriation - Parking	$85,000	$85,000	$85,000
Reserved for Appropriation - C & D	$20,000	$20,000	$21,895
Transfer from other Articles	$90,000	$53,000	$0
Other Available Funds	$1,293,126	$11,710	$0
Reserved for Debt Exclusion Offset	$371,616	$248,042	$381,156
SUB-TOTAL	**$5,712,788**	**$4,720,286**	**$4,154,377**
Total General Fund Revenue	**$92,587,321**	**$108,347,458**	**$97,795,811**
Adjustments to General Fund Revenue			
Less Other Amounts Required to be Provided	($902,554)	($93,621)	($89,209)
Less State & County Assessments	($981,582)	($1,045,299)	($1,067,685)
Less Provisions for Abatements & Exemptions	($1,086,199)	($1,094,344)	($800,000)
Enterprise Reimbursements	$1,342,677	$1,442,278	$1,442,278
SUB-TOTAL	**($1,627,658)**	**($790,986)**	**($514,616)**
General Fund Revenue Available for Appropriation	**$90,959,663**	**$107,556,472**	**$97,281,195**

Account Balances

Free Cash	Certified Effective July 1, 2006	$3,266,326
RTS Retained Earnings	Certified Effective July 1, 2006	$124,161
Sewer Retained Earnings	Certified Effective July 1, 2006	$1,815,095
Water Retained Earnings	Certified Effective July 1, 2006	$1,756,398
C & D Fund	As of March 2007	$21,895
Capital Equipment and Facility Improvement Fund	As of March 2007	$150,036
Parking Meter Fund	As of March 2007	$90,496
Stabilization Fund	As of March 2007	$2,918,205

Summary of Expenditures
FY 2006 - FY 2008
General Fund Only

	Expended FY 2006	Budget FY 2007	Recommended FY 2008
Town Wide Group	**$23,354,720**	**$39,975,825**	**$27,572,813**
Department Budgets			
Board of Selectmen/Town Manager	$585,761	$622,690	$656,627
Town Clerk/Board of Registrars	$230,456	$277,815	$279,999
Town Counsel	$285,434	$236,560	$258,855
Personnel Board	$14,731	$11,601	$11,601
Finance Department	$1,760,702	$1,903,096	$1,934,651
Finance Committee	$24,829	$27,195	$28,501
Planning Board	$127,441	$145,510	$201,761
Conservation Department	$34,988	$43,032	$68,963
Board of Appeals	$22,970	$23,763	$25,706
Police Department	$4,195,395	$4,506,258	$4,596,879
Fire Department	$5,273,951	$5,268,524	$5,358,796
Building Inspector	$353,820	$388,374	$412,078
Needham Public Schools	$36,301,959	$38,057,811	$39,802,188
Minuteman Regional High School	$610,213	$655,143	$571,356
Department of Public Works	$4,135,953	$4,218,251	$4,319,110
Municipal Parking Program	$184,909	$203,900	$203,900
Municipal Street Lighting Program	$239,059	$328,000	$307,000
Department of Public Facilities	$5,523,226	$6,291,045	$6,423,700
Health Department	$379,444	$356,857	$381,906
Diversified Community Social Services	$448,053	$498,774	$493,878
Commission on Disabilities	$0	$550	$550
Historical Commission	$425	$550	$550
Library	$1,040,239	$1,166,190	$1,211,252
Park & Recreation	$479,132	$489,608	$526,638
Memorial Park	$308	$500	$750
Department Budget Total	**$62,253,398**	**$65,721,597**	**$68,077,195**
Town Wide & Department Budget Total	**$85,608,118**	**$105,697,422**	**$95,650,008**
Other Appropriated Uses of General Funds			
General Fund Cash Capital	$941,160	$1,092,560	$1,002,682
Other Financial Warrant Articles	$170,051	$244,078	$155,000
Transfers to Other Funds	$587,648	$522,412	$473,505
Total from General Funds	**$87,306,977**	**$107,556,472**	**$97,281,195**

Town of Needham
General Fund
FY 2008 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2006 Expended	FTE*	FY 2007 Current Budget	FTE*	FY 2008 Finance Committee Recommendation	FTE*	% Change from 07	FY 2008 Amendments
	Townwide Expenses								
1	Non-Contributory Retirement Payments	$ 122,373		$ 135,000		$ 117,000			
2	Contributory Retirement System	$ 3,604,709		$ 3,835,000		$ 3,979,000			
3	Group Health Insurance	$ 8,734,490		$ 10,295,000		$ 7,947,000			
4	Retiree Insurance & Insurance Liability Fund	$ 380,000		$ 380,000		$ 3,502,950			
5	Unemployment Compensation	$ 85,306		$ 73,118		$ 85,000			
6	Debt Service	$ 9,571,526		$ 22,903,028		$ 9,425,551			
7	Workers Compensation	$ 385,000		$ 385,000		$ 385,000			
8	Casualty Liability & Self Insurance Program	$ 471,316		$ 450,000		$ 450,000			
9	Classification Performance & Settlements	Transfers Only		$ 480,000		$ 575,000			
10	Reserve Fund	Transfers Only		$ 1,039,679		$ 1,106,312			
	Total	**$ 23,354,720**		**$ 39,975,825**		**$ 27,572,813**			
	Townwide Expense Total	**$ 23,354,720**		**$ 39,975,825**		**$ 27,572,813**		**-31.0%**	
	Board of Selectmen & Town Manager								
11A	Salary & Wages	$ 420,023	6.8	$ 473,290	6.8	$ 490,177	6.8		
11B	Purchase of Service	$ 143,293		$ 128,100		$ 144,100			
11C	Expenses	$ 22,446		$ 21,300		$ 22,350			
	Total	**$ 585,761**		**$ 622,690**		**$ 656,627**			
	Town Clerk & Board of Registrars								
12A	Salary & Wages	$ 205,048	4.4	$ 246,990	4.4	$ 249,469	4.4		
12B	Purchase of Service	$ 21,320		$ 25,325		$ 24,830			
12C	Expenses	$ 4,087		$ 5,500		$ 5,700			
	Total	**$ 230,456**		**$ 277,815**		**$ 279,999**			
	Town Counsel								
13A	Salary & Wages	$ 62,303		$ 63,060		$ 65,355			
13B	Purchase of Service	$ 219,999		$ 170,000		$ 190,000			
13C	Expenses	$ 3,132		$ 3,500		$ 3,500			
	Total	**$ 285,434**		**$ 236,560**		**$ 258,855**			

Town of Needham
General Fund
FY 2008 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2006 Expended	FTE*	FY 2007 Current Budget	FTE*	FY 2008 Finance Committee Recommendation	FTE*	% Change from 07	FY 2008 Amendments
	Personnel Board								
14A	Salary & Wages	$ 2,231		$ 1,601		$ 1,601			
14B	Purchase of Service	$ 12,500		$ 10,000		$ 10,000			
14C	Expenses	$ -		$ -		$ -			
	Total	**$ 14,731**		**$ 11,601**		**$ 11,601**			
	Finance Department								
15A	Salary & Wages	$ 1,109,718	20.7	$ 1,235,907	21.7	$ 1,259,815	21.7		
15B	Purchase of Service	$ 518,915		$ 536,519		$ 539,746			
15C	Expenses	$ 105,069		$ 110,670		$ 115,090			
15D	Capital	$ 27,000		$ 20,000		$ 20,000			
	Total	**$ 1,760,702**		**$ 1,903,096**		**$ 1,934,651**			
	Finance Committee								
16A	Salary & Wages	$ 24,194	0.5	$ 26,545	0.5	$ 27,851	0.5		
16B	Purchase of Service	$ 125		$ 125		$ 125			
16C	Expenses	$ 510		$ 525		$ 525			
	Total	**$ 24,829**		**$ 27,195**		**$ 28,501**			
	General Government Total	**$ 2,901,913**	**32.4**	**$ 3,078,957**	**33.4**	**$ 3,170,234**	**33.4**	**3.0%**	
	Planning Department								
17A	Salary & Wages	$ 117,700	2.0	$ 134,450	2.4	$ 190,701	3.0		
17B	Purchase of Service	$ 7,746		$ 7,150		$ 7,150			
17C	Expenses	$ 1,996		$ 3,910		$ 3,910			
	Total	**$ 127,441**		**$ 145,510**		**$ 201,761**			
	Conservation Department								
18A	Salary & Wages	$ 31,144	0.7	$ 37,927	0.7	$ 61,148	1.3		
18B	Purchase of Service	$ 2,021		$ 3,090		$ 5,800			
18C	Expenses	$ 1,823		$ 2,015		$ 2,015			
	Total	**$ 34,988**		**$ 43,032**		**$ 68,963**			
	Board of Appeals								
19A	Salary & Wages	$ 20,409	0.6	$ 20,473	0.6	$ 22,416	0.6		
19B	Purchase of Service	$ 2,362		$ 3,040		$ 3,040			
19C	Expenses	$ 199		$ 250		$ 250			
	Total	**$ 22,970**		**$ 23,763**		**$ 25,706**			
	Land Use and Development Total	**$ 185,399**	**3.3**	**$ 212,305**	**3.7**	**$ 296,430**	**4.9**	**39.6%**	

Town of Needham
General Fund
FY 2008 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2006 Expended	FTE*	FY 2007 Current Budget	FTE*	FY 2008 Finance Committee Recommendation	FTE*	% Change from 07	FY 2008 Amendments
	Police Department								
20A	Salary & Wages	$ 3,866,027	58.0	$ 4,143,185	58.0	$ 4,175,986	58.0		
20B	Purchase of Service	$ 45,776		$ 74,108		$ 76,181			
20C	Expenses	$ 168,053		$ 172,991		$ 204,130			
20D	Capital	$ 115,540		$ 115,974		$ 140,582			
	Total	**$ 4,195,395**		**$ 4,506,258**		**$ 4,596,879**			
	Fire Department								
21A	Salary & Wages	$ 5,072,956	74.0	$ 5,030,593	74.0	$ 5,110,409	74.0		
21B	Purchase of Service	$ 71,499		$ 78,529		$ 80,460			
21C	Expenses	$ 129,496		$ 159,402		$ 167,927			
	Total	**$ 5,273,951**		**$ 5,268,524**		**$ 5,358,796**			
	Building Inspector								
22A	Salary & Wages	$ 342,973	7.1	$ 376,071	7.1	$ 398,445	7.2		
22B	Purchase of Service	$ 3,121		$ 4,130		$ 4,600			
22C	Expenses	$ 7,725		$ 8,173		$ 9,033			
	Total	**$ 353,820**		**$ 388,374**		**$ 412,078**			
	Public Safety Total	**$ 9,823,166**	**139.1**	**$ 10,163,156**	**139.1**	**$ 10,367,753**	**139.2**	**2.0%**	
	Minuteman Assessment								
23	Asessment	$ 610,213		$ 655,143		$ 571,356			
	TOTAL	**$ 610,213**		**$ 655,143**		**$ 571,356**			
	Needham Public Schools								
24	Needham Public School Budget	$ 36,301,959	540.5	$ 38,057,811	542.7	$ 39,802,188	550.6		
	TOTAL	**$ 36,301,959**		**$ 38,057,811**		**$ 39,802,188**			
	Public Schools Total	**$ 36,912,172**	**540.5**	**$ 38,712,954**	**542.7**	**$ 40,373,544**	**550.6**	**4.3%**	

Town of Needham
General Fund
FY 2008 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2006 Expended	FTE*	FY 2007 Current Budget	FTE*	FY 2008 Finance Committee Recommendation	FTE*	% Change from 07	FY 2008 Amendments
	Department of Public Works								
25A	Salary & Wages	$ 2,706,729	52.9	$ 2,882,801	55.3	$ 2,895,771	55.3		
25B	Purchase of Service	$ 556,929		$ 720,972		$ 781,147			
25C	Expenses	$ 370,442		$ 414,478		$ 442,192			
25D	Capital	$ -		$ -					
25E	Snow and Ice	$ 501,852		$ 200,000		$ 200,000			
	Total	**$ 4,135,953**		**$ 4,218,251**		**$ 4,319,110**			
	Municipal Parking Program								
26	Muncipal Parking Program	$ 184,909		$ 203,900		$ 203,900			
	Total	**$ 184,909**		**$ 203,900**		**$ 203,900**			
	Municipal Lighting Program								
27	Muncipal Lighting Program	$ 239,059		$ 328,000		$ 307,000			
	Total	**$ 239,059**		**$ 328,000**		**$ 307,000**			
	Public Works Total	**$ 4,559,921**	**52.9**	**$ 4,750,151**	**55.3**	**$ 4,830,010**	**55.3**	**1.7%**	
	Department of Public Facilities								
28A	Salary & Wages	$ 2,318,458	50.5	$ 2,422,883	50.5	$ 2,520,199	51.0		
28B	Purchase of Service	$ 2,887,560		$ 3,553,267		$ 3,566,136			
28C	Expenses	$ 317,208		$ 314,895		$ 337,365			
28D	Capital	$ -		$ -		$ -			
	Total	**$ 5,523,226**		**$ 6,291,045**		**$ 6,423,700**			
	Public Facilities Total	**$ 5,523,226**	**50.5**	**$ 6,291,045**	**50.5**	**$ 6,423,700**	**51.0**	**2.1%**	
	Health Department								
29A	Salary & Wages	$ 293,697	5.5	$ 313,439	5.5	$ 337,848	5.7		
29B	Purchase of Service	$ 78,217		$ 35,384		$ 35,524			
29C	Expenses	$ 7,529		$ 8,034		$ 8,534			
	Total	**$ 379,444**		**$ 356,857**		**$ 381,906**			
	Diversified Community Social Services								
30A	Salary & Wages	$ 430,156	9.4	$ 460,808	8.9	$ 455,108	8.9		
30B	Purchase of Service	$ 6,163		$ 7,353		$ 8,157			
30C	Expenses	$ 11,734		$ 30,613		$ 30,613			
	Total	**$ 448,053**		**$ 498,774**		**$ 493,878**			

Town of Needham
General Fund
FY 2008 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2006 Expended	FTE*	FY 2007 Current Budget	FTE*	FY 2008 Finance Committee Recommendation	FTE*	% Change from 07	FY 2008 Amendments
	Commission on Disabilities								
31A	Salary & Wages	$ -		$ -		$ -			
31B	Purchase of Service	$ -		$ 350		$ 350			
31C	Expenses	$ -		$ 200		$ 200			
	Total	**$ -**		**$ 550**		**$ 550**			
	Historical Commission								
32A	Salary & Wages	$ -		$ -		$ -			
32B	Purchase of Service	$ -		$ 50		$ 50			
32C	Expenses	$ 425		$ 500		$ 500			
	Total	**$ 425**		**$ 550**		**$ 550**			
	Needham Public Library								
33A	Salary & Wages	$ 860,684	20.0	$ 938,318	20.0	$ 976,010	20.0		
33B	Purchase of Service	$ 15,348		$ 55,842		$ 56,657			
33C	Expenses	$ 164,207		$ 172,030		$ 178,585			
	Total	**$ 1,040,239**		**$ 1,166,190**		**$ 1,211,252**			
	Park & Recreation Department								
34A	Salary & Wages	$ 393,546	4.0	$ 401,733	4.0	$ 415,763	4.0		
34B	Purchase of Service	$ 50,711		$ 52,025		$ 61,025			
34C	Expenses	$ 23,270		$ 35,850		$ 49,850			
34D	Capital	$ 11,605		$ -		$ -			
	Total	**$ 479,132**		**$ 489,608**		**$ 526,638**			
	Memorial Park								
35A	Salary & Wages	$ -		$ -		$ -			
35B	Purchase of Service	$ -		$ 200		$ 200			
35C	Expenses	$ 308		$ 300		$ 550			
	Total	**$ 308**		**$ 500**		**$ 750**			
	Community Services Total	**$ 2,347,600**	**38.9**	**$ 2,513,029**	**38.4**	**$ 2,615,524**	**38.6**	**4.1%**	
	Department Budgets	**$ 62,253,397**	**857.6**	**$ 65,721,597**	**863.1**	**$ 68,077,195**	**873.0**	**3.6%**	
	Total Operating Budget	**$ 85,608,117**		**$ 105,697,422**		**$ 95,650,008**		**-9.5%**	

WARRANT FOR THE ANNUAL TOWN MEETING
TUESDAY, APRIL 10, 2007
TOWN OF NEEDHAM
COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the constables in the Town of Needham in said County. Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

Precinct A	-	Hillside School - Gymnasium
Precinct B	-	Hillside School - Gymnasium
Precinct C	-	Newman School - Gymnasium
Precinct D	-	High Rock School - Classroom
Precinct E	-	Pollard Middle School - Room 226
Precinct F	-	Stephen Palmer Community Room
Precinct G	-	Broadmeadow School - Performance Center
Precinct H	-	Broadmeadow School - Performance Center
Precinct I	-	William Mitchell School - Gymnasium
Precinct J	-	William Mitchell School - Gymnasium

on TUESDAY, THE TENTH DAY OF APRIL, 2007

from forty-five minutes after six o'clock in the forenoon, until eight o'clock in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: ANNUAL TOWN ELECTION

To choose by ballot the following Town Officers:

One Moderator for One Year;
One Selectman for Three Years;
One Town Clerk for Three Years;
One Assessor for Three Years;
One Assessor for One Year;
Three Members of School Committee for Three Years;
One Member of School Committee for One Year;
One Trustee of Memorial Park (trustee of soldiers' memorials - veteran) for Three Years;
One Trustee of Memorial Park (trustee of soldiers' memorials – non-veteran) for Three Years;
Two Trustees of Needham Public Library for Three Years;
One Member of Board of Health for Three Years;
One Member of Needham Housing Authority for One Year;
One Member of Planning Board for Five Years;
One Member of Planning Board for Two Years;
One Commissioner of Trust Funds for Three Years;
Two Members of Park and Recreation Commission for Three Years;
Eight Town Meeting Members from Precinct A for Three Years;
Seven Town Meeting Members from Precinct B for Three Years;
One Town Meeting Member from Precinct B for One Year;
Eight Town Meeting Members from Precinct C for Three Years;

Eight Town Meeting Members from Precinct D for Three Years;
Two Town Meeting Members from Precinct D for One Year;
Eight Town Meeting Members from Precinct E for Three Years;
Nine Town Meeting Members from Precinct F for Three Years;
One Town Meeting Member from Precinct F for Two Years;
Eight Town Meeting Members from Precinct G for Three Years;
Eight Town Meeting Members from Precinct H for Three Years;
One Town Meeting Member from Precinct H for Two Years;
Eight Town Meeting Members from Precinct I for Three Years;
Eight Town Meeting Members from Precinct J for Three Years;

ARTICLE 2: BALLOT QUESTION

To submit the following question upon the official ballot to the voters of the Town:

Shall the Town of Needham be allowed to assess an additional $1,128,670 in real estate and personal property taxes for the purposes of funding operating expenses for the Public Schools for the fiscal year beginning July first two thousand and seven?

ARTICLE 3: BALLOT QUESTION

To submit the following question upon the official ballot to the voters of the Town:

Shall the Town of Needham be allowed to exempt from the provisions of Proposition 2 ½, so-called, the amounts required to pay the principal of and the interest on the bonds to be issued in the principal amount not to exceed $21,000,000 in order to provide architectural design, engineering, addition, construction, reconstruction, and/or electrical and technology upgrades of the High Rock School and Pollard School?

Warrant for the Annual Town Meeting

MONDAY, MAY 7, 2007 AT 7:30 P.M. AT NEWMAN ELEMENTARY SCHOOL

ARTICLE 4: COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

ZONING/LAND USE ARTICLES

ARTICLE 5: NON-BETTERMENT STREET ACCEPTANCE

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirement of the Subdivision Control Law and as laid out by the Board of Selectmen in accordance with plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plans: Andrea Circle, Gerber Circle, Stonecrest Drive, and Stonefield Court; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: Andrea Circle, Gerber Circle, Stonecrest Drive, and Stonefield Court were constructed by developers in conformance with the Town's design standards. This article, if accepted, will make Andrea Circle, Gerber Circle, Stonecrest Drive, and Stonefield Court public ways.

ARTICLE 6: AMEND ZONING BY-LAW – DEFINITION OF SETBACK

To see if the Town will vote to amend the Needham Zoning By-Law, as follows:

1. By amending Section 1.3 Definitions, by revising the existing definition of the term "setback" so that it shall read as follows (new language underlined):

> "Setback – front, side and rear – the minimum horizontal distance from a street line or a lot line, as the case may be, to any part of a building or structure, including overhang but not: (i) uncovered steps, fences or awnings; (ii) in a required front yard width, an uncovered landing, above a stair or stairs, which neither exceeds a total area of fifty (50) square feet nor projects more than five (5) feet from the face of a building; and (iii) in a required side or rear yard, an uncovered landing, above a stair or stairs, which neither exceeds a total area of twenty-five (25) square feet nor projects more than four (4) feet from the face of a building, where such landing is required by the State Building Code. Notwithstanding the above, in the Business, Chestnut Street Business, Center Business, Avery Square Business, Neighborhood Business, Highland Commercial-128, and Hillside Avenue Business districts, the following exemptions shall apply: (i) eaves, cornices, friezes, and architraves shall not be regarded in the computation of the setback to the extent that they do not intrude into the setback area by more than one and one-half (1.5) feet, are a minimum of twelve (12) feet above the mean grade level at the façade on which the encroachment occurs, and have a cumulative area of not more than ten (10) percent of the wall area of the façade on which the encroachment occurs; and (ii) pilasters and columns shall not be regarded in the computation of the setback to the extent that they do not intrude into the setback area by more than one-half (.5) foot, are ornamental and non-structural in nature, and have a cumulative width of not more than five (5) percent of the length of the façade on which the encroachment occurs. In measuring the required setback from any street line, the applicable minimum front setback requirement shall be used."

Or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This article would correct an inconsistency in the current zoning by-law by extending to the Highland Commercial-128 District the same setback exemptions that are currently available in the other business districts. In 1996 the Town amended the definition of the term "setback" so as to allow for the projection of eaves, cornices, friezes, architraves, pilasters and columns into the required setback area of a building located in the Business, Chestnut Street Business, Center Business, Avery Square Business, Neighborhood Business and Hillside Avenue Business districts. When the Business District along Highland Avenue at the Charles River was changed to the Highland Commercial–128 District in 2002, the definition of setback was not amended to provide the noted setback exemptions for the new Highland Commercial-128 District. This was an oversight and inconsistency created at the time the

Highland Commercial-128 District was established that the subject amendment now seeks to correct.

Under the pre-1996 Zoning By-Law, a number of the above-noted architectural features were being sacrificed. Existing buildings that were set exactly at the edge of the setback line were limited in the kind of renovations that could be achieved. While the property owner may have wished to enhance the appearance of a blank, flat wall with pilasters or a cornice, such features would often extend into the setback area and would, therefore, under the pre-1996 definition of setback, not be allowed. With new buildings, property owners were often reluctant to reduce the dimensions of a proposed building simply to accommodate more decorative features. The revised definition adopted in 1996 allowed for creativity in design by encouraging the placement of architectural elements that enhance the attractiveness of a building's facade. The Planning Board recommends that the same setback flexibility be extended to the Highland Commercial-128 District by correcting this earlier omission.

PERSONNEL ARTICLES

ARTICLE 7: ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2007, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	$62,917
Town Clerk with 6 years of service in that position	$75,121(1)
Selectmen, Chairman	$1,800
Selectmen, Others	$1,500

(1) In addition, the Town Clerk's compensation shall also include payment of longevity in the amount of $3,757; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed $32,062. The annual salary of $75,121 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed $7,585. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed $10,619; or take any other action relative thereto.

INSERTED BY: Personnel Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: In accordance with MGL Chapter 41, Section 108, the Town must annually vote to set the salary and compensation for any elected Town officials who receive compensation. The Town Clerk salary has been separated into two categories, newly elected Town Clerk, and Town Clerk with at least six years of service. This is done because Town elections are held in April, and Town Meeting would not have a chance to vote on the salary of a newly elected Clerk until after the incumbent had been receiving a higher rate of pay for several months. It has been the practice of the Personnel Board to provide the Town Clerk, the only full-time elected official, with benefits as close to that of other full-time employees as possible. Payment for longevity, as well as buy-back of sick leave and vacation at the time of separation from Town service, is now

included in the recommended salary and compensation article. This article also includes provision for a one-time distribution of accumulated and unused vacation leave as of June 30, 2000, such payment to be made at the time of separation from Town service.

The annual stipends for the members of the Board of Selectmen have remained unchanged since 1977; the stipends for the members of the Board of Assessors were eliminated at the 1996 Annual Town Meeting. Members of the Board of Assessors in office at that time were grandfathered at a $10 annual rate so that current members could retain their health insurance benefits. Effective this year, there are no members of the Board of Assessors remaining who were in office in 1996, and this stipend has been eliminated.

ARTICLE 8: FUND COLLECTIVE BARGAINING AGREEMENT – INDEPENDENT TOWN WORKERS ASSOCIATION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Independent Town Workers Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: At the time of the printing of the Warrant, the parties had not reached agreement on this contract.

ARTICLE 9: FUND COLLECTIVE BARGAINING AGREEMENT – DPW EMPLOYEES' ASSOCIATION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Public Employees Association/DPW, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation at Town Meeting.

Article Explanation: At the time of the printing of the Warrant, the parties had not reached agreement on this contract.

GENERAL ARTICLES

ARTICLE 10: ESTABLISH CAPITAL FACILITY STABILIZATION FUND

To see if the Town will vote to establish a fund under the provisions of M.G.L. c, 40 Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003 to be known as the Capital Facility Fund. The purpose of this Fund is to allow the Town, from time to time, by appropriation, to reserve funds for the design, maintenance, renovation, reconstruction or construction of capital facilities. For the purpose of the Fund, capital facility shall refer to any building or structure which is located on Town property and is under the jurisdiction of the Town Manager. The term "building or structure " shall include, but not be limited to, any Town owned building, structure, room, or

space within a building, facility, park or plaza, open space, thoroughfare, landscaped area, or other physical improvements under the administrative control of the Town; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This fund is intended to be part of the Town's planning strategy for addressing capital facility maintenance needs by providing a reserve to address extraordinary building repairs and related expenses at times when other resources are unavailable.

ARTICLE 11: AMEND GENERAL BY-LAW/HISTORICAL COMMISSION

To see if the Town will vote to amend Section 2.11 of the General By-laws by deleting section 2.11.1 and inserting in place thereof the following:

2.11.1 Commission Members There shall be an Historical Commission of the Town of Needham, consisting of seven (7) members, each of whom shall be a resident of the Town of Needham, appointed by the Board of Selectmen. Initially, three (3) members shall be appointed for the term of three (3) years each, three (3) members shall be appointed for the term of two (2) years each, and one (1) member shall be appointed for a term of one (1) year. Thereafter, as the term for which the members were initially appointed expires, their successors shall be appointed for a term of three (3) years each. In the event of a vacancy occurring in the membership other than by the expiration of the term of a member, a successor shall be appointed to serve for the balance of the unexpired term.

And further by deleting the number "three (3)" in Section 2.11.2 and inserting in place thereof the number "four (4)"; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The Historical Commission has requested an increase in the number of members in the Commission from 5 to 7. The questions brought before the Commission are increasingly complex, and members feel they would benefit from additional input. The Commission would also seek volunteers with relevant skills and training, such as architects and real estate attorneys. Finally, an increase in membership will provide a larger pool from which to draw a quorum.

ARTICLE 12: TRANSFER OF PROPERTY AT RIDGE HILL

The use of a portion of Ridge Hill Reservation, more particularly described below, from conservation to a senior center and for this purpose the control of said land and buildings be transferred from the Conservation Commission to the Board of Selectmen.

In the event the Board of Selectmen determine that the property is no longer needed for use as a senior center, its use shall not change to another use without the concurrent approval of the Board of Selectmen and the Conservation Commission.

Description: The buildings and 3.2 +/- acres of land surrounding the structures, more fully described in a plan on file with the Town Clerk;

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: M.G.L. Chapter 40 Section 15A requires approval of Town Meeting for the transfer of control of land from one jurisdiction to another. This transfer is required to enable the renovation of the Morse-Bradley House at Ridge Hill Reservation for use as a Senior Center. In the event that the Town seeks to change the use of the parcel in the future, approval of the Conservation Commission and Board of Selectmen will be required.

ARTICLE 13: HOME RULE PETITION – CHANGE IN USE OF A PORTION OF RIDGE HILL RESERVATION UNDER ARTICLE 97

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO THE CHANGE FROM CONSERVATION USE TO GENERAL MUNICIPAL USE OF A PORTION OF THE PROPERTY KNOWN AS RIDGE HILL RESERVATION IN THE TOWN OF NEEDHAM

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. The Town of Needham is authorized to change the use of a portion of the property known as Ridge Hill Reservation, located at 463 Charles River Street, in the Town of Needham, which portion is more fully described in the following section, from conservation uses to general municipal use in accordance with the authority set forth in Article of Amendment 97 of the Constitution.

SECTION 2. The portions of the property hereby affected by the change in use are identified as follows: The buildings and 3.2 +/- acres of land surrounding the structures, more fully described in a plan on file with the Town Clerk. All other property contained within the Ridge Hill Reservation not specifically identified above shall remain dedicated to conservation use.

SECTION 3. This act shall become effective upon passage.

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: In accordance with Article 97 of the Amendments to the State Constitution, legislative approval is required for any change in the use of land acquired for conservation purposes. This home rule petition seeks legislative approval of the transfer of a parcel of land at Ridge Hill Reservation to enable the renovation of the Morse-Bradley House for use as a senior center.

ARTICLE 14: ACCEPT CHAPTER 55 OF THE ACTS OF 2006

To see if the Town will vote to accept the provisions of Chapter 55 of the Acts of 2006: An Act Increasing the Accidental Death Benefit Payable to Surviving Children; or take any other action relative thereto.

INSERTED BY: Retirement Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: Acceptance of this legislation will allow the Needham Retirement Board to increase the amount payable to surviving children who have not yet attained the age of 18, or the age of 22 if a full-time student, from $312 to $648 annually. This benefit will take effect on the date that certification of acceptance is filed with the Public Employee Retirement Administration Commission and is not retroactive. Currently there are two surviving dependents who would qualify for this benefit. The Needham Retirement System is paying each child $312 per year. Accidental Death benefits are payable under two circumstances: first, upon the death of an active employee while in the performance of his or her duties, and second, the death of an individual directly related to the disability for which he/she retired. The increase to those dependents currently receiving the benefit would be $700 per year payable to the maximum age of 22. Acceptance of this Act will have no material impact on the annual funding required by the Town to the Needham Retirement System.

ARTICLE 15: CITIZEN'S PETITION: COMMITTEE TO STUDY TOWN MEETING

To see if the town will vote to continue the special committee created by vote of the 2005 Annual Town meeting under Article 64 of the Warrant thereof, and of the 2006 Annual Town meeting under Art. 21 thereof, authorized and directed to make a study and investigation of ways and means of (a) strengthening the Representative Town Meeting as the legislative branch of the Town government, and (b) of reducing absenteeism among Town meeting members, said special committee to report its findings and recommendation to the next Annual Town Meeting or sooner; appropriate a sum of money to pay the expenses of said special committee; or take any other action relative thereto.

INSERTED BY: James Hugh Powers, et. al.
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This citizen's petition requests continuation of the Committee to Study Town meeting created by vote of the 2005 Annual Town Meeting.

ARTICLE 16: CITIZEN'S PETITION: ENERGY AND NATURAL RESOURCES COMMITTEE

In keeping with the theme of sustainability highlighted in the Town Manager's budget submission, the grass-roots group GreenNeedham requests the creation of an advisory committee to the Town Manager and Selectmen that will explore and suggest municipal and community projects aimed at reducing the use of energy and natural resources through the Town of Needham. The Committee shall be composed of eleven members, as follows:

-five chosen by the GreenNeedham group from among its members, and shall include representatives from Olin College, Needham Schools faculty and/or students and the League of Women Voters
- one municipal employee to be chosen by the Town Manager
- one representative chosen by the Selectmen
- one representative chosen by the School Committee
- one representative chosen by the Finance Committee
- one representative chosen by the Moderator
- one representative chosen by the Planning Board

The Committee will provide a report of its activities and findings to the next Special or Annual Town Meeting to take place on or after November 1st 2007.

INSERTED BY: Eleanor Rosellini, et. al.
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *This citizens petition requests creation of a Town Meeting advisory committee, comprised as described in the article text, to advise the Town Manager on reducing the use of energy and natural resources through the Town.*

ARTICLE 17: CITIZEN'S PETITION: PROTECTION OF HOUSING STOCK

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, for the enactment of a special law precisely in the following form of the proposed act printed below, except for clerical or editorial changes of form only, as part of this article and entitled:

AN ACT TO ADOPT PROTECTIONS FOR NEEDHAM'S GOVERNMENTALLY-INVOLVED HOUSING STOCK

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Whereas, a serious public emergency exists with respect to the housing of citizens in Needham residing in governmentally-involved housing, inasmuch as there is a threat that many low-income individuals and families residing in such housing, particularly those elderly and disabled, may be threatened with displacement as a result of prepayment of mortgage financing, loss of use restrictions, expiring subsidy contracts, and expected increases in rent, and there is a threat that affordable housing stock will be lost due to expiration of use restrictions and subsidy contracts and such pre-payment, further exacerbating an extreme housing shortage within the Town for low-income families and voters, and whereas, in approving Chapter 40 P of the General Laws, the voters did not exempt such housing from protection or regulation and whereas it is the Town's policy to encourage owners of this governmentally-involved housing to accept incentive to keep such housing affordable and avert displacement, that such emergency should be met by the town of Needham immediately; therefore, this act is declared to be in the public interest.

SECTION 2. (A) Notwithstanding the provisions of any general or special law to the contrary, including, without limitation, the provisions of chapter forty P of the General Laws and chapter 282 of the Acts of nineteen hundred and ninety-four, for so long as the Board of Selectman of Needham shall determine that the circumstances described in section one hereof

continue to exist, the Board of Selectmen of the Town of Needham shall by ordinance regulate the rent for use or occupancy of governmentally-involved or formerly governmentally-involved housing to the extent such regulation is not preempted by federal law or by section six of chapter 708 of the Acts of nineteen hundred and sixty-six as amended, once the basis for federal or state rent regulation or preemption no longer exists. For purposes of this act, "governmentally-involved housing" is defined as housing units which the United States, the Commonwealth or any authority created under the laws thereof (i) insures the mortgage thereon, or owns, operates, finances, or subsidizes such housing units, and (ii) regulates the individual rents thereof, including without limitation housing units constructed or rehabilitated pursuant to Section 202 of the Housing Act of 1959, as amended (12 U.S.C. §1701q), Sections 220, 221(d) and 236 of the National Housing Act, as amended (12 U.S.C. §§ 17151(d) or 1715z-1), Section 811 of the Cranston-Gonzalez national Affordable Housing Act, as amended (42 U.S.C. §18013), or housing units financed or subsidized pursuant to project-based programs for low-income persons under Section 8 of the United States Housing Act of 1937, as amended (42 U.S.C. § 1437f) or the project-based Massachusetts Rental Voucher Program, so-called (see line item 7004-9004 of Section 2 of chapter 159 of the Acts of two thousand, as well as 760 C.M.R. Part 49.00), but not including the following:-

(1) housing units owned or acquired by the Town of Needham through tax foreclosure;

(2) housing units in a building or structure of fewer than four units which are not part of a larger housing development, whether on one or more sites;

(3) structures containing housing units subsidized with mobile tenant-based rental assistance that would not otherwise come within the definition of governmentally involved housing;

(4) public housing owned or operated by the Town of Needham under chapter 121Bf of the General Laws, the United States Housing Act of 1937 (42 U.S.C. §§ 1437a et seq.), or any successor act or public housing programs formerly assisted under the United States Housing Act of 1937;

(5) housing units where the sole government involvement is the owner's participation in federal, state, or municipal funded programs for home repairs, energy conservation, or lead paint abatement.

(6) housing units which become governmentally involved after January 1, 2005;

For the purpose of this act, "formerly governmentally-involved housing" is defined as housing which was governmentally-involved housing as of April 1, 2004, but which then no longer is owned, operated, financed, subsidized, mortgage-insured, or rent-regulated by the United States, the Commonwealth, or any authority created under the laws thereof, provided that "formerly governmentally involved housing" shall include any housing receiving subsidy under Section 8(t) of the United States Housing Act of 1937 (42 U.S.C. §1437f(t)).

For the purpose of this act, "low-income" is defined as annual household income which is eighty per cent or less of the median income for the area as determined by the United States Department of Housing and Urban Development, with adjustments for smaller and larger families.

The Board of Selectmen of the Town of Needham shall by ordinance create or designate an official body to establish as the maximum rent for the governmentally-involved and formerly

governmentally-involved housing units the rent in effect therefore on April 1, 2004 or six months before the basis for federal or state rent regulation or preemption lapsed, whichever is later, adjusted to insure such rent provides a fair net operating income as of the date of the official body's decision, provided, however, said ordinance shall authorize the official body to make individual adjustments in such maximum rents as may be necessary to remove hardships or to correct other inequities. In making individual adjustments to remove hardships or to correct other inequities, the official body shall observe the principle of maintaining maximum rents for such housing units at levels which will yield to owners a fair net operating income from such housing units. In determining whether the maximum rent for such housing units yields a fair net operating income, due consideration shall be given to, among other relevant factors: (1) increases in property taxes; (2) unavoidable increases in operating and maintenance expenses; (3) major capital improvement of the housing units, distinguished from ordinary repair, replacement, and maintenance; (4) increases or decreases in living space, services, furniture, furnishings or equipment; and (5) substantial deterioration of the housing units, other than ordinary wear and tear, or failure to perform ordinary repair, replacement, or maintenance.

(B) Such ordinance shall provide that no person shall bring an action to recover possession of a governmentally-involved housing unit, or of a formerly governmentally involved housing unit, to the extent that such regulation is not otherwise preempted by federal law or section six of chapter 708 of the acts of nineteen hundred and sixty-six as amended, unless:

(1) the tenant has failed to pay the rent to which the owner is entitled;

(2) the tenant has violated an obligation or covenant of tenancy not inconsistent with chapter 93A of the General Laws or this act other than the obligation to surrender possession upon proper notice, and has failed to cure the violation after having received written notice thereof;

(3) the tenant is causing, committing, or permitting a nuisance in, or substantial damage to, the housing unit, or is creating substantial interference with the comfort, safety, or enjoyment of the owner or other occupants of the same or any adjacent unit;

(4) the tenant has used or permitted use of a housing unit for illegal purposes;

(5) the tenant, who had a written lease or rental agreement which has terminated, has refused, after written requests or demand by the owner, to execute a written extension or renewal thereof for a further term of like duration on terms not inconsistent with or violative of any provision of this act;

(6) the tenant has refused the owner reasonable access to the housing unit for the purpose of making necessary repairs or improvements required by law, or for the purpose of inspection as permitted or required by the lease or law, or for the purpose of showing the housing unit to any prospective purchaser or mortgagee;

(7) the tenant holding at the end of a lease term is a subtenant not approved by the owner; or

(8) the owner seeks to recover possession for any other just cause not in conflict with the provisions and purposes of this act or chapter 93A of the General Laws.

The provisions of this section shall be construed as additional restrictions on the right to recover possession of such housing units.

(C) Such ordinance shall also provide that no person shall remove any governmentally-involved or formerly governmentally-involved housing accommodation from low-income rental housing use (including but not limited to sale, lease, or other disposition of

the property which may have such an effect), or convert such property to a condominium or cooperative, without first obtaining a permit for that purpose from the official body, to the extent that such provision is not preempted by federal law or section six of chapter 708 of the acts of nineteen hundred and sixty-six as amended. Such permit may be subject to terms and conditions not inconsistent with the purposes and provisions of this act, including, without limitation, (a) incentives to continue in effect the low-income restrictions previously in place for the property and (b) where sale, lease, or disposition of the property may result in the loss of all or a portion of the property for low-income rental housing use, the right of an incorporated tenants association in such housing, the Town of Needham, the Needham Housing Authority, or non-profit community development corporations to negotiate for, acquire an operate such property on substantially equivalent terms and conditions as offered or available to a bona fide third-party purchaser.

(D) to the extent not preempted by federal law or section six of chapter 708 of the acts of nineteen hundred and sixty-six as amended, such ordinance shall require that owners of governmentally-involved housing, or formerly governmentally involved housing, affirmatively seek out and accept any prospective governmental housing resources, whether tenant-based or project-based, which maximize affordability of the housing units consistent with the income character of the property and the owner's right to obtain a fair net operating income for the housing units, provided that the Town shall assist owners by identifying such governmental housing resources.

(E) To the extent not preempted by federal law or section six of chapter 708 of the acts of nineteen hundred and sixty-six as amended, and so long as such regulation is consistent with the owner's right to obtain a fair net operating income, such ordinance shall also provide that the Town may establish local preferences, priorities, and income limits for admission to governmentally-involved housing or formerly governmentally-involved housing upon unit turnover, consistent, to the extent practicable, with the income profile of the property twelve months prior to the date of the loss of rent preemption or the decision to not renew an expiring subsidy contract. The official body may approve an alternate plan requested by the owner, consistent with the provisions of this Act. No ordinance or regulation shall require an owner to create a tenancy involving any person with a history of conduct which would, if repeated, be grounds for eviction from such housing.

(F) Such ordinance shall also provide that the official body may grant exemptions and exceptions to the general provisions of this act when such action would tend to maintain or increase the supply of affordable housing in Needham, including, without limitation, promoting the sale of properties to bona fide tenant organizations or non-profit community development corporations under terms and conditions which would tend to maintain the income character of the property.

(G) Such ordinance shall provide that the official body may promulgate such rules, regulations and orders as it may deem necessary to effectuate the purposes of this act and the ordinance. The board may hold hearings on any matters within its authority under this act and ordinance. Any hearings regarding matters related to regulation of rents or removal permits for governmentally involved or formerly governmentally involved housing or regarding compliance with other provisions of this act, or the ordinance, orders, rules, or regulations adopted or promulgated hereunder, shall be conducted by the official body in accordance with the provisions of section eleven of chapter thirty A of the General Laws except that requirements (7) and (8) of such section eleven shall not apply to such hearings.

(H) All decisions of the official body may be appealed to the housing court department of the trial court, Southeast Division, by any person aggrieved thereby, whether or not previously a party in the matter, within thirty calendar days after notice of such decision. Judicial review of adjudicatory decisions shall be conducted in accordance with section fourteen of chapter thirty A of the General Laws. Judicial review of regulations shall be conducted in accordance with section seven of chapter thirty A of the General Laws. The housing court department of the trial court, Southeast Division, shall have jurisdiction to enforce the provisions hereof and any ordinance, rule or regulation adopted hereunder, and on application of the board or any aggrieved person may restrain or enjoin violations of any such ordinance, rule or regulation. In the interests of justice, the court may allow any necessary parties to be joined in or to intervene in any action brought hereunder and may in its discretion allow or require an action to proceed as a class action.

SECTION 3. It shall be unlawful for any person to do or omit to do any action in violation of this act, or any order, ordinance, rule or regulation adopted or promulgated hereunder. Whoever willfully violates any provision of this act or any order, ordinance, rule or regulation adopted or promulgated hereunder or whoever makes a false statement in any testimony before the board or its agents, or whoever knowingly supplies the official body with false information shall be punished by a fine of not more than four hundred dollars or by imprisonment for not more than ninety days, or both; provided, however, that in the case of a second or subsequent offense, or where the violation continues after notice thereof, such person shall be punished by a fine of not more than two thousand dollars, or by imprisonment for not more than one year, or both.

SECTION 4. The provisions of this act are severable, and if any of its provisions shall be held unconstitutional or otherwise invalid by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions.

SECTION 5. The provisions of M.G.L. c.40P shall not apply to any ordinance adopted under this enabling authority.

SECTION 6. This act shall take effect upon passage.

INSERTED BY: Elizabeth Levin, et. al.
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *This citizens petition requests filing of a home rule petition to the General Court to enact a rent control statute applicable to governmentally –involved housing in Needham. It is believed that the intention of the petition is to assure the continuation of affordability requirements applicable to the Nehoiden Glen development on Central Avenue. Nehoiden Glen was developed pursuant to the affordable housing provisions of Massachusetts' General Laws Chapter 40B in the late 1970's. Town counsel's opinion is that continued affordability is required at Nehoiden Glen under current law because the complex would otherwise be out of compliance with local zoning.*

FINANCE/BUDGET ARTICLES

ARTICLE 18: TRANSFER OF BUDGETARY FUND BALANCE

To see if the Town will vote to transfer $3,266,326 from the Budgetary Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the

Board of Assessors to use such sum as available funds to meet appropriations in its computation of the tax rate for the fiscal year 2008; or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANACE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: Budgetary fund balance (free cash) is the result of unexpended appropriations and revenue in excess of estimates from fiscal year 2006.

ARTICLE 19: ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986 (CONTINUATION OF INCREASE IN PROPERTY TAX EXEMPTION LIMITS)

To see if the Town will vote to accept, for Fiscal Year 2008, the provisions of Section 4 of Chapter 73 of the acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 69% for each eligible exemption; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: Acceptance of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, permits the Town to grant an additional exemption to certain taxpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any one of the following clauses of Section 5 of Chapter 59 of the General Laws: Clauses 17, 17C, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 or 43. The additional exemption shall be uniform for all exemptions but shall not exceed one hundred percent of a taxpayer's original exemption. No taxpayer may pay less tax than paid on the preceding year, except through the application of General Laws, Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not be less than ten percent of its fair cash value. Town Meeting must approve the additional exemption on an annual basis. In fiscal year 2007 the cumulative increase above the statutory limit was 61%.

ARTICLE 20: APPROPRIATE FOR SENIOR CORPS PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of $10,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: The Senior Corps is a program whereby qualified elderly and disabled property owners may work up to 100 hours for the Town. In turn, the individuals are paid approximately $765, which is applied to their property tax bill. Eligible individuals are entitled to one payment per fiscal year.

ARTICLE 21: APPROPRIATE FOR COMPENSATED ABSENCES FUND

To see if the Town will vote to raise and/or transfer and appropriate the sum of $100,000 for the purpose of funding compensated absences provided by personnel policy or collective bargaining agreement, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The purpose of this Article is to fund the Town's employee sick leave and, in some cases, vacation liability. Upon retirement, certain employees are compensated for a portion of their unused sick leave. All employees are entitled to payment of unused vacation leave upon termination of Town service.

ARTICLE 22: APPROPRIATE FOR HAZARDOUS WASTE COLLECTION

To see if the Town will vote to raise and/or transfer and appropriate the sum of $8,000 for a hazardous waste collection day, said sum to be spent under the direction of the Town Manager and raised from Solid Waste/Recycling receipts; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: The DPW has been conducting hazardous waste collection days for the past ten years. This appropriation will allow the Town to conduct one hazardous waste collection day in fiscal year 2008.

ARTICLE 23: APPROPRIATE FOR NPDES STORMWATER PHASE II PERMIT APPLICATION

To see if the Town will vote to raise and/or transfer and appropriate the sum of $45,000 for preparation of the Town's NPDES Phase II Permit Application, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This is the second application to the Environmental Protection Agency (EPA) under the National Pollutant Discharge Elimination System (NPDES) Stormwater Phase II permit which allows the Town of Needham to discharge stormwater into waters of the Commonwealth of Massachusetts. The first permit was for the period of July 2003 through May 2008. This permit will be for the succeeding five year period ending in May 2013. All municipalities with urbanized areas are mandated by the EPA to apply for a permit.

ARTICLE 24: APPROPRIATE THE FISCAL YEAR 2008 OPERATING BUDGET

To see what sums of money the Town will vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $85,000, from the Landfill C&D Fund in the amount of $21,895, from Overlay Surplus in the amount of $400,000, and from amounts reserved for debt exclusion offset in the amount of $381,156; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of

Town Meeting, and further that that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established by Chapter 10 of the Acts of 2002; or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted as shown on Pages 12 – 16.

ARTICLE 25: APPROPRIATE THE FISCAL YEAR 2008 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the DPW during fiscal year 2008, under the provisions of G.L., Chapter 44, Section 53F ½:

Town of Needham
RTS Enterprise
FY 2008

Line #	Description	FY 2006 Expended	FTE	FY 2007 Current Budget	FTE	FY 2008 Recommended	FTE	Town Meeting Amendments
101A	Salary & Wages	$ 474,658	8.4	$ 531,163	8.4	$ 534,551	8.3	
101B	Purchase of Services	$ 1,023,735		$ 1,042,700		$ 1,065,660		
101C	Expenses	$ 148,359		$ 159,115		$ 162,715		
101D	Capital					$ 58,000		
101E	Debt Service	$ 226,078		$ 230,000		$ 150,000		
102	Reserve Fund	Transfers Only		$ 45,000		$ 45,000		
TOTAL		**$ 1,872,830**	**8.4**	**$ 2,007,978**	**8.4**	**$ 2,015,926**	**8.3**	
FY 2008 Budget Percentage Change from FY 2007 Budget							0.4%	

and that $443,500 be raised from the tax levy and transferred to the RTS Enterprise Account; or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This is the budget article to fund and operate the Town's Recycling Center and Transfer Station. The increase in purchase of services and expenses is mostly due to energy costs and disposal cost. Electricity and disposal bags (petroleum based products) have both seen increases due to higher prices. Municipal solid waste disposal fees have increased by $15,000 for FY 2008. There is also an additional $5,700 increase for continued monitoring of the former landfill site in accordance with DEP regulations. The $58,000 line for capital reflects the annual purchase of containers and transfer trailers, which has moved from an article to the budget. The ongoing and annual nature of these expenditures truly falls into the operational category. The drop in debt service from $230,000 to $150,000 is planned and supports the debt capacity requirements to continue the current RTS operations. The salary and wage line is essentially flat, and would be adjusted depending upon any collective bargaining agreement that may be reached. The reserve fund is level dollar from FY 2007 to FY 2008. The RTS also reimburses the general fund for costs incurred and paid by the general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The budget is funded through a combination of property tax revenue and user fees.

ARTICLE 26: APPROPRIATE THE FISCAL YEAR 2008 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2008, under the provisions of G.L., Chapter 44, Section 53F ½:

Town of Needham
Sewer Enterprise
FY 2008

Line #	Description	FY 2006 Expended	FTE	FY 2007 Current Budget	FTE	FY 2008 Recommended	FTE	Town Meeting Amendments
201A	Personnel	$ 507,078	9.2	$ 531,538	9.2	$ 538,728	9.2	
201B	Purchase of Services	$ 146,402		$ 165,493		$ 170,970		
201C	Expenses	$ 62,072		$ 80,858		$ 83,040		
201D	Capital Outlay	$ 23,691		$ 25,000		$ 25,000		
201E	MWRA Assessment	$ 4,640,239		$ 5,125,624		$ 5,205,317		
201F	Debt Service	$ 991,299		$ 1,090,000		$ 1,150,000		
202	Reserve Fund	Transfers Only		$ 35,000		$ 35,000		
TOTAL		**$ 6,370,781**	**9.2**	**$ 7,053,513**	**9.2**	**$ 7,208,055**	**9.2**	
FY 2008 Budget Percentage Change from FY 2007 Budget							2.2%	

and that $391,070 be transferred from Sewer Enterprise Fund Retained Earnings, or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *This is the budget article to fund and operate the Town's sanitary sewer system. The salary and wage line is essentially flat, and would be adjusted depending upon any collective bargaining agreement that may be reached. The reserve fund is level dollar from FY 2007 to FY 2008. The increase in purchase of services and expenses is due to higher energy costs, for electricity, fuel for vehicles, and paving materials. The MWRA increase is based on a preliminary estimate. The final assessment from the MWRA will be affected by the amount of sewer rate relief that is provided to the Authority by the State, which will not be known until after the budget is voted by the Legislature and approved by the Governor. The increase in debt service is based on approved projects, and is in keeping with the overall sewer capital infrastructure funding plan for long term investments. The annual debt service for sewer is based on an average of $1.2 million per year. The Sewer Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Sewer Enterprise Fund budget is a self-supporting account. Sewer user fees and charges cover the entire cost of operations.*

ARTICLE 27: APPROPRIATE THE FISCAL YEAR 2008 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2008, under the provisions of G.L., Chapter 44, Section 53F ½:

Town of Needham
Water Enterprise
FY 2008

Line #	Description	FY 2006 Expended	FTE	FY 2007 Current Budget	FTE	FY 2008 Recommended	FTE	Town Meeting Amendments
301A	Personnel	$ 760,871	14.5	$ 855,992	14.5	$ 880,058	14.5	
301B	Purchase of Services	$ 312,976		$ 412,146		$ 496,950		
301C	Expenses	$ 388,256		$ 409,542		$ 467,350		
301D	Capital Outlay	$ 19,499		$ 20,000		$ 20,000		
301E	MWRA Assessment	$ 351,877		$ 830,009		$ 977,545		
301F	Debt Service	$ 1,128,527		$ 1,110,000		$ 1,300,000		
302	Reserve Fund	Transfers Only		$ 75,000		$ 75,000		
	TOTAL	**$ 2,962,006**	**14.5**	**$ 3,712,689**	**14.5**	**$ 4,216,903**	**14.5**	
	FY 2008 Budget Percentage Change from FY 2007 Budget						13.6%	

and that $356,113 be transferred from Water Enterprise Fund Retained Earnings, or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This is the budget article to fund and operate the Town's water system. The salary and wage line reflects a 2.8% increase, and would be adjusted depending upon any collective bargaining agreement that may be reached. The reserve fund is level dollar from FY 2007 to FY 2008. The increase in non-personnel lines is to pay for contracted services to pave roadway excavations that have been increasing due to the need to repair water mains that break or otherwise do not function. The budget also includes an increase of $60,000 to replace obsolete and/or malfunctioning commercial meters. The Town has embarked on a commercial meter replacement program to install radio read devices which will allow for timelier billing to commercial accounts and provide better usage data when setting rates. There is also a $30,000 increase in the purchase of services line for water well and pump rehabilitation work. The MWRA increase is based on a preliminary estimate. The final assessment from the MWRA is not expected until the end of the State Budget process. The MWRA assessments are a factor of the change in its budget, State Aid to the MWRA, and the Town's use as a percentage of total use by all the MWRA communities. Most of the increase is due to a greater amount of water purchased by the Town to supplement the Town's usage and demand. The increase in debt service is based on approved projects, and is in keeping with the overall water capital infrastructure funding plan for long term investments, including the RTE 128 project. The annual debt service for water is based on an average of $1.3 million per year. The Water Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Water Enterprise Fund budget is a self-supporting account. Water user fees and charges cover the entire cost of operations.

ARTICLE 28: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and/or transfer and appropriate, or otherwise provide, such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year or bills in excess of appropriation. At the time of the printing of the warrant, there were no bills falling under this category.

ARTICLE 29: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2007:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2008 Budget
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	**$500,000**
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	**$4,100**
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	**$60,000**
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	**$75,000**
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	**$3,000**
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	**$2,000**
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	**$1,000**
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	**$25,000**
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	**$75,000**
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	**$25,000**

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation and Summary of G.L. Chapter 44, Section 53E ½: A revolving fund established under the provisions of G.L. Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited only with the departmental receipts received in connection with the programs supported by such revolving fund, and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½. The Annual Town Meeting authorization for each revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) a limit on the amount which may be expended from such fund in the ensuing year. In any fiscal year, the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to G.L. Chapter 59, Section 23.

ARTICLE 30: AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: The Town receives funding from the Commonwealth of Massachusetts for road construction projects. The Massachusetts Highway Department is allowed to distribute Chapter 90 funding only after it has been authorized by the Legislature and signed by the Governor. In FY07, the Town received the third and final apportionment from the last transportation bond bill in the amount of $556,035 plus a supplemental amount of $255,255 for a total of $811,290.

COMMUNITY PRESERVATION ACT ARTICLES

ARTICLE 31: APPROPRIATE FOR CPA/TOWN HALL HISTORIC PRESERVATION FEASIBILITY STUDY

To see if the Town will vote to raise and/or transfer and appropriate the sum of $50,000 for a feasibility study for options for renovating the Town Hall and the possible relocation of certain functions to alternative sites, to be spent under the direction of the Permanent Public Building Committee/Town Manager and raised from Community Preservation Receipts; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *Under the guidance of the Permanent Public Building Committee and the Town Manager, architectural services will be provided to develop conceptual historic renovation plans for Town Hall. The architect will review the recently completed Facility Master Plan, and numerous planning options that have been suggested. All studied options will include preserving the Town Hall as an historic resource while addressing structural, operating, code compliance, and handicapped accessibility issues. Public input will be solicited.*

ARTICLE 32: APPROPRIATE FOR CPA/PRESERVATION OF PARK STRUCTURES/BUBBLERS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $22,000 for preservation of park structures/replacement of water bubblers, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *The Park and Recreation Commission and the DPW Parks and Forestry Division would replace 10 existing water bubblers at six parks. The bubblers being replaced are 20-30 years old, and often do not operate, requiring constant maintenance. The new bubblers will contribute to the preservation of parks through water savings and reduced litter, as well as being handicap accessible and requiring far less maintenance.*

ARTICLE 33: APPROPRIATE FOR CPA/PRESERVATION OF PARK STRUCTURES/FENCES

To see if the Town will vote to raise and/or transfer and appropriate the sum of $12,000 for preservation of park structures/replacement and installation of fences, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *The Park and Recreation Commission would replace the split rail perimeter fence at Greene's Field and the chain link perimeter fence at Mills Field, in order to help preserve these open spaces by limiting vehicle access. The fences proposed for funding under this article are not included in a similar funding request under Article 38.*

ARTICLE 34: APPROPRIATE FOR CPA/POOL WALL AT ROSEMARY LAKE

To see if the Town will vote to raise and/or transfer and appropriate the sum of $1,500,000 for the installation of a second pool wall and new decking in Rosemary Lake to be spent under the direction of the Town Manager; to determine whether this appropriation shall be raised by borrowing or otherwise; to determine whether such appropriation or the debt service on any such borrowing shall be paid with Community Preservation Receipts; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *The Park and Recreation Commission would design and have constructed a second pool wall built in Rosemary Lake. This second wall would allow the pool to be drained for yearly pre-season maintenance without the need to drain the lake each spring. The primary purpose for installing the wall is to protect the lake environment. It would also become easier to maintain the quality of the water in Rosemary Pool.*

ARTICLE 35: APPROPRIATE FOR CPA/HIGH ROCK HOMES REDEVELOPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of $175,000 to support the High Rock Homes development project, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *The May 2006 Annual Town Meeting funded pre-development expenses for the High Rock Homes Redevelopment project. This project is now ready to begin construction. The authorization of this funding proposal would serve to increase the number of the units for sale at 80% or less of the area median income. This is accomplished by subsidizing a portion of the construction costs. Assorted other state and local funding has been secured, as well.*

ARTICLE 36: APPROPRIATE TO COMMUNITY PRESERVATION FUND

To see if the Town will vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $2,520,000 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2008 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee	$ 120,000
B. Debt Service	$ 0

Reserves:

C. Community Preservation Fund Annual Reserve	$ 1,566,000
D. Community Housing Reserve	$ 278,000
E. Historic Resources Reserve	$ 278,000
F. Open Space Reserve	$ 278,000

or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *This is the third year that Town Meeting is being asked to address the Community Preservation Fund (the Fund) and the vote on this article will reflect the decisions made on the previous five articles. Town Meeting and the voters approved the state legislation entitled The Community Preservation Act in 2004. The Fund receives monies through a 2.0% annual surcharge on local real estate property tax bills with certain exemptions, adoption of the Act makes the Town eligible to receive additional monies on an annual basis from the*

Massachusetts Community Preservation Fund. The first state matching funds, in the amount of $1,303,584 were received in October, 2006. Any expenditure from the Community Preservation Fund must be both recommended by the Community Preservation Committee (CPC) and approved by Town Meeting. The law requires that at least 10% of the revenue be appropriated or reserved for future appropriation for each of the following purposes: community housing, historic preservation, and open space. Up to 5% of the annual revenue estimate may be utilized for the administrative and operational expenses of the Community Preservation Committee.

CAPITAL IMPROVEMENT BUDGET ARTICLES

ARTICLE 37: RESCIND DEBT AUTHORIZATION

To see if the Town will vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

Project	Town Meeting	Article	Authorized	Rescind
Landfill Closure	1997 ATM	54	2,900,000	143,000
Telephone System Upgrade	1998 ATM	64	300,000	39,000
Eliot School New Construction	2000 ATM	32	14,090,000	637
Water Systems - Fire Flow Improvements	2000 ATM	56	165,000	40,000
Transfer Trailer & Staging Pad	2004 ATM	43	55,000	17,423
Fire Truck Quint	November 2002	5	750,000	2,000
Total				$242,060

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: When a project is financed by borrowing, the project has been completed, and all the bills have been paid, or otherwise provided for, the balance of the authorization that was not borrowed can be rescinded. In some cases, the full appropriation for a project is not required, due to changes in scope, cost saving measures, or favorable bids. A Town Meeting vote to rescind ends the authorization to borrow by the amount being rescinded.

ARTICLE 38: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $1,830,914 for General Fund Cash Capital, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Community Services	Additional & Replacement Fences	$40,500	
Community Services	Library Collection Supplement	$100,000	
Public Facilities	HVAC Van	$28,500	
Public Facilities	Municipal Building Maintenance Program	$217,000	
Public Safety	Computerized EMS Reporting System	$50,000	
Public Safety	Firefighting Protective Gear/Washing Machine	$58,700	
Public Safety	Operations Deputy Chief Vehicle (C-3)	$32,000	
Public Safety	BAPERN Control Station	$25,000	
Public Schools	Document Imaging System	$36,000	
Public Schools	Furniture & Musical Equipment	$52,050	
Public Schools	Photocopier Replacement	$43,035	
Public Schools	Technology Replacement	$256,729	
Public Works	Construction Equipment	$160,000	
Public Works	Core Fleet	$183,000	
Public Works	Snow & Ice Equipment	$135,000	
Public Works	Specialty Equipment	$92,200	
Public Works	Brook & Culvert Repairs	$50,000	
Public Works	Large Plan Copier	$24,000	
Public Works	Vehicle & Equipment Refurbishment Program	$247,200	
Total Appropriation		**$1,830,914**	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *This year, all General Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting. A description of each request follows.*

Park and Field Fencing *The replacement of perimeter fencing at parks and playgrounds provides protection to park users as well as the parkland. The aesthetic value of the park is also enhanced, which is a value to the adjacent homeowners. Perimeter fencing is put in place for safety. When perimeter fencing is not adequate, most parks experience occasional problems with unauthorized vehicles entering the open areas creating damage that can be costly to repair, and*

at times, take athletic fields out of use until the patched area is strong enough to withstand heavy use. Parking vehicles or snow removal vehicles often cause damage to perimeter fences.

Library Supplemental Materials Allocation *The Library's materials budget is inadequate for the current level of business. As a result of increased circulation patterns, a high level of demand is placed on the library's collection of various materials. The increased demand wears the items out at a faster rate than would normally be the case. The current materials budget is not sufficient to encompass any large-scale purchase of replacement materials. Since the new library opened in March of 2006, circulation has increased significantly: total circulation for April-June 2006 (120,970) increased by 35% over April-June 2005 (89,859), and increased by 20% over the average of the previous six year's circulation. The increase in the Children's Room is the highest – 46% higher than in 2005 and 26% higher than the average of the previous six years. Children's materials wear out faster than adult materials. One-half of the requested funding will be used for children's materials.*

HVAC Van *This request will fund the replacement of a 1997 Ford E250 cargo van, equipped with a tradesman interior package, for primary use by one of the Department's two HVAC technicians. The current vehicle has an odometer reading in excess of 135,000 miles and is one of the Department's two vehicles authorized for 24 hour use due to the high number of off-hour service requests and emergencies responded to by the HVAC Technicians.*

Public Building Maintenance Program *The Public Building Maintenance Program funds various repairs to municipal buildings that cannot be addressed in the operating budget. The program primarily includes, but is not limited to, exterior paining, interior painting, and flooring replacement. Exterior painting is routinely performed in order to protect building envelope components such as siding, soffits, window frames, facia boards, doors, and miscellaneous trim. FY08 exterior painting is intended for the Department of Public Works, which was last painted in 1997. Interior painting has been and continues to be, one of the most frequently requested maintenance items from building principals and managers. In FY08, interior painting is intended for Fire Station #2, Newman Elementary School, Pollard Middle School, and Mitchell School. The flooring program allows for the replacement of worn, damaged, unsafe, and unsightly floor tile and carpeting. In most cases the worn flooring is asbestos containing floor tile or carpeting glued directly to asbestos-containing floor tile. In most cases, the asbestos floor tile is a minimum of 40 years old and would be due for replacement, even if it did not contain asbestos. The FY08 plan is to continue to replace flooring at the Newman Elementary School in classrooms and offices.*

Computerized EMS Reporting System *The proposed Emergency Medical Services (EMS) Incident Management System will include a base system to be located at Headquarters, as well as wireless mobile units (laptops) in each ambulance. This will allow for an improved level of patient care (through access to patient and incident history and treatment protocol documentation), improved documentation (which also allows Emergency Medical Technicians (EMTs) to return to service more quickly), standardized reporting, and reduced exposure and liability. There are also financial benefits, as all billing requirements would be performed electronically, reducing time to billing, improving collections saving time, and likely lowering the percentage of revenue paid to the Town's third party billing company.*

Firefighting Protective Gear and Washer *Structural firefighting gear (or "turnout gear") is the heavy coat and pant ensemble that is worn by firefighters for personal protection at fires and other dangerous or hazardous incidents. This gear has a recommended life expectancy of approximately 10 years, depending on exposure and wear. This proposal would replace the turnout gear for thirty (30) personnel who will be using gear that is 11 years old at the time of replacement ($51,000). This request also includes $7,700 to purchase a Washer/Extractor*

(Continental 30 lb. capacity), that is capable of cleaning two sets of gear at a time. Critical to maintaining the integrity of the gear, the proper cleaning of turnout gear is also important for firefighter safety (and the safety of those residents who may come in contact with the gear) as cleaning removes biological matter and chemicals to which firefighters are exposed. The Department was able to purchase a dryer for the turnout gear ($6,165) through a State grant. Purchase of the washer/extractor will bring the Town into voluntary compliance with NFPA Standard 1851 regarding the care and maintenance of personal protective gear. To date, the Department has sporadically cleaned the turnout gear through local dry cleaners, which is not a recommended solution. In FY06, the Department received a grant of $24,000 that was used to replace the protective gear for all officers and inspectors. Firefighters with fewer than 10 years of service at the time of replacement will not need new turnout gear.

Operations Deputy Chief Vehicle (C-3) *This request is to replace a 1999 Ford passenger vehicle that is used daily by the Deputy Chief of Operations. At the time of replacement the vehicle will have approximately 150,000 miles of service, and will be nine years old (three years beyond scheduled replacement). Because of the age, type of use, and high mileage of this vehicle, maintenance costs have been increasing. This vehicle is also used by other divisions when needed, and responds to certain emergency incidents. When the new vehicle is purchased it will be placed into service as C-1, and the current C-1 will be passed down to replace C-3.*

BAPERN/Boston Area Police Emergency Radio Network *BAPERN is a police emergency radio network that extends throughout most of the Greater Boston area, and is in constant use for routine and emergency radio transmissions 24 hours per day, seven days per week. In September and October 2005, this equipment experienced malfunctions that resulted in a loss of the Department's ability to communicate with other police agencies on the BAPERN system. Due to the age of the equipment, many parts (electronic components) are no longer available, making it less likely that future repairs will be adequate to maintain the existing equipment, thus compromising the Department's capability to communicate with other agencies on the system.*

School Document imaging System *This request is for a document imaging and electronic filing system that will be used by School Administration, primarily the Personnel and Special Education Departments. Currently, the School Department faces a critical lack of storage space for personnel information, student records and other documents. Federal laws mandate that Needham Public Schools maintain student record files for all special education students for seven years after graduation or until the student turns 22 years of age. Each student record contains all IEP service plans, evaluations and correspondence with families for all of the years the student is enrolled with Needham Public Schools. Occasionally, just one student record will fill up an entire file cabinet drawer. Each year, six to eight file cabinets are purchased to house these student records. In addition to the file cabinet expense, the School District has run out of space to put these file cabinets within the Emery Grover Building. Absent electronically archiving new records, the District will need to secure offsite storage space, which may present an access issue and budgetary expense. Timely access to these records must be ensured. The proposal includes funding for a high density storage solution ($26,000), network server ($3,900), scan station ($2,400) and printer ($3,700).*

School Furniture and Musical Equipment Replacement *In FY05, Town Meeting approved first-year funding of $20,500 to replace furniture in school facilities not scheduled to undergo capital renovation/addition projects in the near future. In these schools, furniture is 10-20+ years old and in a state of disrepair after decades of heavy use. The request was funded from operational savings in FY06, due to capital budget constraints. In FY07, Town Meeting allocated $44,550 for this purpose. (The FY07 request also replaced band chairs at Hillside and Pollard.). In FY08, funding of $37,050 is requested to replace five classrooms at Pollard ($18,750), to add whiteboards in five Pollard classrooms ($2,700), and to replace three elementary classrooms at*

Hillside, Mitchell or Newman ($15,600).

Also in FY05, Town Meeting allocated $15,000 in first-year funding of a ten year replacement cycle for school musical instruments. Currently, the School Fine and Performing Arts Department has pianos and other musical instruments which are 30-40 years old and are in need of replacement. The School Department owns numerous instruments, including pianos, string, brass, woodwind, and percussion instruments that, after many years of use, are no longer usable or repairable. Students do purchase more common, less expensive instruments such as soprano clarinet, trumpet and flute, but a quality band and/or orchestra program needs to supply large, more expensive instruments to ensure balanced instrumentation. In 2007 (Year 3), the Fine and Performing Arts Department replaced two tubas, two string basses, a euphonium, a tenor saxophone and a bass clarinet. In previous years, the High School Steinway grand piano, Hillside school piano, some percussion instruments and a baritone saxophone were replaced. For FY08, the District intends to replace two euphoniums, two piccolos, an oboe and a variety of percussion equipment.

School Photocopier Replacement *In May 2003, Town Meeting authorized $60,000 in first-year funding to establish a replacement cycle for school photocopiers. School photocopiers are located in all of the schools and the administration building, and are used both by administrative and teaching staff. Teachers use the machines to reproduce classroom materials, including homework sheets, exams, teaching packets, etc. Currently, the School Department owns 45 copiers and six RISO machines. In FY04, nine photocopiers were replaced; in FY05, five copiers and one RISO were replaced; in FY06, eight copiers were replaced, in FY07, four copiers were replaced. In FY08, 26% (nine) of photocopiers will be five to nine years old. The older machines are not efficient copy makers and generally cost more to service than they are worth. The lifecycle of these machines is about seven years, both due to their embedded digital technology (they are capable of functioning as printers and scanners), and heavy use. This level of funding would replace two five-year old copiers, two six-year old copiers, and one seven-year old RISO machine. The five and six year old copiers are being replaced in advance of four other machines which are seven to nine years old, due to their record of frequent break downs and service calls. These four older machines are scheduled for replacement in 2009.*

School District Technology Upgrade and Replacement *The School District Technology Upgrade and Replacement program includes instructional computers, administrative computers, operating system upgrades, printers, network servers, and staging the implementation of a curriculum management system. The Eliot, Broadmeadow and High School renovation projects, which installed new technology at those schools, represent a funding challenge for technology replacement in FY08-12. These renovation projects have created spikes in the replacement cycle: Broadmeadow (FY10), Eliot (FY11), High School (FY14.) In an effort to smooth these spikes, the District has spread the cost of replacement over the next eight years. In FY08, the 156 instructional computer replacements are scheduled for Newman, Hillside, Mitchell and Pollard. Thirty computers will be recycled from the High School. The request breaks down as follows: 126 replacement instructional computers ($129,654); 12 replacement administrative computers ($12,000); 375 OS/Memory upgrades (48,375); 30 replacement printers ($15,000); 6 network hardware servers ($39,700); and a curriculum management tool ($12,000).*

Public Works Construction Equipment *Unless circumstances require otherwise, the equipment scheduled to be replaced in FY08 is:*

Unit	*Division*	*Year*	*Description*	*Cost*
#102	Highway	1992	Front End Loader	$160,000

Public Works Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks, utility trucks and large dump*

trucks. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY08 include:

Unit	*Division*	*Year*	*Description*	*Miles*	*Cost*
#50	*Parks*	*1997*	*Pickup Truck*	*73,680*	*$27,842*
#65	*Parks*	*2002*	*4WD Pickup Truck*	*70,466*	*$43,470*
#75	*Parks*	*2001*	*One Ton Dump Truck*	*39,050*	*$55,890*
#48	*Highway*	*1990*	*Utility Body (replaces aerial)*	*75,292*	*$55,798*

Public Works Snow and Ice Equipment *Unless circumstances require otherwise, the equipment scheduled to be replaced in FY08 include:*

Unit	*Division*	*Year*	*Description*	*Cost*
#113	*Highway*	*1998*	*Sidewalk Tractor*	*$90,000*
#47a	*Highway*	*1994*	*Material Spreader*	*$20,000*
#49a	*Highway*	*New*	*Material Spreader*	*$25,000*

Public Works Specialty Equipment *All equipment proposed for funding through the Public Works Specialty Equipment Program in FY08 are Parks and Forestry items, including a zero-turn style mower that has a sharper turning radius than mowers presently being used by the division and which will provide improved mowing capabilities. This feature reduces the mowing time and reduces area of follow up trimming and edging. The trailer is needed to transport the machine between locations. A purchase of this mower and trailer will help the Department meet its goal of reducing mowing time to free up staff to work on other projects, and will help to shorten the time it takes to complete a mowing cycle of all the locations around town. This mower would replace the oldest mower of the ones presently used (Unit # 333). The trailer will replace Unit #150A – a 1965 trailer. Other equipment to be replaced under this program are two brush chippers (Units #254 or 256) ($38,100), an athletic field turf aerator ($10,000) and a leaf Collector (Unit #183) ($15,000). New equipment proposed includes a landscape trailer ($1,700) and a 48 inch walk behind mower ($6,000). This equipment is critical for the efficient operation of the Parks and Forestry Division's maintenance program.*

Repair and Maintenance of Brooks and Culverts *Severe storms, such as those in early 2006, result in numerous complaints and subsequent investigations of the Town's brooks, streams and culverts. The DPW has developed a repair and maintenance program which is a combination of contracted work and use of town forces to address the issue of flooded and poor draining brooks, streams, waterways and culverts throughout the Town. Lack of routine maintenance has caused the failure of retaining walls, loss of soils behind the walls, and brooks have become silted allowing the overgrowth of vegetation that impacts the water flow levels. This has resulted in the loss of useable abutting property and flooded basements. This project will require a detailed investigation, a plan of recommended improvements, a design drawing and specifications, environmental permitting and bidding of construction services. This will return the waterways to a condition that will allow the Town to maintain the brooks using its own forces. FY06 funding for this program included cleaning of Hurd Brook and culverts, from Central Avenue to the Wellesley Line, and a portion of Alder Brook. FY08 funding would complete Alder Brook.*

Public Works Large Plan Copier *The existing Xerox 2515 plan copier in the Engineering Division is a 12 year-old machine, which has had a number of operating problems. The machine has limited capabilities (no network or multiple copying abilities), and the service warranty to the machine has ended. The machine is no longer supported by the manufacturer and maintenance provider. The Engineering Division copies thousands of plans each year for residents as well as*

other municipal departments. The proposed copier will produce plans faster and will have the capability to produce multiple copies of plans from computer programs.

Public Works Vehicle and Equipment Repair *In conjunction with the development of a core fleet replacement program, the Department of Public Works has proposed a one-time investment in maintenance and repair of existing rolling stock that will not be replaced for many years. This program is intended to include, but not be limited to, replacing utility bodies on three trucks ($22,200); replacing dump bodies on four trucks ($34,000); replacing bucket quick couplers and tires, as well as cleaning and painting of three front end loaders ($37,500); replacing dump bodies on two large dump trucks, sandblasting, cleaning and painting six large dump trucks ($39,000); cleaning, painting, replacing tires, repair sheet metal and other miscellaneous repairs on backhoes ($12,000); repairing drive system, broom system, sheet metal, and cleaning and painting street sweepers ($20,000); repairing small motorized equipment such as sidewalk tractors, brush chippers, air compressors, etc. ($40,000); performing repairs to snow and ice equipment (plows, spreaders and blowers), replacing hydraulic hoses, valves, and conveyor chains ($30,000); and providing transportation of heavy equipment to and from vendors ($12,500).*

ARTICLE 39: APPROPRIATE FOR ROADS, BRIDGES, SIDEWALKS AND INTERSECTION IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $1,100,000 for repairs to the Town's roads, bridges, sidewalks and intersections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: The roadway system throughout the community developed over the last century. Many miles of roadway, mainly residential, were developed after World War II. A combination of the aging of the earliest roads, the tremendous expansion of the road system, and the inability to provide adequate, ongoing maintenance and repair over the past 25 years has resulted in a significant decline in the overall condition of Needham's roads, bridges, sidewalks, and intersections. This program is essential to improve the structural and surface integrity of the Town's network of accepted streets. The primary strategy in this program is asphalt paving and incidental work directly associated with paving. Incidental work includes corner reconstruction, handicap ramps, leveling, structural overlays, utility adjustments, minor drainage improvements, some drain extension work, street sign replacement, asphalt curbing with grass shoulders and pavement markings. Many streets have insufficient pavement thickness, are poorly shaped, lack curbing and require some drain improvements. Applying this repair strategy in a timely manner will help defer costly and disruptive street reconstruction on all but the most highly traveled roadways. Paving roadways in a timely manner will extend the useful life of the roadway system in the most cost effective manner. This program also provides funding for reconstruction and repair of sidewalks. There are over 160 miles of sidewalks in Needham, of which, 52 miles are designated as school walking routes. Finally, this program funds traffic signal improvements for existing traffic signals and provide funding for new traffic signal where none currently exist.

ARTICLE 40: APPROPRIATE FOR SENIOR CENTER AT RIDGE HILL

To see if the Town will vote to raise and/or transfer and appropriate the sum of $4,040,000 for design, reconstruction, renovation and repair to the Morse Bradley House and surrounding area for the purpose of creating a Senior Center, to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation the Treasurer,

with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: While the existing Senior Center is close to services and downtown amenities, the building is inappropriate for use as a Senior Center. During the master planning process, options such as new construction on the existing site and/or alternative locations, combining the Senior Center with a community center, community services departments and/or senior housing, and a potential public / private partnership with the YMCA were considered. The final preference for location of the Senior Center is the Ridge Hill site, and the renovation and addition to the existing Morse-Bradley House. The Council on Aging has authorized use of trust funds for conceptual design and cost estimation of the renovation of the Morse-Bradley House, which will be available by the 2007 Annual Town Meeting.

ARTICLE 41: RENOVATION & REPAIR OF HIGH ROCK ELEMENTARY SCHOOL AND POLLARD MIDDLE SCHOOL

To see if the Town will vote to raise and/or transfer and appropriate $20,475,000 for architectural design, engineering, constructing, remodeling, reconstructing, and making extraordinary repairs for the High Rock and Pollard Schools, including original equipment and related site improvements, and for electrical systems and technology upgrades for the Pollard School, to be spent under the direction of the Town Manager/ Permanent Public Building Committee, and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $20,475,000 under Chapter 44 of the General Laws or Chapter 70B of the General Laws or any other enabling authority; that the School Committee is authorized to apply for, accept and expend any state grants or other aid for such project from the Massachusetts School Building Authority under said Chapter 70B or any other state authority or body under any other general or special law; provided, however, that the amount authorized to be borrowed pursuant to this vote shall be reduced by any funds received by the Town, prior to the issue of bonds or notes for such project pursuant to this vote, from the Massachusetts School Building Authority or other state authority or body for the state share of such project pursuant to said Chapter 70B or any other general or special law, which the Board of Selectmen determines (which determination shall be conclusive) constitute reimbursement for costs incurred by the Town with respect to such project (exclusive of interest costs) or which constitute advances to be used by the Town for costs to be incurred with respect to such project; and that the Town Manager/Permanent Public Building Committee/School Committee is authorized to take any other action necessary to carry out this project.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This request would fund final design and construction of a planned project to renovate and expand the High Rock Elementary School. Design funds in the amount of $525,000 were authorized at the November 1, 2006 Special Town Meeting. The first project to be proposed as part of the 2006 Facility Master Plan, this project is part of the School Committee's immediate plan to provide sufficient middle school seats, as well as a long-term plan to permanently ease the elementary and middle school overcrowding problem, based on current enrollment projections. The facility will be constructed as a Sixth Grade Center that can be converted to an elementary school as needed in the future upon the construction of a second middle school. It is anticipated that a renovated High Rock school will be ready to accept students in September, 2009.

The 2006/2007 enrollment at the Pollard Middle School (1092) exceeds the building's capacity of 1056 (with modular classrooms.) Enrollment is projected to increase to 1,370 by 2012/13, and remain in excess of 1,300 through 2017/18. The current K-5 enrollment is 2,481 (versus a capacity of 2,160). Elementary enrollment is projected to rise to a peak of 2,600 students in 2009, and then to level off to around 2,500 students for the foreseeable future. These enrollment projections may be conservative, as the Town currently is engaged in efforts to increase its affordable housing stock. At these enrollments, many middle school classrooms are undersized and/or inappropriate for current uses, there are insufficient spaces for special education needs and the corridors are congested between classes. Core facilities, including the cafeteria and media center, are stressed. At the elementary level, all five schools are faced with a lack of music and art spaces as those are converted to classrooms. Art and music education have been moved to carts or to the cafeteria, depending on the classroom situation in each school. There is shortage of spaces available for special education. Full-day Kindergarten, while a voted School Committee priority, cannot be implemented within the current space shortage. The extended (additional half-day) Kindergarten fee-based program (KASE), which is currently in place, will be relocated to non-school facilities by September 2007.

Town Meeting approved preliminary design funds ($40,000 in FY06 and $41,000 in FY07) to study the scope of work required to upgrade the Pollard School data network. The Pollard data network, which is ten years old, was designed and installed with limited resources as a part of the Pollard renovation project (1993-1995). It was under-built for future network requirements, speed and capacity. The study, completed by Edvance Technology Design, revealed extensive accompanying electrical needs and incorporated long-standing teacher requests for data/video projection. The study called for expansion in the number of electrical and data outlets and wireless access points in the building, expansion of the building's internal electrical capacity to support the computer hardware, and installation of data/video projectors.

ARTICLE 42: APPROPRIATE FOR RTS ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $130,000 for RTS Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from RTS enterprise fund receipts; or take any other action relative thereto:

Group	Description	Recommended	Amendment
RTS	Drop Off Area Repairs	$130,000	
Total Appropriation		**$130,000**	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *This year, all RTS Enterprise Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations requires a 2/3 vote of Town Meeting. In FY00, funding was appropriated for the reconstruction of the drop-off areas at the RTS. However, due to the limited funding at the time, no maintenance was performed within the facility, which has been in place since 1980. Over the years, the pavement surface has deteriorated to the point where patching is frequently required. In the 2000-2001 period, major facility improvements were undertaken primarily focusing on the reconstruction of the drop-off walks at the 3 primary disposal locations.*

Unfortunately, the available funding was insufficient to undertake all of the work proposed that went out to bid. Ultimately, DPW forces with assistance from other Departments completed the major work with materials processed in the processing area.

ARTICLE 43: APPROPRIATE FOR RTS ENTERPRISE CONSTRUCTION EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of $230,000 for replacement of construction equipment for the RTS, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: Unit # 104, a John Deere 644GH, is a front line loader at the RTS. This piece of equipment was purchased in 1994 and had an engine replacement in 1998 (under warranty). Even with the engine replacement, this piece of equipment has 15,669 hours of service (as of 8/06). Annually, this piece of equipment logs approximately 1,330 hours. By FY08, this piece of equipment will have approximately 17,000 service hours – equivalent to almost 340,000 miles. The replacement loader will have an increased bucket capacity from 3.75 cubic yards to 4.7 cubic yards, and a light-weight material bucket for compost at 9.2 cubic yards. The increase is necessary to more efficiently maintain the ongoing processing operations at the RTS in the Yard Waste area and the DPW Materials Processing area.

ARTICLE 44: APPROPRIATE FOR SEWER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $333,391 for Sewer Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from Sewer enterprise fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Sewer	Core Fleet Replacement	$23,391	
Sewer	Specialty Equipment	$310,000	
Total Appropriation		**$333,391**	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: This year, all Sewer Enterprise Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations requires a 2/3 vote of Town Meeting.

Sewer Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, and small dump trucks, utility trucks and large dump trucks. The vehicle to be replaced in FY08 is Unit #15, a 1998 sedan with over 110,000 miles.*

Specialty Equipment

Mobile Generator Replacement *The Water and Sewer Division remains on stand-by status 24 hours per day to respond to emergencies. The Division has inventoried its emergency response capabilities and has determined that the existing, 1960 vintage mobile generator is not equal to the task of running the modern high demand motors and controls at sewer pump stations. The existing mobile generator was acquired as surplus equipment from the Civil Defense Department in the 1960's It is a hand-crank unit welded to an old military utility trailer that is also in poor condition, the maintenance costs are high, replacement parts are no longer available, and the engine dependability is questionable. Replacement of this generator is required in order to ensure that the Town's sewer pump stations remain on line in emergency situations.*

Flushing Truck Unit #29 *Unit #29 is a 1991 International truck with a highly specialized body including a hydraulic, high pressure jet utilized to clean and flush the sewer and drain pipeline systems. This piece of equipment is essential to prevent blockages and/or failures that may interrupt normal operations. This front line piece of equipment has a significant history of maintenance repairs, including the replacement of the high velocity and high pressure pump, and a retro-fit of new 1,500 gallon polyvinyl tanks to replace existing metal tanks that are rusted beyond repair. The cab and chassis have also begun to show significant wear.*

Internal Hardware and Software for CCTV Vehicle/Unit #16 *This request is for the replacement and upgrades of all internal hardware and software for the Closed Circuit Television (CCTV) vehicle (Unit #16). This project includes replacing all out-dated software along with aged and faulty hardware. The CCTV vehicle was purchased in 1997 and is currently three generation's old in closed circuit television technology. The internal equipment is frequently out of service for repairs to the hardware, software and mechanical features. The tractor and camera have been determined to be beyond repair. Circuit boards have burnt out and are no longer available. The CCTV truck is a front line piece of equipment that has become a major part of the maintenance of the sewer and storm water systems. The Department has been able to more efficiently respond to Federal and state requirements with its own forces through use of this equipment.*

ARTICLE 45: APPROPRIATE FOR SEWER SYSTEM REHABILITATION

To see if the Town will vote to raise and/or transfer and appropriate $1,806,800 for rehabilitation of the sewer system, to be spent under the direction of the Town Manager, including without limitation all costs thereof as defined in Section 1 of G.L. c.29C; and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $1,806,800 under G.L. c.44, G.L. c.29C or any other enabling authority; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Pollution Abatement Trust (MWPAT) established pursuant to G.L. c.29C and/or the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWPAT and/or a loan agreement and financial assistance agreement with the MWRA with respect to such loan; that the Town Manager be authorized to contract with the MWPAT, the MWRA and the Department of Environmental Protection with respect to such loan and for any federal, state or other aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; and that the Town Manager is authorized to expend all funds available for the project and take any other action necessary to carry out this project; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *The Town of Needham, along with numerous other communities, is under Administrative Order from the State to identify and remove Infiltration and Inflow (I/I) in existing sewer systems. Infiltration is defined as groundwater or storm water runoff that enters the system through deteriorated pipe or manhole structures. Inflow is defined as clean, non-septic water, which is introduced to the system. This water is generally produced by residential sump pumps that drain basements. I/I studies have been undertaken to determine the location and volumes of I/I entering the sanitary sewer system. The I/I analysis (1985 & 1989) and the Sewer System Evaluation Survey (SSES) (1991) have identified, by flow measurement, the areas of the collection system which are contributing high volumes of I/I to the system. On the basis of volumes of flow and knowledge of local sewer overflows or basement flooding, an order of priority has been established to determine the scheduling of the engineering, design and remediation work. The highest priorities relate to locations of known surcharging with sewage overflow or release or basement flooding. The remediation proceeds in stages starting with the preliminary engineering, followed by the rehabilitation design and concluding with the rehabilitation construction. Much of this work includes extending or expanding the storm drain system to accept groundwater from household sump pumps. Needham's most significant problem is believed to be from these private sources. The program also includes an education and information campaign to inform and prepare the homeowners as to the nature of the problem, the cost impacts to the community, legal implications, likely solutions and the responsibilities of the homeowner. FY08 infiltration funding is tentatively targeted to areas 2, 24 and 21(L), preliminary engineering for Area 22, and possibly Area 16. Inflow funding is intended for Area 19-1. The majority of this project will be financed through the MWRA I/I Local Financial Assistance Program which provides grants (45%) and interest-free loans (55%). As a result, the cost to the sewer rate payers will be significantly reduced.*

ARTICLE 46: APPROPRIATE FOR WATER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $804,200 for Water Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from Water enterprise funds retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Water	Water Service Connections	$200,000	
Water	Fire Hydrant Replacement Program	$100,000	
Water	Construction Equipment	$130,000	
Water	Core Fleet Replacement	$124,200	
Water	Water System Rehabilitation	$250,000	
Total Appropriation		**$804,200**	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *This year, all Water Enterprise Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting in distinct articles.*

Water Service Connection Installation and Replacement *The primary purpose of this program is to remove lead from the system by replacing older water service connections containing lead. The Town's water treatment process reduces the corrosivity of Needham's water to minimize the leaching of lead from the water pipes and house plumbing. However, only the removal of the lead sources will completely assure total compliance. The lead found in water service connections can be eliminated over time by replacing these connections. The DPW integrates this program with road repair and replacement initiatives –service connections are being replaced on streets that have been identified for road improvements.*

Fire Hydrant Replacement Program *The goal of this program is to remove and replace approximately 50 older and out-dated fire hydrants with new and more reliable fire hydrants within the community. There are approximately 300 unreliable fire hydrants. During the annual fall hydrant inspection (dry testing), older fire hydrants have been targeted as potential freezing hazards due to their lack of ability to either properly drain or efficiently shut down. Using prior year funding, the Town installed approximately 60% more hydrants than anticipated by using its own forces instead of contracting the work out.*

Construction Equipment: Track Excavator/Unit 115 *Unit #115, the Water and Sewer Division Backhoe, is a 1988 John Deere model combination backhoe/front loader. This piece of machinery is no longer reliably able to undertake the necessary job functions in a reasonable manner and reasonable amount of time without breakdowns. In lieu of the typical replacement with a similar type, the replacement for this machine would be a track style excavator. This excavator will be a slightly larger machine with more power and a greater bucket capacity. Being a track style, this machine will require a trailer to transport to and from the work site. The equipment will allow for better maneuverability on-site, safer working conditions, and greater productivity.*

Water Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks, utility trucks and large dump trucks. Unless circumstances require otherwise, the vehicle scheduled to be replaced in FY08 is Unit #14, a 1998 six wheel dump truck with 46,440 miles to be replaced with a ten wheel dump truck.*

Water System Rehabilitation *The annual Water System Rehabilitation Program draws from the recommendations of the Water System Master Plan. This master plan recommends that pipes 85 years or older be considered for replacement or relining. This list of older pipes is evaluated and prioritized, and then cross-referenced with work proposed for other utilities, road repairs, or reconstruction. FY08 funding represents the first year of a multi-year program to replace and/or rehabilitate the 14" transmission water main from the Treatment Plant to School Street that was installed in 1936 -1939. Certain sections of the current main are steel, and other sections of the pipe are cast iron and lined with a type of bitumastic (coal tar) coating. Failure of the steel pipe will cause interrupting flow and the ability to provide adequate fire protection. Water quality issues are a concern with the break-down of the bitumastic lining. The total length of the 14" main is approximately 19,000 lf (3.6 miles), extending from Charles River Street, to Pine Street, to Central Avenue, to Marked Tree Road, to Oak Street, to Chestnut Street, to School Street. Design funds for this project ($50,000) were appropriated in FY05.*

ARTICLE 47: APPROPRIATE FOR WATER STORAGE TANK CLEANING AND PAINTING

To see if the Town will vote to raise and/or transfer and appropriate $600,000 to clean and paint the Birds Hill Water Storage Tank, to be spent under the direction of the Town Manager, and to

meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *Funding for the design of this project was approved at the 2004 Annual Town Meeting. State regulations controlling the operation and maintenance of water supply and distribution systems require routine draining and inspection of water storage tanks. Periodically, inspection indicates that the surface coating is worn or damaged and is in need of cleaning and repainting. The Dunster Road Water Tank was completely cleaned and painted inside and out in 1993 and prior to that in 1978. The previous inspection indicated no problems inside or out. Last year's inspection revealed similar results inside; however, the outside has sustained more than normal wear. It has been especially burdened by vandalism beyond normal graffiti. It is recommended that the outside be cleaned and painted. The Birds Hill Water Tank is 35 years old. It still has the original coating inside and out. The last few inspections have found no serious problems but the report recognized the age of the coating and its impending deterioration. Cleaning and painting is recommended as soon as practical.*

ARTICLE 48: APPROPRIATE TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate a sum to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation at Town Meeting

Article Explanation: *Under Article 58 of the May 2004 Annual Town Meeting, the Town voted to establish the General Fund Cash Capital Equipment and Facility Improvement Fund for the purpose of setting aside funds for future capital investment. Over time, as the fund grows and is supported, it will be one of the tools in the overall financial plan of the Town. Maintaining and supporting such funds is looked upon favorably by the credit rating industry. The balance in the fund is $150,036.*

ARTICLE 49: OMNIBUS

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town officer or committee, to appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least seven days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 27th day of February 2007.

John H. Cogswell, Chairman
Gerald A. Wasserman, Vice Chairman
Daniel P. Matthews
James G. Healy
John A. Bulian

Selectmen of Needham

a true copy
ATTEST:

Reserve Fund Transfer Requests
Approved by the Finance Committee
Fiscal Year 2006

Budget	Date of Action	Amount
Board of Appeals	March 29, 2006	$7,473
Board of Appeals	June 21, 2006	$500
Department of Public Facilities	March 29, 2006	$400,000
Department of Public Works	March 29, 2006	$21,080
Department of Public Works - Snow & Ice	June 21, 2006	$274,265
Finance Department	December 14, 2005	$30,000
Town Counsel	March 29, 2006	$40,000
Town Counsel	May 8, 2006	$30,000
Unemployment	June 21, 2006	$15,000
Total Approved from General Reserve Fund		**$818,318**
RTS - Energy & Fuel	March 29, 2006	$17,500
RTS - Pay-Per-Throw Disposal Bags	March 29, 2006	$5,000
Total Approved from RTS Reserve Fund		**$22,500**
Total Approved from Sewer Reserve Fund		**$0**
Total Approved from Water Reserve Fund		**$0**

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2005	FUNDED FY2006	FUNDED FY2007	ANNUALIZED SALARY RANGE
GENERAL GOVERNMENT					
Board of Selectmen					
Town Manager	Contract	1.00	1.00	1.00	contract
Assistant to the Town Manager	NR-4	1.00	1.00	1.00	$41,911 - $54,759
Department Assistant 1	TS-1	1.13	1.13	1.13	$26,154 - $33,130
Department Specialist	TS-3	0.67	0.67	0.67	$31,751 - $40,222
Asst. Town Manager/Personnel Dir.	M-5	1.00	1.00	1.00	$86,822 - $108,795
Administrative Assistant	SS-3	1.00	1.00	1.00	$31,751 - $40,222
Asst. to the Asst. T.M./Benefits Coord.	NR-3	1.00	1.00	1.00	$37,457 - $49,946
Subtotal:		***6.80***	***6.80***	***6.80***	
Town Clerk					
Town Clerk	Elected	1.00	1.00	1.00	$73,288
Assistant Town Clerk	NR-3	1.00	1.00	1.00	$37,457 - $49,946
Administrative Specialist	TS-4	0.20	0.20	0.20	$35,549 - $45,033
Department Assistant 2	TS-2	2.20	2.20	2.20	$29,513 - $37,387
Subtotal:		***4.40***	***4.40***	***4.40***	
Legal					
Town Counsel	Sch C				$63,517
FINANCE					
Assessors					
Administrative Assessor	M-2	1.00	1.00	1.00	$62,895 - $78,812
Asst. Administrative Assessor	PT-4	1.00	1.00	1.00	$41,911 - $54,759
Administrative Coordinator	TS-4	1.00	1.00	1.00	$35,549 - $45,033
Data Collector	PT-1	1.00	1.00	1.00	$31,224 - $41,287
Department Assistant 3	TS-3	1.00	1.00	1.00	$31,751 - $40,222
Subtotal:		***5.00***	***5.00***	***5.00***	
Finance Department					
Asst Town Manager/Finance Dir.	M-5	1.00	1.00	1.00	$86,822 - $108,795
Subtotal:		***1.00***	***1.00***	***1.00***	
Parking Clerk	NR-1	0.17	0.17	0.17	$31,224 - $41,287
Subtotal:		***0.17***	***0.17***	***0.17***	
Accounting					
Town Accountant	M-2	1.00	1.00	1.00	$62,895 - $78,812
Assistant Town Accountant	NR-5	0.00	0.00	1.00	$46,900 - $60,330
Administrative Specialist	TS-4	2.00	2.00	2.00	$35,549 - $45,033
Department Specialist	TS-3	0.80	0.70	0.70	$31,751 - $40,222
Subtotal:		***3.80***	***3.70***	***4.70***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2005	FUNDED FY2006	FUNDED FY2007	ANNUALIZED SALARY RANGE
Data Processing					
Director, MIS	M-3	1.00	1.00	1.00	$67,107 - $84,090
Senior Network Administrator	PT-6	1.00	1.00	1.00	$48,880 - $63,864
GIS/Database Administrator	PT-5	1.00	1.00	1.00	$46,901 - $60,329
Computer Operator	PT-1	1.00	1.00	1.00	$31,224 - $41,287
Network Administrator	PT-4	1.00	1.00	1.00	$41,911 - $54,759
Technical Support Specialist	PT-3	0.00	0.00	0.00	$37,457 - $49,946
Subtotal:		***5.00***	***5.00***	***5.00***	
Treasurer/Collector					
Treasurer/Collector	M-2	1.00	1.00	1.00	$62,895 - $78,812
Assistant Treasurer/Collector	NR-5	1.00	1.00	1.00	$46,900 - $60,330
Department Specialist	TS-3	2.00	2.30	2.30	$31,751 - $40,222
Department Specialist	SS-3	0.40	0.00	0.00	$31,751 - $40,222
Department Assistant 2	TS-2	1.00	1.00	1.00	$29,513 - $37,387
Department Assistant 1	SS-1	0.48	0.48	0.48	$26,154 - $33,130
Subtotal:		***5.88***	***5.78***	***5.78***	
Finance Committee					
Finance Comm. Exec. Secretary	NR-4			0.51	$41,911 - $54,759
Subtotal:				***0.51***	*Previously on Schedule C*
PUBLIC SAFETY					
Police Department					
Chief	M -5	1.00	1.00	1.00	$86,822 - $108,795
Lieutenant	P-3	3.00	3.00	3.00	$56,782 - $72,105
Sergeant	P-2	8.00	8.00	8.00	$48,568 - $56,436
Police Officer	P-1	37.00	37.00	37.00	$37,884 - $45,674
Animal Control Officer	PB-1	1.00	1.00	1.00	$36,453 - $48,372
Administrative Specialist	TS-4	1.00	1.00	1.00	$35,549 - $45,033
Maintenance Worker/Custodian	NR-1	1.00	1.00	1.00	$31,224 - $41,287
Department Assistant 2	TS-2	2.00	2.00	2.00	$29,513 - $37,387
Public Safety Dispatcher	NR-1	3.00	3.00	3.00	$31,224 - $41,287
Parking Enforcement Attendant	SS-2	1.00	1.00	1.00	$29,513 - $37,386
Subtotal:		***58.00***	***58.00***	***58.00***	
Fire Department					
Fire Chief	M-5	1.00	1.00	1.00	$86,822 - $108,795
Deputy Fire Chief Operations	F-4	1.00	1.00	1.00	$61,186 - $67,294
Deputy Fire Chief	F-4	4.00	4.00	4.00	$61,186 - $67,294
Fire Captain	F-3	2.00	2.00	2.00	$57,039 - $58,822
Fire Lieutenant	F-2	6.00	6.00	6.00	$49,206 - $54,116
Firefighter	F-1	53.00	52.00	52.00	$38,393 - $45,675
Asst., Super., Fire Alarm	FA-2	1.00	1.00	1.00	$45,012 - $54,142
Director of Administrative Services	PT-7	1.00	1.00	1.00	$52,327 - $68,365
Administrative Assistant	TS-3	1.03	1.00	1.00	$31,751 - $40,222
Public Safety Dispatcher	NR-1	4.00	4.00	4.00	$31,224 - $41,287

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2005	FUNDED FY2006	FUNDED FY2007	ANNUALIZED SALARY RANGE
Public Safety Dispatch Super.	NR-4	1.00	1.00	1.00	$41,911 - $54,759
Subtotal:		***75.03***	***74.00***	***74.00***	
Building					
Inspector of Buildings	M-2	1.00	1.00	1.00	$62,895 - $78,812
Inspector of Plumbing and Gas	NR-4	0.80	1.00	1.00	$41,911 - $54,759
Inspector of Wires	NR-4	0.80	1.00	1.00	$41,911 - $54,759
Local Building Inspector	NR-5	1.00	2.00	2.00	$46,900 - $60,330
Sealer of Weights and Measures	NR-4	0.25	0.25	0.25	$41,911 - $54,759
Administrative Specialist	TS-4	1.00	1.00	1.00	$35,549 - $45,033
Department Assistant 2	TS-2	1.00	1.00	1.00	$29,513 - $37,387
Subtotal:		***5.85***	***7.25***	***7.25***	
PUBLIC FACILITIES					
Department of Public Works					
Director	M-5	1.00	1.00	1.00	$86,822 - $108,795
Town Engineer	M-3	1.00	1.00	1.00	$67,107 - $84,090
Division Super. Water & Sewer	M-3	1.00	1.00	1.00	$67,107 - $84,090
Division Super. Highway	M-2	1.00	1.00	1.00	$62,895 - $78,812
Division Super. Parks	M-2	1.00	1.00	1.00	$62,895 - $78,812
Division Super. Solid Waste	M-2	1.00	1.00	1.00	$62,895 - $78,812
Garage & Equipment Supervisor	M-1	1.00	1.00	1.00	$52,788 - $66,147
Assistant Town Engineer	NR-6	1.00	1.00	1.00	$48,880 - $63,864
Contract Administrator	NR-6	1.00	1.00	1.00	$48,880 - $63,864
Administrative Services Manager	NR-5	1.00	1.00	1.00	$46,900 - $60,330
Assistant Superintendents	NR-5	3.00	3.00	4.00	$46,900 - $60,330
Water Treatment Facility Mgr	NR-5	1.00	1.00	1.00	$46,900 - $60,330
Civil Engineer	NR-4	1.00	1.00	1.00	$41,911 - $54,759
Survey Party Chief	NR-3	2.00	2.00	2.00	$37,457 - $49,946
AutoCad Technician	NR-2	2.00	2.00	2.00	$35,948 - $46,966
Senior Admin. Coordinator	TS-5	1.00	1.00	1.00	$38,864 - $49,232
Department Specialist	TS-3	2.00	2.00	2.00	$31,751 - $40,222
Department Assistant 2	TS-2	1.00	1.00	1.00	$29,513 - $37,387
Master Mechanic	W-7	1.00	1.00	1.00	$19.30-$22.90/hour
Public Works Inspector	W-7	2.00	2.00	2.00	$19.30-$22.90/hour
Chief Pumping Station Operator	W-7	1.00	1.00	1.00	$19.30-$22.90/hour
Working Foreman	W-6	9.00	9.00	9.00	$18.68-$22.16/hour
Public Works Technician	W-5	1.00	1.00	1.00	$17.27-$20.49/hour
Equipment Mechanic	W-5	3.00	3.00	3.00	$17.27-$20.49/hour
Pumping Station Operator	W-5	3.00	3.00	3.00	$17.27-$20.49/hour
HMEO	W-4	11.00	11.00	11.00	$16.08-$19.16/hour
Craftsworker	W-4	15.00	15.00	16.00	$16.08-$19.16/hour
Tree Climber	W-4	2.00	2.00	2.00	$16.08-$19.16/hour
Public Works Specialist	W-4	2.00	2.00	2.00	$16.08-$19.16/hour
Weighmaster	W-3	0.00	0.00	0.00	$15.10-$18.06/hour
Laborer 3	W-3	4.00	3.00	3.00	$15.10-$18.06/hour
Laborer 2	W-2	5.00	4.00	4.00	$14.51-$16.93/hour
Laborer 1	W-1	2.00	4.00	4.00	$13.57-$15.63/hour

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2005	FUNDED FY2006	FUNDED FY2007	ANNUALIZED SALARY RANGE
Engineering Aide	NR-1	0.00	1.00	1.00	$31,224 - $41,287
Student Draftsman/Rodman	Sch C	1.00	0.00	0.00	$12.84-$15.22/hour
Subtotal:		***85.00***	***85.00***	***87.00***	
Department of Public Facilities					
Director of Facilities Operations	M-4	1.00	1.00	1.00	$78,313 - $98,132
Dir. of Construction and Renovation	M-4	1.00	1.00	1.00	$78,313 - $98,132
Supervisor of Custodial Services	NR-6	1.00	1.00	1.00	$48,880 - $63,864
Administrative Specialist	TS-4	1.00	1.00	1.00	$35,549 - $45,033
Department Specialist	TS-3	0.53	0.73	0.73	$31,751 - $40,222
Senior Custodian 1	BC-2	9.00	9.00	9.00	$33,695 - $39,651
Senior Custodian 2	BC-3	3.00	3.00	3.00	$35,382 - $41,637
Custodian	BC-1	27.80	24.00	24.00	$30,579 - $35,984
Warehouse Person	BT-1	0.50	1.00	1.00	$35,709 - $42,019
Craftsman	AC-5	1.00	1.00	1.00	$42,692 - $48,425
HVAC Technician	BT-4	2.00	2.00	2.00	$49,358 - $58,081
Carpenter	BT-2	1.00	1.00	1.00	$39,278 - $46,221
Craftsworker	BT-2	2.00	2.00	2.00	$39,278 - $46,221
Plumber	BT-3	1.00	1.00	1.00	$43,217 - $50,855
Electrician	BT-3	1.00	1.00	1.00	$43,217 - $50,855
Committee Secretary	SS-3	0.25	0.75	0.75	$31,751 - $40,222
Subtotal:		***53.08***	***50.48***	***50.48***	
HUMAN SERVICES					
Board of Health					
Director	M-3	1.00	1.00	1.00	$67,107 - $84,090
Environmental Health Agent	PT-5	1.13	1.13	1.13	$46,901 - $60,329
Public Health Nurse	NR-5	0.08	0.08	0.08	$46,901 - $60,329
Program Coordinator	NR-2	0.60	0.60	0.60	$35,948 - $46,966
Public Health Nurse	PT-5	1.26	1.26	1.26	$46,900 - $60,330
Administrative Specialist	TS-4	1.00	1.00	1.00	$35,549 - $45,033
Department Assistant 2	TS-2	0.40	0.40	0.40	$29,513 - $37,387
Subtotal:		***5.47***	***5.47***	***5.47***	
Veterans Services					
Director	M-1	0.53	0.53	0.53	$52,788 - $66,147
Department Specialist	TS-3	0.53	0.53	0.00	$31,751 - $40,222
Subtotal:		***1.06***	***1.06***	***0.53***	
Youth Services					
Director	M-2	1.00	1.00	1.00	$62,895 - $78,812
Social Worker	PT-3	2.00	2.00	2.00	$37,457 - $49,946
Administrative Assistant	TS-3	0.68	0.68	0.68	$31,751 - $40,222
Subtotal:		***3.68***	***3.68***	***3.68***	
Council on Aging					
Executive Director	M-2	1.00	1.00	1.00	$62,895 - $78,812
Associate Director	PT-4	1.00	1.00	1.00	$41,911 - $54,759

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2005	FUNDED FY2006	FUNDED FY2007	ANNUALIZED SALARY RANGE
Outreach Worker	PT-2	0.25	0.25	0.25	$35,949 - $46,966
Social Worker	PT-3	1.00	1.00	1.00	$37,457 - $49,946
Program Coordinator	NR-2	0.80	0.80	0.80	$35,948 - $46,966
Building Monitor	Sch C	0.50	0.50	0.50	$10.04/hour
Subtotal:		***4.55***	***4.55***	***4.55***	
DEVELOPMENT					
Planning Board					
Director	M-2	1.00	1.00	1.00	$62,895 - $78,812
Assistant Planning Director	NR-3	1.00	1.00	1.00	$37,457 - $49,946
Economic Development Coord.	NR-4	0.00	0.00	0.40	$41,911 - $54,759
Subtotal:		***2.00***	***2.00***	***2.40***	
Conservation Commission					
Conservation Officer	M-1	0.70	0.72	0.72	$52,788 - $66,147
Subtotal:		***0.70***	***0.72***	***0.72***	
Board of Appeals					
Committee Secretary	SS-3	0.64	0.64	0.64	$31,751 - $40,222
Subtotal:		***0.64***	***0.64***	***0.64***	
CULTURE AND LEISURE SERVICES					
Library					
Director	M-3	1.00	1.00	1.00	$67,107 - $84,090
Assistant Director	NR-6	1.00	1.00	1.00	$48,880 - $63,864
Reference Supervisor	NR-4	1.00	1.00	1.00	$41,911 - $54,759
Children's Supervisor	NR-4	1.00	1.00	1.00	$41,911 - $54,759
Technology Specilalist/Archivist	NR-4	0.00	1.00	1.00	$41,911 - $54,759
Tech. Services Supervisor	NR-4	1.00	1.00	1.00	$41,911 - $54,759
Reference Librarian/AV Specialist	NR-3	1.00	1.00	1.00	$37,457 - $49,946
Reference Librarian/Program Specialist	NR-3	0.00	1.00	1.00	$37,457 - $49,946
Circulation Supervisor	SS-5	1.00	1.00	1.00	$38,864 - $49,232
Assistant Children's Librarian	SS-4	1.00	1.00	1.00	$35,549 - $45,034
Assistant Cataloger	SS-3	1.00	1.00	1.00	$31,751 - $40,222
Administrative Assistant	TS-3	0.00	0.00	0.00	$31,751 - $40,222
Administrative Specialist	TS-4	1.00	1.00	1.00	$35,549 - $45,033
Library Assistant PT	SS-1	4.00	4.00	4.00	$26,154 - $33,130
Library Assistant FT	SS-2	2.00	2.00	2.00	$29,513 - $37,386
Reference Librarian PT	NR-2	1.97	1.97	1.97	$35,948 - $46,966
Subtotal:		***17.97***	***19.97***	***19.97***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2005	FUNDED FY2006	FUNDED FY2007	ANNUALIZED SALARY RANGE
Park & Recreation					
Director	M-2	1.00	1.00	1.00	$62,895 - $78,812
Assistant Director	PT-4	1.00	1.00	1.00	$41,911 - $54,759
Administrative Specialist	TS-4	1.00	1.00	1.00	$35,549 - $45,033
Department Assistant 2	TS-2	1.00	1.00	1.00	$29,513 - $37,387
Subtotal:		***4.00***	***4.00***	***4.00***	
Totals		**349.08**	**348.67**	**352.05**	

NEEDHAM PUBLIC SCHOOLS SALARY AND STAFFING SCHEDULE FY06

CLASSIFICATION	FUNDED FY2004	FUNDED FY2005	FUNDED FY2006	FUNDED FY2007	SALARY MINIMUM	SALARY MAXIMUM
Superintendent	1.00	1.00	1.00	1.00		138,000
Central Administrators	3.00	3.00	3.00	3.00	112,814	120,377
Director of Financial Operations	1.00	1.00	1.00	1.00	100,658	107,141
High School Principal	1.00	1.00	1.00	1.00	108,736	114,704
Middle School Principal	1.00	1.00	1.00	1.00	104,620	108,402
Elementary Principal	5.00	5.00	5.00	5.00	93,591	109,299
High School Asst. Principal	2.00	2.00	2.00	2.00	75,435	102,210
M.S. House Administrator	3.00	3.00	3.00	3.00	70,341	96,752
Elementary Asst. Principal	1.50	1.50	1.50	1.50	61,290	86,889
Director	5.00	5.40	6.10	5.60	63,906	103,832
Director of Special Education	3.00	3.00	3.00	3.00	72,056	99,112
Department Chairs	3.40	3.40	2.30	3.40	64,669	92,411
Teacher	365.32	368.25	379.80	376.10	39,042	79,351
Nurse	7.75	7.90	7.90	6.90	39,042	70,825
Instructional Assistants	58.34	63.20	69.84	77.88	14.2375/hr	27.8916/hr
Permanent Substitute	0.00	0.00	0.00	0.00	13.182/hr	13.182/hr
Network Administrator	1.00	0.87	0.87	0.87	54,603	71,538
School Office Assistants	7.16	7.89	9.34	9.02	9.9403/hr	13.9228/hr
Mail Carrier/Production Center	1.00	1.00	1.00	1.00	15.1324/hr	19.2603/hr
Secretary	37.09	36.09	34.47	33.04	15.1324/hr	24.6922/hr
Dir of Comm Ed and External Fundi	0.55	0.25	0.25	0.25	65,750	84,958
Administrative Assistant	5.00	5.00	5.00	5.00	36,764	49,540
Bus Driver	0.84	0.84	0.84	0.84	18.44/hr	19.37/hr
Transportation Coordinator	0.25	0.25	0.25	0.25	28,526	31,795
Budget Analyst	1.00	1.00	1.00	1.00	43,837	60,000
Totals	**515.20**	**522.84**	**540.46**	**542.65**		

DEBT APPENDIX A

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Amount	Issued	Final Maturity	Average Rate	Budget 2007	Recommended 2008	Estimate 2009	Estimate 2010	Estimate 2011	Estimate 2012
General Fund Within the Levy Limit Debt							**$2,423,921**	**$2,556,682**	**$2,609,685**	**$2,286,813**	**$1,545,896**	**$1,076,447**
General Fund Excluded Debt							**$20,479,107**	**$6,868,869**	**$7,348,136**	**$7,843,780**	**$9,210,680**	**$8,203,111**
General Fund Total Debt							**$22,903,028**	**$9,425,551**	**$9,957,822**	**$10,130,593**	**$10,756,576**	**$9,279,558**
Enterprise Fund RTS, Sewer, and Water Debt							**$2,448,051**	**$2,597,425**	**$2,594,455**	**$2,576,327**	**$2,252,784**	**$2,192,835**
TOTAL							**$25,351,079**	**$12,022,976**	**$12,552,277**	**$12,706,919**	**$13,009,361**	**$11,472,393**
General Fund Within the Levy Limit Debt												
Title V - MWPAT T5-97-1027 - R	May-1997	$200,000	$85,894	Dec-1999	Aug-2019	(see note)	$8,250	$7,999	$7,759	$7,519	$7,305	$7,056
Fire Truck #2	May-1998	$300,000	$300,000	Jun-1999	Jun-2009	4.45%	$33,953	$32,663	$31,350	PAID		
DPW Roof	May-1998	$275,000	$274,000	Jun-1999	Jun-2009	4.47%	$28,294	$27,219	$26,125	PAID		
Rosemary Pool Repairs	May-2001	$300,000	$150,000	May-2003	Nov-2006	1.98%	$55,550	PAID				
Sidewalks	May-2004	$250,000	$115,000	Dec-2004	Dec-2008	3.36%	$32,350	$31,450	$25,500	PAID	$0	$0
Fire Engine Purchase	May-2004	$365,000	$365,000	Dec-2004	Dec-2008	3.30%	$107,100	$104,100	$66,300	PAID	$0	$0
Road Improvement Program	May-2004	$885,000	$400,000	Dec-2004	Dec-2008	3.40%	$108,500	$105,500	$102,000	PAID	$0	$0
Road Improvement Program - Parish Area	May-1999	$680,000	$129,000	Dec-2004	Dec-2008	3.82%	$37,625	$31,650	$30,600	PAID	$0	$0
Road Improvement Program	May-2001	$1,000,000	$435,000	Dec-2004	Dec-2008	3.39%	$119,150	$115,850	$107,100	PAID	$0	$0

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Amount	Issued	Final Maturity	Average Rate	Budget 2007	Recommended 2008	Estimate 2009	Estimate 2010	Estimate 2011	Estimate 2012
Sewer - MWPAT 98-92 - R	May-1998	$628,000	$364,979	Sep-2001	Aug-2019	(see note)	$37,896	$37,910	$36,857	$36,878	$34,831	$34,506
Police Fire Complex Repairs	May-2003	$500,000	$400,000	Jun-2005	Jun-2010	3.17%	$90,600	$87,800	$85,200	$82,600	PAID	$0
Road & Intersection Improvements	May-2003	$500,000	$500,000	Jun-2005	Jun-2010	3.17%	$113,250	$109,750	$106,500	$103,250	PAID	$0
Ambulance	May-2005	$192,850	$120,250	Dec-2005	Feb-2010	3.41%	$35,073	$33,075	$32,025	$31,013	$0	$0
Road Improvement Program	May-2005	$568,400	$468,400	Dec-2005	Feb-2015	3.48%	$122,319	$117,598	$103,923	$100,716	$32,510	$11,460
Police Fire Complex Repairs	May-2004	$150,000	$110,000	Dec-2005	Feb-2010	3.42%	$34,419	$32,738	$31,688	$20,675	$0	$0
Sidewalk Improvement Program	May-2004	$250,000	$50,000	Dec-2005	Feb-2010	3.43%	$17,013	$16,200	$10,675	$10,338	$0	$0
Road Improvement Program	May-2004	$885,000	$485,000	Dec-2005	Feb-2010	3.41%	$144,454	$132,300	$128,100	$124,050	$0	$0
Sidewalk Improvement Program	May-2005	$223,300	$123,300	Dec-2005	Feb-2010	3.42%	$38,247	$33,075	$32,025	$31,013	$0	$0
Newman School Renovations	May-1996	$360,000	$360,000	Jun-1997	Jun-2007	4.55%	$54,418	PAID				
Modular Classrooms	May-1997	$223,000	$223,000	Jun-1997	Jun-2007	4.50%	$12,558	PAID				
Newman School HVAC	May-1995	$687,536	$160,000	Jun-1997	Jun-2007	4.54%	$18,837	PAID				
High School Roof	May-1998	$860,000	$805,000	Jun-1999	Jun-2009	4.38%	$134,910	$129,750	$104,500	PAID		

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Amount	Issued	Final Maturity	Average Rate	Budget 2007	Recommended 2008	Estimate 2009	Estimate 2010	Estimate 2011	Estimate 2012
High School Gym	November-1998	$210,000	$171,900	Jun-1999	Jun-2009	4.49%	$16,976	$16,331	$15,675	PAID		
High School Repairs	February-2001	$750,000	$750,000	May-2003	Nov-2009	2.12%	$107,531	$105,531	$128,203	$75,938	PAID	
High School HVAC	November-2001	$330,000	$330,000	May-2003	Nov-2008	2.03%	$52,988	$51,988	$70,744	PAID		
Pollard School Modular Classrooms	November-2001	$1,712,000	$1,712,000	May-2003	Nov-2010	2.33%	$224,225	$220,225	$235,888	$299,925	$228,150	PAID
High School HVAC	May-2002	$350,000	$350,000	May-2003	Nov-2007	1.98%	$72,100	$70,700	PAID			
School Technology Replacement Program	May-2006	$166,000	$166,000	Nov-2006	May-2009	4.30%	$86,631	$41,528	$46,913	PAID		
Roads, Bridges, Sidewalks & Intersection Program	May-2006	$900,000	$500,000	Nov-2006	May-2009	4.11%	$110,500	$116,500	$112,250	$208,000	PAID	
Public Works Vehicle Replacement (Bucket Truck)	May-2006	$140,000	$122,000	Nov-2006	May-2009	4.28%	$43,644	$29,443	$57,338	PAID		
Previously Authorized Not Yet Issued & Short Term	Various			Pending	Various	(see note)	$324,561	$717,812	$639,450	$668,900	$435,300	$246,700
2007 Annual Town Meeting Articles	Pending	TBD	TBD	TBD	TBD	(see note)	Not Applicable	Not Applicable	$235,000	$486,000	$807,800	$776,725
General Fund Within the Levy Limit Debt							**$2,423,921**	**$2,556,682**	**$2,609,685**	**$2,286,813**	**$1,545,896**	**$1,076,447**
General Fund Excluded Debt												
Land Acquisition (Wiswall)	November-2000	$2,000,000	$1,930,000	Jun-2001	Jun-2011	4.00%	$233,200	$220,400	$212,800	$205,200	$197,600	PAID
Library Project (Series I)	May-2003	$15,700,000	$11,000,000	Dec-2004	Dec-2019	3.90%	$808,488	$810,963	$1,178,288	$1,149,763	$1,118,181	$1,084,563

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Amount	Issued	Final Maturity	Average Rate	Budget 2007	Recommended 2008	Estimate 2009	Estimate 2010	Estimate 2011	Estimate 2012
Newman School Renovations	October-1996	$5,750,000	$3,800,000	Jun-1997	Jun-2007	4.53%	$486,623	PAID				
High School Renovations	May-2000	$5,350,000	$5,350,000	Jun-2001	Jun-2011	4.00%	$642,000	$620,600	$599,200	$577,800	$556,400	PAID
Broadmeadow School	May-2000	$15,550,000	$14,000,000	Nov-2003	Nov-2023	4.09%	$1,176,350	$1,158,850	$1,136,100	$1,111,600	$1,089,725	$1,066,100
Eliot School	May-2000	$14,090,000	$5,500,000	Jun-2005	Jun-2025	3.82%	$474,119	$459,319	$450,381	$446,444	$417,344	$408,894
Library Project (Series II)	May-2003	$15,700,000	$750,000	Dec-2005	Feb-2015	3.59%	$100,995	$94,118	$106,668	$103,799	$100,930	$102,955
Library Project (Series III)	May-2003	$15,700,000	$114,000	Nov-2006	May-2008	4.31%	$58,493	$60,465	PAID	$0	$0	$0
High School (Series I)	May-2003	$51,300,000	$10,000,000	Nov-2006	May-2026	4.01%	$200,475	$900,950	$879,700	$888,450	$907,250	$865,875
Previously Authorized Not Yet Issued & Short Term	Various			Pending	Various	(see note)	$16,298,365	$2,543,205	$2,260,000	$2,360,725	$2,288,250	$2,215,775
2007 Annual Town Meeting Articles	Pending	TBD	TBD	TBD	TBD	(see note)	Not Applicable	TBD	$525,000	$1,000,000	$2,535,000	$2,458,950
General Fund Excluded Debt							**$20,479,107**	**$6,868,869**	**$7,348,136**	**$7,843,780**	**$9,210,680**	**$8,203,111**
RTS Enterprise Fund												
Recycling Center Expansion	November-1995	$807,000	$807,000	Jun-1997	Jun-2007	4.53%	$113,022	PAID				
RTS Scale Replacement	May-2005	$83,230	$56,000	Dec-2005	Feb-2009	3.45%	$23,265	$21,206	$15,506	PAID		
Transfer Trailer and Staging Pad	May-2004	$55,000	$36,000	Dec-2005	Feb-2009	3.45%	$17,455	$10,688	$10,338	PAID		

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Amount	Issued	Final Maturity	Average Rate	Budget 2007	Recommended 2008	Estimate 2009	Estimate 2010	Estimate 2011	Estimate 2012
Wood Grinder	May-2004	$190,000	$157,000	Dec-2005	Feb-2009	3.44%	$63,338	$53,438	$51,688	PAID		
Previously Authorized Not Yet Issued & Short Term	Various	Various	Various	Pending	Various	(see note)	$12,920	$64,669	$12,500	$6,000	$0	$0
2007 Annual Town Meeting Articles	Pending					(see note)	Not Applicable	Not Applicable	$41,500	$62,000	$59,000	$56,000
RTS Enterprise Debt							**$230,000**	**$150,000**	**$131,531**	**$68,000**	**$59,000**	**$56,000**
Sewer Enterprise Fund												
MWPAT 95-01 - R	May-1991	$500,000	$310,656	Aug-2001	Feb-2015	(see note)	$32,559	$32,598	$32,169	$32,162	$32,130	$32,110
West Street Force Sewer Main	May-1998	$1,194,000	$881,800	Jun-1999	Jun-2019	4.83%	$71,726	$70,006	$68,256	$71,456	$69,375	$67,238
West Street Sewer Pump Station	May-1998	$2,250,000	$1,939,000	Jun-1999	Jun-2019	4.83%	$154,720	$151,065	$152,346	$153,296	$153,903	$154,153
Sewer System Rehabilitation	November-2000	$880,000	$333,685	Sep-2001	Aug-2006	0.00%	$66,737	PAID				
Sewer Pump Station - Richardson Drive	May-2001	$100,000	$100,000	May-2003	Nov-2006	1.97%	$25,250	PAID				
Sewer System Rehab - I/I Work	May-2003	$1,000,000	$400,000	Jun-2004	Nov-2007	3.00%	$103,000	$50,750	PAID			
Sewer - MWPAT 97-13 (Restructured)	May-1996	$175,000	$67,700	Nov-2004	Aug-2018	(see note)	$7,248	$7,079	$6,955	$6,805	$6,815	$6,406
Sewer - MWPAT 97-33 (Restructured)	May-1996	$250,000	$180,300	Nov-2004	Aug-2018	(see note)	$19,248	$18,929	$18,630	$18,001	$18,160	$17,194
Sewer - MWPAT 97-63 (Restructured 2)	May-1997	$1,780,000	$1,019,778	Nov-2004	Aug-2018	(see note)	$109,138	$106,959	$105,269	$101,808	$102,444	$97,017

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Amount	Issued	Final Maturity	Average Rate	Budget 2007	Recommended 2008	Estimate 2009	Estimate 2010	Estimate 2011	Estimate 2012
Sewer - MWPAT 98-10 (Restructured)	May-1996	$217,000	$130,200	Nov-2004	Aug-2018	(see note)	$13,963	$13,643	$13,411	$12,944	$13,071	$12,388
Sewer System Rehab - I/I Work	May-2003	$1,000,000	$425,000	Jun-2005	Jun-2014	3.14%	$51,125	$54,725	$53,263	$46,800	$45,500	$44,200
Sewer Pump Station - Great Plain Ave.	May-2005	$984,550	$484,550	Dec-2005	Feb-2015	3.59%	$74,543	$65,227	$68,477	$66,621	$64,765	$62,840
Previously Authorized Not Yet Issued & Short Term	Various			Pending	Various	(see note)	$360,742	$577,025	$491,250	$315,825	$374,400	$363,975
2007 Annual Town Meeting Articles	Pending	TBD	TBD	TBD	TBD	(see note)	Not Applicable	Not Applicable	$149,061	$336,092	$327,524	$318,955
Sewer Enterprise Debt							**$1,090,000**	**$1,148,006**	**$1,159,089**	**$1,161,810**	**$1,208,086**	**$1,176,475**
Water Enterprise Fund												
Water Treatment Facility	May-1996	$3,000,000	$2,665,000	Jun-1999	Jun-2019	4.83%	$210,428	$210,483	$210,233	$209,608	$208,595	$212,183
Water Treatment Facility	November-1997	$3,635,000	$3,090,000	Jun-1999	Jun-2019	4.83%	$246,295	$245,490	$244,365	$242,840	$245,903	$243,303
Water Systems - Broad Meadow	November-2000	$400,000	$257,304	Jul-2001	Aug-2011	ZERO	$25,730	$25,730	$25,730	$25,730	$25,730	$25,730
Water Systems - Broad Meadow	November-2000	$400,000	$110,000	May-2003	Nov-2006	1.90%	$10,100	PAID				
Water System Improvements	May-2001	$665,000	$665,000	May-2003	Nov-2009	2.12%	$65,113	$73,813	$72,369	$65,813	PAID	
Water System Rehab - GPA	May-2003	$535,000	$500,000	Jun-2004	Nov-2007	3.00%	$187,200	$152,250	PAID			
Water System Designs - Webster	November-2002	$105,000	$85,000	Dec-2004	Dec-2008	3.39%	$21,700	$21,100	$20,400	PAID	$0	$0

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Amount	Issued	Final Maturity	Average Rate	Budget 2007	Recommended 2008	Estimate 2009	Estimate 2010	Estimate 2011	Estimate 2012
Water System Designs - St. Mary	November-2002	$300,000	$120,000	Dec-2004	Dec-2008	3.40%	$32,550	$31,650	$30,600	PAID	$0	$0
Water Treatment Plant Computer System	May-2004	$112,000	$42,000	Dec-2005	Feb-2009	3.44%	$13,693	$16,031	$15,506	PAID	$0	$0
Water System Designs - Warren & Garden Streets	May-2004	$151,500	$50,000	Dec-2005	Feb-2011	3.44%	$12,013	$11,375	$11,025	$10,688	$10,350	PAID
Water System Rehab - Warren St.	May-2005	$913,500	$413,500	Dec-2005	Feb-2015	3.60%	$60,598	$58,133	$56,558	$55,039	$53,520	$51,945
Water System Rehab - Webster Street Area	May-2003	$900,500	$788,000	Nov-2006	May-2010	4.16%	$166,683	$234,615	$247,775	$208,000	PAID	
Water System Rehab - Warren Street Area	May-2005	$913,500	$330,000	Nov-2006	May-2010	4.16%	$75,950	$78,750	$75,775	$72,800	PAID	
Previously Authorized Not Yet Issued & Short Term	Various			Pending	Various	(see note)	$0	$140,000	$233,500	$300,000	$292,800	$285,600
2007 Annual Town Meeting Articles	Pending	TBD	TBD	TBD	TBD	(see note)	Not Applicable	Not Applicable	$60,000	$156,000	$148,800	$141,600
Water Enterprise Debt							**$1,128,051**	**$1,299,419**	**$1,303,835**	**$1,346,517**	**$985,698**	**$960,360**
TOTAL DEBT SERVICE							**$25,351,079**	**$12,022,976**	**$12,552,277**	**$12,706,919**	**$13,009,361**	**$11,472,393**

NOTES

T.M. Vote = the month and year Town Meeting appropriated and authorized the project (Pending = article(s) has (have) not yet been acted upon by Town Meeting).

Amount = the amount of the bond that was issued or is expected to be issued.

Issued = the month and year that the bond was issued (PENDING = bond has not yet been issued as of the printing date of this schedule; NA = financing will be done with a note only, no permanent bond will be issued).

Maturity = the month and year of the last principal payment is to be made for the specific bond.

Rate = the average coupon rate of interest paid on the bond during the amortization period; pending issues are assumed to range between 5.0% & 6.50% for planning purposes

Massachusetts Water Pollution Abatement Trust (MWPAT) loans include many communities and multiple loans and are frequently restructured by the Trust. The program provides grants and other financial assistance which in effect results in low or no interest rate loan. Under the program the Town usually pays less than it borrows from the Trust.

DEBT APPENDIX B

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article	Open or Requested Authorization
Open General Fund Projects Funded Within the Levy Limit			
Mitchell School Roof Repairs	Nov-06	12	$500,000
Public Works Vehicles and Equipment	May-06	63	$18,000
Roads, Bridges, Sidewalks, and Intersection Improvements	May-06	62	$400,000
Ridge Hill Rehabilitation	May-05	31	$126,875
Fire Truck Quint	Nov-02	5	$2,000
Parking Lot Dedham Avenue	Nov-02	14	$50,000
Rosemary Pool Repairs	May-01	64	$25,000
Rosemary Pool Complex - Design	May-00	63	$72,500
Telephone System Upgrade	May-98	64	$39,000
TOTAL			$1,233,375
Proposed General Fund Projects for the 2007 ATM to be Funded Within the Levy Limit			
Senior Center at Ridge Hill	Pending		$4,040,000
Roads, Bridges, Sidewalks, and Intersection Improvements	Pending		$1,100,000
TOTAL			$5,140,000
Open RTS Enterprise Fund Projects			
RTS Scale Replacement	May-05	45	$12,100
Transfer Trailer & Staging Pad	May-04	43	$18,000
Landfill Closure	May-97	54	$143,000
TOTAL			$173,100

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article	Open or Requested Authorization
Proposed RTS Enterprise Fund Projects for the 2007 ATM			
RTS Construction Equipment	Pending		$230,000
TOTAL			$230,000
Open Sewer Enterprise Fund Projects			
Sewer Relocation Project (Rte 128)	Nov-05	9	$3,415,000
Sewer Pump Station - Great Plain Ave.	May-05	49	$500,000
Sewer Pump Station Design - Great Plain Ave.	May-03	54	$10,000
Sewer System Rehab - I/I Work	May-03	55	$175,000
Sewer Pump Station Richardson Drive	Nov-02	20	$500,000
TOTAL			$4,600,000
Proposed Sewer Enterprise Fund Projects for the 2007 ATM			
Sewer System Rehabilitation I/I Removal Program			$1,806,800
TOTAL			$1,806,800
Open Water Enterprise Fund Projects			
Route 128 TIP Improvements Construction	May-06	71	$3,000,000
Water Service Connections	May-06	70	$205,000
Water System Rehab - Warren & Garden Street	May-05	54	$50,000
Water System Design - Warren & Garden Street area	May-04	52	$25,000
Water Treatment Plant Computer Systems	May-04	48	$10,000
Water System Rehab - Webster Street area	May-03	51	$100,000
Water Pumping Station Design - St. Mary's St.	Nov-02	26	$180,000
Water System Designs - Webster St. area	Nov-02	25	$19,000
Water Systems - Fire Flow Improvements	May-00	56	$40,000
TOTAL			$3,629,000

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article	Open or Requested Authorization
Proposed Water Enterprise Fund Projects for the 2007 ATM			
Water Storage Tank Painting	Pending		$600,000
TOTAL			$600,000
Open General Fund Projects Funded by Debt Exclusion			
Needham High School	Feb-05	1	$8,700,000
Needham High School	May-03	31	$31,800,000
Needham Public Library	May-03	30	$3,086,000
Eliot Elementary School	May-00	32	$637
SUB TOTAL			$43,586,637
Proposed General Fund Projects for the 2007 ATM to be Funded by Debt Exclusion			
High Rock & Pollard Electrical & Technology*	Pending		$21,000,000
TOTAL			$21,000,000

* Includes the previous appropriation of $525,000

SPECIAL TOWN MEETING

WARRANT

TOWN OF NEEDHAM

MONDAY, MAY 14, 2007

7:30 P. M.

NEWMAN ELEMENTARY SCHOOL

CENTRAL AVENUE **NEEDHAM**

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Newman Elementary School:

MONDAY, THE FOURTEENTH OF MAY, 2007

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: FUND COLLECTIVE BARGAINING AGREEMENT – DPW EMPLOYEES' ASSOCIATION (FY07)

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Public Employees Association/DPW, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: The Town and the IPEA/DPW have reached agreement on a contract for fiscal year 2007 which includes a base wage increase of 2.5%. Additional information about this agreement will be available at Town Meeting.

ARTICLE 2: FUND COLLECTIVE BARGAINING AGREEMENT – FIRE UNION (FY07)

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Fire Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: The Town and the Needham Fire Union have reached agreement on a contract for fiscal years 2007, 2008 and 2009 which includes a base wage increase of 2.5% for each year of the agreement. Additional information about other wage and language items contained in the agreement will be available at Town Meeting.

ARTICLE 3: **FUND COLLECTIVE BARGAINING AGREEMENT – POLICE UNION (FY07)**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: At the time of the printing of the warrant, the parties had not reached final agreement on this contract.

ARTICLE 4: **FUND COLLECTIVE BARGAINING AGREEMENT – POLICE UNION (FY08)**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: At the time of the printing of the warrant, the parties had not reached final agreement on this contract.

ARTICLE 5: **FUND COLLECTIVE BARGAINING AGREEMENT – POLICE SUPERIOR OFFICERS ASSOCIATION (FY07)**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Police Superior Officers Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: At the time of the printing of the warrant, the parties had not reached final agreement on this contract.

ARTICLE 6: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE SUPERIOR OFFICERS ASSOCIATION (FY08)

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Police Superior Officers Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: At the time of the printing of the warrant, the parties had not reached final agreement on this contract.

ARTICLE 7: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $712,564 for General Fund Cash Capital, to be spent under the direction of the Town Manager and transferred from line item 10 of the 2007 Operating Budget; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Community Services	Additional & Replacement Fences	$40,500	
Public Safety	Police Chief's Vehicle	$25,250	
Public Schools	Furniture & Musical Equipment	$52,050	
Public Schools	Photocopier Replacement	$43,035	
Public Schools	Technology Replacement	$256,729	
Public Works	Construction Equipment	$160,000	
Public Works	Snow & Ice Equipment	$135,000	
Total Appropriation		$712,564	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: Due to the below average cost for snow removal this year (fiscal year 2007), the Finance Committee is considering a recommendation to amend the fiscal year 2007 budget to fund some cash capital requests that the Town may not otherwise be able to fund. This action can only be taken if approved by Town Meeting prior to the end of fiscal year 2007 - June 30, 2007.

Park and Field Fencing *The replacement of perimeter fencing at parks and playgrounds provides protection to park users as well as the parkland. The aesthetic value of the park is also enhanced, which is a value to the adjacent homeowners. Perimeter fencing is put in place for safety. When perimeter fencing is not adequate, most parks experience occasional problems with unauthorized vehicles entering the open areas creating damage that can be costly to repair, and at times, take athletic fields out of use until the patched area is strong enough to withstand heavy use. Parking vehicles or snow removal vehicles often cause damage to perimeter fences. At Greene's Field, the split-rail fencing was put in place more than 10 years ago. In addition to being a safety measure, keeping young children from quickly reaching the busy Pickering Street, it*

also serves as a visual notice that unauthorized vehicles are not permitted on the site. Unexpectedly, park visitors have chosen to use it as a seating area by sitting on the rails.

Police Chief's Vehicle *This request would fund the scheduled replacement of a 1999 Ford Crown Victoria sedan, with an excess of 80,000 miles of service. The vehicle to be replaced will be evaluated for further service within the police fleet and a similar vehicle will be purchased.*

School Furniture and Musical Equipment Replacement *In FY05, Town Meeting approved first-year funding of $20,500 to replace furniture in school facilities not scheduled to undergo capital renovation/addition projects in the near future. In these schools, furniture is 10-20+ years old and in a state of disrepair after decades of heavy use. The request was funded from operational savings in FY06, due to capital budget constraints. In FY07, Town Meeting allocated $44,550 for this purpose. (The FY07 request also replaced band chairs at Hillside and Pollard.). In FY08, funding of $37,050 is requested to replace five classrooms at Pollard ($18,750), to add whiteboards in five Pollard classrooms ($2,700), and to replace three elementary classrooms at Hillside, Mitchell or Newman ($15,600).*

Also in FY05, Town Meeting allocated $15,000 in first-year funding of a ten year replacement cycle for school musical instruments. Currently, the School Fine and Performing Arts Department has pianos and other musical instruments which are 30-40 years old and are in need of replacement. The School Department owns numerous instruments, including pianos, string, brass, woodwind, and percussion instruments that, after many years of use, are no longer usable or repairable. Students do purchase more common, less expensive instruments such as soprano clarinet, trumpet and flute, but a quality band and/or orchestra program needs to supply large, more expensive instruments to ensure balanced instrumentation. In 2007 (Year 3), the Fine and Performing Arts Department replaced two tubas, two string basses, a euphonium, a tenor saxophone and a bass clarinet. In previous years, the High School Steinway grand piano, Hillside school piano, some percussion instruments and a baritone saxophone were replaced. For FY08, the District intends to replace two euphoniums, two piccolos, an oboe and a variety of percussion equipment.

School Photocopier Replacement *In May 2003, Town Meeting authorized $60,000 in first-year funding to establish a replacement cycle for school photocopiers. School photocopiers are located in all of the schools and the administration building, and are used both by administrative and teaching staff. Teachers use the machines to reproduce classroom materials, including homework sheets, exams, teaching packets, etc. Currently, the School Department owns 45 copiers and six RISO machines. In FY04, nine photocopiers were replaced; in FY05, five copiers and one RISO were replaced; in FY06, eight copiers were replaced, in FY07, four copiers were replaced. In FY08, 26% (nine) of photocopiers will be five to nine years old. The older machines are not efficient copy makers and generally cost more to service than they are worth. The lifecycle of these machines is about seven years, both due to their embedded digital technology (they are capable of functioning as printers and scanners), and heavy use. This level of funding would replace two five-year old copiers, two six-year old copiers, and one seven-year old RISO machine. The five and six year old copiers are being replaced in advance of four other machines which are seven to nine years old, due to their record of frequent break downs and service calls. These four older machines are scheduled for replacement in 2009.*

School District Technology Upgrade and Replacement *The School District Technology Upgrade and Replacement program includes instructional computers, administrative computers, operating system upgrades, printers, network servers, and staging the implementation of a curriculum management system. The Eliot, Broadmeadow and High School renovation projects, which installed new technology at those schools, represent a funding challenge for technology replacement in FY08-12. These renovation projects have created spikes in the replacement cycle: Broadmeadow (FY10), Eliot (FY11), High School (FY14.) In an effort to smooth these spikes, the District has spread the cost of replacement over the next eight years. In FY08, the 156 instructional computer replacements are scheduled for Newman, Hillside, Mitchell and Pollard. Thirty computers will be recycled from the High School. The request breaks down as follows: 126 replacement instructional computers ($129,654); 12 replacement administrative computers ($12,000); 375 OS/Memory upgrades ($48,375); 30 replacement printers ($15,000); 6 network hardware servers ($39,700);*

and a curriculum management tool ($12,000).

Public Works Construction Equipment *Unless circumstances require otherwise, the equipment scheduled to be replaced in FY08 is:*

Unit	*Division*	*Year*	*Description*	*Cost*
#102	Highway	1992	Front End Loader	$160,000

Public Works Snow and Ice Equipment *Unless circumstances require otherwise, the equipment scheduled to be replaced in FY08 include:*

Unit	*Division*	*Year*	*Description*	*Cost*
#113	*Highway*	*1998*	*Sidewalk Tractor*	*$90,000*
#47a	*Highway*		*Material Spreader*	*$20,000*
#49a	*Highway*	*New*	*Material Spreader*	*$25,000*

ARTICLE 8: AMEND FY2007 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2007 Operating Budget adopted under Article 27 of the 2006 Annual Town Meeting and amended under Article 4 of the November 1, 2006 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
10	Reserve Fund	$1,039,679	To be Determined
21B	Fire Department Purchase of Service	$78,529	$98,529
21C	Fire Department Expenses	$159,402	$139,402

or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: The proposed transfer from the Fire Expense line to the Fire Purchase of Service line is necessary to pay bills for repair of heavy equipment. When repairs are preformed by an outside entity, this is considered a service; when repairs are performed by Town staff, costs are covered under the expense line.

ARTICLE 9: AMEND FY2007 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2007 Water Enterprise Fund Budget adopted under Article 30 of the 2006 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
301F	Debt Service	$1,110,000	$1,128,051

And that $18,051 be transferred from Water Enterprise Fund Retained Earnings, or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: The increase to the debt service line is to pay the expected debt service cost for fiscal year 2007. Due to the structure of a bond issued earlier in the year, principal is approximately $18,000 higher than the current budget. The amount of debt to be paid remains within the debt policies of the Town.

ARTICLE 10: AUTHORIZE AGREEMENT TO ACCEPT STATE HIGHWAY

To see if the Town will vote to authorize the Board of Selectmen to execute an agreement between the Town of Needham and the Commonwealth of Massachusetts Highway Department to allow the Commonwealth to discontinue certain sections of Chestnut Street, which are currently designated as state highways, and thereafter said ways so discontinued shall become Town ways in accordance with Massachusetts General Laws Chapter 81, Section 12, and further to authorize the Board of Selectmen to accept from the Commonwealth of Massachusetts the above roadways "as is" and accept funds in the amount of $2,400,000, to be expended under the direction of the Town Manager, for the purpose of improving said roadways to Town standards; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: On May 14, 1997, Town Meeting voted to accept the transfer of the portion of Chestnut Street from Marsh Road to the Needham/Dover Town line once the Commonwealth completed a reconstruction of the road. This project was part of a "turn back" process, and has not yet been funded by the State. Chapter 122 of the Acts of 2006 included funding in the amount of $2.4 million for the reconstruction of the roadway. If approved by Town Meeting, the Town will enter into an agreement with Mass Highway, and the funds will be turned over to the Town through a reimbursement agreement.. The project is currently estimated to cost $3.7 million, although design changes may reduce that price somewhat. The Town will supplement the earmarked funding with Chapter 90 Highway funding.

ARTICLE 11: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and/or transfer and appropriate, or otherwise provide, such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows:

Department	Vendor	Description	Fiscal Year	$Amount
Public Facilities	Custom Alarm Service	Newman Fire Alarm	2006	$262.50

and further to meet this appropriation that $262.50 be transferred from the Overlay Surplus Account; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year or bills in excess of appropriation.

ARTICLE 12: HOME RULE PETITION – USE OF CONSERVATION LAND FOR SEWER EASEMENT

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled

"An act authorizing the Town of Needham to construct and maintain a common sewer through land acquired for conservation purposes.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of same as follows:

Section 1. The Town of Needham acting at the direction of its Town Manager is authorized to construct and maintain a common sewer from Richardson Drive to South Street, in the Town of Needham, through land acquired by the Town for conservation and/or open space purposes, known as the Farley Pond Conservation Area and known as Parcels 13 and 15 on the Town of Needham Assessor's Map 206, in compliance with Article XLIX of the Amendment of the Constitution as amended by Article XCVII Article 97 of Amendments of the Constitution."

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: This home rule petition was previously approved at the November 7, 2005 Special Town Meeting. While the petition was approved by the House of Representatives, it was not acted on by the Senate before the expiration of the last legislative session. Legislative procedures require that the petition be approved again by the Town prior to refiling. The purpose of the petition is to allow for the installation of a gravity sewer main to replace the failing Richardson Drive Sewage Pumping Station. The sewer main is proposed to extend from the Richardson Drive cul-de-sac and across private and public property to Farley Pond Lane and South Street. The public property is currently under a Conservation Restriction and the Commission has determined that the approval of the State Legislature is required to allow construction of the sewer pipe. The project has already been approved by the Conservation Commission and an Order of Conditions has been issued.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 11th day of April 2007.

Gerald A. Wasserman, Chairman
James G. Healy, Vice Chairman
Daniel P. Matthews, Clerk
John A. Bulian
John H. Cogswell

Selectmen of Needham

A TRUE COPY
Attest:
Constable:

Town Clerk's Office
Needham, MA 02492

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ATTN: SPECIAL TOWN MEETING WARRANT

TOWN OF NEEDHAM

FISCAL YEAR 2007

TOWN CLERK'S RECORDS

OF THE

STATE PRIMARY
Tuesday, September 19, 2006

SPECIAL TOWN MEETING
Wednesday, November 1, 2006

STATE ELECTION
Tuesday, November 7, 2006

ANNUAL TOWN ELECTION
Tuesday, April 10, 2007

ANNUAL TOWN MEETING
Monday, May 7, 2007

SPECIAL TOWN MEETING
Monday, May 14, 2007

TOWN OF NEEDHAM

FISCAL YEAR 2007

TOWN CLERK'S RECORDS

OF THE

STATE PRIMARY
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SPECIAL TOWN MEETING
Monday, May 14, 2007

WARRANT ARTICLE INDEX (Continued)

Article	Description	Page
31	Appropriate for CPA/Town Hall Historic Preservation Feasibility Study	66
32	Appropriate for CPA/Preservation of Park Structures/Bubblers	67
33	Appropriate for CPA/Preservation of Park Structures/Fences	67
34	Appropriate for CPA/Pool Wall at Rosemary Lake	68
35	Appropriate for CPA/High Rock Homes Redevelopment	68
36	Appropriate to Community Preservation Fund	68
37	Rescind Debt Authorization	35/69
38	Appropriate for General Fund Cash Capital	70
39	Appropriate for Roads, Bridges, Sidewalks, and Intersection Improvements	36/75
40	Appropriate for Senior Center at Ridge Hill	75
41	Renovation & Repair of High Rock Elementary School and Pollard Middle School	75
42	Appropriate for RTS Enterprise Fund Cash Capital	77
43	Appropriate for RTS Construction Equipment	78
44	Appropriate for Sewer Enterprise Fund Cash Capital	78
45	Appropriate for Sewer System Rehabilitation	79
46	Appropriate for Water Enterprise Fund Cash Capital	80
47	Appropriate for Water Storage Tank Cleaning & Painting	37/81
48	Appropriate to Capital Improvement Fund	81
49	Omnibus	81

Special Town Meeting – Monday, May 14, 2007

1	Fund Collective Bargaining Agreement - DPW Employees' Association (FY07)	59
2	Fund Collective Bargaining Agreement - Fire Union (FY07)	60
3	Fund Collective Bargaining Agreement - Police Union (FY07)	60
4	Fund Collective Bargaining Agreement - Police Union (FY08)	60
5	Fund Collective Bargaining Agreement - Police Superior Officers Association (FY07)	60
6	Fund Collective Bargaining Agreement - Police Superior Officers Association (FY08)	60
7	Appropriate for General Fund Cash Capital	61
8	Amend FY2007 Operating Budget	63
9	Amend FY2007 Water Enterprise Fund Budget	60/64
10	Authorize Agreement to Accept State Highway	64/65
11	Appropriate for Payment of Unpaid Bills of Prior Years	61/65
12	Home Rule Petition – Use of Conservation Land for Sewer Easement	65

RECORD OF THE STATE PRIMARY
Tuesday, September 19, 2006

Pursuant to a Warrant issued by the Selectmen August 15, 2006 the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the nineteenth day of September in the year 2006 at seven o'clock in the forenoon for the purpose of nominating State and County Officers. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D - High Rock School – Classroom
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School Performance Center
Precinct H – Broadmeadow School Performance Center
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

The ballot box returns in the Precincts were as follows:

PRECINCTS	A	B	C	D	E
7:00 A.M.	-	-	-	-	-
8:00 A.M.	28	45	58	75	60
9:00 A.M.	78	90	118	127	118
10:00 A.M	110	148	166	160	167
11:00 A.M.	158	206	232	191	206
12:00 NOON	195	257	270	221	236
1:00 P.M.	225	285	305	250	281
2:00 P.M.	260	311	342	285	316
3:00 P.M.	308	339	380	309	357
4:00 P.M.	401	421	413	362	409
5:00 P.M.	450	452	455	407	455
6:00 P.M.	494	476	525	473	530
7:00 P.M.	519	525	605	547	623
8:00 P.M.	532	567	669	612	698

PRECINCTS	F	G	H	I	J
7:00 A.M.	-	43	59	-	-
8:00 A.M.	76	63	90	86	71
9:00 A.M.	128	135	143	162	133
10:00 A.M.	198	174	226	229	172
11:00 A.M.	248	221	298	276	208
12:00 NOON	304	265	339	304	258
1:00 P.M.	344	301	374	352	287
2:00 P.M.	376	346	431	378	317
3:00 P.M.	399	381	472	413	351
4:00 P.M.	433	435	511	464	403
5:00 P.M.	493	542	567	526	448
6:00 P.M.	574	573	642	603	510
7:00 P.M.	670	647	744	714	574
8:00 P.M.	719	720	817	792	629

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 9:53 P.M., September 19, 2006

The total number of votes cast was as follows:

	Democrat	Republican	Total
Precinct A	502	30	532
Precinct B	516	51	567
Precinct C	620	51	671
Precinct D	572	40	612
Precinct E	654	44	698
Precinct F	667	52	719
Precinct G	691	29	720
Precinct H	761	56	817
Precinct I	755	38	793
Precinct J	583	47	630
Total	6,321	438	6,759

(The absentee ballots are included in the Total Vote)
TOTAL VOTE CAST – 6,759
(36.43 % of Registered Voters)

The result of the balloting was as follows:

	A	B	C	D	E	F	G	H	I	J	TOTAL
DEMOCRATIC PARTY											
Total # of Votes Cast	502	516	620	572	654	667	691	761	755	583	6,321
SENATOR IN CONGRESS											
Edward M. Kennedy	417	406	499	466	508	556	548	600	625	476	5,101
Howard L. Carr	1	1	0	1	1	1	0	0	1	0	6
Scattered Write-Ins	3	5	4	5	10	5	10	6	5	7	60
Blanks	81	104	117	100	135	105	133	155	124	100	1,154
GOVERNOR											
Christopher F. Gabrieli	151	158	185	148	208	167	188	242	202	177	1,826
Deval L. Patrick	238	270	351	356	342	393	375	344	429	315	3,413
Thomas F. Reilly	106	87	82	65	103	100	124	174	120	89	1,050
Scattered Write-Ins	0	0	1	0	1	0	0	0	1	0	3
Blanks	7	1	1	3	0	7	4	1	3	2	29
LIEUTENANT GOVERNOR											
Deborah B. Goldberg	221	208	242	227	186	254	178	275	234	231	2,256
Timothy P. Murray	146	145	177	167	243	211	274	263	265	182	2,073
Andrea C. Silbert	99	116	144	116	165	134	165	162	167	115	1,383
Scattered Write-Ins	0	1	1	1	1	2	1	1	0	2	10
Blanks	36	46	56	61	59	66	73	60	89	53	599
ATTORNEY GENERAL											
Martha Coakley	374	390	464	413	470	481	502	584	587	414	4,677
Scattered Write-Ins	1	2	1	3	3	1	1	2	2	6	22
Blanks	127	124	155	156	181	185	188	175	166	163	1,620
SECRETARY OF STATE											
William Francis Galvin	380	355	402	393	429	476	474	531	547	395	4,382
John Bonifaz	51	71	91	76	91	77	87	100	73	82	799
Scattered Write-Ins	1	0	0	0	0	0	0	1	1	2	5
Blanks	70	90	127	103	134	114	130	129	134	104	1,135
TREASURER											
Timothy P. Cahill	357	363	407	368	408	447	449	518	542	410	4,269
Scattered Write-Ins	1	1	0	1	5	0	0	2	2	1	13
Blanks	144	152	213	203	241	220	242	241	211	172	2,039
AUDITOR											
A. Joseph DeNucci	342	355	386	348	395	433	441	489	521	388	4,098
Scattered Write-Ins	1	0	0	2	1	0	1	3	1	0	9
Blanks	159	161	234	222	258	234	249	269	233	195	2,214

	A	B	C	D	E	F	G	H	I	J	TOTAL
DEMOCRATIC PARTY											
REPRESENTATIVE IN CONGRESS (Ninth District)											
tephen F. Lynch	307	294	331	288	336	347	371	416	403	300	3,393
hilip Dunkelbarger	119	144	186	188	222	235	228	232	248	195	1,997
cattered Write-Ins	0	2	1	0	0	1	0	4	1	0	9
lanks	76	76	102	96	96	84	92	109	103	88	922
COUNCILLOR (Second District)											
elly A. Timilty	302	315	348	314	361	399	405	455	474	334	3,707
cattered Write-Ins	0	0	2	2	1	1	1	3	2	2	14
lanks	200	201	270	256	292	267	285	303	279	247	2.600
SENATOR IN GENERAL COURT (Norfolk, Bristol & Middlesex District)											
o Nomination											
Vrite-In: Angus McQuilken	0	1	0	0	0	3	0	0	2	0	6
Vrite-In: John Helman	0	0	0	0	0	0	5	0	0	0	5
cattered Write-Ins	70	65	65	66	61	69	57	94	88	64	699
lanks	432	450	555	506	593	595	629	667	665	519	5,611
REPRESENTATIVE IN GENERAL COURT (Thirteenth Norfolk District)											
ida E. Harkins	359	372	428	405	440	475	480	527	555	416	4,457
Vrite-In: Kim Comart	0	0	0	0	1	2	3	0	0	0	6
cattered Write-Ins	1	2	2	4	4	3	3	6	4	4	33
lanks	142	142	190	163	209	187	205	228	196	163	1,825
DISTRICT ATTORNEY (Norfolk District)											
illiam R. Keating	318	327	368	346	385	418	419	473	492	369	3,915
cattered Write-Ins	0	1	0	1	1	0	1	3	2	2	11
lanks	184	188	252	225	268	249	271	285	261	212	2,395
CLERK OF COURTS (Norfolk County)											
alter F. Timilty, Jr.	305	314	348	319	360	389	405	448	466	330	3,684
cattered Write-Ins	0	0	1	1	0	0	1	2	2	3	10
lanks	197	202	271	252	294	278	285	311	287	250	2,627
REGISTER OF DEEDS (Norfolk County)											
illiam P. O'Donnell	309	321	349	313	362	403	402	457	481	342	3,739
cattered Write-Ins	1	0	0	2	0	0	1	3	2	2	11
lanks	192	195	271	257	292	264	288	301	272	239	2,571
COUNTY COMMISSIONER (Norfolk County)											
eter H. Collins	302	310	341	312	351	380	387	435	462	325	3,605
cattered Write-Ins	0	0	1	1	0	0	1	3	3	1	10
lanks	200	206	278	259	303	287	303	323	290	257	2,706

The result of the balloting was as follows:

	A	B	C	D	E	F	G	H	I	J	TOTAL
REPUBLICAN PARTY											
Total # of Votes Cast	30	51	51	40	44	52	29	56	38	47	438
SENATOR IN CONGRESS											
Kenneth G. Chase	9	25	19	18	21	24	10	23	12	19	180
Kevin P. Scott	14	19	24	17	16	22	13	28	19	16	188
Scattered Write-Ins	1	1	0	0	0	0	0	1	0	1	4
Blanks	6	6	8	5	7	6	6	4	7	11	66
GOVERNOR											
Kerry Healey	20	42	39	32	32	44	25	49	30	32	345
Write-In: Chris Gabriele	0	2	0	0	1	1	0	0	0	1	5
Write-In: Deval Patrick	0	3	1	1	1	0	0	0	1	0	7
Scattered Write-Ins	3	0	1	0	2	0	0	0	1	1	8
Blanks	7	4	10	7	8	7	4	7	6	13	73
LIEUTENANT GOVERNOR											
Reed V. Hillman	18	41	37	31	29	37	22	41	25	30	311
Scattered Write-Ins	1	1	0	0	0	0	0	0	0	0	2
Blanks	11	9	14	9	15	15	7	15	13	17	125
ATTORNEY GENERAL											
Larry Frisoli	14	40	35	27	32	35	21	39	21	31	295
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	16	11	16	13	12	17	8	17	17	16	143
SECRETARY OF STATE											
No Nomination											
Scattered Write-Ins	1	3	2	1	1	3	2	3	1	1	18
Blanks	29	48	49	39	43	49	27	53	37	46	420
TREASURER											
No Nomination											
Scattered Write-Ins	0	3	2	0	1	3	2	4	1	0	16
Blanks	30	48	49	40	43	49	27	52	37	47	422
AUDITOR											
No Nomination											
Scattered Write-Ins	0	4	1	2	0	3	1	4	0	1	16
Blanks	30	47	50	38	44	49	28	52	38	46	422

The result of the balloting was as follows:

	A	B	C	D	E	F	G	H	I	J	TOTAL
REPUBLICAN PARTY											
REPRESENTATIVE IN CONGRESS (Ninth District)											
ack E. Robinson	15	31	25	26	26	32	18	30	24	29	256
cattered Write-Ins	0	0	0	0	1	0	0	0	0	0	1
lanks	15	20	26	14	17	20	11	26	14	18	181
COUNCILLOR (Second District)											
ichael W. McCue	10	33	32	26	25	35	20	31	22	29	263
cattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
lanks	20	18	19	14	19	17	9	25	16	18	175
SENATOR IN GENERAL COURT (Norfolk, Bristol & Middlesex District)											
cott P. Brown	20	40	40	36	38	44	23	47	33	38	359
cattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
lanks	10	11	11	4	6	8	6	9	5	9	79
REPRESENTATIVE IN GENERAL COURT (Thirteenth Norfolk District)											
o Nomination	-	-	-	-	-	-	-	-	-	-	-
cattered Write-Ins	0	5	1	2	0	2	2	2	2	3	19
lanks	30	46	50	38	44	50	27	54	36	44	419
DISTRICT ATTORNEY (Norfolk District)											
o Nomination	-	-	-	-	-	-	-	-	-	-	-
cattered Write-Ins	0	4	2	2	0	2	1	2	3	0	16
lanks	30	47	49	38	44	50	28	54	35	47	422
CLERK OF COURTS (Norfolk County)											
o Nomination	-	-	-	-	-	-	-	-	-	-	-
cattered Write-Ins	0	4	2	0	0	2	1	1	3	0	13
lanks	30	47	49	40	44	50	28	55	35	47	425
REGISTER OF DEEDS (Norfolk District)											
o Nomination	-	-	-	-	-	-	-	-	-	-	-
cattered Write-Ins	0	3	2	2	0	2	1	1	3	1	15
lanks	30	48	49	38	44	50	28	55	35	46	423
COUNTY COMMISSIONER (Norfolk County)											
homas E. Gorman	10	35	35	29	29	37	20	33	23	33	284
cattered Write-Ins	0	0	0	0	1	0	0	2	1	0	4
lanks	20	16	16	11	14	15	9	21	14	14	150

The ballots casts in the several precincts were returned to the Town Clerk in the sealed cases. The voting lists used at the entrances to the polling places and at the ballot boxes and copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 9:40 P.M., September 19, 2006.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

RECORD OF SPECIAL TOWN MEETING
Monday, November 1, 2006

Pursuant to a Warrant issued by the Selectmen September 6, 2006 the Inhabitants of the Town of Needham qualified to vote in 'own Affairs met in the Newman Elementary School on Wednesday, lovember 1, 2006, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to he faithful performance of their duties by the Town Clerk.

Check lists were used and 266 voters, including 210 Town Meeting Members, were checked on the list as being present.

The Moderator, Michael K. Fee, called the meeting to order t 7:30 o'clock. The call to the meeting and the officer's return were ead by the Town Clerk, the reading of the articles in the Warrant eing waived upon motion.

The Moderator introduced the First Grade Class at the Hillside School who led Town Meeting members in the Pledge of Allegiance. Town Meeting members then joined the class in singing America the Beautiful". The grand finale was the singing of "The Grand Old Flag" led by their teacher, Marjorie M. Margolis, and ccompanied pianist Linda Muckerheide.

At this time the Moderator introduced our Representative in he U. S. House of Representatives, Honorable Stephen Lynch, Representative from the 9th District. There are over 20 cities and owns from Bristol, Norfolk and Plymouth Counties in the 9th District s well as parts of the City of Boston. We welcome Rep. Lynch's nterest in our Town and it's governing body, Town Meeting. Representative Lynch is a Member of the House Committee on Government Reform and the Sub-committee on National Security, Emerging Threats and International Relations.

The Moderator declared a quorum to be present and equested the Town Clerk to so record.

The Moderator announced the following ground rules and hese were adopted unanimously:

. A speaker will be ruled out of order who refers to ersonalities or in the judgment of the Moderator, exceeds the bonds f civility. Let us remember that we are ONE community and ONE Town Meeting Family with one common goal: the best interests of ur town.

. Please rise to be recognized and address the Moderator. When a member is recognized by the Chair, please state your name nd precinct clearly so that the Town Clerk may keep accurate ecords. If for some reason related to a disability a member cannot ise, shout "Mr. Moderator" or raise your hand high to inform the Chair so that appropriate accommodation may be made.

. All commentary, remarks and inquiries must be addressed o the Moderator as Chair.

. Anyone entering or exiting the Hall while we are in session nust use care not to disrupt the session, in particular, must not allow he doors to slam.

. NO eating, drinking or smoking is permitted in the hall.

. NO firearms or weapons are permitted in the hall.

7. No hats may be worn except by uniform personnel or for medical reasons.

8. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.

9. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor, the speaker will yield the floor to another speaker while the drafting and formulation process is underway.

10. Short motions to amend and procedural motions need not be in writing.

11. Parliamentary motions known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been placed on the floor.

12. Limits on debate shall be enforced by the Moderator.

13. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.

14. As stated in the Moderator's memorandum to Town Meeting Members in connection with our Annual Town Meeting, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.

15. Rules concerning budget articles In keeping with our tradition, I seek your unanimous consent for a rule of procedure and debate for discussion under the budget articles that will be before this Special Town Meeting, Articles 10, 11, 12 and 13. That rule would provide that a motion to amend under these articles which adds funds to a particular line item will not be in order unless the movant identifies another line item or items that will be reduced in order to fund the proposed increase.

16. **Chapter 39: Section 17. Powers of moderator; preservation of order**

Section 17. No person shall address a town meeting without leave of the moderator, and all persons shall, at the request of the moderator, be silent. If a person, after warning from the moderator, persists in disorderly behavior, the moderator may order him to withdraw from the meeting, and, if he does not withdraw, may order a constable or any other person to remove him and confine him in some convenient place until the meeting is adjourned.

17. Unanimous consent was given to adopt the following limits of debate:

15 Minutes - Committee Chairpersons, Proponents, Attorneys representing proponents; subject to extension by the Moderator.

5 Minutes - Town Meeting Members, non-Town Meeting Members, visitors other than attorneys.

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article

80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

The Moderator announced that the proponents no longer have an interest in Article 8 and requested unanimous consent to withdraw this article. Town Meeting Members indicated that there were no objections to the withdrawal of this article and it was voted unanimously to withdraw Article 8.

The Moderator announced that Articles 1, 2, 4, and 12 are subject to motions to amend or other motions from their proponents or for other reasons cannot be passed by unanimous consent.

As in the tradition of the Annual Town Meeting, the Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 3. No Town Meeting Members responded with "question" or "debate" to Articles 3, 5, and 6. The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder is as follows:

ARTICLE 3: ACCEPT SECTION 23D, CHAPTER 39 of the MASSACHUSETTS GENERAL LAWS

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 39, Section 23D as added by chapter 79 of the Acts of 2006 for all types of adjudicatory hearings to be held by any board, committee or commission of the Town of Needham; or take any other action relative thereto.

Article Explanation: Section 23D reads as follows: "Notwithstanding any general or special law to the contrary, up municipal acceptance of this section for 1 or more types adjudicatory hearings, a member of any municipal board, commit or commission when holding an adjudicatory hearing shall not disqualified from voting in the matter solely due to that membe absence from no more than a single session of the hearing at wh testimony or other evidence is received. Before any such vote, member shall certify in writing that he has examined all evide received at the missed session, which evidence shall include an au or video recording of the missed session or a transcript thereof. T written certification shall be part of the record of the heari Nothing in this section shall change, replace, negate or otherw supersede applicable quorum requirements.

(b) By ordinance or by-law, a city or town may adopt minim additional requirements for attendance at scheduled boa committee, and commission hearings under this section."

Acceptance of this statute will limit the number of hearings that m be postponed due to the absence of a board member, and will he streamline the hearing process.

MOVED: That the Town vote to accept the provisions Massachusetts General Laws, Chapter 39, Section 23D as added Chapter 79 of the Acts of 2006 for all types of adjudicatory hearin to be held by any board, committee or commission of the Town Needham.

ACTION: The main motion was adopted by unanimous consent.

ARTICLE 5: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and/or transfer and appropriate such sums of money as may be required for the payment of unpaid bil of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows, said sum to be raised from the tax levy:

Department	Vendor	Description	Fiscal Year	Amount
Dept of Public Facilities	AmSan	Paper Products & Vacuum Bags	2006	$ 1,503.80
Dept of Public Facilities	Banner Systems	Custodial Supplies	2006	$ 1,189.42
Dept of Public Facilities	Cintas	Dust Mops	2006	$ 983.45
Dept of Public Facilities	Conlon Products, Inc.	Custodial Supplies	2006	$ 2,523.98
Dept of Public Facilities	Custom Alarm Service, Inc	Fire Alarm Service	2006	$ 105.00
Dept of Public Facilities	Frank I. Rounds Company	Exhaust System Repairs	2006	$ 967.00
Dept of Public Facilities	HFP Corporation	Fire Sprinkler System Work	2006	$ 1,190.00
Dept of Public Facilities	Junction Commercial Service	Freezer Unit Repairs	2006	$ 250.00
Dept of Public Facilities	KONE	Elevator Work	2006	$ 225.00
Dept of Public Facilities	KONE	Elevator Work	2006	$ 7,620.00
Dept of Public Facilities	Lantern Light & Electric	Light Fixture Repairs	2006	$ 95.20
Dept of Public Facilities	Needham Certified Welding Corp.	Repair Staircase	2006	$ 718.95
Dept of Public Facilities	Nstar	Distribution & Transmission Charges	2006	$ 22,210.01
Dept of Public Facilities	NW Pest Control Inc	High School	2006	$ 135.00
Dept of Public Facilities	NW Pest Control Inc	Newman School	2006	$ 3,015.00
Dept of Public Facilities	OccuHealth, Inc.	Professional Services	2006	$ 2,716.70
Dept of Public Facilities	Power Products	Maintenance Parts	2006	$ 297.50
Dept of Public Facilities	Power Products	Maintenance Parts	2006	$ 297.50
Dept of Public Facilities	Quality Connections	Telephone Services	2006	$ 330.62
Dept of Public Facilities	Richard D. Kimball Company, Inc.	Mitchell School Safety Systems Upgrade	2006	$ 1,496.96
Dept of Public Facilities	TransCanada	Electricity	2006	$ 13,768.71
Dept of Public Facilities	Williamson New England	Materials for Senior Center	2006	$ 139.25
				$ 61,779.05

r take any other action relative thereto.

rticle Explanation: *State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal ear.*

IOVED: That the Town vote to raise and/or transfer and appropriate such sums of money as may be required for the payment of unpaid bills of revious years, incurred by the departments, boards and officers of the Town of Needham, as follows, said sum to be raised from the tax levy:

Department	Vendor	Description	Fiscal Year	Amount
)ept of Public Facilities	AmSan	Paper Products & Vacuum Bags	2006	$ 1,503.80
)ept of Public Facilities	Banner Systems	Custodial Supplies	2006	$ 1,189.42
)ept of Public Facilities	Cintas	Dust Mops	2006	$ 983.45
)ept of Public Facilities	Conlon Products, Inc.	Custodial Supplies	2006	$ 2,523.98
)ept of Public Facilities	Custom Alarm Service, Inc	Fire Alarm Service	2006	$ 105.00
)ept of Public Facilities	Frank I. Rounds Company	Exhaust System Repairs	2006	$ 967.00
)ept of Public Facilities	HFP Corporation	Fire Sprinkler System Work	2006	$ 1,190.00
)ept of Public Facilities	Junction Commercial Service	Freezer Unit Repairs	2006	$ 250.00
)ept of Public Facilities	KONE	Elevator Work	2006	$ 225.00
)ept of Public Facilities	KONE	Elevator Work	2006	$ 7,620.00
)ept of Public Facilities	Lantern Light & Electric	Light Fixture Repairs	2006	$ 95.20
)ept of Public Facilities	Needham Certified Welding Corp.	Repair Staircase	2006	$ 718.95
)ept of Public Facilities	Nstar	Distribution & Transmission Charges	2006	$ 22,210.01
)ept of Public Facilities	NW Pest Control Inc	High School	2006	$ 135.00
)ept of Public Facilities	NW Pest Control Inc	Newman School	2006	$ 3,015.00
)ept of Public Facilities	OccuHealth, Inc.	Professional Services	2006	$ 2,716.70
)ept of Public Facilities	Power Products	Maintenance Parts	2006	$ 297.50
)ept of Public Facilities	Power Products	Maintenance Parts	2006	$ 297.50
)ept of Public Facilities	Quality Connections	Telephone Services	2006	$ 330.62
)ept of Public Facilities	Richard D. Kimball Company, Inc.	Mitchell School Safety Systems Upgrade	2006	$ 1,496.96
)ept of Public Facilities	TransCanada	Electricity	2006	$ 13,768.71
)ept of Public Facilities	Williamson New England	Materials for Senior Center	2006	$ 139.25
				$ 61,779.05

ACTION: The main motion was passed by unanimous consent.

RTICLE 6: APPROPRIATE FOR CAPITAL MPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and ppropriate, the sum of $47,472 to the Capital Improvement Fund, as rovided under M.G.L., Ch. 40, Sec. 5B as recently amended by ection 14 of Chapter 46 of the Acts of 2003 and Section 19 of hapter 140 of the Acts of 2003, said sum to be raised from the tax evy; or take any other action relative thereto.

rticle Explanation: Under Article 58 of the May 2004 Annual Town leeting, the Town voted to establish the General Fund Cash Capital quipment and Facility Improvement Fund for the purpose of setting side funds for future capital investment. Over time as the fund rows, it will be one of the tools in the overall financial plan of the own. Maintaining and supporting such funds is looked upon vorably by the credit rating industry. An appropriation to the fund equires a two-thirds vote of Town Meeting. As of July 1, 2006, the alance in the fund was $146,807.

MOVED: That the Town vote to raise, and/or transfer and ppropriate, the sum of $47,472 to the Capital Improvement Fund, as rovided under M.G.L., Ch. 40, Sec. 5B as recently amended by ection 14 of Chapter 46 of the Acts of 2003 and Section 19 of hapter 140 of the Acts of 2003, said sum to be raised from the tax evy.

ACTION: The main motion passed by unanimous consent.

At this time the Moderator proceeded with the remaining rticles.

ARTICLE 1: LAYOUT OF ROSEMARY STREET

To see if the Town will vote to accept the following streets or portions thereof, previously constructed and as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plan: A Portion of Rosemary Street; or take any other action relative thereto.

Article Explanation: The original special permit for the Public Library was submitted using a footprint which indented the outer south wall of the building. The wall was moved to provide additional space in the community room. After construction was complete, it was revealed that the setback yielded a dimension of 17.17 feet, shorter than the setback allowed. It was determined that a "run out" dimension (one perpendicular to the wall of the building) was used instead of a "setback" dimension, which is the shortest distance to the property line (differing in this case from the run out because of the curvature of the property line). Moreover, the dimension was measured from the side of the building and not from the roof overhang as is required by the Needham Zoning By-law. This request will reestablish the property line in order to maintain the original 20 foot, 8 inch setback that was approved. This transaction will amend the layout of Rosemary Street on file with the Town and the Registry of Deeds, but will have no impact on the road structure itself.

MOVED: That the Town vote to accept the following streets or portions thereof, previously constructed and as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plan: A Portion of Rosemary Street.

The following motion to amend was offered by Mr. John H. Cogswell that the main motion under Article 1 be amended by deleting the word "accept" and inserting in place thereof the word "discontinue".

Mr. Gerald A. Wasserman addressed this proposal on behalf of the Board of Selectmen. He explained that with the construction of the new library building, the set back was too close to the street. The Board of Selectmen decided to relocate a portion of the street. He urged support of the proposal.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried by majority vote.

VOTED: That the Town vote to discontinue the following streets or portions thereof, previously constructed and as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plan: A Portion of Rosemary Street.

ARTICLE 2: AMEND ZONING BY-LAW / ATHLETIC FIELD LIGHTS

To see if the Town will vote to amend the zoning by-law as follows:

1. In Section 4.1, Basic Requirements, by inserting the following new Section 4.1.6

"Section 4.1.6 Height and Setback Limitation Exception

Utility poles erected on public property for recreational purposes to a maximum height of ninety (90) feet and a minimum front, rear, or side setback of five (5) feet."

Or take any other action relative thereto.

Article Explanation: This article would amend the Height and Setback Limitation Exception of the Needham Zoning By-law so as to allow utility poles to be erected on public property for recreational purposes. Said poles are to be limited to a maximum height of ninety (90) feet and are to have a maximum front, rear, or side yard setback limit of five (5) feet.

The recently completed Master Plan for DeFazio Park and Memorial Park from Gale Associates, Inc. recommends the addition of athletic field lights at some of the renovated or reconstructed fields at the two parks. The current zoning by-law limits the height of structures to 35 feet, but depending on the type of field and use, athletic field light poles need to range in height from 70 to 90 feet. The amendment would provide the exemption needed to consider the installation of the athletic field lights. If approved, the Memorial Park Trustees and the Park and Recreation Commission will adopt joint regulations governing the use of lights, and develop a public process for authorizing installation of lights at the two parks.

MOVED: That Town vote to amend the zoning by-law as follows:

1. In Section 4.1, Basic Requirements, by inserting the following new Section 4.1.6

"Section 4.1.6 Height and Setback Limitation Exception

Utility poles erected on public property for recreational purposes to a maximum height of ninety (90) feet and a minimum front, rear, or side setback of five (5) feet."

The following substitute main motion was offered by Mr. Gerald A. Wasserman:

To see if the Town will vote to amend the Zoning By-I as follows:

In Section 4.1, Basic Requirements, by inserting the following ne Section 4.1.6

"4.1.6 **Height and Setback Limitation Exception**

4.1.6.1 **Special Permit Uses**

In all Districts, the Board of Appeals may by spe permit approve an application for an increase in height limits of this By-Law for light poles t illuminate outdoor recreation facilities, such as, not limited to, playing fields and tennis courts, that located on land owned by the Town of Needham which are operated as a recreational or municipal u In determining whether to grant a special permit, in determining what conditions should be attached the grant of a special permit, the Board of Appe shall take into account the application's complia with the lighting standards, and other decis standards, set forth in this Section 4.1.6, and compliance with the provisions of Section 7.5.2 of t by-law.

4.1.6.2 **Definitions**

Certified Lighting Professional – A lighti professional that is certified by the National Coun on Qualifications for Lighting Professionals (NCQL or a State licensed professional engineer, architect landscape architect having at least 3 years of spo lighting-related experience.

Direct Light – Light emitted directly from the lam from the reflector or reflector diffuser, or through t refractor or diffuser lens of a luminaire.

Foot Candle (fc) – Unit of illuminance; One lumen p square foot.

Full Cutoff (FCO) – A luminaire light distributio specified by the IESNA, where zero candela intensi occurs at an angle of 90 degrees above nadir, and at greater angles from nadir. Additionally, the cande per 1000 lamp lumens does not numerically exce 100 (10 percent) at a vertical angle of 80 degre above nadir. Nadir is the point directly vertical below the luminaire. A FCO luminaire is ful shielded.

Fully Shielded – Constructed in such a manner that light emitted by the fixture, either directly from t lamp or a diffusing element, or indirectly by reflecti or refraction from any part of the luminaire, projected above a horizontal plane passing through t lowest direct-light-emitting part of the luminaire.

Glare – The sensation of visual discomfort or loss visual performance and visibility produced luminance within the visual field that is sufficient greater than the luminance to which the eyes a adapted.

Indirect Light – Direct Light that has been reflected off the surface of any permanently constructed object other than the source luminaire.

IESNA or IES – Illuminating Engineering Society of North America. A professional association of lighting engineers and lighting manufacturers generally recognized as the definitive source for illumination recommendations in the United States. An IES photometric file is defined by IESNA standards.

Illuminance – The luminous flux incident per unit area, expressed in foot-candle (one lumen per square foot). Horizontal or vertical illuminance is that measured with a photometer cell mounted horizontally or vertically.

Lamp – The light source component of a luminaire that produces the actual light.

Light Trespass – Direct or Indirect Light produced by an artificial light source and which shines outside the boundaries of the lot containing the luminaire.

Luminaire – A complete outdoor lighting unit or fixture including a lamp or lamps, together with the parts designed to distribute the light, to position and protect the lamps, and to connect the lamps to the power supply, but not including a pole on which the luminaire may be mounted.

Outdoor Lighting – The night-time illumination of an outside area or object by a luminaire located outdoors.

Shielded – A luminaire employing a protective device to prevent glare. The luminaire shall have a generally downward distribution of light and must have a top shield to minimize upward light.

.1.6.3 **Exterior Lighting Plan**

A Lighting Plan shall be submitted with all applications for a special permit. This Lighting Plan shall be certified to be valid and correct by a certified lighting professional and shall include the following information:

a) The location, height, shielding type of all existing and proposed outdoor luminaries, and the wattage rating and type of all lamps in each luminaire. Any existing off-site luminaries used to illuminate the lot shall be included in the Lighting Plan.

b) The manufacturer's specification data and technical drawings, including the luminaire lamp wattage; photometric data showing that the luminaire is fully shielded, including an electronic copy of the IES photometric file, or a reference to the file location on the manufacturer's web site. Manufacturer's photometric specification that the luminaire is rated IESNA Full Cutoff (FCO) is sufficient to show that it is fully shielded.

c) The data of previous sections a) and b) shall be organized into a table, with one line per luminaire.

d) A light illumination test, conducted by a certified lighting professional, to demonstrate the pre-development condition. The lighting levels shall be calculated with a photometer positioned at the boundaries of the lot on which the light poles are proposed, at such locations as are needed to adequately determine the level of existing light trespass onto adjacent streets and abutting lots.

e) A photometric plan of the proposed outdoor luminaries, showing the intensity of illumination expressed in foot-candles at ground level within the interior of the property and at the boundaries of the lot on which the light poles are proposed, at such locations as are needed to adequately determine the level of light trespass onto adjacent streets and abutting lots. The plan shall also include the following illumination information in a table format: Minimum; Maximum; Average; Average to Minimum and Maximum to Minimum.

f) Calculations quantifying the light trespass of the proposed outdoor luminaries, at the property boundaries of each abutting lot and street.

4.1.6.4 **Lighting and Light Pole Standards**

The following lighting and light pole standards shall apply to illuminated outdoor recreation facilities:

a) The illumination of outdoor recreation facilities shall be by either shielded or fully-shielded luminaries, aimed toward the playing field or court, and shielded in directions away from the playing surface so as to minimize glare, lighting and light trespass onto adjacent areas. Light poles for recreational facilities may be as high as necessary to adequately illuminate the facility but shall be limited to a maximum height of 90 feet and a minimum front, rear or side yard setback of five (5) feet.

b) Additional shields that are installed to control light trespass and glare as required herein shall be designed so that the parts of the shields that are exposed to the direct light of the luminaire and visible from streets, or abutting lots that are in residential or conservation use, shall have a flat-back, low reflectivity finish.

c) Luminaries installed on one lot to illuminate another lot, or installed in a street, railroad, utility, or other right-of-way to illuminate an adjacent lot, are prohibited.

d) Strobe and flashing lights and laser illumination are prohibited.

e) Placement of pennants, streamers, banners, signs, advertising flags or similar items on light poles is prohibited.

f) Placement of speakers, sound systems or similar devices on light poles is prohibited.

g) Hours and method of operation shall be set by the Board of Appeals, as it deems necessary.

h) The luminaries shall be located and shielded so as to prevent undue light trespass onto adjacent streets or abutting lots. In determining undue light trespass the Board of Appeals shall consider the following factors:

(1) the land use of adjacent properties, and the location of residences and businesses thereon;
(2) the character of the abutting neighborhood (urban, suburban, rural);
(3) other existing light sources in the immediate vicinity of the lot;
(4) distance from the proposed light sources to abutting properties;
(5) the topography of the site and of adjacent property;
(6) existing and proposed landscaping, vegetation, and natural and artificial screening; and
(7) existing and proposed direct and indirect light levels on the site and in the immediate vicinity of the site.

i) After the installation of the lights, a post-development light illumination test shall be conducted at the property lines and shall demonstrate that there has been no undue light trespass at the property lines, before the lights can be operated.

j) Submission and subsequent approval of a plan does not relieve the applicant of responsibility to demonstrate conformity to all sections of the bylaw, both in the individual luminaries as built, and for the entire lot as built. The certified lighting professional shall submit an as-built plan that correctly reflects the as-built installation, and shall certify that the as-built installation conforms to the requirements of this By-Law.

4.1.6.5 **Special Permit Approval Criteria**

In reviewing a special permit application under this section 4.1.6, the Board of Appeals shall make findings regarding the following factors:

a) the effects of extended operational hours, such as noise, traffic, light trespass and celebratory behavior;

b) the benefits that the additional hours of operation will provide;

c) the degree to which the proposal minimizes adverse visual impacts;

d) the extent to which the applicant has mitigated potential adverse effects;

e) compliance with the lighting and light p standards of sections 4.1.6.4, including determination as to whether the proposal wo result in undue light trespass; and

f) compliance with the provisions of section 7.5.

After making findings on the factors set forth abo the Board shall determine whether the benefits, if a of the proposed project outweigh its adverse impac if any. If the Board determines that the proposal wo provide a net benefit to the Town, the Board m grant a special permit with or without speci conditions."

Mr. Wasserman reminded Town Meeting Members to v "no" on the main motion and then vote on the substitute main moti He then addressed this proposal on behalf of the Board of Selectm He explained that tonight we are not deciding to put lights on fiel but to decide on whether or not to create an orderly process consider permitting. There would be three steps in this process. T Board of Appeals would have to hold a hearing, the appropri boards would hear proposals, and funding would be approved Town Meeting.

Mr. Wasserman explained that 90 foot lights are safer th 35 foot lights because the 90 foot lights eliminate shadows and can aimed straight down so they do not spread into the neighborhood. I suggested that the Board of Selectmen have tried to take into accou the concerns of the neighbors and support youth sports at the sa time. The Board of Selectmen unanimously supports this proposal

Laura A. Brooks, Co-Vice Chairman, advised that t Finance Committee has no recommendation on this article since has no financial impact on the town.

Mr. William R. Dermody, Chairman, addressed th proposal on behalf of the Park & Recreation Commission. I explained that the Commission has been approached for several yea regarding the lack of playing fields. There are over 2000 ki involved in sports not including the High School. The Commissi believes the installation of synthetic turf and additional lights w help this cause. He noted that Dedham, Norwood, Lexington a Westwood are some of the towns that have installed these lights. T Park & Recreation Commission joins the Board of Selectmen allowing this zoning amendment to address the change in the heig of lights on playing fields. If the lights were on until 9:00 P.M Monday through Thursday there would be twenty more practi times per week. The Zoning Board of Appeals would have the fin say. The Park & Recreation requests your support for this substitu main motion.

Mr. Bruce T. Eisenhut, Chairman, addressed this propos on behalf of the Planning Board. He stated that the Planning Boa held a public hearing on September 26, 2006. It has taken advanta of the latest technology available. There will be more regulations a better public process with this amendment. Signs and audi equipment on the poles would be prohibited. The onus shall be c the applicant. He urged adoption of the substitute main motion.

In response to an inquiry from Mr. Irwin Silverstein, M Wasserman stated that there have been some surveys conducted a there have been no adverse comments in the towns that have installe these lights.

Mr. Bradley M. Christianson advised that there have bee no changes in Needham fields since he moved here in 1995 and th

ights look good in other towns. He urged support of the main notion.

Mr. Paul A. Siegenthaler noted that he has received only a ouple of calls in the nine years he has been a Town Meeting Member. The calls he received on this article have all been negative. He suggested that the town should focus on all fields when looking or more playing time. He urged a negative vote on this article.

Ms. Cynthia Conturie spoke in opposition to this article uggesting that we use way too much fossil fuel and this is wasteful. She indicated that education is important and parents are spending ess time with their children.

Mr. Jeffrey D. Heller spoke in favor of this article. He oted that this is a zoning article and not a discussion on lights.

Unanimous consent was given to allow Ms. Lee Newman, on-resident and Planning Director for the Town of Needham, to ddress Town Meeting. In response to Mr. Michael R. Leonard, she oted that after installation, a light meter would be utilized to etermine the amount of light trespass at the property lines before the ights could be operated.

In response to an inquiry from Mr. Thomas W. Higgins, Mr. Wasserman indicated that the Board of Selectmen has not eceived any negative feedback on the lights at Claxton Field.

Mr. Richard W. Gatto urged support of the substitute main notion. He suggested that this proposal is really about kids and outh in the town and the lights would add additional opportunity for hese teams.

A motion to move the previous question on all motions was offered by Mr. Michael A. Diener. The motion was presented, but he Moderator was in doubt as to the voice vote. The Moderator wore in the following tellers: Deborah S. Winnick, Richard B. Moody, Paul O'Connor, Jane B. Murphy, Mark P. Fachetti, and Meredith P. Page. The motion was again presented and carried by a ount of hands. The hand count was Yes 167 – No 33.

ACTION: The main motion was presented, but it failed to pass by voice vote. The substitute main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by the required two-thirds vote on a hand ount. The hand count was Yes 166 – No 34.

VOTED: To see if the Town will vote to amend the Zoning By-Law s follows:

n Section 4.1, Basic Requirements, by inserting the following new Section 4.1.6

4.1.6 Height and Setback Limitation Exception

4.1.6.1 Special Permit Uses

In all Districts, the Board of Appeals may by special permit approve an application for an increase in the height limits of this By-Law for light poles that illuminate outdoor recreation facilities, such as, but not limited to, playing fields and tennis courts, that are located on land owned by the Town of Needham and which are operated as a recreational or municipal use. In determining whether to grant a special permit, and in determining what conditions should be attached to the grant of a special permit, the Board of Appeals shall take into account the application's compliance with the lighting standards, and other decision standards, set forth in this Section 4.1.6, and its compliance with the provisions of Section 7.5.2 of this by-law.

4.1.6.2 Definitions

Certified Lighting Professional – A lighting professional that is certified by the National Council on Qualifications for Lighting Professionals (NCQLP) or a State licensed professional engineer, architect or landscape architect having at least 3 years of sports lighting-related experience.

Direct Light – Light emitted directly from the lamp, from the reflector or reflector diffuser, or through the refractor or diffuser lens of a luminaire.

Foot Candle (fc) – Unit of illuminance; One lumen per square foot.

Full Cutoff (FCO) – A luminaire light distribution, specified by the IESNA, where zero candela intensity occurs at an angle of 90 degrees above nadir, and at all greater angles from nadir. Additionally, the candela per 1000 lamp lumens does not numerically exceed 100 (10 percent) at a vertical angle of 80 degrees above nadir. Nadir is the point directly vertically below the luminaire. A FCO luminaire is fully shielded.

Fully Shielded – Constructed in such a manner that no light emitted by the fixture, either directly from the lamp or a diffusing element, or indirectly by reflection or refraction from any part of the luminaire, is projected above a horizontal plane passing through the lowest direct-light-emitting part of the luminaire.

Glare – The sensation of visual discomfort or loss in visual performance and visibility produced by luminance within the visual field that is sufficiently greater than the luminance to which the eyes are adapted.

Indirect Light – Direct Light that has been reflected off the surface of any permanently constructed object other than the source luminaire.

IESNA or IES – Illuminating Engineering Society of North America. A professional association of lighting engineers and lighting manufacturers generally recognized as the definitive source for illumination recommendations in the United States. An IES photometric file is defined by IESNA standards.

Illuminance – The luminous flux incident per unit area, expressed in foot-candle (one lumen per square foot). Horizontal or vertical illuminance is that measured with a photometer cell mounted horizontally or vertically.

Lamp – The light source component of a luminaire that produces the actual light.

Light Trespass – Direct or Indirect Light produced by an artificial light source and which shines outside the boundaries of the lot containing the luminaire.

Luminaire – A complete outdoor lighting unit or fixture including a lamp or lamps, together with the parts designed to distribute the light, to position and protect the lamps, and to connect the lamps to the power supply, but not including a pole on which the luminaire may be mounted.

Outdoor Lighting – The night-time illumination of an outside area or object by a luminaire located outdoors.

Shielded – A luminaire employing a protective device to prevent glare. The luminaire shall have a generally downward distribution of light and must have a top shield to minimize upward light.

4.1.6.3 **Exterior Lighting Plan**

A Lighting Plan shall be submitted with all applications for a special permit. This Lighting Plan shall be certified to be valid and correct by a certified lighting professional and shall include the following information:

a) The location, height, shielding type of all existing and proposed outdoor luminaries, and the wattage rating and type of all lamps in each luminaire. Any existing off-site luminaries used to illuminate the lot shall be included in the Lighting Plan.

b) The manufacturer's specification data and technical drawings, including the luminaire lamp wattage, photometric data showing that the luminaire is fully shielded, including an electronic copy of the IES photometric file, or a reference to the file location on the manufacturer's web site. Manufacturer's photometric specification that the luminaire is rated IESNA Full Cutoff (FCO) is sufficient to show that it is fully shielded.

c) The data of previous sections a) and b) shall be organized into a table, with one line per luminaire.

d) A light illumination test, conducted by a certified lighting professional, to demonstrate the pre-development condition. The lighting levels shall be calculated with a photometer positioned at the boundaries of the lot on which the light poles are proposed, at such locations as are needed to adequately determine the level of existing light trespass onto adjacent streets and abutting lots.

e) A photometric plan of the proposed outdoor luminaries, showing the intensity of illumination expressed in foot-candles at ground level within the interior of the property and at the boundaries of the lot on which the light poles are proposed, at such locations as are needed to adequately determine the level of light trespass onto adjacent streets and abutting lots. The plan shall also include the following illumination information in a table format: Minimum; Maximum; Avera Average to Minimum and Maximum Minimum.

f) Calculations quantifying the light trespass of proposed outdoor luminaries, at the prop boundaries of each abutting lot and street.

4.1.6.4 **Lighting and Light Pole Standards**

The following lighting and light pole standards sl apply to illuminated outdoor recreation facilities:

a) The illumination of outdoor recreation facili shall be by either shielded or fully-shiel luminaries, aimed toward the playing field court, and shielded in directions away from playing surface so as to minimize glare, light and light trespass onto adjacent areas. Li poles for recreational facilities may be as high necessary to adequately illuminate the facility shall be limited to a maximum height of 90 f and a minimum front, rear or side yard setback five (5) feet.

b) Additional shields that are installed to cont light trespass and glare as required herein shall designed so that the parts of the shields that exposed to the direct light of the luminaire a visible from streets, or abutting lots that are residential or conservation use, shall have a fl back, low reflectivity finish.

c) Luminaries installed on one lot to illumin another lot, or installed in a street, railro utility, or other right-of-way to illuminate adjacent lot, are prohibited.

d) Strobe and flashing lights and laser illuminati are prohibited.

e) Placement of pennants, streamers, banners, sig advertising flags or similar items on light poles prohibited.

f) Placement of speakers, sound systems or simil devices on light poles is prohibited.

g) Hours and method of operation shall be set by t Board of Appeals, as it deems necessary.

h) The luminaries shall be located and shielded so to prevent undue light trespass onto adjace streets or abutting lots. In determining und light trespass the Board of Appeals shall consid the following factors:

(1) the land use of adjacent properties, and t location of residences and business thereon;
(2) the character of the abutting neighborho (urban, suburban, rural);
(3) other existing light sources in t immediate vicinity of the lot;
(4) distance from the proposed light sources abutting properties;

(5) the topography of the site and of adjacent property;
(6) existing and proposed landscaping, vegetation, and natural and artificial screening; and
(7) existing and proposed direct and indirect light levels on the site and in the immediate vicinity of the site.

i) After the installation of the lights, a post-development light illumination test shall be conducted at the property lines and shall demonstrate that there has been no undue light trespass at the property lines, before the lights can be operated.

j) Submission and subsequent approval of a plan does not relieve the applicant of responsibility to demonstrate conformity to all sections of the bylaw, both in the individual luminaries as built, and for the entire lot as built. The certified lighting professional shall submit an as-built plan that correctly reflects the as-built installation, and shall certify that the as-built installation conforms to the requirements of this By-Law.

.1.6.5 **Special Permit Approval Criteria**

In reviewing a special permit application under this section 4.1.6, the Board of Appeals shall make findings regarding the following factors:

a) the effects of extended operational hours, such as noise, traffic, light trespass and celebratory behavior;

b) the benefits that the additional hours of operation will provide;

c) the degree to which the proposal minimizes adverse visual impacts;

d) the extent to which the applicant has mitigated potential adverse effects;

e) compliance with the lighting and light pole standards of sections 4.1.6.4, including a determination as to whether the proposal would result in undue light trespass; and

f) compliance with the provisions of section 7.5.2.

After making findings on the factors set forth above, the Board shall determine whether the benefits, if any, of the proposed project outweigh its adverse impacts, if any. If the Board determines that the proposal would provide a net benefit to the Town, the Board may grant a special permit with or without specific conditions."

ARTICLE 3 was previously adopted by unanimous consent.

ARTICLE 4: AMEND FY2007 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2007 Operating Budget adopted under Article 27 of the May 2006 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
6	Debt Service	$9,803,028	$22,903,028
10	Reserve Fund	$725,000	To be determined
12A	Town Clerk Salaries	$231,990	To be determined
23	Needham Public Schools	$37,824,911	To be determined

and further that the operating budget be partially funded by a transfer from amounts reserved for debt exclusion offset in the amount of $33,379; or take any other action relative thereto.

Article Explanation: The increase in the debt service line represents an expected payment from the Massachusetts School Building Authority for School projects. The Finance Committee is continuing its deliberations on the other line items.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2007 Operating Budget adopted under Article 27 of the May 2006 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
6	Debt Service	$9,803,028	$22,903,028
10	Reserve Fund	$725,000	To be determined
12A	Town Clerk Salaries	$231,990	To be determined
23	Needham Public Schools	$37,824,911	To be determined

and further that the operating budget be partially funded by a transfer from amounts reserved for debt exclusion offset in the amount of $33,379.

A motion to postpone Article 4 to a time certain, specifically after the disposition of Article 12, was offered by Mr. Steven Rosenstock. The motion was presented and carried unanimously by voice vote.

ARTICLE 5 was previously adopted by unanimous consent.

ARTICLE 6 was previously adopted by unanimous consent.

ARTICLE 7: AMEND COMMUNITY PRESERVATION BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2007 Community Preservation Fund adopted under Article 41 of the May 2006 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

		Changing From:	Changing To:
C.	Community Preservation Fund Annual Reserve	$1,551,576	$1,672,620
D.	Community Housing Reserve	$0	$68,460
E.	Historic Resources Reserve	$225,000	$293,460
F.	Open Space Reserve	$144,300	$212,760

Or take any other action relative thereto.

Article Explanation: The Community Preservation Fund reserves are being adjusted to reflect the actual payment received from the Commonwealth on October 13, 2006 and the actual surcharges committed in FY06.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2007 Community Preservation Fund adopted under Article 41 of the May 2006 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

		Changing From:	Changing To:
C.	Community Preservation Fund Annual Reserve	$1,551,576	$1,672,620
D.	Community Housing Reserve	$0	$68,460
E.	Historic Resources Reserve	$225,000	$293,460
F.	Open Space Reserve	$144,300	$212,760.

Mr. Daniel P. Matthews, Selectman, advised that this proposal is a technical correction. State law requires that 10% of the funds be allocated to each reserve - Historic Resources, Community Housing, and Open Space.

Mr. Steven Rosenstock, Chairman, recommended adoption of this proposal on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 8: was previously withdrawn earlier this evening.

ARTICLE 9: APPROPRIATE FOR HIGH ROCK SCHOOL RENOVATION

To see if the Town will vote to raise and/or transfer and appropriate the sum of $525,000 for architectural design and engineering for the construction, addition and/or renovation of the High Rock School, possibly including modular classrooms, to be spent under the direction of the Permanent Public Building Committee and Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7;MGL Section 70B or any other enabling authority; or take any other action relative thereto.

Article Explanation: This request would fund preliminary design of a project to renovate and expand the High Rock Elementary School, from 264 to 352 students. It is part of the Sch Committee's immediate plan to provide sufficient Middle Sch seats for 1,203 projected students in 2009/10, as well as a long-te plan to permanently ease the elementary and middle sch overcrowding problem, based on current enrollment projectio Additional modular classrooms may be needed to accommodate desired grade configuration of middle school students temporar using the facility, and would be funded through the renovati project. The September 2006 current Pollard enrollment of 10 exceeds the building's capacity of 1056 (with modulars.) Enrollme is projected to increase to 1,370 by 2012/13, and remain in excess 1,300 through 2017/18. The current K-5 enrollment is 2,481 (vers a capacity of 2160). Elementary enrollment is projected to rise to peak of 2,600 students in 2009, and then to level off to around 2,5 students for the foreseeable future. These enrollment projectio may be conservative, based on demographic changes and propos increases in housing stock. At these enrollments, many middle scho classrooms are undersized and/or inappropriate for current us there are insufficient spaces for special education needs, and corridors are extremely congested between classes. Core facilitie including the cafeteria and media center, are stressed. At elementary level, all five schools are faced with a lack of music a art spaces as those are converted to classrooms. Art and mus education have been moved to carts or to the cafeteria, depending the classroom situation in each school. There is shortage of spac available for special education. Full-day Kindergarten, while a vot School Committee priority, cannot be implemented within the curre space shortage. The extended (additional half-day) Kindergart fee-based program (KASE), which is currently in place, will relocated to non-school facilities as by September 2007. It anticipated that, if funded, a renovated High Rock school would ready to accept students in September, 2009. The resulting buildi will be a Broadmeadow-type quality renovation/addition wi complete provisions for adequate technology and full remediation current building deficiencies.

MOVED: That the Town vote to raise and/or transfer a appropriate the sum of $525,000 for architectural design a engineering for the construction, addition and/or renovation of t High Rock School, possibly including modular classrooms, to b spent under the direction of the Permanent Public Buildi Committee and Town Manager, and to meet this appropriation th Treasurer, with the approval of the Board of Selectmen, is authorize to borrow said sum under M.G.L. Chapter 44 Section 7; MG Section 70B or any other enabling authority.

Mr. John H. Cogswell, Chairman of the Board Selectmen, advised that School Committee Chairman Marianne B Cooley, would address this proposal first.

In response to a motion offered by Ms. Marianne B. Coole to discuss Articles 9 and 11 together and vote on each artic separately, the Moderator advised that this motion was not within th scope of these articles.

Ms. Cooley advised that there is a lack of space for grade Kindergarten through 8th grade. She also noted that there is no stat reimbursement for school buildings until next summer. The Schoo Committee is recommending money for the architectural design an engineering for the High Rock School. She asked for support o behalf of the School Committee.

Mr. John P. Connelly, Chairman, Permanent Publi Building Committee, noted that his committee looked at the Hig Rock School and how it fits into the overall plan. Mr. Connell noted that if this proposal is approved tonight, the architect would b selected within two weeks.

Mr. Stephen Jonas, Finance Committee member, advised that this is the first major step in the town's master facilities plan. This proposal seeks $525,000 for design funds for renovation of the High Rock School as an elementary school to be used in the foreseeable future as a sixth grade center. The expectation by the School Committee and the Board of Selectmen is that if design funds are approved, a design will be created and construction funding of $15 million will be placed on the April ballot as a debt exclusion override.

The Finance Committee has advocated that a process be created to allow Town Meeting Members and voters to see the long-term implications of capital decisions made at any Town Meeting or during any override or debt exclusion vote. In this case, the School Committee has told us that the renovation of the High Rock School as an elementary school is only the first of several steps toward addressing the capacity problem in the system. The School Committee has indicated that it will seek funds for a new middle school at Dedham Avenue in 2012. High Rock would then become another elementary school after approximately $500,000 in retrofit costs. We have heard that projects after 2012 are supposedly more uncertain and that may be the case. However we should not ignore the long-term implications of these plans since the School Committee will seek $43 million for a middle school at Dedham Avenue.

Mr. Jonas sought to clarify that the School Committee had been considering a range of option of differing expense, including well in excess of $13 million. In May of this year, Town Management told the School Committee that given debt service limits and in light of the need for a Town Hall, the monies available to the School to address the overcrowding problems were around $13 million. The Finance Committee was not involved in these discussion, nor did the Finance Committee take a position as to how much money should go to different projects or changes in debt service limits under different building scenarios. The Finance Committee noted that it has not endorsed the master plan as a whole or the building priorities it presents. In some instances, we disagree with it.

Mr. Jonas explained that the Finance Committee focused on three issues – the financial impact to the town for the short and long run along with the implication to debt service, overcrowding in the schools, and flexibility in the future for changes in enrollment, grade configurations, state mandates and districting that might be necessary in order to appropriately place children in the classrooms we have available. The Finance Committee was careful not to second-guess the School Committee's educational choices. There has been a lot of discussion about whether High Rock should be used as a sixth grade center or as a six, seven and eighth grade smaller middle school. The configuration of a renovated High Rock is an issue for the School Committee. A variety of options for addressing the overcrowding in the schools were explored. Mr. Jonas noted that the Finance Committee is recommending adoption of Article 9, but there are concerns. Operating costs are anticipated at 1.2 to 1.5 million annually for items such as maintenance, energy, transportation, administration and additional teachers. This increase will have to be put before the voters either this year or at some point before the operating costs can be incurred. We need to remember that there are long-term implications for building new buildings in Town in terms of operating costs. Also there are debt service implications to this project. This project alone will increase the overall debt service that the Town is paying from .6 to 1.6% on top of an already high rate, currently in excess of 11% despite a policy limit of 10%. The Finance Committee is willing to accept that increase in light of the extreme circumstances, but that is not to be interpreted as a willingness to recommend further increases in debt for different projects that do not present the same extreme circumstances. The Finance Committee will have to evaluate those projects as they come up. The Finance Committee does not endorse the School Committee's long-term proposal for two buildings. The total cost of that approach from a capital standpoint is quite large, particularly if you assume that a second middle school does not receive SBA funding. The total cost for the High Rock renovation and a new middle school would be $47.4 million. Without SBA funding, the $47 million increases to over $64 million. In addition, there would be added operational costs for a second middle school of approximately $3 million. The School Committee's two building approach would likely require moving DPW to Central Avenue, a move which the Finance Committee has considerable doubt will occur We have suggested to the School Committee that they should view the High Rock renovation as potentially a fifteen to twenty year solution. Finally, there are drawbacks within the four walls of what is planned for High Rock. Its capacity as an elementary school is 352 students, but with the addition of portables will be used for 440 sixth graders. That will place a strain on common spaces. Moreover, the enrollment studies of the schools have indicated that High Rock will be overcrowded by 2010 and significantly overcrowded by 2012. That is because the School Committee's projections indicate that by 2012, 490 sixth graders will be in the system.

In conclusion, this has been a difficult and complex decision for everyone involved. The Finance Committee believes that it is best to proceed with this proposal.

Mr. John H. Cogswell, Chairman, Board of Selectmen, advised that there has been extensive discussion on this article. The Board of Selectmen reached the decision that this is the best solution at this time and recommend support of this proposal.

Mr. Andrew Wise, member of the Needham Commission on Disabilities, addressed this proposal. He noted that there are many inaccessible areas in the present school, which is illegal. If the building is not renovated, it should not be used. Mr. Wise suggested that the time to renovate is now.

In response to an inquiry from Mr. Alan S. Fanger, Mr. Cogswell stated that there is no plan to sell land for development to renovate High Rock School.

A motion to amend Article 9 was offered by Ms. Louise L. Miller by adding after the words "High Rock School" the words "as a Middle School space" and replacing the word "possibly" with "not". She expressed concern that there is a shortage at Pollard of 500 seats and a shortage of 300 seats at the elementary school level.

In support of the main motion, Mr. William M. Powers suggested that it is our obligation to try to do the best we can do.

In response to an inquiry from Mr. Michael Vaughn, Mr. John P. Connelly advised that this plan includes making the building completely accessible.

Ms. Kathleen Rothenberg rose in support of the motion to amend for the construction of a middle school.

In response to an inquiry from Jane A. Howard, Mr. Cogswell stated it is better to have the design portion of the project in place prior to going to the voters.

Ms. Holly Ann Clarke explained that we have a middle school crisis now and urged support of the amendment.

After a lengthy discussion a motion to move the previous question was offered by Mr. Maurice P. Handel. The motion was presented and carried unanimously by voice vote.

Mrs. Miller's motion to amend was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented and carried by two-thirds vote as declared by the Moderator on a voice vote.

ARTICLE 10: APPROPRIATE FOR POLLARD MIDDLE SCHOOL ELECTRICAL AND TECHNOLOGY INFRASTRUCTURE UPGRADE DESIGN

To see if the Town will vote to raise and/or transfer and appropriate the sum of $41,000 for Pollard Middle School technology upgrade and replacement including mechanical and electrical systems, to be spent under the direction of the School Committee and Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Explanation: This request would fund final design/pre-construction of the Pollard electrical and technology infrastructure upgrade project. The current infrastructure of the building is not adequate to support the existing 1200 students, teachers and administrators, and must be upgraded to support their needs well into the next decade. In 2005, Town Meeting approved preliminary design funds to study the scope of work required to upgrade the Pollard data network. The study revealed extensive accompanying electrical needs and incorporated long-standing teacher requests for data/video projection. Specifically, the study called for expansion of the number of electrical and data outlets and wireless access points in the building, expansion of the building's internal electrical capacity to support the computer hardware, and installation of data/video projectors. This project is part of the School Committee's plan to address overcrowding at the Middle School, by meeting the infrastructure/ technology needs of Pollard students over the next decade. It also would raise the quality of the Pollard technology infrastructure to a level comparable to that of a fully-renovated High Rock Elementary School.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $41,000 for Pollard Middle School technology upgrade and replacement including mechanical and electrical systems, to be spent under the direction of the School Committee and Town Manager and raised from the tax levy.

Mr. John A. Bulian, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained that advance technology was not taken into affect during the early days of the Pollard School renovation. This proposal is a design for the Pollard electrical and technology upgrade. He urged support of this proposal on behalf of the Board of Selectmen.

A motion to amend was offered by Mr. Ford H. Peckham to add the words "design of" after the words "$41,000 for".

Mr. Bulian noted that the Board of Selectmen supports this amendment.

Mr. Peckham's motion to amend was presented and carried by majority voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate the sum of $41,000 for design of Pollard Middle School technology upgrade and replacement including mechanical and electrical systems, to be spent under the direction of the Sch Committee and Town Manager and raised from the tax levy.

ARTICLE 11: APPROPRIATE FOR POLLARD MIDDL SCHOOL PORTABLE CLASSROOMS

To see if the Town will vote to raise and/or transfer a appropriate the sum of $30,000 to design and prepare purchase lease options for installation of portable classrooms at the Poll Middle School, to be spent under the direction of the Perman Public Building Committee and Town Manager and raised from t tax levy; or take any other action relative thereto.

Article Explanation: This request would fund design and prep purchase or lease options for installation of two portable classroo at Pollard Middle School, in September 2008, to address enrollm overcrowding at the Middle School. This project is part of the Sch Committee's immediate plan to provide sufficient Middle Sch seats for projected students in 2009/10, and the proposed long-te solution to permanently ease the elementary and middle sch overcrowding. These portables will ensure that, when the stude are in core classes, they will be in appropriate classroom spac Without the portables, the media center would need to be carved i classroom space. These portable classrooms may continue to needed, even after a renovated and expanded High Rock sch opens as an interim second middle school in September 200 depending on the educational program recommended for High Roc If not needed by the School Department, the portables may be need by the other departments depending on other building projects. If is determined that the Town has future use for the portables, th they will be purchased rather than leased for one year so that th may provide swing space where needed

MOVED: That the Town vote to raise and/or transfer a appropriate the sum of $30,000 to design and prepare purchase lease options for installation of portable classrooms at the Polla Middle School, to be spent under the direction of the Permane Public Building Committee and Town Manager and raised from t tax levy.

Mr. John H. Cogswell, Chairman, stated that the Board Selectmen unanimously recommends adoption of this proposal.

Mr. David J. Escalante, member of the Finance Committe expressed concern that the school will not be ready for the enlarge fourth grade class. He advised that the Finance Committe unanimously supports this article.

ACTION: The main motion was presented and carried by majorit vote on a voice vote.

ARTICLE 12: APPROPRIATE FOR MITCHELL SCHOO ROOF REPLACEMENT

To see if the Town will vote to raise and/or transfer an appropriate the sum of $500,000 for repair and replacement o sections of the Mitchell Elementary School roof, to be spent unde the direction of the Town Manager, and to meet this appropriation th Treasurer, with the approval of the Board of Selectmen, is authorize to borrow said sum under M.G.L. Chapter 44 Section 7; or any othe enabling legislation or take any other action relative thereto.

Article Explanation: This project allows for the replacement o approximately half of the roofing systems at the Mitchell Elementar School. The flat roofs in question (25,667 Sq. Ft.) are currently 15

year-old PVC membrane roofs that are showing advanced aging and failure (leaks) at an increasing rate. The roofs to be replaced were originally expected to last ten years. Approximately half of the roofs in question (13,000 sq. ft.) have an existing built-up roof system currently in place below the PVC roof system. Fifteen years ago, when the roofs were installed, this was a less expensive installation method, but this methodology increases the replacement cost because two roofs now must be torn off of the building. It is proposed that the new roof systems will be cold applied built-up roofing similar to the roof systems on the new Eliot and Broadmeadow Schools. The new roof systems will be warranted for 20 years. A professional roof evaluation, which included infrared analysis, performed in the spring of 2005 details the deteriorating condition and future failure of this roof system. Approximately half of the Mitchell roof was replaced in 1998. This half is in excellent condition and is not part of the project. Design funds for this project in the amount of $30,000 were appropriated in May, 2006.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $500,000 for repair and replacement of sections of the Mitchell Elementary School roof, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

A motion to amend was offered by Mr. Gerald A. Wasserman that the main motion under Article 12 be amended by deleting the sum "$500,000" and inserting in place thereof the sum "$700,000". Mr. Wasserman explained that the design phase was approved in the spring and the bids have come in higher than anticipated. The Board of Selectmen urges support of this proposal.

Mr. Richard S. Creem, member, advised that this article replaces about one-half of the Mitchell Elementary School roof. This is a project that cannot wait. The Finance Committee recommends adoption of this proposal as amended.

Ms. Cynthia Conturie suggested installing a metal roof as is used in school buildings in the state of Virginia. These metal roofs last longer and keep heating costs down.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate the sum of $700,000 for repair and replacement of sections of the Mitchell Elementary School roof, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

Article 4 was postponed to a time certain, specifically after the disposition of Article 12. Discussion commenced under Article 4.

ARTICLE 4: AMEND FY2007 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2007 Operating Budget adopted under Article 27 of the May 2006 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
6	Debt Service	$9,803,028	$22,903,028
10	Reserve Fund	$725,000	To be determined
12A	Town Clerk Salaries	$231,990	To be determined
23	Needham Public Schools	$37,824,911	To be determined

and further that the operating budget be partially funded by a transfer from amounts reserved for debt exclusion offset in the amount of $33,379; or take any other action relative thereto.

Article Explanation: The increase in the debt service line represents an expected payment from the Massachusetts School Building Authority for School projects. The Finance Committee is continuing its deliberations on the other line items.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2007 Operating Budget adopted under Article 27 of the May 2006 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
6	Debt Service	$9,803,028	$22,903,028
10	Reserve Fund	$725,000	To be determined
12A	Town Clerk Salaries	$231,990	To be determined
23	Needham Public Schools	$37,824,911	To be determined

and further that the operating budget be partially funded by a transfer from amounts reserved for debt exclusion offset in the amount of $33,379.

A motion to amend the main motion under Article 4 was offered by Mr. Steven Rosenstock:

Line	Description	Changing From	Changing To
10	Reserve Fund	$725,000	$1,039,679
12A	Town Clerk Salaries	$231,990	$246,990
23	Needham Public Schools	$37,824,911	$38,057,811

Mr. Rosenstock, Chairman, recommended support of this Amendment on behalf of the Finance Committee.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the fiscal year 2007 Operating Budget adopted under Article 27 of the May 2006 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
6	Debt Service	$9,803,028	$22,903,028
10	Reserve Fund	$725,000	$1,039,679

12A	Town Clerk Salaries	$231,990	$246,990
23	Needham Public Schools	$37,824,911	$38,057,811

and further that the operating budget be partially funded by a transfer from amounts reserved for debt exclusion offset in the amount of $33,379.

At this time the Moderator thanked students Jeremy Ames and Mike Berger for manning the microphones.

At 11:30 P.M. Mr. John A. Bulian on behalf of the Board of Selectmen offered the following Resolution:

The Following Resolution
Was offered
In memory of Doris Waldstein

WHEREAS: Doris (Opper) Waldstein was born and raised in Newton, Massachusetts. She married Mathew Waldstein, a veteran of World War II who died at a very young age when they had been married for ten years. After devoting herself to the care of her husband during his illness, she then settled in Needham in 1970 with her parents and lived on Wayne Road; and

WHEREAS: Doris Waldstein received a Bachelor's and Master's Degree Education from Boston University, and most recently worked as a Special Education Teacher's Aide for the Town of Lexington; and

WHEREAS: Doris Waldstein was well known for her colorful hats and clothing, which she wore to brighten the day for others. A lover of the arts, she enjoyed movies, music, opera, and sing-a-longs, and knew the words to almost every song ever written. Mrs. Waldstein donated her old player piano and all of her old movies on videotape to the Senior Center; and

WHEREAS: Doris Waldstein was an active member of the Temple Beth Shalom community. She served as an elected Town Meeting Member from Precinct A from 1988 until 1999, and was an active and frequent participant at the Senior Center. She was a fixture at public meetings and events of all kinds, and was passionate about keeping abreast of local issues. Mrs. Waldstein also served as the Carleton Pavilion monitor at DeFazio Park for the Park and Recreation Department, and kept that Department informed about the conditions at DeFazio Park and in her neighborhood, Cricket Field;

NOW THEREFORE, be it resolved by this body that the November, 2006 Special Town Meeting be dissolved in honor of the many civic contributions of Doris Waldstein to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

RECORD OF THE STATE ELECTION
Tuesday, November 7, 2006

Pursuant to a Warrant issued by the Selectmen October 10, 2006 the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the seventh day of November in the year 2006 at seven o'clock in the forenoon for the purpose of nominating State and County Officers. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D - High Rock School – Classroom
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School Performance Center
Precinct H – Broadmeadow School Performance Center
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

The ballot box returns in the Precincts were as follows:

PRECINCTS	A	B	C	D	E
7:00 A.M.	-	-	-	-	-
8:00 A.M.	74	110	137	146	149
9:00 A.M.	162	199	244	268	272
10:00 A.M	261	314	344	409	389
11:00 A.M.	340	489	505	517	480
12:00 NOON	469	627	634	597	642
1:00 P.M.	560	697	720	651	733
2:00 P.M.	679	796	767	735	796
3:00 P.M.	726	878	840	799	842
4:00 P.M.	813	948	917	857	940
5:00 P.M.	899	1048	1002	968	1040
6:00 P.M.	1015	1141	1103	1079	1162
7:00 P.M.	1149	1225	1232	1225	1332
8:00 P.M.	1209	1300	1306	1302	1432

PRECINCTS	F	G	H	I	J
7:00 A.M.	-	-	-	-	-
8:00 A.M.	172	143	177	155	103
9:00 A.M.	279	257	304	288	215
10:00 A.M.	394	432	416	395	313
11:00 A.M.	527	553	546	568	437
12:00 NOON	635	654	670	677	521
1:00 P.M.	733	731	818	802	590
2:00 P.M.	850	798	913	867	651
3:00 P.M.	944	852	984	930	760
4:00 P.M.	1026	944	1079	1001	840
5:00 P.M.	1133	1051	1220	1140	940
6:00 P.M.	1279	1186	1366	1250	1036
7:00 P.M.	1423	1356	1501	1416	1170
8:00 P.M.	1494	1447	1583	1548	1251

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 9:50 P.M., November 7, 2006

The total number of votes cast was as follows:

	Total
Precinct A	1209
Precinct B	1301
Precinct C	1307
Precinct D	1302
Precinct E	1435
Precinct F	1495
Precinct G	1447
Precinct H	1583
Precinct I	1548
Precinct J	1251
Total	13,877

(The absentee ballots are included in the Total Vote as well as 4 absentee ballots returned from overseas, postmarked by day of Election, and counted on the 10th day following the election)

TOTAL VOTE CAST – 13,883
(Includes)
(73.49% of Registered Voters)

The result of the balloting was as follows:

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	1209	1301	1307	1304	1435	1496	1447	1583	1548	1253	13,883
SENATOR IN CONGRESS											
Edward M. Kennedy	857	860	902	890	940	1081	1000	1042	1094	876	9,545
Kenneth G. Chase	320	387	356	365	441	369	396	485	403	332	3,854
Scattered Write-Ins	1	6	1	0	3	3	3	1	4	2	24
Blanks	31	48	48	49	51	40	48	55	47	43	460
GOVERNOR AND LIEUTENANT GOVERNOR											
Healey and Hillman	391	490	478	433	498	474	498	602	491	422	4,777
Patrick and Murray	720	714	731	783	819	924	844	869	952	733	8,089
Mihos and Sullivan	74	62	68	70	78	74	64	76	58	63	687
Ross and Robinson	15	21	22	12	28	14	27	23	32	23	217
Scattered Write-Ins	1	3	1	2	4	5	1	5	2	0	24
Blanks	8	11	7	4	8	5	13	8	13	12	89
ATTORNEY GENERAL											
Martha Coakley	891	885	930	902	999	1077	1051	1115	1146	878	9,874
Larry Frisoli	277	353	308	326	372	340	336	402	325	314	3,353
Scattered Write-Ins	1	0	1	0	1	1	1	0	2	1	8
Blanks	40	63	68	76	63	78	59	66	75	60	648
SECRETARY OF STATE											
William Francis Galvin	887	882	919	919	983	1086	1044	1135	1136	890	9,881
Jill E. Stein	208	226	243	226	256	243	240	271	261	218	2,392
Scattered Write-Ins	5	3	4	2	3	3	4	2	5	2	33
Blanks	109	190	141	157	193	164	159	175	146	143	1,577
TREASURER											
Timothy P. Cahill	906	912	948	947	1025	1112	1062	1160	1197	930	10,199
James O'Keefe	155	178	169	156	182	185	175	187	152	141	1,680
Scattered Write-Ins	4	2	5	2	6	3	1	1	3	3	30
Blanks	144	209	185	199	222	196	209	235	196	179	1,974
AUDITOR											
A. Joseph DeNucci	923	907	951	949	1019	1112	1047	1171	1179	927	10,185
Rand Wilson	144	165	146	134	153	176	164	171	146	131	1,530
Scattered Write-Ins	4	4	5	0	3	3	1	2	1	0	23
Blanks	138	225	205	221	260	205	235	239	222	195	2,145
REPRESENTATIVE IN CONGRESS (Ninth District)											
Stephen F. Lynch	858	819	876	902	972	1046	1016	1105	1097	882	9,573
Jack E. Robinson	262	344	302	287	341	299	294	354	296	266	3,045
Scattered Write-Ins	3	7	3	5	5	12	8	3	4	5	55
Blanks	86	131	126	110	117	139	129	121	151	100	1,210

	A	B	C	D	E	F	G	H	I	J	TOTAL
otal # of Votes Cast	1209	1301	1307	1304	1435	1496	1447	1583	1548	1253	13,883
COUNCILLOR (Second District)											
elly A. Timilty	764	711	763	763	820	917	854	929	937	745	8,203
ichael W. McCue	289	379	338	333	394	359	357	432	351	316	3,548
cattered Write-Ins	1	2	0	1	0	1	1	0	0	0	6
lanks	155	209	206	207	221	219	235	222	260	192	2,126
SENATOR IN GENERAL COURT (Norfolk, Bristol & Middlesex District)											
cott P. Brown	756	846	847	812	914	909	914	1055	964	758	8,775
Vrite-Ins:											
ngus G. McQuilken	0	2	0	3	1	1	3	2	1	1	14
erald A. Wasserman	0	2	0	1	0	0	3	0	0	0	6
heryl Jacques	0	1	0	2	2	1	1	1	1	5	14
aniel P. Matthews	0	1	1	1	2	0	2	0	2	0	9
cattered Write-Ins	20	20	17	19	24	34	22	18	18	13	205
lanks	433	429	440	468	492	551	502	507	562	476	4,860
REPRESENTATIVE IN GENERAL COURT (Thirteenth Norfolk District)											
ida E. Harkins	915	923	949	963	1016	1106	1031	1092	1141	912	10,048
cattered Write-Ins	13	13	11	4	13	16	15	23	15	12	135
lanks	281	365	347	337	406	374	401	468	392	329	3,700
DISTRICT ATTORNEY (Norfolk District)											
Vilham R. Keating	881	873	913	910	963	1045	992	1100	1074	863	9,614
cattered Write-Ins	10	13	8	2	7	7	6	12	8	4	77
lanks	318	415	386	392	465	444	449	471	466	386	4,192
CLERK OF COURTS (Norfolk County)											
Walter F. Timilty, Jr.	848	840	862	862	921	1008	966	1048	1028	813	9,196
cattered Write-Ins	8	8	7	2	9	6	4	8	9	5	66
lanks	353	453	438	440	505	482	477	527	511	435	4,621
REGISTER OF DEEDS (Norfolk County)											
Vilham P. O'Donnell	865	853	865	863	907	1016	965	1043	1027	834	9,238
cattered Write-Ins	7	8	9	3	8	6	6	8	8	3	66
lanks	337	440	433	438	520	474	476	532	513	416	4,579
COUNTY COMMISSIONER (Norfolk County)											
eter H. Collins	658	630	653	654	696	796	731	800	822	660	7,100
homas E. Gorman	297	405	362	366	436	369	403	450	376	332	3,793
cattered Write-Ins	1	0	0	1	0	1	1	1	1	0	6
lanks	253	266	292	283	303	330	312	332	349	261	2,981

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	1209	1301	1307	1304	1435	1496	1447	1583	1548	1253	13,883

BALLOT QUESTION #1
(Allow Licenses to be issued to Food Store to Sell Wine)

Yes	525	558	624	653	745	700	707	681	732	576	6,501
No	632	673	639	600	652	730	700	848	777	639	6,890
Blanks	52	70	44	51	38	66	40	54	39	38	492

BALLOT QUESTION #2
(Allow Candidates for public Office to be nominated by More than One Political Party or Designation)

Yes	356	410	408	438	446	486	475	440	465	402	4,326
No	716	784	780	754	871	866	850	997	962	746	8,326
Blanks	137	107	119	112	118	144	122	146	121	105	1,231

BALLOT QUESTION #3
(Allow Licensed and Other Authorized Providers of Child Care in Private Homes to Bargain Collectively)

Yes	495	506	489	514	530	630	614	594	668	553	5,593
No	575	656	706	646	781	713	694	845	755	607	6,978
Blanks	139	139	112	144	124	153	139	144	125	93	1,312

BALLOT QUESTION # 4
(Non-Binding Resolution To End War in Iraq and Bring Military Forces Home)

Yes	623	664	670	678	662	821	714	777	809	675	7,093
No	407	475	498	478	591	486	573	609	550	445	5,112
Blanks	179	162	139	148	182	189	160	197	189	133	1,678

The ballots casts in the several precincts were returned to the Town Clerk in the sealed cases. The voting lists used at the entrances to t polling places and at the ballot boxes and copy of the precinct record of the election were also returned, all properly sealed in conformity with t laws governing elections.

Adjourned at 9:50 P.M., November 7, 2006.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

RECORD OF THE ANNUAL TOWN ELECTION
Tuesday April 10, 2007

Pursuant to a Warrant issued by the Selectmen March 6, 2007, the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the tenth day of April in the year 2007 at forty-five minutes after six o'clock in the forenoon for the purpose of nominating Town Officers and Town Meeting Members. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D - High Rock School - Classroom
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School Performance Center
Precinct H – Broadmeadow School Performance Center
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School - Gymnasium

The polls were opened at forty-five minutes after six o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

ARTICLE 1: ANNUAL TOWN ELECTION
To choose by ballot the following Town Officers:

One Moderator for One Year;
One Selectman for Three Years;
One Town Clerk for Three Years;
One Assessor for Three Years;
One Assessor for One Year;
Three Members of School Committee for Three Years;
One Member of School Committee for One Year;
One Trustee of Memorial Park (trustee of soldiers' memorials - veteran) for Three Years;
One Trustee of Memorial Park (trustee of soldiers' memorials – non-veteran) for Three Years;
Two Trustees of Needham Public Library for Three Years;
One Member of Board of Health for Three Years;
One Member of Needham Housing Authority for One Year;
One Member of Planning Board for Five Years;
One Member of Planning Board for Two Years;
One Commissioner of Trust Funds for Three Years;
Two Members of Park and Recreation Commission for Three Years;
Eight Town Meeting Members from Precinct A for Three Years;
Seven Town Meeting Members from Precinct B for Three Years;
One Town Meeting Member from Precinct B for One Year;
Eight Town Meeting Members from Precinct C for Three Years;
Eight Town Meeting Members from Precinct D for Three Years;
Two Town Meeting Members from Precinct D for One Year;
Eight Town Meeting Members from Precinct E for Three Years;
Nine Town Meeting Members from Precinct F for Three Years;
One Town Meeting Member from Precinct F for Two Years;
Eight Town Meeting Members from Precinct G for Three Years;
Eight Town Meeting Members from Precinct H for Three Years;
One Town Meeting Member from Precinct H for Two Years;
Eight Town Meeting Members from Precinct I for Three Years;
Eight Town Meeting Members from Precinct J for Three Years;

ARTICLE 2: BALLOT QUESTION
To submit the following question upon the official ballot to the voters of the Town:

QUESTION 1: GENERAL OVERRIDE: SCHOOL DEPARTMENT

" Shall the Town of Needham be allowed to assess an additional **$1,128,670** in real estate and personal property taxes for the purpose of defraying school operating expenses for the fiscal year beginning July first, two thousand and seven?"

ARTICLE 3: BALLOT QUESTON
To submit the following question upon the official ballot to the voters of the Town:

Question 2: DEBT EXCLUSION/HIGH ROCK SCHOOL AND POLLARD MIDDLE SCHOOL

" Shall the Town of Needham be allowed to exempt from the provisions of Proposition 2 ½, so-called, the amounts required to pay the principal of and the interest on the bonds to be issued in the principal amount not to exceed $21,000,000 in order to provide architectural design, engineering, addition, construction, reconstruction, and/or electrical and technology upgrades of the High Rock School and Pollard School?"

The ballot box returns in the Precincts were as follows:

PRECINCTS	A	B	C	D	E
6:45 A.M.	0	0	0	0	0
7:00 A.M.	0	0	12	6	12
8:00 A.M.	17	54	66	69	82
9:00 A.M.	75	93	133	113	151
10:00 A.M	92	139	195	174	204
11:00 A.M.	195	172	232	221	259
12:00 NOON	236	224	288	267	300
1:00 P.M.	251	264	322	299	361
2:00 P.M.	304	312	370	347	397
3:00 P.M.	340	346	410	385	441
4:00 P.M.	381	374	460	431	506
5:00 P.M.	435	444	523	480	563
6:00 P.M.	512	500	575	564	664
7:00 P.M.	565	573	686	667	788
8:00 P.M.	616	637	751	723	876

PRECINCTS	F	G	H	I	J
6:45 A.M.	0	0	0	0	0
7:00 A.M.	0	20	100	17	13
8:00 A.M.	49	59	194	96	80
9:00 A.M.	124	171	208	186	167
10:00 A.M.	189	230	262	260	202
11:00 A.M.	249	299	319	327	254
12:00 NOON	292	352	348	380	291
1:00 P.M.	332	396	406	427	330
2:00 P.M.	–	440	–	477	376
3:00 P.M.	410	486	–	545	423
4:00 P.M.	458	524	–	609	469
5:00 P.M.	511	600	695	706	530
6:00 P.M.	596	696	–	819	601
7:00 P.M.	696	827	–	938	681
8:00 P.M.	780	944	992	1047	763

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 9:47 P.M., April 10, 2007.

The total number of votes cast was as follows:

	Total
Precinct A	617
Precinct B	638
Precinct C	751
Precinct D	723
Precinct E	876
Precinct F	780
Precinct G	944
Precinct H	992
Precinct I	1047
Precinct J	764
TOTAL	**8,132**

(The absentee ballots are included in the Total Vote)

TOTAL VOTE CAST – 8,132
(43.48% of Registered Voters)

The results of the balloting were as follows:

TOWN OFFICES

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	617	638	751	723	876	780	944	992	1047	764	8,132
MODERATOR (for one year)(Vote for One)											
Michael K. Fee	396	417	512	492	571	510	644	661	684	490	5,377
Scattered Write-Ins	2	3	5	1	8	1	6	3	6	8	43
Blanks	219	218	234	230	297	269	294	328	357	266	2,712
SELECTMAN (for three years)(Vote for One)											
Daniel P. Matthews	380	409	489	451	552	496	606	638	667	498	5,186
Scattered Write-Ins	2	4	5	3	8	3	4	4	4	6	43
Blanks	235	225	257	269	316	281	334	350	376	260	2,903
TOWN CLERK (for three years)(Vote for One)											
Theodora K. Eaton	404	435	505	490	595	524	638	675	693	513	5,472
Scattered Write-Ins	4	1	3	0	0	1	4	1	1	4	19
Blanks	209	202	243	233	281	255	302	316	353	247	2,641
ASSESSOR (for three years)(Vote for One)											
James M. Zeiger	356	363	451	405	473	445	527	556	586	438	4,600
Scattered Write-Ins	3	4	3	0	1	1	2	4	2	4	24
Blanks	258	271	297	318	402	334	415	432	459	322	3,508

TOWN OFFICES

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	617	638	751	723	876	780	944	992	1047	764	8,132
ASSESSOR (for one year)(Vote for One)											
Kevin J. Foley	337	369	437	399	482	431	532	583	591	431	4,592
Scattered Write-Ins	6	3	2	0	4	3	1	2	1	1	23
Blanks	274	266	312	324	390	346	411	407	455	332	3,517
SCHOOL COMMITTEE (For three years) (Vote for Not More Than Three)											
Marianne B. Cooley	297	329	337	330	399	390	519	531	528	409	4,069
Joseph Barnes	328	341	493	452	535	483	592	619	632	443	4,918
Constance S. Barr	261	249	380	342	457	334	436	452	452	313	3,676
Holly Horrigan	169	194	240	229	305	240	269	299	328	210	2,483
Karen "Kori" A. Rogers	155	175	225	234	203	177	207	190	282	213	2,061
Scattered Write-Ins	4	1	1	1	4	5	6	3	11	1	37
Blanks	637	625	577	581	725	711	803	882	908	703	7,152
SCHOOL COMMITTEE (for one year) (Vote for One)											
Kim Marie Nicols	203	259	198	215	220	268	247	272	252	207	2,341
John P. O'Leary	232	219	340	313	441	318	447	460	525	338	3,633
Scattered Write-Ins	1	1	0	1	3	3	3	3	1	1	17
Blanks	181	159	213	194	212	191	247	257	269	218	2,141
TRUSTEE OF MEMORIAL PARK (Trustee of Soldiers' Memorials – veteran) (for three years) (Vote for One)											
Charles J. Mangine	269	260	301	280	293	305	344	377	388	347	3,164
Michael J. McLaughlin	136	148	183	166	243	180	245	255	261	153	1,970
Scattered Write-Ins	1	1	0	0	0	0	0	1	1	1	5
Blanks	211	229	267	277	340	295	355	359	397	263	2,993
TRUSTEE OF MEMORIAL PARK (Trustee of Soldiers' Memorials – non-veteran) (for three years) (Vote for One)											
Joseph J. McSweeney	339	361	431	392	444	432	524	563	562	426	4,474
Scattered Write-Ins	3	3	0	0	3	1	2	2	1	2	17
Blanks	275	274	320	331	429	347	418	427	484	336	3,641
TRUSTEE OF NEEDHAM PUBLIC LIBRARY (for three years) (Vote for Not More Than Two)											
Lois C. Bacon	289	329	377	378	400	390	440	493	494	398	3,988
Rose A. Doherty	250	288	314	308	389	337	458	445	463	336	3,588
Scattered Write-Ins	1	3	1	0	0	0	3	0	2	0	10
Blanks	694	655	810	760	963	833	987	1046	1135	794	8,677
BOARD OF HEALTH (For three years) (Vote for One)											
Denise C. Garlick	354	371	458	431	500	466	550	579	598	442	4,749
Scattered Write-Ins	1	0	0	0	2	1	3	2	2	1	12
Blanks	262	267	293	292	374	313	391	411	447	321	3,371
PLANNING BOARD (for five years) (Vote for One)											
Martin Jacobs	213	206	253	228	286	276	364	287	296	246	2,655
Wallace W. Johnston	148	163	165	174	211	143	187	285	338	185	1,999
Scattered Write-Ins	1	0	0	0	0	2	2	1	1	0	7
Blanks	255	269	333	321	379	359	391	419	412	333	3,471
PLANNING BOARD (for two years) (Vote for One)											
Jeanne S. McKnight	321	333	394	369	439	422	490	504	530	391	4,193
Scattered Write-Ins	2	0	0	0	2	1	4	2	1	1	13
Blanks	294	305	357	354	435	357	450	486	516	372	3,926
NEEDHAM HOUSING AUTHORITY (For one year) (Vote for One)											
Terence P. Noonan	323	335	409	391	457	414	505	548	545	409	4,336
Scattered Write-Ins	1	0	0	0	1	0	3	2	0	0	7
Blanks	293	303	342	332	418	366	436	442	502	355	3,789

TOWN OFFICES

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	617	638	751	723	876	780	944	992	1047	764	8,132
COMMISSIONER OF TRUST FUNDS (For three years) (Vote for One)											
Joseph P. Scalia	328	332	398	380	458	412	503	523	538	400	4,272
Scattered Write-Ins	1	1	1	0	2	1	2	3	1	2	14
Blanks	288	305	352	343	416	367	439	466	508	362	3,846
PARK & RECREATION COMMISSION (For three years) (Vote for Not More Than Two)											
Cynthia J. Chaston	319	328	411	363	456	389	495	518	541	388	4,208
Christopher Richard Dollase	294	295	385	331	374	352	428	447	467	367	3,740
Scattered Write-Ins	1	2	1	0	1	3	4	4	2	1	19
Blanks	620	651	705	752	921	816	961	1015	1084	771	8,296
BALLOT QUESTION #1 – General Override – School Department $1,128,670											
Yes	293	343	460	418	483	453	576	528	670	457	4,681
No	319	289	289	299	376	317	361	451	371	304	3,376
Blanks	5	6	2	6	17	10	7	13	6	3	75
BALLOT QUESTION #2 – Debt Exclusion/High Rock School and Pollard Middle School $21,000,000											
Yes	297	350	453	433	518	475	572	529	677	462	4,766
No	310	278	291	281	341	289	362	447	358	295	3,252
Blanks	10	10	7	9	17	16	10	16	12	7	114

TOWN MEETING MEMBERS

* Not Elected

PRECINCT A (For three years)(Vote for Not More Than Eight)

Alan J. Davidson	309	George Tarallo	270
Alan S. Fanger	286	John R. Wallace	300
Peter J. Fugere	253	Lee Garf	291
Mary Lee Kelly	297	Christopher A. Maxwell	294
		Scattered Write-Ins	4

PRECINCT B (For three years)(Vote for Not More Than Seven)

George Baierlein	292	David K. Mottola	296
Mark Goldberg	313	Kim Marie Nicols	315
James H. McEvoy	322	Caroline w. Sabin	316
Richard B. Moody	296	Scattered Write-Ins	1

PRECINCT B (For one year)(Vote for One)

William G. Doyle	352	Scattered Write-Ins	3

TOWN MEETING MEMBERS

* Not Elected

PRECINCT C (For three years)(Vote for Not More Than Eight)

ruce S. Barnett	301	Daniel L. Lintz	266
Villiam H. Dugan, Jr.	281	Charles J. McCann	264
mes O. Fleckner	252	Joseph Barnes	442
my T. Goldman	349	Scott M. Brightman	298
Eric D. Leskowitz	238	* Marsha C. Salett	241
		Scattered Write-Ins:	6

PRECINCT D (For three years)(Vote for Not More Than Eight)

ois C. Bacon	329	Thomas F. Soisson	300
ruce T. Eisenhut	325	Arthur Walitt	266
oger B. Hunt	302	Heidi C. Black	355
athleen M. Lewis	344	* John A. Shubin	226
effrey B. Megar	286	Scattered Write-Ins	4

PRECINCT D (For one year)(Vote for Not More Than Two)

nnifer L. Kagan	375	Gregory John Shesko	319

PRECINCT E (For three years)(Vote for Not More Than Eight)

ynthia J. Chaston	307	* Nancy Lanigan Moore	233
lark P. Fachetti	344	* Kurt M. Mullen	159
inda J. Novak	304	* Peter J. O'Neil	272
Ford H. Peckham	270	Julie E. Stevens	303
laryruth Perras	281	Marilyn G. Tedoldi	289
Carl M. Rubin	169	Sam B. Warner	312
ene M. Francesconi	278	Scattered Write-Ins	2

PRECINCT F (For three years)(Vote for Not More Than Nine)

tephen L. Dornbusch	314	Jeanne S. McKnight	336
athy M. Freedberg	346	Jennifer S. Sexton	378
arl Goldstein	337	Laura S. Terzian	308
ichard G. Lyons	300	Kevin B. Delaney	307
arolyn R. McIver	323	* Daniel J. Kumin	221
		Scattered Write-Ins	11

PRECINCT F (For two years)(Vote for One)

rian S. Nadler	460	Scattered Write-Ins	3

TOWN MEETING MEMBERS

* Not Elected

PRECINCT G (For three years)(Vote for Not More Than Eight)

Paula R. Callanan	509	Richard DeMeis	445
Robert T. Heald	460	Write-Ins:	
Maureen T. McCaffrey	486	Jane O. Johnson	85
Michael A. Taggart	451	Daniel C. Wright	53
Timothy P. Tierney	467	* John M. Rooney	41
		Scattered Write-Ins:	39

PRECINCT H (For three years)(Vote for Not More Than Eight)

John E. Comando	459	Richard B. Dagen	427
Richard J. Savage, Jr.	459	Michael C. Kardok	429
Ron Sockol	500	Laura M. London	465
Richard A. Zimbone	440	Terence P. Noonan	488
		Scattered Write-Ins:	10

PRECINCT H (For two years)(Vote for One)

Kevin J. Foley	574	Scattered Write-Ins	2

PRECINCT I (For three years)(Vote for Not More Than Eight)

John P. Connelly	445	Rachel Ann Weinstock	343
Peter Stephen Connolly	432	* Janet C. Bernardo	275
David J. Escalante	409	* Claire Dee Ecsedy	250
Thomas W. Higgins	400	* Wallace W. Johnston	323
Jill C. Kahn-Boesel	383	Nancy E. Sexton	336
Lorraine M. Murphy	422	Scattered Write-Ins	4

PRECINCT J (For three years)(Vote for Not More Than Eight)

Catherine J. Barker	293	Paul G. Smith	276
Marjorie S. Cohen	282	* Mathew David Talcoff	211
Marianne B. Cooley	367	* Robert E. Deutsch	152
Robert A. Downs	284	* Janice S. Epstein	197
Donna M. Mullin	303	George F. Kent	239
Emily M. Salaun	246	* Rebecca C. Turner	220
		Scattered Write-Ins	3

The ballots cast in the several precincts were returned to the Town Clerk in the sealed containers. The voting lists used at the entrance to the polling place and at the ballot boxes and a copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 9:37 P.M., April 10, 2007.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

ANNUAL TOWN MEETING FOR THE TRANSACTION OF BUSINESS

Monday May 7, 2007

Pursuant to a Warrant issued by the Selectmen February 7, 2007, the Inhabitants of the Town of Needham qualified to ote in Town Affairs met in the Newman Elementary School on Monday, May 7, 2007, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to he faithful performance of their duties by the Town Clerk.

Check lists were used and 243 voters, including 228 Town Meeting Members, were checked on the list as being resent.

The Moderator, Michael K. Fee, called the meeting to rder at 7:30 o'clock. The Moderator then requested Town Meeting Members to join these students with our Pledge of Allegiance and National Anthem. The Moderator thanked Peter McLaughlin and Andre Pasquarosa for manning the microphones his evening.

At the designation of the Reverend John A. Buehrens, President of the Needham Clergy Association and Pastor of the First Parish Unitarian-Universalist Church, the Reverend John A. Buehrens, Pastor of the First Parish Unitarian-Universalist Church, gave the invocation.

The Town Meeting Members were sworn to the faithful erformance of their duties by the Town Clerk.

The call to the meeting and the officer's return were ead by the Town Clerk, the reading of the articles in the Warrant eing waived upon motion.

The Moderator declared a quorum to be present and equested the Town Clerk to so record.

The Moderator announced the following ground rules nd these were adopted unanimously:

. Please rise to be recognized and address the Moderator. When a member is recognized by the Chair, you must state your ame and precinct clearly so that the Town Clerk may keep ccurate records. If for some reason related to a disability a ember cannot rise, shout "Mr. Moderator" or raise their hand igh, please inform the Chair so that appropriate accommodation ay be made.

. A speaker will be ruled out of order who refers to ersonalities or in the judgment of the Moderator, exceeds the onds of civility. Let us remember that we are ONE community nd ONE Town Meeting Family with one common goal: the best nterests of our town.

. All commentary, remarks and inquiries must be ddressed to the Moderator as Chair.

. Anyone exiting or entering the hall while we are in ession must use care not to disrupt the session and in particular, ust not slam the doors.

. No eating, drinking or smoking is permitted in the hall.

6. No firearms or weapons may be brought into the hall except by Police Officers.

7. No hats may be worn except by uniformed personnel.

8. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.

9. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor, the speaker will yield the floor to another speaker while the drafting and formulation process is underway.

10. Short motions to amend and procedural motions need not be in writing.

11. Parliamentary procedures known, as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question have been placed on the floor.

12. Limits on debate shall be enforced by the Moderator.

13. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.

14. As stated in the Moderator's memorandum to Town Meeting Members, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.

15. Unanimous consent was given to adopt the following limits of debate:

15 Minutes in total - Committee Chairpersons, Proponents, Attorneys representing proponents; subject to extension by the Moderator.

5 Minutes - Town Meeting Members, non-Town Meeting Members, visitors other than attorneys. (5 min. in total per article)

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article 80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

As in previous years, with respect to Article 24, the Fiscal Year 2008 Operating Budget, as well as Articles 25, 26, and 27, the enterprise fund budgets, no motion to amend which adds funds to a particular line item or items will be in order unless the movant identifies the line items elsewhere in the budget from which these funds will be taken. For the first time this year under Article 38, addressing the requested funding for 19 distinct capital items under one main motion. The Moderator sought unanimous consent for the same rule of procedure we have employed with our budget articles and motions. This rule would provide that a motion to amend one of the items within Article 38 will be out of order unless the moving party identifies an items or items within that same Article 38 that will be reduced to fund the increase.

Hearing no objection, the Moderator finds by majority vote that the rules of practice concerning debate and rules of procedure as described by the Moderator are voted and adopted and the Town Clerk will so record.

The Moderator announced that the proponents of Articles 9, 16, 28, 34, and 40 requested unanimous consent to withdraw these articles. Town Meeting Members indicated that there were no objections to the withdrawal of these articles and it was voted unanimously to withdraw Articles 9, 16, 28, 34, and 40.

The Moderator announced the following articles in which there will be motions to amend and therefore cannot be passed by unanimous consent: Articles 10, 12, 13, 15, 17, 24, 36, 38, and 48.

The Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 5. No Town Meeting Members responded with "question" or "debate" to Articles 5, 11, 14, 18, 19, 20, 23, 29, 30, 37, 39, and 47.

The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. The Moderator stated that the Town Counsel had filed copies of an affirmative motion for each article with the Town Clerk on April 23, 2007 and that the motions had been available for public scrutiny since that date. It was moved that all affirmative motions for the above-mentioned articles be adopted by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 5: NON-BETTERMENT STREET ACCEPTANCE

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirement of the Subdivision Control Law and as laid out by the Board of Selectmen in accordance with plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plans: Andrea Circle, Gerber Circle, Stonecrest Drive, and Stonefield Court; or take any other action relative thereto.

Article Explanation: Andrea Circle, Gerber Circle, Stonecrest Drive, and Stonefield Court were constructed by developers in conformance with the Town's design standards. This article, if accepted, will make Andrea Circle, Gerber Circle, Stonecrest Drive, and Stonefield Court public ways.

MOVED: That the Town vote to accept the following streets or portions thereof, constructed by developers under the requirement of the Subdivision Control Law and as laid out by the Board of Selectmen in accordance with plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plans: Andrea Circle, Gerber Circle, Stonecrest Drive, and Stonefield Court.

ACTION: So voted by unanimous vote.

ARTICLE 11: AMEND GENERAL BY-LAW/HISTORICAL COMMISSION

To see if the Town will vote to amend Section 2.11 of the General By-laws by deleting section 2.11.1 and inserting in place thereof the following:

2.11.1 Commission Members There shall be an Historical Commission of the Town of Needham, consisting of seven (7) members, each of whom shall be a resident of the Town of Needham, appointed by the Board of Selectmen. Initially, three (3) members shall be appointed for the term of three (3) years each, three (3) members shall be appointed for the term of two (2) years each, and one (1) member shall be appointed for a term of one (1) year. Thereafter, as the term for which the members were initially appointed expires, their successors shall be appointed for a term of three (3) years each. In the event of a vacancy occurring in the membership other than by the expiration of the term of a member, a successor shall be appointed to serve for the balance of the unexpired term.

And further by deleting the number "three (3)" in Section 2.11.2 and inserting in place thereof the number "four (4)"; or take any other action relative thereto.

Article Explanation: The Historical Commission has requested an increase in the number of members in the Commission from 5 to 7. The questions brought before the Commission are increasingly complex, and members feel they would benefit from additional input. The Commission would also seek volunteers with relevant skills and training, such as architects and real estate attorneys. Finally, an increase in membership will provide a larger pool from which to draw a quorum.

MOVED: That the Town vote to amend Section 2.11 of the General By-laws by deleting section 2.11.1 and inserting in place thereof the following:

2.11.1 Commission Members There shall be an Historical Commission of the Town of Needham, consisting of seven (7) members, each of whom shall be a resident of the Town of Needham, appointed by the Board of Selectmen. Initially, three (3) members shall be appointed for the term of three (3) years each, three (3) members shall be appointed for the term of two (2) years each, and one (1) member shall be appointed for a term of one (1) year. Thereafter, as the term for which the members were initially appointed expires, their successors shall be appointed for a term of three (3) years each. In the event of a vacancy occurring in the membership other than by the expiration of the term of a member, a successor shall be appointed to serve for the balance of the unexpired term.

And further by deleting the number "three (3)" in Section 2.11.2 and inserting in place thereof the number "four (4)"

ACTION: So voted by unanimous vote.

ARTICLE 14: ACCEPT CHAPTER 55 OF THE ACTS OF 2006

To see if the Town will vote to accept the provisions of Chapter 55 of the Acts of 2006: An Act Increasing the Accidental

eath Benefit Payable to Surviving Children; or take any other ction relative thereto.

rticle Explanation: Acceptance of this legislation will llow the Needham Retirement Board to increase the amount ayable to surviving children who have not yet attained the age of 8, or the age of 22 if a full-time student, from $312 to $648 nnually. This benefit will take effect on the date that certification f acceptance is filed with the Public Employee Retirement dministration Commission and is not retroactive. Currently ere are two surviving dependents who would qualify for this enefit. The Needham Retirement System is paying each child 312 per year. Accidental Death benefits are payable under two ircumstances: first, upon the death of an active employee while the performance of his or her duties, and second, the death of n individual directly related to the disability for which he/she etired. The increase to those dependents currently receiving the enefit would be $700 per year payable to the maximum age of 22. cceptance of this Act will have no material impact on the annual nding required by the Town to the Needham Retirement System.

IOVED: That the Town vote to accept the provisions of Chapter 5 of the Acts of 2006: An Act Increasing the Accidental Death enefit Payable to Surviving Children.

CTION: So voted by unanimous vote.

RTICLE 18: TRANSFER OF BUDGETARY FUND ALANCE

To see if the Town will vote to transfer $3,266,326 from e Budgetary Fund Balance Account (Free Cash) to meet, in part, ppropriations made at this Town Meeting, and to authorize the oard of Assessors to use such sum as available funds to meet ppropriations in its computation of the tax rate for the fiscal year 008; or take any other action relative thereto.

rticle Explanation: Budgetary fund balance (free cash) is the esult of unexpended appropriations and revenue in excess of stimates from fiscal year 2006.

IOVED: That the Town vote to transfer $3,266,326 from the udgetary Fund Balance Account (Free Cash) to meet, in part, ppropriations made at this Town Meeting, and to authorize the oard of Assessors to use such sum as available funds to meet ppropriations in its computation of the tax rate for the fiscal year 008.

CTION: So voted by unanimous vote.

RTICLE 19: ACCEPT CHAPTER 73, ECTION 4 OF THE ACTS OF 1986 (CONTINUATION OF NCREASE IN PROPERTY TAX EXEMPTION LIMITS)

To see if the Town will vote to accept, for Fiscal Year 008, the provisions of Section 4 of Chapter 73 of the acts of 986, as amended by Chapter 126 of the Acts of 1988, which mends Chapter 59 of the General Laws relative to real estate roperty tax exemptions, and approve an increase in the amount of 9% for each eligible exemption; or take any other action relative hereto.

rticle Explanation: Acceptance of Section 4 of Chapter 73 of the cts of 1986, as amended by Chapter 126 of the Acts of 1988, ermits the Town to grant an additional exemption to certain axpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any one of the following clauses of Section 5 of Chapter 59 of the General Laws: Clauses 17, 17C, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 or 43. The additional exemption shall be uniform for all exemptions but shall not exceed one hundred percent of a taxpayer's original exemption. No taxpayer may pay less tax than paid on the preceding year, except through the application of General Laws, Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not be less than ten percent of its fair cash value. Town Meeting must approve the additional exemption on an annual basis. In fiscal year 2007 the cumulative increase above the statutory limit was 61%.

MOVED: That the Town vote to accept, for Fiscal Year 2008, the provisions of Section 4 of Chapter 73 of the acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 69% for each eligible exemption.

ACTION: So voted by unanimous vote.

ARTICLE 20: APPROPRIATE FOR SENIOR CORPS PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of $10,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Explanation: The Senior Corps is a program whereby qualified elderly and disabled property owners may work up to 100 hours for the Town. In turn, the individuals are paid approximately $765, which is applied to their property tax bill. Eligible individuals are entitled to one payment per fiscal year.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $10,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 23: APPROPRIATE FOR NPDES STORMWATER PHASE II PERMIT APPLICATION

To see if the Town will vote to raise and/or transfer and appropriate the sum of $45,000 for preparation of the Town's NPDES Phase II Permit Application, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Explanation: This is the second application to the Environmental Protection Agency (EPA) under the National Pollutant Discharge Elimination System (NPDES) Stormwater Phase II permit which allows the Town of Needham to discharge stormwater into waters of the Commonwealth of Massachusetts. The first permit was for the period of July 2003 through May 2008. This permit will be for the succeeding five year period ending in May 2013. All municipalities with urbanized areas are mandated by the EPA to apply for a permit.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $45,000 for preparation of the Town's NPDES Phase II Permit Application, to be spent under the direction of the Town Manager and raised from the tax levy.

ACTION: So voted by unanimous vote.

ARTICLE 29: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2007:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2008 Budget
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	$500,000
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	$60,000
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	$75,000
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	$3,000
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	$2,000
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	$1,000
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	$75,000
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	$25,000

or take any other action relative thereto.

Article Explanation and Summary of G.L. Chapter 44, Section 53E ½: A revolving fund established under the provisions of G.L. Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited only with the departmental receipts received in connection with the programs supported by such revolving fund, and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½. The Annual Town Meeting authorization for each revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) a limit on the amount which may be expended from such fund in the ensuing year. In any fiscal year, the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to G.L. Chapter 59, Section 23.

MOVED: That the Town vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2007:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2008 Budget
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	$500,000
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	$60,000
Yard Waste	DPW Director	Town and	Multi-Community yard	$75,000

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2008 Budget
Processing Program		Participating Communities	waste processing program	
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	$3,000
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	$2,000
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	$1,000
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	$75,000
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	$25,000

ACTION: So voted by unanimous vote.

RTICLE 30: AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific pairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the ommonwealth of Massachusetts through the Massachusetts Highway Department; or take any other action relative thereto.

rticle Explanation: The Town receives funding from the Commonwealth of Massachusetts for road construction projects. The Massachusetts ighway Department is allowed to distribute Chapter 90 funding only after it has been authorized by the Legislature and signed by the overnor. In FY07, the Town received the third and final apportionment from the last transportation bond bill in the amount of $556,035 plus supplemental amount of $255,255 for a total of $811,290.

IOVED: That the Town vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs pon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth f Massachusetts through the Massachusetts Highway Department.

ACTION: So voted by unanimous vote.

RTICLE 37: RESCIND DEBT AUTHORIZATION

To see if the Town will vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, here the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

Project	Town Meeting	Article	Authorized	Rescind
Landfill Closure	1997 ATM	54	2,900,000	143,000
Telephone System Upgrade	1998 ATM	64	300,000	39,000
Eliot School New Construction	2000 ATM	32	14,090,000	637

Water Systems - Fire Flow Improvements	2000 ATM	56	165,000	40,000
Transfer Trailer & Staging Pad	2004 ATM	43	55,000	17,423
Fire Truck Quint	November 2002	5	750,000	2,000
Total				$242,060

or take any other action relative thereto.

Article Explanation: When a project is financed by borrowing, the project has been completed, and all the bills have been paid, or otherwise provided for, the balance of the authorization that was not borrowed can be rescinded. In some cases, the full appropriation for a project is not required, due to changes in scope, cost saving measures, or favorable bids. A Town Meeting vote to rescind ends the authorization to borrow by the amount being rescinded.

MOVED: That the Town vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

Project	Town Meeting	Article	Authorized	Rescind
Landfill Closure	1997 ATM	54	2,900,000	143,000
Telephone System Upgrade	1998 ATM	64	300,000	39,000
Eliot School New Construction	2000 ATM	32	14,090,000	637
Water Systems - Fire Flow Improvements	2000 ATM	56	165,000	40,000
Transfer Trailer & Staging Pad	2004 ATM	43	55,000	17,423
Fire Truck Quint	November 2002	5	750,000	2,000
Total				$242,060

ACTION: So voted by unanimous vote.

ARTICLE 39: APPROPRIATE FOR ROADS, BRIDGES, SIDEWALKS AND INTERSECTION IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $1,100,000 for repairs to the Town's roads, bridges, sidewalks and intersections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

rticle Explanation: The roadway system throughout the ommunity developed over the last century. Many miles of oadway, mainly residential, were developed after World War II. combination of the aging of the earliest roads, the tremendous xpansion of the road system, and the inability to provide dequate, ongoing maintenance and repair over the past 25 years as resulted in a significant decline in the overall condition of eedham's roads, bridges, sidewalks, and intersections. This rogram is essential to improve the structural and surface ntegrity of the Town's network of accepted streets. The primary rategy in this program is asphalt paving and incidental work irectly associated with paving. Incidental work includes corner econstruction, handicap ramps, leveling, structural overlays, tility adjustments, minor drainage improvements, some drain xtension work, street sign replacement, asphalt curbing with rass shoulders and pavement markings. Many streets have nsufficient pavement thickness, are poorly shaped, lack curbing nd require some drain improvements. Applying this repair trategy in a timely manner will help defer costly and disruptive treet reconstruction on all but the most highly traveled roadways. 'aving roadways in a timely manner will extend the useful life of he roadway system in the most cost effective manner. This rogram also provides funding for reconstruction and repair of idewalks. There are over 160 miles of sidewalks in Needham, of hich, 52 miles are designated as school walking routes. Finally, his program funds traffic signal improvements for existing traffic ignals and provide funding for new traffic signal where none urrently exist.

MOVED: That the Town vote to raise and/or transfer and ppropriate the sum of $1,100,000 for repairs to the Town's roads, ridges, sidewalks and intersections, to be spent under the irection of the Town Manager, and to meet this appropriation the 'reasurer, with the approval of the Board of Selectmen, is uthorized to borrow said sum under M.G.L. Chapter 44 Section .

ACTION: So voted by unanimous vote.

ARTICLE 47: APPROPRIATE FOR WATER STORAGE TANK CLEANING AND PAINTING

To see if the Town will vote to raise and/or transfer and ppropriate $600,000 to clean and paint the Birds Hill Water Storage Tank, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the pproval of the Board of Selectmen, is authorized to borrow said um under M.G.L. Chapter 44; or take any other action relative hereto.

Article Explanation: Funding for the design of this project was approved at the 2004 Annual Town Meeting. State regulations controlling the operation and maintenance of water upply and distribution systems require routine draining and inspection of water storage tanks. Periodically, inspection indicates that the surface coating is worn or damaged and is in need of cleaning and repainting. The Dunster Road Water Tank was completely cleaned and painted inside and out in 1993 and prior to that in 1978. The previous inspection indicated no problems inside or out. Last year's inspection revealed similar results inside; however, the outside has sustained more than normal wear. It has been especially burdened by vandalism beyond normal graffiti. It is recommended that the outside be cleaned and painted. The Birds Hill Water Tank is 35 years old. It still has the original coating inside and out. The last few inspections have found no serious problems but the report recognized the age of the coating and its impending deterioration. Cleaning and painting is recommended as soon as practical.

MOVED: That the Town vote to raise and/or transfer and appropriate $600,000 to clean and paint the Birds Hill Water Storage Tank, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44.

ACTION: So voted by unanimous vote.

At this time the Moderator proceeded with the remaining articles in the Warrant.

ARTICLE 4: COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

MOVED: That the Town hear and act on the reports of Town Officers and Committees.

Report of The Community Preservation Committee

Mr. Paul A. Siegenthaler, Chairman, presented the report of the Community Preservation Committee on its developments over the past year concerning the Community Preservation Act (CPA) in Needham. He explained that the CPC is now in the second year of receiving, analyzing and considering funding requests from Needham organizations and citizens. Since the May 2006 Annual Town Meeting the Community Preservation Committee has received its first matching funds from the Commonwealth.

Needham received its first State CPA match in October 2006 in the amount of $1,303,584. In addition, Needham's Finance Director estimates an additional match to be received in October 2007 of $1,220,000. Both of these amounts represent State matching at the 100% level, or $1.00 for every $1.00 in tax surcharge revenue.

Mr. Siegenthaler explained that Needham residents are currently billed a 2% surcharge on property taxes, as a result of town-wide acceptance of CPA. It is estimated that Needham will receive approximately $1,300,000 in property tax surcharges dedicated to CPA. A similar amount is estimated for collection in FY2008.

As a result of the certification of past funds, and estimates provided by Needham's Finance Department, the reserve balances available for allocation at the May, 2007 Annual Town Meeting are as follows:"

Community Housing:	$387,960
Open Space:	606,750
Historic Resources:	687,460
Annual Reserve:	4,177,063
Total	$ 5,859,243

Please note this figure assumes $120,000 has been reserved for FY2008 administrative expenses. Projects under consideration at the Annual Town Meeting, if approved, will reduce these funds balances.

This year CPC is requesting one project in each of the categories for which CPA funds may be used: Community

Housing, Historic Resources, Open Space Needs and Recreational Needs.

Two motivations drove the development of the CPA in the State Legislature and the acceptance of the CPA in Needham. The CPA is designed to fund smaller community projects that might otherwise get pushed aside during the budget process due to budgetary constraints. It is also an important financial tool for the town to save for future large qualifying projects, to get those projects partially funded through the state matching funds and reduce or eliminate a future override.

The Community Preservation Committee has five articles on the warrant for the 2007 Annual Town Meeting – Article 31 Town Hall Historic Preservation Feasibility Study, Article 32 Preservation of Park Structures/Bubblers, Article 33 Preservation of Park Structures/Fences, Article 35 High Rock Homes Redevelopment, and Article 36 Appropriate to Community Preservation Fund.

Needham's CPA initiative is fully underway and experiencing success in considering, approving and monitoring projects to benefit the entire community. The Committee thanks the citizens of Needham and Needham's Town Meeting Members for their support and look forward to another year of interesting, vital projects.

Report of The Finance Committee

Mr. Steven Rosenstock, Chairman, presented the report of the Finance Committee. He began with the opening words of the novel – A Tale of Two Cities – "It was the best of times, it was the worst of times, it was the age of wisdom, it was the age of foolishness…" He noted that the Finance Committee thought it was the best of times, the age of wisdom until March of this year.

Mr. Rosenstock addressed briefly the operating budget and planning for capital expenditures. He explained that the Finance Committee is responsible for recommending a balanced operating budget to Town Meeting. This includes recommending an allocation for capital items funded through cash. The Finance Committee also makes recommendations on all capital expenditures funded through debt.

Revenue for next year is increasing by approximately 4%, which happens to be the average annual revenue increase in Needham. After three solid months of many meetings with department heads, the town manager, the Superintendent of Schools and the School Committee, the Finance Committee believed it had crafted a balanced budget that provided at least for the maintenance of level services currently provided to the residents of Needham.

Last year the Town faced the dual pressure of substantial increases in energy and health care costs. In February and March of 2006, the Finance Committee recommended what cuts should be made to Town services in order to balance the budget. Services needed to be cut on both the Municipal side and the School side.

This year, the Finance Committee's balanced budget recommendation covered all existing staff, contractual obligations, and expenses consistent with the current year's budget. The Finance Committee also worked with both the Town and the Schools on the planned renovation of High Rock towards understanding what the future incremental operating costs would be for the school. According to Mr. Rosenstock, the members were clear that the Town should not build or renovate buildings without having the funds in place to pay the operational costs of the building when it came on line. For the High Rock project, this became the so-called "Companion Override". The members believed that they had an understanding with the School Committee that it would request a companion override for High Rock.

In March the School Committee requested an operating Override, stating that the Finance Committee's balanced budget did not fund the schools' base needs. The School Committee moved items that the Finance Committee thought it had funded, mainly teaching staff, to the chopping block. At the same time, the School Committee requested the funds to build the High Rock School but the request for the "Companion Override" went up in political smoke. The Operating Budget and the Finance Committee's recommendation for High Rock will be further discussed when the appropriate articles, 24 and 41, are presented.

Mr. Rosenstock presented a chart to highlight the need to plan now for the future. The requests of department managers throughout the Town for all their capital items is estimated to be in excess of $46 million over the next 5 years. The Town Manager is only recommending that we consider $21 million of these requests. Of the $21 million recommended, Cash Capital, that is the amount to be appropriated from general fund operating revenue, is supposed to pay for approximately $9 million. Borrowing within our 3% debt limit will pay for the remaining $12 million. The financial planning problem is that our current practice is to only appropriate a little over 1% of our annual operating budget, net of debt service, for capital needs. We only manage to allocate about $1 million a year for cash capital and the expected appropriation, per the plan, is closer to $2 million. Without a change in planning we will have at least another $4 million of unfounded capital needs over the next 5 years. These gaps need to be filled.

Last November the Town completed a Facilities Master Plan. On the Master Plan timeline were projects that the Selectmen had voted as priorities over the next five years. The financing of some of these facilities could impact the capital improvement plan by tying up debt within our 3% limit that could be used for existing capital. The Finance Committee has asked the Selectmen to focus on this issue and they have agreed to meet with us, and others, over the summer towards developing a financial plan that addresses these capital facilities issues. We would like for it to be the best of times and the age of wisdom for the Town of Needham.

Mr. Rosenstock thanked the committee and its Executive Secretary, Louise Miller, for all of their tireless efforts in preparing for the meeting as well as the Town Financial Director Mr. David Davison, for all of his work and knowledge. The Committee looks forward to presenting its position on the individual warrant articles with financial implications throughout this meeting.

The Moderator announced that the reports of the Committees are now closed and declared Article 4 disposed of.

ARTICLE 5 was adopted by unanimous consent on May 7, 2007.

ARTICLE 6: AMEND ZONING BY-LAW – DEFINITION OF SETBACK

To see if the Town will vote to amend the Needham Zoning By-Law, as follows:

1. By amending Section 1.3 Definitions, by revising the existing definition of the term "setback" so that it shall read as follows (new language underlined):

> "Setback – front, side and rear – the minimum horizontal distance from a street line or a lot line, as the case may be, to any part of a building or structure, including overhang but not: (i) uncovered steps, fences or awnings; (ii) in a required front yard width, an uncovered landing, above a stair or stairs, which neither

exceeds a total area of fifty (50) square feet nor projects more than five (5) feet from the face of a building; and (iii) in a required side or rear yard, an uncovered landing, above a stair or stairs, which neither exceeds a total area of twenty-five (25) square feet nor projects more than four (4) feet from the face of a building, where such landing is required by the State Building Code. Notwithstanding the above, in the Business, Chestnut Street Business, Center Business, Avery Square Business, Neighborhood Business, Highland Commercial-128, and Hillside Avenue Business districts, the following exemptions shall apply: (i) eaves, cornices, friezes, and architraves shall not be regarded in the computation of the setback to the extent that they do not intrude into the setback area by more than one and one-half (1.5) feet, are a minimum of twelve (12) feet above the mean grade level at the façade on which the encroachment occurs, and have a cumulative area of not more than ten (10) percent of the wall area of the façade on which the encroachment occurs; and (ii) pilasters and columns shall not be regarded in the computation of the setback to the extent that they do not intrude into the setback area by more than one-half (.5) foot, are ornamental and non-structural in nature, and have a cumulative width of not more than five (5) percent of the length of the façade on which the encroachment occurs. In measuring the required setback from any street line, the applicable minimum front setback requirement shall be used."

Or take any other action relative thereto.

Article Explanation: This article would correct an inconsistency in the current zoning by-law by extending to the Highland Commercial-128 District the same setback exemptions that are currently available in the other business districts. In 1996 the Town amended the definition of the term "setback" so as to allow for the projection of eaves, cornices, friezes, architraves, pilasters and columns into the required setback area of a building located in the Business, Chestnut Street Business, Center Business, Avery Square Business, Neighborhood Business and Hillside Avenue Business districts. When the Business District along Highland Avenue at the Charles River was changed to the Highland Commercial–128 District in 2002, the definition of setback was not amended to provide the noted setback exemptions for the new Highland Commercial-128 District. This was an oversight and inconsistency created at the time the Highland Commercial-128 District was established that the subject amendment now seeks to correct.

Under the pre-1996 Zoning By-Law, a number of the above-noted architectural features were being sacrificed. Existing buildings that were set exactly at the edge of the setback line were limited in the kind of renovations that could be achieved. While the property owner may have wished to enhance the appearance of a blank, flat wall with pilasters or a cornice, such features would often extend into the setback area and would, therefore, under the pre-1996 definition of setback, not be allowed. With new buildings, property owners were often reluctant to reduce the dimensions of a proposed building simply to accommodate more decorative features. The revised definition adopted in 1996 allowed for creativity in design by encouraging the placement of architectural elements that enhance the attractiveness of a building's facade. The Planning Board recommends that the same setback flexibility be extended to the Highland Commercial-128 District by correcting this earlier omission.

MOVED: That the Town will vote to amend the Needham Zoning By-Law, as follows:

1. By amending Section 1.3 Definitions, by revising the existing definition of the term "setback" so that it shall read as follows (new language underlined):

> "Setback – front, side and rear – the minimum horizontal distance from a street line or a lot line, as the case may be, to any part of a building or structure, including overhang but not: (i) uncovered steps, fences or awnings; (ii) in a required front yard width, an uncovered landing, above a stair or stairs, which neither exceeds a total area of fifty (50) square feet nor projects more than five (5) feet from the face of a building; and (iii) in a required side or rear yard, an uncovered landing, above a stair or stairs, which neither exceeds a total area of twenty-five (25) square feet nor projects more than four (4) feet from the face of a building, where such landing is required by the State Building Code. Notwithstanding the above, in the Business, Chestnut Street Business, Center Business, Avery Square Business, Neighborhood Business, Highland Commercial-128, and Hillside Avenue Business districts, the following exemptions shall apply: (i) eaves, cornices, friezes, and architraves shall not be regarded in the computation of the setback to the extent that they do not intrude into the setback area by more than one and one-half (1.5) feet, are a minimum of twelve (12) feet above the mean grade level at the façade on which the encroachment occurs, and have a cumulative area of not more than ten (10) percent of the wall area of the façade on which the encroachment occurs; and (ii) pilasters and columns shall not be regarded in the computation of the setback to the extent that they do not intrude into the setback area by more than one-half (.5) foot, are ornamental and non-structural in nature, and have a cumulative width of not more than five (5) percent of the length of the façade on which the encroachment occurs. In measuring the required setback from any street line, the applicable minimum front setback requirement shall be used."

Mr.. Maurice P. Handel, member, addressed this proposal on behalf of the Planning Board. He explained that this article basically corrects an oversight

Mr. John H. Cogswell, Selectman, advised that the Board of Selectmen also supports this article.

ACTION: The main motion was presented and carried by unanimous vote.

ARTICLE 7: ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2007, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	$62,917
Town Clerk with 6 years of service in	$75,121(1)

that position	
Selectmen, Chairman	$1,800
Selectmen, Others	$1,500

(1) In addition, the Town Clerk's compensation shall also include payment of longevity in the amount of $3,757; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed $32,062. The annual salary of $75,121 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed $7,585. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed $10,619; or take any other action relative thereto.

Article Explanation: In accordance with MGL Chapter 41, Section 108, the Town must annually vote to set the salary and compensation for any elected Town officials who receive compensation. The Town Clerk salary has been separated into two categories, newly elected Town Clerk, and Town Clerk with at least six years of service. This is done because Town elections are held in April, and Town Meeting would not have a chance to vote on the salary of a newly elected Clerk until after the incumbent had been receiving a higher rate of pay for several months. It has been the practice of the Personnel Board to provide the Town Clerk, the only full-time elected official, with benefits as close to that of other full-time employees as possible. Payment for longevity, as well as buy-back of sick leave and vacation at the time of separation from Town service, is now included in the recommended salary and compensation article. This article also includes provision for a one-time distribution of accumulated and unused vacation leave as of June 30, 2000, such payment to be made at the time of separation from Town service.

The annual stipends for the members of the Board of Selectmen have remained unchanged since 1977; the stipends for the members of the Board of Assessors were eliminated at the 1996 Annual Town Meeting. Members of the Board of Assessors in office at that time were grandfathered at a $10 annual rate so that current members could retain their health insurance benefits. Effective this year, there are no members of the Board of Assessors remaining who were in office in 1996, and this stipend has been eliminated.

MOVED: That the Town vote to fix the compensation of the following elected officers of the Town as of July 1, 2007, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	$62,917
Town Clerk with 6 years of service in that position	$75,121(1)
Selectmen, Chairman	$1,800
Selectmen, Others	$1,500

(2) In addition, the Town Clerk's compensation shall also include payment of longevity in the amount of $3,757; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed $32,062. The annual salary of $75,121 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed $7,585. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed $10,619.

Mr. Daniel P. Matthews, Selectman, addressed this article on behalf of the Board of Selectmen. He explained that the position of Town Clerk is the only full time elected position in the Town and the salary is commensurate with other Managerial positions. He recommended adoption of this article.

Mr. Richard S. Creem, member, recommended adoption on behalf of the Finance Committee. He explained that under state law the salaries of elected officials cannot be placed in the town's classification schedule and must be voted on separately at Town Meeting.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 8: FUND COLLECTIVE BARGAINING AGREEMENT – INDEPENDENT TOWN WORKERS ASSOCIATION

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Independent Town Workers Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008; or take any other action relative thereto.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Independent Town Workers Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008.

Mr. Daniel P. Matthews, Selectmen, addressed this proposal on behalf of the Board of Selectmen. He explained that this article is an agreement between the Town and the Independent Town Workers Association.

Mr. Richard S. Creem, member, recommended adoption of this proposal on behalf of the Finance Committee. He explained that this is a 3-year agreement effective July 1, 2007 to June 30, 2010 with annual percentage increases of 2.5%.

In response to an inquiry from Mr. Richard A. Zimbone, Mr. Matthews explained that the town must bargain with its employees under state law. The town's portion of medical coverage varies from plan to plan, but the highest portion paid by the town is about 67% vs. 33% paid by the employees. He noted that Needham is ahead of many towns that pay $75/25% ratio.

In response to an inquiry from Mr. Russell S. Broad Jr., Ir. Matthews explained that the state medical plan (GIC) is omparable to the town's plan.

CTION: That main motion was presented and carried nanimously by voice vote.

RTICLE 9 was previously withdrawn on May 7, 2007.

RTICLE 10: ESTABLISH CAPITAL FACILITY TABILIZATION FUND

To see if the Town will vote to establish a fund under ie provisions of M.G.L. c, 40 Section 5B as amended by Section 4 of Chapter 46 of the Acts of 2003, and as further amended by ection 19 of Chapter 140 of the Acts of 2003 to be known as the 'apital Facility Fund. The purpose of this Fund is to allow the 'own, from time to time, by appropriation, to reserve funds for the esign, maintenance, renovation, reconstruction or construction of apital facilities. For the purpose of the Fund, capital facility shall efer to any building or structure which is located on Town roperty and is under the jurisdiction of the Town Manager. The erm "building or structure " shall include, but not be limited to, ny Town owned building, structure, room, or space within a uilding, facility, park or plaza, open space, thoroughfare, andscaped area, or other physical improvements under the dministrative control of the Town; or take any other action elative thereto.

Article Explanation: This fund is intended to be part of the Town's lanning strategy for addressing capital facility maintenance eeds by providing a reserve to address extraordinary building epairs and related expenses at times when other resources are navailable.

MOVED: That the Town vote to establish a fund under the rovisions of M.G.L. c, 40 Section 5B as amended by Section 14 f Chapter 46 of the Acts of 2003, and as further amended by ection 19 of Chapter 140 of the Acts of 2003 to be known as the Capital Facility Fund. The purpose of this Fund is to allow the Town, from time to time, by appropriation, to reserve funds for the lesign, maintenance, renovation, reconstruction or construction of apital facilities. For the purpose of the Fund, capital facility shall efer to any building or structure which is located on Town roperty and is under the jurisdiction of the Town Manager. The erm "building or structure " shall include, but not be limited to, ny Town owned building, structure, room, or space within a uilding, facility, park or plaza, open space, thoroughfare, andscaped area, or other physical improvements under the dministrative control of the Town.

The following motion to amend was offered by Mr. James G. Healy by deleting the second sentence and inserting in place thereof the following: "The purpose of this Fund is to allow the Town, from time to time, by appropriation, to reserve funds for design, maintenance, renovation or reconstruction relating to the structural integrity, building envelope, or MEP (mechanical, electrical, plumbing) systems of then existing capital facilities" and by deleting in the fourth sentence the word "thoroughfare" and inserting in place thereof the word "driveway."

Mr. James G Healy, Vice Chairman, addressed this proposal on behalf of the Board of Selectmen. He explained that this proposal is to be part of the Town's planning strategy for addressing capital facility maintenance needs by providing a reserve to address extraordinary building repairs. We need to create a Capital Facility Stabilization Fund. There is no money requested at this time.

Ms. Lita Young, member, recommended adoption of Article 10, as amended, on behalf of the Finance Committee. She noted that the Finance Committee feels this is a prudent measure.

Mr. Paul Norman, resident, expressed concern with some wording in the main motion and sought to amend the article. The Moderator explained that only a Town Meeting could offer an amendment and perhaps he could relay his amendment to a Town Meeting Member.

In response to an inquiry from Susan W. Abbott, Mr. Healy indicated that an energy appropriate alternative could be used if that was one of the systems being repaired.

Mr. Paul F. Denver concurred that it is prudent to put aside funds, but noted that we are removing money that could be spent on current repairs. Mr. Healy explained that the Board of Selectmen agrees with the current bounds and does not seek to reduce the Stabilization Fund

Ms. Laura A. Brooks, Finance Committee member, advised that this is one mechanism that allows the town to put money aside. She indicated that there is $3 million in the Stabilization Fund, but the budget grows at a greater rate.

A motion to move the previous question on the main motion and the amendment was offered by Meredith P. Page. Mr. David J. Sexton rose to advice the Moderator that he, as a Town Meeting Member, worked with Mr. Norman to come up with a motion to amend. The Moderator indicated that he could not accept the amendment while Mrs. Page's motion was on the floor. The motion to move the previous question was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and the Moderator was still in doubt. The following Town Meeting Members were sworn in as tellers: Jane B. Murphy, Robert Y. Larsen, Mark P. Fachetti, William R. Dermody, Cynthia J. Chaston, Richard B. Moody, and Ann Dermarderosian. The motion was again presented, but it failed to pass by the required two-thirds vote. The hand count was Yes 136 No 70.

A motion to amend was offered by Mr. David J. Sexton that the word "structure" be replaced with the words "Town-owned fixed asset" in two places and that the words "park or plaza, open space, thoroughfare, landscaped area, or other physical improvements" be deleted and replaced with the words "plaza, structure, driveway or other fixed assets".

Mr. Healy explained that the Capital Fund established at the May 2004 Annual Town Meeting was for small items costing under $250,000. This proposal is for larger facility items that are more costly. He asked for rejection of the immediate amendment.

In response to an inquiry from Holly Horrigan, Mr. Healy explained that under the General By-Laws, all town facilities are under the jurisdiction of the Town Manager.

After a lengthy discussion, a motion to move the previous question on the main motion and all motions to amend was offered by Mr. John F. Milligan. The motion was presented and carried unanimously by voice vote.

Mr. Sexton's motion to amend was presented, but it failed to pass by voice vote.

Mr. Healy's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried by majority vote.

VOTED: That the Town vote to establish a fund under the provisions of M.G.L. c, 40 Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003 to be known as the Capital Facility Fund. The purpose of this Fund is to allow the Town, from time to time, by appropriation, to reserve funds for design, maintenance, renovation or reconstruction relating to the structural integrity, building envelope, or MEP (mechanical, electrical, plumbing) systems of then existing capital facilities. For the purpose of the Fund, capital facility shall refer to any building or structure which is located on Town property and is under the jurisdiction of the Town Manager. The term "building or structure" shall include, but not be limited to, any Town owned building, structure, room, or space within a building, facility, park or plaza, open space, driveway, landscaped area, or other physical improvements under the administrative control of the Town.

ARTICLE 11 was adopted by unanimous consent on May 7, 2007.

ARTICLE 12: TRANSFER OF PROPERTY AT RIDGE HILL

The use of a portion of Ridge Hill Reservation, more particularly described below, from conservation to a senior center and for this purpose the control of said land and buildings be transferred from the Conservation Commission to the Board of Selectmen.

In the event the Board of Selectmen determine that the property is no longer needed for use as a senior center, its use shall not change to another use without the concurrent approval of the Board of Selectmen and the Conservation Commission.

Description: The buildings and 3.2 +/- acres of land surrounding the structures, more fully described in a plan on file with the Town Clerk;

or take any other action relative thereto.

Article Explanation: M.G.L. Chapter 40 Section 15A requires approval of Town Meeting for the transfer of control of land from one jurisdiction to another. This transfer is required to enable the renovation of the Morse-Bradley House at Ridge Hill Reservation for use as a Senior Center. In the event that the Town seeks to change the use of the parcel in the future, approval of the Conservation Commission and Board of Selectmen will be required.

MOVED: That the Town vote to change the use of a portion of Ridge Hill Reservation, more particularly described below, from conservation to a senior center and for this purpose the control of said land and buildings be transferred from the Conservation Commission to the Board of Selectmen.

In the event the Board of Selectmen determine that the property is no longer needed for use as a senior center, its use shall not change to another use without the concurrent approval of the Board of Selectmen and the Conservation Commission.

Description: The buildings and 3.2 +/- acres of land surrounding the structures, more fully described in a plan on file with the Town Clerk.

The following motion to amend was offered by Mr. Gerald A. Wasserman by deleting the third paragraph and inserting in place thereof the following: "Description: The buildings and 3.04 +/- acres of land surrounding the structures, more fully described in a plan on file with the Town Clerk, entitled Needham Senior Center Proposed Transfer Area (Scheme E-modified) – 4/27/07, Catlin Architecture."

A motion to discuss Articles 12 and 13 together and vote on separately was offered by Mr. Gerald A. Wasserman. The motion was presented and carried unanimously by voice vote.

The following motion to amend under Article 13 was offered by Mr. Gerald A. Wasserman: By deleting Section 2 and inserting in place thereof the following:

SECTION 2. The portions of the property hereby affected by the change in use are identified as follows: The buildings and 3.04 +/- acres of land surrounding the structures, more fully described in a plan on file with the Town Clerk, entitled Needham Senior Center Proposed Transfer Area (Scheme E-modified) – 4/27/07, Catlin Architecture." All other property contained within the Ridge Hill Reservation not specifically identified above shall remain dedicated to conservation use."

Mr. Wasserman addressed Articles 12 and 13 on behalf of the Board of Selectmen. He stated that the Board of Selectmen, the Town Manager and the Council On Aging Director have been in discussion on where to locate a new Senior Center. The current Senior Center is abominable. This is the very beginning of the relocation process. Tonight we are asking for approval to transfer control of a portion of land at Ridge Hill and authorization to seek a Home Rule Petition. The Conservation Commission has agreed to the proposed transfer of land. Ridge Hill is a beautiful location and would allow for more programs. We believe it is a great place for a Senior Center. There will be 2 vans available for transportation to Ridge Hill.

Unanimous consent was given to allow Ms. Jamie B. Gutner, Executive Director of the Council On Aging and non-resident, address Town Meeting. She advised that the Ridge Hill location would provide more space, more parking, and more expansion. She indicated that the Council is currently serving residents from age 60 to 100.

Susanne D. Hughes, Chairman, addressed this proposal on behalf of the Council on Aging. She advised that the Council voted unanimously to support these articles and use current trust funds to move forward with this proposal. The current location is inadequate. The center is in the basement. There are water issues. The windows are falling in. The one concern is location. Ridge Hill is about 3 ½ miles from the center of Town. However, the Council has visited many communities and many Senior Centers are on the outskirts of town.

Lisa Standley, Chairman, Conservation Commission advised Town Meeting that Ridge Hill was purchased many years ago to protect wildlife and maintain open space. The house needs

ork. The relocation of the Senior Center could enhance public vareness of Ridge Hill.

Scott Brightman, member, advised that the Finance ommittee is not taking a position on these articles since there is o immediate financial impact to the town.

Penny Gordon, Needham resident, spoke in support of ese articles. She noted that she served on the Ridge Hill eservation Committee and the property is under-utilized. The urrent Senior Center has only 18 parking spaces and seniors must ften park at Walgreen's and walk over to the basement.

A motion to refer the subject matter of Article 12 and 13 o the Council On Aging was offered by Mr. Alan S. Fanger. He tated that he is not opposed to a new senior Center, but Ridge Hill ould not be more remotely located to pharmacies, stores, doctors, tc.

Lois Sockol urged support of these articles. She gave er perspective as a young 73 year-old senior - "Build it and they hall come!"

Roma Jean Brown, member, noted that the Council On Aging had been working on this project for 10 years. Seniors vant exercises. They want educational programs She urged upport for these articles.

Mr. Roger B. Hunt rose in opposition to these articles. He stated that he is a conservationist and was Chairman of the Conservation Commission when Ridge Hill was purchased for assive outdoor recreation in 1972. The Town paid $950,000 for 22 acres of land.

In response to an inquiry from Mr. David C. Harris, Mr. Wasserman advised that the park ranger lives in a different uilding. The operating cost to use Ridge Hill as a Senior Center s estimated at approximately $84,000. It could be the fate of the urrent leaseholder to convert all of Stephen Palmer to affordable enior housing or it could be used to store town records.

Jamie Gutner, Executive Director, Council On Aging, dvised that the Senior Center is also the seat of a Town Department and that department services all ages.

Cynthia Conturie concurred with Mr. Hunt and spoke in pposition to these articles.

After a lengthy discussion, a motion to move the previous question was offered by Mr. George F. Kent. The motion was presented and carried on a voice vote by the required two-thirds vote.

Under Article 12, Mr. Fanger's motion to refer was presented, but it failed to carry by a voice vote.

Under Article 12, Mr. Wasserman's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and the Moderator was still in doubt. The motion was presented for a third time and carried by a count of hands. The hand count was Yes 169 – No 28.

VOTED: That the Town vote to change the use of a portion of Ridge Hill Reservation, more particularly described below, from conservation to a senior center and for this purpose the control of said land and buildings be transferred from the Conservation Commission to the Board of Selectmen.

In the event the Board of Selectmen determine that the property is no longer needed for use as a senior center, its use shall not change to another use without the concurrent approval of the Board of Selectmen and the Conservation Commission.

Description: The buildings and 3.04 +/- acres of land surrounding the structures, more fully described in a plan on file with the Town Clerk, entitled Needham Senior Center Proposed Transfer Area (Scheme E-modified) – 4/27/07, Catlin Architecture.

ARTICLE 13: HOME RULE PETITION – CHANGE IN USE OF A PORTION OF RIDGE HILL RESERVATION UNDER ARTICLE 97

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO THE CHANGE FROM CONSERVATION USE TO GENERAL MUNICIPAL USE OF A PORTION OF THE PROPERTY KNOWN AS RIDGE HILL RESERVATION IN THE TOWN OF NEEDHAM

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. The Town of Needham is authorized to change the use of a portion of the property known as Ridge Hill Reservation, located at 463 Charles River Street, in the Town of Needham, which portion is more fully described in the following section, from conservation uses to general municipal use in accordance with the authority set forth in Article of Amendment 97 of the Constitution.

SECTION 2. The portions of the property hereby affected by the change in use are identified as follows: The buildings and 3.2 +/- acres of land surrounding the structures, more fully described in a plan on file with the Town Clerk. All other property contained within the Ridge Hill Reservation not specifically identified above shall remain dedicated to conservation use.

SECTION 3. This act shall become effective upon passage.

Or take any other action relative thereto.

Article Explanation: In accordance with Article 97 of the Amendments to the State Constitution, legislative approval is required for any change in the use of land acquired for conservation purposes. This home rule petition seeks legislative approval of the transfer of a parcel of land at Ridge Hill Reservation to enable the renovation of the Morse-Bradley House for use as a senior center.

MOVED: That the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO THE CHANGE FROM CONSERVATION USE TO GENERAL MUNICIPAL USE OF A PORTION OF THE PROPERTY KNOWN AS RIDGE HILL RESERVATION IN THE TOWN OF NEEDHAM

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. The Town of Needham is authorized to change the use of a portion of the property known as Ridge Hill Reservation, located at 463 Charles River Street, in the Town of Needham, which portion is more fully described in the following section, from conservation uses to general municipal use in accordance with the authority set forth in Article of Amendment 97 of the Constitution.

SECTION 2. The portions of the property hereby affected by the change in use are identified as follows: The buildings and 3.2 +/- acres of land surrounding the structures, more fully described in a plan on file with the Town Clerk. All other property contained within the Ridge Hill Reservation not specifically identified above shall remain dedicated to conservation use.

SECTION 3. This act shall become effective upon passage.

Mr. Fanger's motion to refer under Article 13 was presented, but it failed to pass by a voice vote.

Mr. Wasserman's motion to amend under Article 13 was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried by majority vote as declared by the Moderator.

VOTED: That the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO THE CHANGE FROM CONSERVATION USE TO GENERAL MUNICIPAL USE OF A PORTION OF THE PROPERTY KNOWN AS RIDGE HILL RESERVATION IN THE TOWN OF NEEDHAM

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. The Town of Needham is authorized to change the use of a portion of the property known as Ridge Hill Reservation, located at 463 Charles River Street, in the Town of Needham, which portion is more fully described in the following section, from conservation uses to general municipal use in accordance with the authority set forth in Article of Amendment 97 of the Constitution.

SECTION 2. The portions of the property hereby affected by the change in use are identified as follows: The buildings and 3.04 +/- acres of land surrounding the structures, more fully described in a plan on file with the Town Clerk, entitled Needham Senior Center Proposed Transfer Area (Scheme E-modified) – 4/27/07, Catlin Architecture." All other property contained within the Ridge Hill Reservation not specifically identified above shall remain dedicated to conservation use."

SECTION 3. This act shall become effective upon passage.

ARTICLE 14 was adopted by unanimous consent on May 7, 2007.

At 11:15 P.M. Mr. David R. Cox moved that the Annual Town Meeting stand adjourned to Wednesday May 9, 2007 at 7:30 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

* * * * *

ADJOURNED ANNUAL TOWN MEETING

Wednesday, May 9, 2007

Pursuant to adjournment of the Annual Town Meeting held May 7, 2007, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Wednesday May 9, 2007, at 7:30 P.M.

Check lists were used and 223 voters were checked on the list as being present, including 219 Town Meeting Members.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

At the designation of the Reverend John A. Buehrens, President of the Needham Clergy Association and Pastor of the First Parish Unitarian-Universalist Church, Ramin Abrishamian, a member of the Needham Clergy Association representing the Baha'i Community, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Having completed Article 13 on Monday, May 7, 2007 nd passing Article 14 by unanimous consent, discussion ommenced under Article 15.

RTICLE 15: CITIZEN'S PETITION: COMMITTEE TO TUDY TOWN MEETING

To see if the town will vote to continue the special ommittee created by vote of the 2005 Annual Town meeting nder Article 64 of the Warrant thereof, and of the 2006 Annual own meeting under Art. 21 thereof, authorized and directed to ake a study and investigation of ways and means of (a) rengthening the Representative Town Meeting as the legislative ranch of the Town government, and (b) of reducing absenteeism mong Town meeting members, said special committee to report s findings and recommendation to the next Annual Town Meeting or sooner; appropriate a sum of money to pay the xpenses of said special committee; or take any other action elative thereto.

rticle Explanation: This citizen's petition requests ontinuation of the Committee to Study Town meeting created by ote of the 2005 Annual Town Meeting.

MOVED: That the Town vote to continue the special committee reated by vote of the 2005 Annual Town meeting under Article 4 of the Warrant thereof, and of the 2006 Annual Town meeting nder Art. 21 thereof, authorized and directed to make a study and nvestigation of ways and means of (a) strengthening the Representative Town Meeting as the legislative branch of the Town government, and (b) of reducing absenteeism among Town meeting members, said special committee to report its findings nd recommendation to the next Annual Town Meeting or sooner; ppropriate a sum of money to pay the expenses of said special ommittee.

The following motion to amend was offered by Mr. ames Hugh Powers by deleting the following: "appropriate a um of money to pay the expenses of said special committee." And substitute with the following: "appropriate one thousand dollars ($1,000.00) to pay the expenses of said special committee. To be spent under the direction of said Committee and raised from he current tax levy."

Mr. James Hugh Powers, proponent of this citizen's petition, addressed this article. He stated that there are two main problems with our Town Meeting. The first problem is absenteeism and the second problem is the concern over the possible imbalance of power between the Town Manager form of government and the town's legislative branch of government.

Mr. John A. Bulian, Selectman, advised that the Board of Selectmen respects the right of Town Meeting to govern itself and thus did not take a stand on this article.

Ms. Lita Young, Member, advised that the Finance Committee fully supports this article and the amendment.

Mr. Powers' motion to amend was presented and carried by a majority voice vote.

ACTION: The main motion, as amended, was presented and carried by a majority vote as declared by the Moderator.

VOTED: That the Town vote to continue the special committee created by vote of the 2005 Annual Town meeting under Article 64 of the Warrant thereof, and of the 2006 Annual Town meeting under Art. 21 thereof, authorized and directed to make a study and investigation of ways and means of (a) strengthening the Representative Town Meeting as the legislative branch of the Town government, and (b) of reducing absenteeism among Town meeting members, said special committee to report its findings and recommendation to the next Annual Town Meeting or sooner; appropriate one thousand dollars ($1,000.00) to pay the expenses of said special committee. To be spent under the direction of said Committee and raised from the current tax levy.

ARTICLE 16 was previously withdrawn on May 7, 2007.

ARTICLE 17: CITIZEN'S PETITION: PROTECTION OF HOUSING STOCK

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, for the enactment of a special law precisely in the following form of the proposed act printed below, except for clerical or editorial changes of form only, as part of this article and entitled:

AN ACT TO ADOPT PROTECTIONS FOR NEEDHAM'S GOVERNMENTALLY-INVOLVED HOUSING STOCK

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Whereas, a serious public emergency exists with respect to the housing of citizens in Needham residing in governmentally-involved housing, inasmuch as there is a threat that many low-income individuals and families residing in such housing, particularly those elderly and disabled, may be threatened with displacement as a result of prepayment of mortgage financing, loss of use restrictions, expiring subsidy contracts, and expected increases in rent, and there is a threat that affordable housing stock will be lost due to expiration of use restrictions and subsidy contracts and such pre-payment, further exacerbating an extreme housing shortage within the Town for low-income families and voters, and whereas, in approving Chapter 40 P of the General Laws, the voters did not exempt such housing from protection or regulation and whereas it is the Town's policy to encourage owners of this governmentally-involved housing to accept incentive to keep such housing affordable and avert displacement, that such emergency should be met by the town of Needham immediately; therefore, this act is declared to be in the public interest.

SECTION 2. (A) Notwithstanding the provisions of any general or special law to the contrary, including, without limitation, the provisions of chapter forty P of the General Laws and chapter 282 of the Acts of nineteen hundred and ninety-four, for so long as the Board of Selectman of Needham shall determine that the circumstances described in section one hereof continue to exist, the Board of Selectmen of the Town of Needham shall by ordinance regulate the rent for use or occupancy of governmentally-involved or formerly governmentally-involved housing to the extent such regulation is not preempted by federal law or by section six of chapter 708 of the Acts of nineteen hundred and sixty-six as amended, once the basis for federal or

state rent regulation or preemption no longer exists. For purposes of this act, "governmentally-involved housing" is defined as housing units which the United States, the Commonwealth or any authority created under the laws thereof (i) insures the mortgage thereon, or owns, operates, finances, or subsidizes such housing units, and (ii) regulates the individual rents thereof, including without limitation housing units constructed or rehabilitated pursuant to Section 202 of the Housing Act of 1959, as amended (12 U.S.C. §1701q), Sections 220, 221(d) and 236 of the National Housing Act, as amended (12 U.S.C. §§ 17151(d) or 1715z-1), Section 811 of the Cranston-Gonzalez national Affordable Housing Act, as amended (42 U.S.C. §18013), or housing units financed or subsidized pursuant to project-based programs for low-income persons under Section 8 of the United States Housing Act of 1937, as amended (42 U.S.C. § 1437f) or the project-based Massachusetts Rental Voucher Program, so-called (see line item 7004-9004 of Section 2 of chapter 159 of the Acts of two thousand, as well as 760 C.M.R. Part 49.00), but not including the following:-

(1) housing units owned or acquired by the Town of Needham through tax foreclosure;

(2) housing units in a building or structure of fewer than four units which are not part of a larger housing development, whether on one or more sites;

(3) structures containing housing units subsidized with mobile tenant-based rental assistance that would not otherwise come within the definition of governmentally involved housing;

(4) public housing owned or operated by the Town of Needham under chapter 121Bf of the General Laws, the United States Housing Act of 1937 (42 U.S.C. §§ 1437a et seq.), or any successor act or public housing programs formerly assisted under the United States Housing Act of 1937;

(5) housing units where the sole government involvement is the owner's participation in federal, state, or municipal funded programs for home repairs, energy conservation, or lead paint abatement.

(6) housing units which become governmentally involved after January 1, 2005;

For the purpose of this act, "formerly governmentally-involved housing" is defined as housing which was governmentally-involved housing as of April 1, 2004, but which then no longer is owned, operated, financed, subsidized, mortgage-insured, or rent-regulated by the United States, the Commonwealth, or any authority created under the laws thereof, provided that "formerly governmentally involved housing" shall include any housing receiving subsidy under Section 8(t) of the United States Housing Act of 1937 (42 U.S.C. §1437f(t)).

For the purpose of this act, "low-income" is defined as annual household income which is eighty per cent or less of the median income for the area as determined by the United States Department of Housing and Urban Development, with adjustments for smaller and larger families.

The Board of Selectmen of the Town of Needham shall by ordinance create or designate an official body to establish as the maximum rent for the governmentally-involved and formerly governmentally-involved housing units the rent in effect therefore on April 1, 2004 or six months before the basis for federal or state rent regulation or preemption lapsed, whichever is later, adjusted to insure such rent provides a fair net operating income as of the date of the official body's decision, provided, however, said ordinance shall authorize the official body to make individual adjustments in such maximum rents as may be necessary to remove hardships or to correct other inequities. In making individual adjustments to remove hardships or to correct other inequities, the official body shall observe the principle of maintaining maximum rents for such housing units at levels which will yield to owners a fair net operating income from such housing units. In determining whether the maximum rent for such housing units yields a fair net operating income, due consideration shall be given to, among other relevant factors: (1) increases in property taxes; (2) unavoidable increases in operating and maintenance expenses; (3) major capital improvement of the housing units, distinguished from ordinary repair, replacement, and maintenance; (4) increases or decreases in living space, services, furniture, furnishings or equipment; and (5) substantial deterioration of the housing units, other than ordinary wear and tear, or failure to perform ordinary repair, replacement, or maintenance.

(B) Such ordinance shall provide that no person shall bring an action to recover possession of a governmentally-involved housing unit, or of a formerly governmentally involved housing unit, to the extent that such regulation is not otherwise preempted by federal law or section six of chapter 708 of the acts of nineteen hundred and sixty-six as amended, unless:

(1) the tenant has failed to pay the rent to which the owner is entitled;

(2) the tenant has violated an obligation or covenant of tenancy not inconsistent with chapter 93A of the General Laws or this act other than the obligation to surrender possession upon proper notice, and has failed to cure the violation after having received written notice thereof;

(3) the tenant is causing, committing, or permitting a nuisance in, or substantial damage to, the housing unit, or is creating substantial interference with the comfort, safety, or enjoyment of the owner or other occupants of the same or any adjacent unit;

(4) the tenant has used or permitted use of a housing unit for illegal purposes;

(5) the tenant, who had a written lease or rental agreement which has terminated, has refused, after written requests or demand by the owner, to execute a written extension or renewal thereof for a further term of like duration on terms not inconsistent with or violative of any provision of this act;

(6) the tenant has refused the owner reasonable access to the housing unit for the purpose of making necessary repairs or improvements required by law, or for the purpose of inspection as permitted or required by the lease or law, or for the purpose of showing the housing unit to any prospective purchaser or mortgagee;

(7) the tenant holding at the end of a lease term is a subtenant not approved by the owner; or

(8) the owner seeks to recover possession for any other just cause not in conflict with the provisions and purposes of this act or chapter 93A of the General Laws.

The provisions of this section shall be construed as additional restrictions on the right to recover possession of such housing units.

(C) Such ordinance shall also provide that no person shall remove any governmentally-involved or formerly governmentally-involved housing accommodation from low-income rental housing use (including but not limited to sale, lease, or other disposition of the property which may have such an effect), or convert such property to a condominium or cooperative, without first obtaining a permit for that purpose from the official body, to the extent that such provision is not preempted by federal law or section six of chapter 708 of the acts of nineteen hundred and sixty-six as amended. Such permit may be subject to terms and conditions not inconsistent with the purposes and provisions of this act, including, without limitation, (a) incentives to continue in effect the low-income restrictions previously in place for the property and (b) where sale, lease, or disposition of the property may result in the loss of all or a portion of the property for low-income rental housing use, the right of an incorporated tenants association in such housing, the Town of Needham, the Needham Housing Authority, or non-profit community development corporations to negotiate for, acquire an operate such property on substantially equivalent terms and conditions as offered or available to a bona fide third-party purchaser.

(D) to the extent not preempted by federal law or section six of chapter 708 of the acts of nineteen hundred and sixty-six as amended, such ordinance shall require that owners of governmentally-involved housing, or formerly governmentally involved housing, affirmatively seek out and accept any prospective governmental housing resources, whether tenant-based or project-based, which maximize affordability of the housing units consistent with the income character of the property and the owner's right to obtain a fair net operating income for the housing units, provided that the Town shall assist owners by identifying such governmental housing resources.

(E) To the extent not preempted by federal law or section six of chapter 708 of the acts of nineteen hundred and sixty-six as amended, and so long as such regulation is consistent with the owner's right to obtain a fair net operating income, such ordinance shall also provide that the Town may establish local preferences, priorities, and income limits for admission to governmentally-involved housing or formerly governmentally-involved housing upon unit turnover, consistent, to the extent practicable, with the income profile of the property twelve months prior to the date of the loss of rent preemption or the decision to not renew an expiring subsidy contract. The official body may approve an alternate plan requested by the owner, consistent with the provisions of this Act. No ordinance or regulation shall require an owner to create a tenancy involving any person with a history of conduct which would, if repeated, be grounds for eviction from such housing.

(F) Such ordinance shall also provide that the official body may grant exemptions and exceptions to the general provisions of this act when such action would tend to maintain or increase the supply of affordable housing in Needham, including, without limitation, promoting the sale of properties to bona fide tenant organizations or non-profit community development corporations under terms and conditions which would tend to maintain the income character of the property.

(G) Such ordinance shall provide that the official body may promulgate such rules, regulations and orders as it may deem necessary to effectuate the purposes of this act and the ordinance. The board may hold hearings on any matters within its authority under this act and ordinance. Any hearings regarding matters related to regulation of rents or removal permits for governmentally involved or formerly governmentally involved housing or regarding compliance with other provisions of this act, or the ordinance, orders, rules, or regulations adopted or promulgated hereunder, shall be conducted by the official body in accordance with the provisions of section eleven of chapter thirty A of the General Laws except that requirements (7) and (8) of such section eleven shall not apply to such hearings.

(H) All decisions of the official body may be appealed to the housing court department of the trial court, Southeast Division, by any person aggrieved thereby, whether or not previously a party in the matter, within thirty calendar days after notice of such decision. Judicial review of adjudicatory decisions shall be conducted in accordance with section fourteen of chapter thirty A of the General Laws. Judicial review of regulations shall be conducted in accordance with section seven of chapter thirty A of the General Laws. The housing court department of the trial court, Southeast Division, shall have jurisdiction to enforce the provisions hereof and any ordinance, rule or regulation adopted hereunder, and on application of the board or any aggrieved person may restrain or enjoin violations of any such ordinance, rule or regulation. In the interests of justice, the court may allow any necessary parties to be joined in or to intervene in any action brought hereunder and may in its discretion allow or require an action to proceed as a class action.

SECTION 3. It shall be unlawful for any person to do or omit to do any action in violation of this act, or any order, ordinance, rule or regulation adopted or promulgated hereunder. Whoever willfully violates any provision of this act or any order, ordinance, rule or regulation adopted or promulgated hereunder or whoever makes a false statement in any testimony before the board or its agents, or whoever knowingly supplies the official body with false information shall be punished by a fine of not more than four hundred dollars or by imprisonment for not more than ninety days, or both; provided, however, that in the case of a second or subsequent offense, or where the violation continues after notice thereof, such person shall be punished by a fine of not more than two thousand dollars, or by imprisonment for not more than one year, or both.

SECTION 4. The provisions of this act are severable, and if any of its provisions shall be held unconstitutional or otherwise invalid by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions.

SECTION 5. The provisions of M.G.L. c.40P shall not apply to any ordinance adopted under this enabling authority.

SECTION 6. This act shall take effect upon passage.

Article Explanation: This citizens petition requests filing of a home rule petition to the General Court to enact a rent control statute applicable to governmentally –involved housing in Needham. It is believed that the intention of the petition is to assure the continuation of affordability requirements applicable to the Nehoiden Glen development on Central Avenue. Nehoiden Glen was developed pursuant to the affordable housing provisions of Massachusetts' General Laws Chapter 40B in the late 1970's. Town counsel's opinion is that continued affordability is required at Nehoiden Glen under current law because the complex would otherwise be out of compliance with local zoning.

MOVED: That the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, for the enactment of a special law precisely in the following form of the proposed act printed below, except for clerical or editorial changes of form only, as part of this article and entitled:

AN ACT TO ADOPT PROTECTIONS FOR NEEDHAM'S GOVERNMENTALLY-INVOLVED HOUSING STOCK

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Whereas, a serious public emergency exists with respect to the housing of citizens in Needham residing in governmentally-involved housing, inasmuch as there is a threat that many low-income individuals and families residing in such housing, particularly those elderly and disabled, may be threatened with displacement as a result of prepayment of mortgage financing, loss of use restrictions, expiring subsidy contracts, and expected increases in rent, and there is a threat that affordable housing stock will be lost due to expiration of use restrictions and subsidy contracts and such pre-payment, further exacerbating an extreme housing shortage within the Town for low-income families and voters, and whereas, in approving Chapter 40 P of the General Laws, the voters did not exempt such housing from protection or regulation and whereas it is the Town's policy to encourage owners of this governmentally-involved housing to accept incentive to keep such housing affordable and avert displacement, that such emergency should be met by the town of Needham immediately; therefore, this act is declared to be in the public interest.

SECTION 2. (A) Notwithstanding the provisions of any general or special law to the contrary, including, without limitation, the provisions of chapter forty P of the General Laws and chapter 282 of the Acts of nineteen hundred and ninety-four, for so long as the Board of Selectman of Needham shall determine that the circumstances described in section one hereof continue to exist, the Board of Selectmen of the Town of Needham shall by ordinance regulate the rent for use or occupancy of governmentally-involved or formerly governmentally-involved housing to the extent such regulation is not preempted by federal law or by section six of chapter 708 of the Acts of nineteen hundred and sixty-six as amended, once the basis for federal or state rent regulation or preemption no longer exists. For purposes of this act, "governmentally-involved housing" is defined as housing units which the United States, the Commonwealth or any authority created under the laws thereof (i) insures the mortgage thereon, or owns, operates, finances, or subsidizes such housing units, and (ii) regulates the individual rents thereof, including without limitation housing units constructed or rehabilitated pursuant to Section 202 of the Housing Act of 1959, as amended (12 U.S.C. §1701q), Sections 220, 221(d) and 236 of the National Housing Act, as amended (12 U.S.C. §§ 17151(d) or 1715z-1), Section 811 of the Cranston-Gonzalez national Affordable Housing Act, as amended (42 U.S.C. §18013), or housing units financed or subsidized pursuant to project-based programs for low-income persons under Section 8 of the United States Housing Act of 1937, as amended (42 U.S.C. § 1437f) or the project-based Massachusetts Rental Voucher Program, so-called (see line item 7004-9004 of Section 2 of chapter 159 of the Acts of two thousand, as well as 760 C.M.R. Part 49.00), but not including the following:-

(1) housing units owned or acquired by the Town of Needham through tax foreclosure;

(2) housing units in a building or structure of fewer than four units which are not part of a larger housing development, whether on one or more sites;

(3) structures containing housing units subsidized with mobile tenant-based rental assistance that would not otherwise come within the definition of governmentally involved housing;

(4) public housing owned or operated by the Town of Needham under chapter 121Bf of the General Laws, the United States Housing Act of 1937 (42 U.S.C. §§ 1437a et seq.), or any successor act or public housing programs formerly assisted under the United States Housing Act of 1937;

(5) housing units where the sole government involvement is the owner's participation in federal, state, or municipal funded programs for home repairs, energy conservation, or lead paint abatement.

(6) housing units which become governmentally involved after January 1, 2005;

For the purpose of this act, "formerly governmentally-involved housing" is defined as housing which was governmentally-involved housing as of April 1, 2004, but which then no longer is owned, operated, financed, subsidized, mortgage-insured, or rent-regulated by the United States, the Commonwealth, or any authority created under the laws thereof, provided that "formerly governmentally involved housing" shall include any housing receiving subsidy under Section 8(t) of the United States Housing Act of 1937 (42 U.S.C. §1437f(t)).

For the purpose of this act, "low-income" is defined as annual household income which is eighty per cent or less of the median income for the area as determined by the United States Department of Housing and Urban Development, with adjustments for smaller and larger families.

The Board of Selectmen of the Town of Needham shall by ordinance create or designate an official body to establish as the maximum rent for the governmentally-involved and formerly governmentally-involved housing units the rent in effect therefore on April 1, 2004 or six months before the basis for federal or state rent regulation or preemption lapsed, whichever is later, adjusted to insure such rent provides a fair net operating income as of the date of the official body's decision, provided, however, said ordinance shall authorize the official body to make individual

djustments in such maximum rents as may be necessary to emove hardships or to correct other inequities. In making ndividual adjustments to remove hardships or to correct other nequities, the official body shall observe the principle of naintaining maximum rents for such housing units at levels which vill yield to owners a fair net operating income from such housing nits. In determining whether the maximum rent for such housing nits yields a fair net operating income, due consideration shall be iven to, among other relevant factors: (1) increases in property axes; (2) unavoidable increases in operating and maintenance xpenses; (3) major capital improvement of the housing units, istinguished from ordinary repair, replacement, and maintenance; 4) increases or decreases in living space, services, furniture, urnishings or equipment; and (5) substantial deterioration of the ousing units, other than ordinary wear and tear, or failure to erform ordinary repair, replacement, or maintenance.

(B) Such ordinance shall provide that no person shall bring n action to recover possession of a governmentally-involved ousing unit, or of a formerly governmentally involved housing nit, to the extent that such regulation is not otherwise preempted y federal law or section six of chapter 708 of the acts of nineteen undred and sixty-six as amended, unless:

(1) the tenant has failed to pay the rent to which the owner is entitled;

(2) the tenant has violated an obligation or covenant of tenancy not inconsistent with chapter 93A of the General Laws or this act other than the obligation to surrender possession upon proper notice, and has failed to cure the violation after having received written notice thereof;

(3) the tenant is causing, committing, or permitting a nuisance in, or substantial damage to, the housing unit, or is creating substantial interference with the comfort, safety, or enjoyment of the owner or other occupants of the same or any adjacent unit;

(4) the tenant has used or permitted use of a housing unit for illegal purposes;

(5) the tenant, who had a written lease or rental agreement which has terminated, has refused, after written requests or demand by the owner, to execute a written extension or renewal thereof for a further term of like duration on terms not inconsistent with or violative of any provision of this act;

(6) the tenant has refused the owner reasonable access to the housing unit for the purpose of making necessary repairs or improvements required by law, or for the purpose of inspection as permitted or required by the lease or law, or for the purpose of showing the housing unit to any prospective purchaser or mortgagee;

(7) the tenant holding at the end of a lease term is a subtenant not approved by the owner; or

(8) the owner seeks to recover possession for any other just cause not in conflict with the provisions and purposes of this act or chapter 93A of the General Laws.

The provisions of this section shall be construed as additional restrictions on the right to recover possession of such housing units.

(C) Such ordinance shall also provide that no person shall remove any governmentally-involved or formerly governmentally-involved housing accommodation from low-income rental housing use (including but not limited to sale, lease, or other disposition of the property which may have such an effect), or convert such property to a condominium or cooperative, without first obtaining a permit for that purpose from the official body, to the extent that such provision is not preempted by federal law or section six of chapter 708 of the acts of nineteen hundred and sixty-six as amended. Such permit may be subject to terms and conditions not inconsistent with the purposes and provisions of this act, including, without limitation, (a) incentives to continue in effect the low-income restrictions previously in place for the property and (b) where sale, lease, or disposition of the property may result in the loss of all or a portion of the property for low-income rental housing use, the right of an incorporated tenants association in such housing, the Town of Needham, the Needham Housing Authority, or non-profit community development corporations to negotiate for, acquire an operate such property on substantially equivalent terms and conditions as offered or available to a bona fide third-party purchaser.

(D) to the extent not preempted by federal law or section six of chapter 708 of the acts of nineteen hundred and sixty-six as amended, such ordinance shall require that owners of governmentally-involved housing, or formerly governmentally involved housing, affirmatively seek out and accept any prospective governmental housing resources, whether tenant-based or project-based, which maximize affordability of the housing units consistent with the income character of the property and the owner's right to obtain a fair net operating income for the housing units, provided that the Town shall assist owners by identifying such governmental housing resources.

(E) To the extent not preempted by federal law or section six of chapter 708 of the acts of nineteen hundred and sixty-six as amended, and so long as such regulation is consistent with the owner's right to obtain a fair net operating income, such ordinance shall also provide that the Town may establish local preferences, priorities, and income limits for admission to governmentally-involved housing or formerly governmentally-involved housing upon unit turnover, consistent, to the extent practicable, with the income profile of the property twelve months prior to the date of the loss of rent preemption or the decision to not renew an expiring subsidy contract. The official body may approve an alternate plan requested by the owner, consistent with the provisions of this Act. No ordinance or regulation shall require an owner to create a tenancy involving any person with a history of conduct which would, if repeated, be grounds for eviction from such housing.

(F) Such ordinance shall also provide that the official body may grant exemptions and exceptions to the general provisions of this act when such action would tend to maintain or increase the supply of affordable housing in Needham, including, without limitation, promoting the sale of properties to bona fide tenant organizations or non-profit community development corporations under terms and conditions which would tend to maintain the income character of the property.

(G) Such ordinance shall provide that the official body may promulgate such rules, regulations and orders as it may

deem necessary to effectuate the purposes of this act and the ordinance. The board may hold hearings on any matters within its authority under this act and ordinance. Any hearings regarding matters related to regulation of rents or removal permits for governmentally involved or formerly governmentally involved housing or regarding compliance with other provisions of this act, or the ordinance, orders, rules, or regulations adopted or promulgated hereunder, shall be conducted by the official body in accordance with the provisions of section eleven of chapter thirty A of the General Laws except that requirements (7) and (8) of such section eleven shall not apply to such hearings.

(H) All decisions of the official body may be appealed to the housing court department of the trial court, Southeast Division, by any person aggrieved thereby, whether or not previously a party in the matter, within thirty calendar days after notice of such decision. Judicial review of adjudicatory decisions shall be conducted in accordance with section fourteen of chapter thirty A of the General Laws. Judicial review of regulations shall be conducted in accordance with section seven of chapter thirty A of the General Laws. The housing court department of the trial court, Southeast Division, shall have jurisdiction to enforce the provisions hereof and any ordinance, rule or regulation adopted hereunder, and on application of the board or any aggrieved person may restrain or enjoin violations of any such ordinance, rule or regulation. In the interests of justice, the court may allow any necessary parties to be joined in or to intervene in any action brought hereunder and may in its discretion allow or require an action to proceed as a class action.

SECTION 3. It shall be unlawful for any person to do or omit to do any action in violation of this act, or any order, ordinance, rule or regulation adopted or promulgated hereunder. Whoever willfully violates any provision of this act or any order, ordinance, rule or regulation adopted or promulgated hereunder or whoever makes a false statement in any testimony before the board or its agents, or whoever knowingly supplies the official body with false information shall be punished by a fine of not more than four hundred dollars or by imprisonment for not more than ninety days, or both; provided, however, that in the case of a second or subsequent offense, or where the violation continues after notice thereof, such person shall be punished by a fine of not more than two thousand dollars, or by imprisonment for not more than one year, or both.

SECTION 4. The provisions of this act are severable, and if any of its provisions shall be held unconstitutional or otherwise invalid by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions.

SECTION 5. The provisions of M.G.L. c.40P shall not apply to any ordinance adopted under this enabling authority.

SECTION 6. This act shall take effect upon passage.

Mr. Daniel P. Matthews offered a motion that the subject matter of Article 17 be referred to the Board of Selectmen.

The motion was presented and carried unanimously by voice vote.

ARTICLE 18 was adopted by unanimous consent on May 7, 2007.

ARTICLE 19 was adopted by unanimous consent on May 7, 2007.

ARTICLE 20 was adopted by unanimous consent on May 7, 2007.

ARTICLE 21: APPROPRIATE FOR COMPENSATED ABSENCES FUND

To see if the Town will vote to raise and/or transfer and appropriate the sum of $100,000 for the purpose of funding compensated absences provided by personnel policy or collective bargaining agreement, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Explanation: The purpose of this Article is to fund the Town's employee sick leave and, in some cases, vacation liability. Upon retirement, certain employees are compensated for a portion of their unused sick leave. All employees are entitled to payment of unused vacation leave upon termination of Town service.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $100,000 for the purpose of funding compensated absences provided by personnel policy or collective bargaining agreement, said sum to be spent under the direction of the Town Manager and raised from the tax levy.

Mr. Daniel P. Matthews, Selectman, addressed this proposal and recommended adoption on behalf of the Board of Selectmen.

Mr. Richard S. Creem, member, recommended adoption of this Article on behalf of the Finance Committee. He explained that this is a pay-as-you-go program.

Town Meeting Member Sam B. Warner rose to appeal to the Board of Selectmen and the Finance committee to bunch these benefit articles together so we could see how they relate to one another. Mr. Daniel P. Matthews indicated that this is a good question. He advised that all contracts are public records and can be made available upon request.

Mr. Russell S. Broad, Jr. stated that there are none of these incentives in private industry. At one time the public sector employees were underpaid, but this is not true anymore. He urged the Board of Selectmen to keep moving forward in an effort to reduce some of these benefits.

Mr. David J. Escalante, Finance Committee member, advised that the School Committee is totally empowered to bargain with the school employees and that school contracts do not come before Town Meeting.

ACTION: That main motion was presented and carried by voice vote.

ARTICLE 22: APPROPRIATE FOR HAZARDOUS VASTE COLLECTION

To see if the Town will vote to raise and/or transfer and ppropriate the sum of $8,000 for a hazardous waste collection ay, said sum to be spent under the direction of the Town Manager nd raised from Solid Waste/Recycling receipts; or take any other ction relative thereto.

rticle Explanation: The DPW has been conducting hazardous vaste collection days for the past ten years. This appropriation vill allow the Town to conduct one hazardous waste collection lay in fiscal year 2008.

MOVED: That the Town vote to raise and/or transfer and ppropriate the sum of $8,000 for a hazardous waste collection ay, said sum to be spent under the direction of the Town Manager nd raised from Solid Waste/Recycling receipts.

Mr. John A. Bulian, Selectmen, addressed this proposal n behalf of the Board of Selectmen. He advised that the purpose f this Article is to remove household waste and provide a safe lace for disposal. He noted that it is illegal to dispose of azardous waste improperly.

Mr. John J. Frankenthaler suggested that one hazardous vaste collection day a year is not sufficient. Mr. Bulian stated that he RTS is not permitted to hold and store hazardous waste.

Mr. Russell S. Broad, Jr. concurred that one day a year s not enough and asked if the Town could provide two hazardous vaste collection days.

At the suggestion of Mr. Ted Weiner, Mr. Bulian dvised that the Board of Selectmen would look into regional pportunities.

After a brief discussion, a motion to move the previous uestion was offered by Sandra Balzer Tobin. The motion was resented and carried unanimously by voice vote.

ACTION: The main motion was presented and carried nanimously by voice vote.

ARTICLE 23 was voted by unanimous consent on May 7, 2007.

ARTICLE 24: APPROPRIATE THE FISCAL YEAR 2008 OPERATING BUDGET

To see what sums of money the Town will vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $85,000, from the Landfill C&D Fund in the amount of $21,895, from Overlay Surplus in the amount of $400,000, and from amounts reserved for debt exclusion offset in the amount of $381,156; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of Town Meeting, and further that that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established by Chapter 10 of the Acts of 2002; or take any other action relative thereto.

MOVED: That the Town vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $85,000, from the Landfill C&D Fund in the amount of $21,895, from Overlay Surplus in the amount of $400,000, and from amounts reserved for debt exclusion offset in the amount of $381,156; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of Town Meeting, and further that that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established by Chapter 10 of the Acts of 2002.

Mr. Steven Rosenstock, chairman, stated that Article 24 is the Finance Committee's balanced budget recommendation. The Finance Committee is recommending amendments to the Budget in the Warrant to reflect additional revenue since March 15. There is a total of $1,278,671 of additional revenue to be appropriated, $150,001 in net increases in expected State Aid and $1,128,670 from the operational Override approved by the voters in April.

Mr. Rosenstock noted that because of the new governor, the state budget process is a little delayed. Under Town by-laws, the Town Manager submits revenue estimates to the Finance Committee on January 31 at the same time as she presents her executive budget recommendation. In late February, the governor issued his budget proposal, which resulted in additional State aid to Needham available for appropriation of $413,501. As of May, the legislature's preliminary State aid figures result in additional State aid available for appropriation of $150,001. The total revenue available for appropriation is $98,559.865. With the successful override and with the most recent State aid figures, the projected revenue increase in FY2008 is 5.5%.

This year the Town Manager prefaced her Executive Budget submission to the Finance Committee with a statement on Sustainability. Sustainability is the balancing act of providing needed services to society today without compromising the ability of future generations to meet their own needs. This has social, environmental, and financial implications. This does not mean cutting off all new services and programs requested for the Town but it does require evaluating what we have and where we are going. The Finance Committee agrees with the Town Manager's goal of Sustainability. It is imperative that the entire Town embraces this concept and forward thinking.

Mr. Rosenstock explained that the Finance Committee starts with total available revenue. This year, as usual, the total request for funds exceeded available revenue. The Town Manager submits her executive budget to the Finance Committee setting forth her and the Selectmen's priorities for funding. Under the Town's General By-Laws, The Town Manager includes her recommended appropriation for the School Department. In turn the School Committee may submit to the Finance Committee a request different from the Town Manager's recommendation, which it did. The Finance Committee must then prepare its budget recommendation. This requires us to balance the needs of one department against the needs of another.

The Finance Committee goals and philosophy were first to maintain the current services provided by all Town Departments, second to meet Town, State, and Federal mandates, contractual or otherwise, third to maintain existing capital assets (roads, fields, public facilities, equipment), and last fund services that will help the Town meet the Town Manager's goal of sustainability.

On the Municipal side, the Finance Committee's balanced budget recommendation funds level services for all 'Municipal Departments, as well as additional services for some Municipal Departments.

The School Committee presented to the Finance Committee a budget request for a 7.8% increase over the amount Town Meeting appropriated last May for the current year. We spent a good deal of time going through the School budget and each Municipal Department budget so that we could balance the School request against that of the municipal departments. Upon completion, the Finance Committee voted unanimously to reduce the Town Manager's recommendation for Municipal services and Cash Capital by $508,202 towards meeting the schools budget needs. We used the School Committee's voted budget request submitted to us as required under the by-laws. When allocating an additional $508,202 to the schools, the Finance Committee thought it was funding the School Committee's base salary request and its mandates, less a requested contingency over $300,000 for Special Education and related legal expenses. The Finance Committee thought it was funding all of the School Department's current staff, expenses and mandates. It did not think that it was funding any restorations of the approximately $400,000 worth of items that were cut from the School budget last year as a result of the failed school override in April 2006. Nor did the Finance Committee think that it was funding increased enrollment needs or additional services. The School Committee told us that it planned on requesting an operating override. One of the primary concerns in raising the appropriation for the schools was to ensure that there would be no staff cuts resulting in cuts in services, and that mandates were met should the voters reject an override request. Over 75% of the school override request was for teaching staff that we thought we had funded. Instead of funding the staff, the School Committee voted to fund contingencies for Special Education and related legal services. They restored approximately $300,000 of items that the voters rejected in April 2006. In addition, there were staff positions that the Finance Committee thought was funded, that were included in the School Committee's base salary request that were permanently eliminated in the days following the Finance Committee's recommendation.

The problem is that the School Committee transmitted a budget to the Town Manager and Finance Committee on January 31 that apparently did not reflect their priorities. This is a significant problem for the Town. We are one Town with a single budget that you, Town Meeting Members, must appropriate. The Finance Committee needs to understand each department's budget in order to recommend a fair balanced budget that will meet all of the needs of the Town.

There are three amendments to Article 24, the Operating Budget. The Finance Committee is unanimously recommending allocation of the full amount voted for the schools by the voters, which would bring line 24 to $40,799,858.

In Line 3, Group Health Insurance, the Finance Committee in recommending that it be increased by $131,000 to cover the additional benefits for the additional staff that the School Department stated it would hire with the funds from its successful operational override.

The final amendment is to appropriate the net additional revenue that is included in the Legislative Budget in excess of what the Governor proposed in his budget.

At this time the Moderator went through the budget by line item.

Under Line Item 2, Contributory Retirement System, Mr. Martin L. B. Walter urged the Board of Selectmen to bargain with new employees to move toward 401K's.

Mr. Richard S. Creem, member of the Finance Committee, stated that State Legislation binds the Town. Mr. Walter suggested that we must militate for change. The taxpayers are beginning to revolt. "We are bound" is not acceptable and we need to be pro-active.

Mr. Paul Durda advised that public employees do not pay into Social Security.

Upon the request of Mr. Gerald A. Wasserman, Chairman, Board of Selectmen, unanimous consent was given to allow Kate Fitzpatrick, Town Manager and non-resident, to address Town Meeting. She advised that the Town's retirement system is in good shape.

In response to an inquiry from Mr. Paul S. Alpert, Laura A. Brooks, member, advised that line item 3 previously included active and inactive employees and this year they were separated.

In response to an inquiry from Mr. Russell S. Broad, Jr., Kate Fitzpatrick explained that all town employees, including school employees, pay the same rate for health care costs. She noted that the town is currently in the best plan, but continues to watch pending legislation

Under Line Item 3, the following motion to amend was offered by Mr. Steven Rosenstock:

Line	Appropriation	Changing From	Changing To
3	Group Health Insurance	$7,947,000	$8,078,000 *

The motion was presented and carried unanimously by voice vote.

Under Line Item 10, the following motion to amend was offered by Mr. Steven Rosenstock:

Line	Appropriation	Changing From	Changing To
10	Reserve Fund	$1,106,312	$1,255,313 *

The motion was presented and carried unanimously by voice vote.

Under Line Item 24, the following motion to amend was offered by Mr. Steven Rosenstock:

Line	Appropriation	Changing From	Changing To
4	Needham Public School Budget	$39,802,188	$40,799,858 *

Mr. Donald B. Gratz, Chairman, recommended support of the amendment to the School Department budget. He explained that the Superintendent compiles the budgets from the various schools and the School Committee then reviews the School budget in December to determine what items will be in the budget, what items might go in an override, and what items will not be funded. Upon his request to the Moderator, unanimously consent was given to permit Daniel E. Gutekanst, Superintendent of Schools, to address Town Meeting.

In response to an inquiry from Mr. Alan S. Fanger, Mr. Gutekanst explained that the School budget includes money for guidance, but mainly under special needs. He also noted that there are many services in Town including the Youth Commission.

In response to an inquiry from Marcia B. Young, Richard S. Creem explained that the operational costs of newer buildings are going up.

Mr. Richard A. Zimbone rose in support of the amendment to the School Line Item 24, but expressed concern that the Finance Committee and the School Committee need to work together. The School budget is only going to increase.

Mr. Aaron M. Pressman rose in support of Line Item 24. He suggested that the town has a AAA rating and has plenty of capacity to support the schools.

Mr. Robert Y. Larsen took exception with the former spokesman. He suggested that there is a need to strike a balance with other town departments and buildings. There are other people in this town such as seniors, police, and fire.

Mr. James Hugh Powers explained that the basic problem is lowering state monies. The state compares average per capita income and Needham is high. If the income is above average, the state aid is cut.

Mr. Donald B. Gratz, Chairman, advised that the School Committee has a five-year budget priority plan and some of us have worked hard on the bill to try to get money for our schools. The new governor has filed a provision to take the burden of funding away from the property tax.

After a lengthy discussion, a motion to move the previous question was offered by Mr. William R. Dermody. The motion was presented and carried by a super voice vote.

The amendment under Line Item 24 was presented and carried unanimously by voice vote.

In response to an inquiry from Mr. Bradley M. Christenson under Line Item 28B, the Public Facilities Department is the combination of the former Municipal Building Maintenance Board and the Permanent Public Building Committee. The objective is to spin off from the schools in which 80% is attributable to school building maintenance and 20% to town building maintenance. Town Manager Kate Fitzpatrick acknowledged that the town establishes priorities each year and they would certainly look into repairing the section of broken concrete at Newman.

In response to an inquiry from Jeffrey Kristeller, Kate Fitzpatrick advised that the town is looking into energy costs and conservation in many areas – for instance low flow toilets and light bulbs.

Mr. Richard S. Creem, member of the Finance Committee, advised that buildings are definitely costing more money to operate. In response to an inquiry from Jennifer L. Kagan, Mr. Creem noted that the town is in a tech collaborative in an effort to conserve fuel and energy.

Denise C. Garlick, Chairman, advised that the Board of Health provides support for families dealing with losses.

*** Unanimous Vote**

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $85,000, from the Landfill C&D Fund in the amount of $21,895, from Overlay Surplus in the amount of $400,000, and from amounts reserved for debt exclusion offset in the amount of $381,156, and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter and to fund collective bargaining agreements approved by vote of Town Meeting as follows, and further that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established by Chapter 10 of the Acts of 2002.

Townwide Expenses

1. Non Contributory Retirement Payments	117,000
2. Contributory Retirement System	3,979,000
3. Group Health insurance	8,078,000
4. Retiree Insurance & Insurance Liability Fund	3,502,950
5. Unemployment compensation	85,000
6. Debt Service	9,425,551
7. Worker's Compensation	385,000
8. Casualty Liability & Self Insurance Program	450,000
9. Classification Performance & Settlements	575,000
10. Reserve Fund	1,255,313
Total	27,852,814
Townwide Expense Total	**27,852,814**

Board of Selectmen & Town Manager

11A Salary & Wages	490,177
11B Purchase or Service	144,100
11C Expenses	22,350
Total	**656,627**

Town Clerk & Board of Registrars

12A Salary & Wages	249,469
12B Purchase of service	24,830

12C Expenses	5,700
Total	**279,999**
Town Counsel	
13A Salary & Wages	65,355
13B Purchase of Service	190,000
13C Expenses	3,500
Total	**258,855**
Personnel Board	
14A Salary & Wages	1,601
14B Purchase of Service	10,000
14C Expenses	0
Total	**11,601**
Finance Department	
15A Salary & Wages	1,259,815
15B Purchase of Service	539,746
15C Expenses	115,090
15D Capital	20,000
Total	**1,934,651**
Finance Committee	
16A Salary & Wages	27,851
16B Purchase of Service	125
16C Expenses	525
Total	**28,501**
General Government Total	**3,170,234**
Planning Board	
17A Salary & Wages	190,701
17B Purchase of Service	7,150
17C Expenses	3,910
Total	**201,761**
Conservation Department	
18A Salary & Wages	61,148
18B Purchase of Service	5,800
18C Expenses	2,015
Total	**68,963**
Board of Appeals	
19A Salary & Wages	22,416
19B Purchase of Service	3,040
19C Expenses	250
Total	**25,706**
Land Use and Development Total	**296,430**
Police Department	
20A Salary & Wages	4,175,986
20B Purchase of Service	76,181
20C Expenses	204,130
20D Capital	140,582
Total	**4,596,879**
Fire Department	
21A Salary & Wages	5,110,409
21B Purchase of Service	80,460
21C Expenses	167,927
Total	**5,358,796**
Building Inspector	
22A Salary & Wages	398,445
22B Purchase of Service	4,600
22C Expenses	9,033
Total	**412,078**
Public Safety Total	**10,367,753**
Minuteman Assessment	
23 Assessment	571,356
TOTAL	**571,356**
Needham Public Schools	
24 Needham Public School Budget	40,799,858
TOTAL	**40,799,858**
Public Schools Total	**41,371,214**
Department of Public Works	
25A Salary & Wages	2,895,771
25B Purchase of Service	781,147
25C Expenses	442,192
25D Snow & Ice	200,000
Total	**4,319,110**
Municipal Parking Program	
26 Municipal Parking Program	203,900
Total	**203,900**
Municipal Lighting Program	
27 Municipal Lighting Program	307,000
Total	**307,000**
Public Works Total	**4,830,010**
Department of Public Facilities	
28A Salary & Wages	2,520,199
28B Purchase of Service	3,566,136
28C Expenses	337,365
Total	**6,423,700**
Public Facilities Total	**6,423,700**
Health Department	
29A Salary & Wages	337,848
29B Purchase of Service	35,524
29C Expenses	8,534

Total	**381,906**
Diversified Community Social Services	
30A Salary & Wages	455,108
30B Purchase of Service	8,157
30C Expenses	30,613
Total	**493,878**
Commission on Disabilities	
31A Salary & Wages	-
31B Purchase of Service	350
31C Expenses	200
Total	**550**
Historical Commission	
32A Salary & Wages	-
32B Purchase of Service	50
32C Expenses	500
Total	**550**
Needham Public Library	
33A Salary & Wages	976,010
33B Purchase of Service	56,657
33C Expenses	178,585
Total	**1,211,252**
Park & Recreation Department	
34A Salary & Wages	415,763
34B Purchase of Service	61,025
34C Expenses	49,850
Total	**526,638**
Memorial Park	
35A Salary & Wages	0
35B Purchase of Service	200
35C Expenses	550
Total	**750**
TOTAL: COMMUNITY SERVICES	**2,615,524**
DEPARTMENT BUDGET TOTAL	**69,074,865**
TOTAL OPERATING BUDGET	**96,927,679**

ARTICLE 25: APPROPRIATE THE FISCAL YEAR 2008 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the DPW during fiscal year 2008, under the provisions of G.L., Chapter 44, Section 53F ½:

Town of Needham
RTS Enterprise
FY 2008

Line #	Description	FY 2006 Expended	FTE	FY 2007 Current Budget	FTE	FY 2008 Recommended	FTE	Town Meeting Amendments
101A	Salary & Wages	$ 474,658	8.4	$ 531,163	8.4	$ 534,551	8.3	
101B	Purchase of Services	$ 1,023,735		$ 1,042,700		$ 1,065,660		
101C	Expenses	$ 148,359		$ 159,115		$ 162,715		
101D	Capital					$ 58,000		
101E	Debt Service	$ 226,078		$ 230,000		$ 150,000		
102	Reserve Fund	Transfers Only		$ 45,000		$ 45,000		
	TOTAL	**$ 1,872,830**	**8.4**	**$ 2,007,978**	**8.4**	**$ 2,015,926**	**8.3**	
	FY 2008 Budget Percentage Change from FY 2007 Budget						0.4%	

and that $443,500 be raised from the tax levy and transferred to the RTS Enterprise Account; or take any other action relative thereto.

Article Explanation: This is the budget article to fund and operate the Town's Recycling Center and Transfer Station. The increase in purchase of services and expenses is mostly due to energy costs and disposal cost. Electricity and disposal bags (petroleum based products) have both seen increases due to higher prices. Municipal solid waste disposal fees have increased by $15,000 for FY 2008. There is also an additional $5,700 increase for continued monitoring of the former landfill site in accordance with DEP regulations. The $58,000 line for capital reflects the annual purchase of containers and transfer trailers, which has moved from an article to the budget. The ongoing and annual nature of these expenditures truly falls into the operational category. The drop in debt service from $230,000 to $150,000 is planned and supports the debt capacity requirements to continue the current RTS operations. The salary and wage line is essentially flat, and would be adjusted depending upon any collective bargaining agreement that may be reached. The reserve fund is level dollar from FY 2007 to FY 2008. The RTS also reimburses the general fund for costs incurred and paid by the general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The budget is funded through a combination of property tax revenue and user fees.

MOVED: That the Town vote to raise and/or transfer and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the DPW during fiscal year 2008, under the provisions of G.L., Chapter 44, Section 53F ½:

Town of Needham
RTS Enterprise
FY 2008

Line #	Description	FY 2006 Expended	FTE	FY 2007 Current Budget	FTE	FY 2008 Recommended	FTE	Town Meeting Amendments
101A	Salary & Wages	$ 474,658	8.4	$ 531,163	8.4	$ 534,551	8.3	
101B	Purchase of Services	$ 1,023,735		$ 1,042,700		$ 1,065,660		
101C	Expenses	$ 148,359		$ 159,115		$ 162,715		
101D	Capital					$ 58,000		
101E	Debt Service	$ 226,078		$ 230,000		$ 150,000		
102	Reserve Fund	Transfers Only		$ 45,000		$ 45,000		
	TOTAL	$ 1,872,830	8.4	$ 2,007,978	8.4	$ 2,015,926	8.3	
	FY 2008 Budget Percentage Change from FY 2007 Budget						0.4%	

and that $443,500 be raised from the tax levy and transferred to the RTS Enterprise Account.

Mr. John A. Bulian, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained that this Article is to fund and operate the Transfer Station. He explained that the Needham recycling rate is among the highest in Massachusetts at approximately 68%. The Board of Selectmen recommends adoption of Article 25.

Mr. Steven Rosenstock, Chairman, recommended adoption on behalf of the Finance Committee. He noted that Chip Laffey, Superintendent of the Transfer Station, does a great job.

In response to an inquiry from Mr. Jeffrey S. Shapiro, Mr. Bulian noted that there is a $5 fine for non-use of yellow bags at the Transfer Station. Mr. Shapiro suggested that perhaps if this was better monitored, the Town could receive up to $60 per hour.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 26: APPROPRIATE THE FISCAL YEAR 2008 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2008, under the provisions of G.L., Chapter 44, Section 53F ½:

Town of Needham
Sewer Enterprise
FY 2008

Line #	Description	FY 2006 Expended	FTE	FY 2007 Current Budget	FTE	FY 2008 Recommended	FTE	Town Meeting Amendments
201A	Personnel	$ 507,078	9.2	$ 531,538	9.2	$ 538,728	9.2	
201B	Purchase of Services	$ 146,402		$ 165,493		$ 170,970		
201C	Expenses	$ 62,072		$ 80,858		$ 83,040		
201D	Capital Outlay	$ 23,691		$ 25,000		$ 25,000		
201E	MWRA Assessment	$ 4,640,239		$ 5,125,624		$ 5,205,317		
201F	Debt Service	$ 991,299		$ 1,090,000		$ 1,150,000		
202	Reserve Fund	Transfers Only		$ 35,000		$ 35,000		
	TOTAL	$ 6,370,781	9.2	$ 7,053,513	9.2	$ 7,208,055	9.2	
	FY 2008 Budget Percentage Change from FY 2007 Budget						2.2%	

and that $391,070 be transferred from Sewer Enterprise Fund Retained Earnings, or take any other action relative thereto.

Article Explanation: This is the budget article to fund and operate the Town's sanitary sewer system. The salary and wage line is essentially flat, and would be adjusted depending upon any collective bargaining agreement that may be reached. The reserve fund is level dollar from FY 2007 to FY 2008. The increase in purchase of services and expenses is due to higher energy costs, for electricity, fuel for vehicles, and paving materials. The MWRA increase is based on a preliminary estimate. The final assessment from the MWRA will be affected by the amount of sewer rate relief that is provided to the Authority by the State, which will not be known until after the budget is voted by the Legislature and approved by the Governor. The increase in debt service is based on approved projects, and is in keeping with the overall sewer capital infrastructure funding plan for long term investments. The annual debt service for sewer is based on an average of $1.2 million per year. The Sewer Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Sewer Enterprise Fund budget is a self-supporting account. Sewer user fees and charges cover the entire cost of operations.

MOVED: That the Town vote to raise and/or transfer and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2008, under the provisions of G.L., Chapter 44, Section 53F ½:

Town of Needham
Sewer Enterprise
FY 2008

Line #	Description	FY 2006 Expended	FTE	FY 2007 Current Budget	FTE	FY 2008 Recommended	FTE	Town Meeting Amendments
201A	Personnel	$ 507,078	9.2	$ 531,538	9.2	$ 538,728	9.2	
201B	Purchase of Services	$ 146,402		$ 165,493		$ 170,970		
201C	Expenses	$ 62,072		$ 80,858		$ 83,040		
201D	Capital Outlay	$ 23,691		$ 25,000		$ 25,000		
201E	MWRA Assessment	$ 4,640,239		$ 5,125,624		$ 5,205,317		
201F	Debt Service	$ 991,299		$ 1,090,000		$ 1,150,000		
202	Reserve Fund	Transfers Only		$ 35,000		$ 35,000		
	TOTAL	**$ 6,370,781**	**9.2**	**$ 7,053,513**	**9.2**	**$ 7,208,055**	**9.2**	
		FY 2008 Budget Percentage Change from FY 2007 Budget					2.2%	

and that $391,070 be transferred from Sewer Enterprise Fund Retained Earnings.

Mr. James G. Healy, Vice Chairman, asked for support of Article 26 on behalf of the Board of Selectmen.

Mr. Steven Rosenstock, Chairman, recommended support on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 27: APPROPRIATE THE FISCAL YEAR 2008 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2008, under the provisions of G.L., Chapter 44, Section 53F ½:

Town of Needham
Water Enterprise
FY 2008

Line #	Description	FY 2006 Expended	FTE	FY 2007 Current Budget	FTE	FY 2008 Recommended	FTE	Town Meeting Amendments
301A	Personnel	$ 760,871	14.5	$ 855,992	14.5	$ 880,058	14.5	
301B	Purchase of Services	$ 312,976		$ 412,146		$ 496,950		
301C	Expenses	$ 388,256		$ 409,542		$ 467,350		
301D	Capital Outlay	$ 19,499		$ 20,000		$ 20,000		
301E	MWRA Assessment	$ 351,877		$ 830,009		$ 977,545		
301F	Debt Service	$ 1,128,527		$ 1,110,000		$ 1,300,000		
302	Reserve Fund	Transfers Only		$ 75,000		$ 75,000		
	TOTAL	$ 2,962,006	14.5	$ 3,712,689	14.5	$ 4,216,903	14.5	
	FY 2008 Budget Percentage Change from FY 2007 Budget						13.6%	

and that $356,113 be transferred from Water Enterprise Fund Retained Earnings, or take any other action relative thereto.

Article Explanation: This is the budget article to fund and operate the Town's water system. The salary and wage line reflects a 2.8% increase, and would be adjusted depending upon any collective bargaining agreement that may be reached. The reserve fund is level dollar from FY 2007 to FY 2008. The increase in non-personnel lines is to pay for contracted services to pave roadway excavations that have been increasing due to the need to repair water mains that break or otherwise do not function. The budget also includes an increase of $60,000 to replace obsolete and/or malfunctioning commercial meters. The Town has embarked on a commercial meter replacement program to install radio read devices which will allow for timelier billing to commercial accounts and provide better usage data when setting rates. There is also a $30,000 increase in the purchase of services line for water well and pump rehabilitation work. The MWRA increase is based on a preliminary estimate. The final assessment from the MWRA is not expected until the end of the State Budget process. The MWRA assessments are a factor of the change in its budget, State Aid to the MWRA, and the Town's use as a percentage of total use by all the MWRA communities. Most of the increase is due to a greater amount of water purchased by the Town to supplement the Town's usage and demand. The increase in debt service is based on approved projects, and is in keeping with the overall water capital infrastructure funding plan for long term investments, including the RTE 128 project. The annual debt service for water is based on an average of $1.3 million per year. The Water Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Water Enterprise Fund budget is a self-supporting account. Water user fees and charges cover the entire cost of operations.

MOVED: That the Town vote to raise and/or transfer and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2008, under the provisions of G.L., Chapter 44, Section 53F ½:

Town of Needham
Water Enterprise
FY 2008

Line #	Description	FY 2006 Expended	FTE	FY 2007 Current Budget	FTE	FY 2008 Recommended	FTE	Town Meeting Amendments
301A	Personnel	$ 760,871	14.5	$ 855,992	14.5	$ 880,058	14.5	
301B	Purchase of Services	$ 312,976		$ 412,146		$ 496,950		
301C	Expenses	$ 388,256		$ 409,542		$ 467,350		
301D	Capital Outlay	$ 19,499		$ 20,000		$ 20,000		
301E	MWRA Assessment	$ 351,877		$ 830,009		$ 977,545		
301F	Debt Service	$ 1,128,527		$ 1,110,000		$ 1,300,000		
302	Reserve Fund	Transfers Only		$ 75,000		$ 75,000		
	TOTAL	$ 2,962,006	14.5	$ 3,712,689	14.5	$ 4,216,903	14.5	
	FY 2008 Budget Percentage Change from FY 2007 Budget						13.6%	

and that $356,113 be transferred from Water Enterprise Fund Retained Earnings.

Mr. James G. Healy, Vice Chairman, addressed this proposal on behalf of the Board of Selectmen. He noted that the Purchase of Service line item is larger this year due to some trench work and the replacement of meters.

In response to an inquiry from Mr. Paul A. Siegenthaler, Mr. Healy advised that the ratepayer pays for town water.

ACTION: The main motion was presented and carried unanimously by voice vote.

At 11:00 P.M. Mr. Gilbert W. Cox moved that the Annual Town Meeting stand adjourned to Monday May 14, 2007 at 7:30 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

* * * * *

ADJOURNED ANNUAL TOWN MEETING

Monday, May 14, 2007

Pursuant to adjournment of the Annual Town Meeting held May 9, 2007, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Monday May 14, 2007, at 7:30 P.M.

Check lists were used and 229 voters were checked on the list as being present, including 223 Town Meeting Members.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

At the designation of the Reverend John A. Buehrens, President of the Needham Clergy Association and Pastor of the First Parish Unitarian-Universalist Church, Caroline B. Edge, Pastor of the Carter Memorial United Methodist Church, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Unanimous consent was given to suspend the proceedings for the tenth annual Richard Patten Melick Foundation Awards. Mr. Dermody explained that the Richard P. Melick was the former Moderator for 35 years. Mr. Dermody explained that he was the third generation in his family to serve under Mr. Melick. Mr. William R. Dermody, President, presented Town Meeting Members Daniel L. Lintz and Barbara K. Popper with an award for twenty-five years of service to the community. He introduced members of the Board of Directors, Cynthia J. Chaston and James G. Healy, who presented this year's awards to Bill and Kathleen Tilburg and Kathleen D. Whitney respectively.

Mr. Gerald A. Wasserman moved that the Annual Town Meeting stand adjourned until such time as the Special Town Meeting called for this evening at 7:30 P.M is either adjourned or dissolved. It was so voted unanimously.

* * * * * * *

SPECIAL TOWN MEETING

Monday, May 14, 2007

Pursuant to a warrant issued by the Selectmen on April 11, 2007, this meeting was called for May 14, 2007 at 7:30 P.M.

The Town Clerk read the call to the meeting and the Officer's Return.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 1. No Town Meeting Members responded with "question" or "debate" to Articles 1, 2, 3, 4, 5, 6, 9, and 11.

The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. The Moderator stated that the Town Counsel had filed copies of an affirmative motion for each article with the Town Clerk on April 21, 2007 and that the motions had been available for public scrutiny since that date. It was moved that all affirmative motions for the above-mentioned articles be adopted by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 1: FUND COLLECTIVE BARGAINING AGREEMENT – DPW EMPLOYEES' ASSOCIATION (FY07)

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Public Employees Association/DPW, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

Article Explanation: The Town and the IPEA/DPW have reached agreement on a contract for fiscal year 2007 which includes a base wage increase of 2.5%. Additional information about this agreement will be available at Town Meeting.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Public Employees Association/DPW, and

to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007.

ACTION: So voted by unanimous vote.

ARTICLE 2: FUND COLLECTIVE BARGAINING AGREEMENT – FIRE UNION (FY07)

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Fire Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

Article Explanation: The Town and the Needham Fire Union have reached agreement on a contract for fiscal years 2007, 2008 and 2009 which includes a base wage increase of 2.5% for each year of the agreement. Additional information about other wage and language items contained in the agreement will be available at Town Meeting.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Fire Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007.

ACTION: So voted by unanimous vote.

ARTICLE 3: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE UNION (FY07)

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

Article Explanation: At the time of the printing of the warrant, the parties had not reached final agreement on this contract.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007.

ACTION: So voted by unanimous vote.

ARTICLE 4: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE UNION (FY08)

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008; or take any other action relative thereto.

Article Explanation: At the time of the printing of the warrant, the parties had not reached final agreement on this contract.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Police Union, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008.

ACTION: So voted by unanimous vote.

ARTICLE 5: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE SUPERIOR OFFICERS ASSOCIATION (FY07)

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Police Superior Officers Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007; or take any other action relative thereto.

Article Explanation: At the time of the printing of the warrant, the parties had not reached final agreement on this contract.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Police Superior Officers Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2007.

ACTION: So voted by unanimous vote.

ARTICLE 6: FUND COLLECTIVE BARGAINING AGREEMENT – POLICE SUPERIOR OFFICERS ASSOCIATION (FY08)

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Police Superior Officers Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008; or take any other action relative thereto.

Article Explanation: At the time of the printing of the warrant, the parties had not reached final agreement on this contract.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Police Superior Officers Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008.

ACTION: So voted by unanimous vote.

ARTICLE 9: AMEND FY2007 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2007 Water Enterprise Fund Budget adopted under Article 30 of the 2006 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
301F	Debt Service	$1,110,000	$1,128,051

And that $18,051 be transferred from Water Enterprise Fund Retained Earnings, or take any other action relative thereto.

Article Explanation: The increase to the debt service line is to pay the expected debt service cost for fiscal year 2007. Due to the structure of a bond issued earlier in the year, principal is approximately $18,000 higher than the current budget. The amount of debt to be paid remains within the debt policies of the Town.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2007 Water Enterprise Fund Budget adopted under Article 30 of the 2006 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
301F	Debt Service	$1,110,000	$1,128,051

And that $18,051 be transferred from Water Enterprise Fund Retained Earnings.

ACTION: So voted by unanimous vote.

ARTICLE 11: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and/or transfer and appropriate, or otherwise provide, such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows:

Department	Vendor	Description	Fiscal Year	$Amount
Public Facilities	Custom Alarm Service	Newman Fire Alarm	2006	$262.50

and further to meet this appropriation that $262.50 be transferred from the Overlay Surplus Account; or take any other action relative thereto.

Article Explanation: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year or bills in excess of appropriation.

MOVED: That the Town vote to raise and/or transfer and appropriate, or otherwise provide, such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, as follows:

Department	Vendor	Description	Fiscal Year	$Amount
Public Facilities	Custom Alarm Service	Newman Fire Alarm	2006	$262.50

and further to meet this appropriation that $262.50 be transferred from the Overlay Surplus Account.

ACTION: So voted by unanimous vote.

At this time the Moderator proceeded with the remaining articles in the Special Town Meeting Warrant.

ARTICLE 7: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $712,564 for General Fund Cash Capital, to be spent under the direction of the Town Manager and transferred from line item 10 of the 2007 Operating Budget; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Community Services	Additional & Replacement Fences	$40,500	
Public Safety	Police Chief's Vehicle	$25,250	
Public Schools	Furniture & Musical Equipment	$52,050	
Public Schools	Photocopier Replacement	$43,035	
Public Schools	Technology Replacement	$256,729	
Public Works	Construction Equipment	$160,000	
Public Works	Snow & Ice Equipment	$135,000	
Total Appropriation		$712,564	

Article Explanation: Due to the below average cost for snow removal this year (fiscal year 2007), the Finance Committee is considering a recommendation to amend the fiscal year 2007 budget to fund some cash capital requests that the Town may not otherwise be able to fund. This action can only be taken if approved by Town Meeting prior to the end of fiscal year 2007 - June 30, 2007.

Park and Field Fencing *The replacement of perimeter fencing at parks and playgrounds provides protection to park users as well as the parkland. The aesthetic value of the park is also enhanced, which is a value to the adjacent homeowners. Perimeter fencing is put in place for safety. When perimeter fencing is not adequate, most parks experience occasional problems with unauthorized vehicles entering the open areas creating damage that can be costly to repair, and at times, take athletic fields out of use until the patched area is strong enough to withstand heavy use. Parking vehicles or snow removal vehicles often cause damage to perimeter fences. At Greene's Field, the split-rail fencing was put in place more than 10 years ago. In addition to being a safety measure, keeping young children from quickly reaching the busy Pickering Street, it also serves as a visual notice that unauthorized vehicles are not permitted on the site. Unexpectedly, park visitors have chosen to use it as a seating area by sitting on the rails.*

Police Chief's Vehicle *This request would fund the scheduled replacement of a 1999 Ford Crown Victoria sedan, with an excess of 80,000 miles of service. The vehicle to be replaced will be evaluated for further service within the police fleet and a similar vehicle will be purchased.*

School Furniture and Musical Equipment Replacement *In FY05, Town Meeting approved first-year funding of $20,500 to replace furniture in school facilities not scheduled to undergo capital renovation/addition projects in the near future. In these schools, furniture is 10-20+ years old and in a state of disrepair after decades of heavy use. The request was funded from operational savings in FY06, due to capital budget constraints. In FY07, Town Meeting allocated $44,550 for this purpose. (The FY07 request also replaced band chairs at Hillside and Pollard.). In FY08, funding of $37,050 is requested to replace five classrooms at Pollard ($18,750), to add whiteboards in five Pollard classrooms ($2,700), and to replace three elementary classrooms at Hillside, Mitchell or Newman ($15,600).*

Also in FY05, Town Meeting allocated $15,000 in first-year funding of a ten year replacement cycle for school musical instruments. Currently, the School Fine and Performing Arts Department has pianos and other musical instruments which are 30-40 years old and are in need of replacement. The School Department owns numerous instruments, including pianos, string, brass, woodwind, and percussion instruments that, after many years of use, are no longer usable or repairable. Students do purchase more common, less expensive instruments such as soprano clarinet, trumpet and flute, but a quality band and/or orchestra program needs to supply large, more expensive instruments to ensure balanced instrumentation. In 2007 (Year 3), the Fine and Performing Arts Department replaced two tubas, two string basses, a euphonium, a tenor saxophone and a bass clarinet. In previous years, the High School Steinway grand piano, Hillside school piano, some percussion instruments and a baritone saxophone were replaced. For FY08, the District intends to replace two euphoniums, two piccolos, an oboe and a variety of percussion equipment.

School Photocopier Replacement *In May 2003, Town Meeting authorized $60,000 in first-year funding to establish a replacement cycle for school photocopiers. School photocopiers are located in all of the schools and the administration building, and are used both by administrative and teaching staff. Teachers use the machines to reproduce classroom materials, including homework sheets, exams, teaching packets, etc. Currently, the School Department owns 45 copiers and six RISO machines. In FY04, nine photocopiers were replaced; in FY05, five copiers and one RISO were replaced; in FY06, eight copiers were replaced, in FY07, four copiers were replaced. In FY08, 26% (nine) of photocopiers will be five to nine years old. The older machines are not efficient copy makers and generally cost more to service than they are worth. The lifecycle of these machines is about seven years, both due to their embedded digital technology (they are capable of functioning as printers and scanners), and heavy use. This level of funding would replace two five-year old copiers, two six-year old copiers, and one seven-year old RISO machine. The five and six year old copiers are being replaced in advance of four other machines which are seven to nine years old, due to their record of frequent break downs and service calls. These four older machines are scheduled for replacement in 2009.*

School District Technology Upgrade and Replacement *The School District Technology Upgrade and Replacement program includes instructional computers, administrative computers, operating system upgrades, printers, network servers, and staging the implementation of a curriculum management system. The Eliot, Broadmeadow and High School renovation projects, which installed new technology at those schools, represent a funding challenge for technology replacement in FY08-12. These renovation projects have created spikes in the replacement cycle: Broadmeadow (FY10), Eliot (FY11), High School (FY14.) In an effort to smooth these spikes, the District has spread the cost of replacement over the next eight years. In FY08, the 156 instructional computer replacements are scheduled for Newman, Hillside, Mitchell and Pollard. Thirty computers will be recycled from the High School. The request breaks down as follows: 126 replacement instructional computers ($129,654); 12 replacement administrative computers ($12,000); 375 OS/Memory upgrades ($48,375); 30 replacement printers ($15,000); 6 network hardware servers ($39,700); and a curriculum management tool ($12,000).*

Public Works Construction Equipment *Unless circumstances require otherwise, the equipment scheduled to be replaced in FY08 is:*

Unit	Division	Year	Description	Cost
#102	Highway	1992	Front End Loader	$160,000

Public Works Snow and Ice Equipment *Unless circumstances require otherwise, the equipment scheduled to be replaced in FY08 include:*

Unit	Division	Year	Description	Cost
#113	Highway	1998	Sidewalk Tractor	$90,000
#47a	Highway		Material Spreader	$20,000
#49a	Highway	New	Material Spreader	$25,000

MOVED: That the Town vote to raise and/or transfer and appropriate $712,564 for General Fund Cash Capital, to be spent under the direction of the Town Manager and transferred from line item 10 of the 2007 Operating Budget.

Group	Description	Recommended	Amendment
Community Services	Additional & Replacement Fences	$40,500	
Public Safety	Police Chief's Vehicle	$25,250	
Public Schools	Furniture & Musical Equipment	$52,050	
Public Schools	Photocopier Replacement	$43,035	
Public Schools	Technology Replacement	$256,729	
Public Works	Construction Equipment	$160,000	
Public Works	Snow & Ice Equipment	$135,000	
Total Appropriation		$712,564	

The following motion to amend was offered by Mr. James G. Healy: That the main motion under Article 7 be amended by deleting the number "$712,564" and inserting in place thereof the number "$631,164" and by changing the various line items as follows:

Group Description	Changing From	Changing To
Public Schools Furniture & Musical Equipment	$52,050	$33,300
Public Schools Technology Replacement	$256,729	$194,079
Total	$712,564	$631,164

Mr. Healy, Vice Chairman, addressed this proposal on behalf of the Board of Selectmen. He explained that this article coincides with Article 38 in the Annual Town Meeting Warrant. There is a need for long range capital planning. The Capital Improvement Plan is a five-year plan from fiscal year 2007 to fiscal year 2012. This is the plan referred to by the Town Manager as well as the Finance Committee and the Community Preservation Committee. The Board of Selectmen request adoption of this article.

Laura A. Brooks, Co-Vice Chairman, advised that the Finance Committee does not recommend transferring money for the General Fund Cash Capital for Public Schools – Furniture & Musical Equipment and Technology Replacement.

Mr. Sam B. Warner noted that the money for Technology Replacement is equivalent to 4 or 5 teacher salaries.

After a brief discussion, the motion to amend was presented and carried by majority vote.

ACTION: The main motion, as amended, as presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate $631,164 for General Fund Cash Capital, to be spent under the direction of the Town Manager and transferred from line item 10 of the 2007 Operating Budget.

Group	Description	As Amended
Community Services	Additional & Replacement Fences	$40,500
Public Safety	Police Chief's Vehicle	$25,250
Public Schools	Furniture & Musical Equipment	$33,300
Public Schools	Photocopier Replacement	$43,035
Public Schools	Technology Replacement	$194,079
Public Works	Construction Equipment	$160,000
Public Works	Snow & Ice Equipment	$135,000
Total Appropriation		$631,164

ARTICLE 8: AMEND FY2007 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2007 Operating Budget adopted under Article 27 of the 2006 Annual Town Meeting and amended under Article 4 of the November 1, 2006 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To

10	Reserve Fund	$1,039,679	To be Determined
21B	Fire Department Purchase of Service	$78,529	$98,529
21C	Fire Department Expenses	$159,402	$139,402

or take any other action relative thereto.

Article Explanation: The proposed transfer from the Fire Expense line to the Fire Purchase of Service line is necessary to pay bills for repair of heavy equipment. When repairs are preformed by an outside entity, this is considered a service; when repairs are performed by Town staff, costs are covered under the expense line.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2007 Operating Budget adopted under Article 27 of the 2006 Annual Town Meeting and amended under Article 4 of the November 1, 2006 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
10	Reserve Fund	$1,039,679	To be Determined
21B	Fire Department Purchase of Service	$78,529	$98,529
21C	Fire Department Expenses	$159,402	$139,402

The following motion to amend was offered by Laura A. Brooks: That the main motion under Article 8 be amended by changing line item 10 as follows:

Line Item	Appropriation	Changing From	Changing To
10	Reserve Fund	$1,039,679	$408,515

Laura A. Brooks, Co-Vice Chairman, recommended adoption of this article and the amendment on behalf of the Finance Committee.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the fiscal year 2007 Operating Budget adopted under Article 27 of the 2006 Annual Town Meeting and amended under Article 4 of the November 1, 2006 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
10	Reserve Fund	$1,039,679	$408,515
21B	Fire Department Purchase of Service	$78,529	$98,529
21C	Fire Department Expenses	$159,402	$139,402

Article 9 was previously adopted by unanimously consent.

ARTICLE 10: AUTHORIZE AGREEMENT TO ACCEPT STATE HIGHWAY

To see if the Town will vote to authorize the Board of Selectmen to execute an agreement between the Town of Needham and the Commonwealth of Massachusetts Highway Department to allow the Commonwealth to discontinue certain sections of Chestnut Street, which are currently designated as state highways, and thereafter said ways so discontinued shall become Town ways in accordance with Massachusetts General Laws Chapter 81, Section 12, and further to authorize the Board of Selectmen to accept from the Commonwealth of Massachusetts the above roadways "as is" and accept funds in the amount of $2,400,000, to be expended under the direction of the Town Manager, for the purpose of improving said roadways to Town standards; or take any other action relative thereto.

Article Explanation: On May 14, 1997, Town Meeting voted to accept the transfer of the portion of Chestnut Street from Marsh Road to the Needham/Dover Town line once the Commonwealth completed a reconstruction of the road. This project was part of a "turn back" process, and has not yet been funded by the State. Chapter 122 of the Acts of 2006 included funding in the amount of $2.4 million for the reconstruction of the roadway. If approved by Town Meeting, the Town will enter into an agreement with Mass Highway, and the funds will be turned over to the Town through a reimbursement agreement.. The project is currently estimated to cost $3.7 million, although design changes may reduce that price somewhat. The Town will supplement the earmarked funding with Chapter 90 Highway funding.

MOVED: That the Town vote to authorize the Board of Selectmen to execute an agreement between the Town of Needham and the Commonwealth of Massachusetts Highway Department to allow the Commonwealth to discontinue certain sections of Chestnut Street, which are currently designated as state highways, and thereafter said ways so discontinued shall become Town ways in accordance with Massachusetts General Laws Chapter 81, Section 12, and further to authorize the Board of Selectmen to accept from the Commonwealth of Massachusetts the above roadways "as is" and accept funds in the amount of $2,400,000, to be expended under the direction of the Town Manager, for the purpose of improving said roadways to Town standards.

Mr. John H. Cogswell, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained that the town has been seeking reconstruction of a portion of Chestnut Street from the State for over ten years. The Town is now seeking to reclaim a portion of the road as a Town road and reconstruct sections of the road including the installation of two traffic signals.

Mr. Richard S. Creem, member, recommended adoption of this article on behalf of the Finance Committee.

In response to concern expressed by Mr. Paul S. Siegenthaler, Mr. Cogswell stated that the estimated cost to reconstruct the road is $3,700,000. However design changes will reduce that amount to approximately $3,400,000. Chapter 90 highway funding will be used for the reconstruction.

Ann Dermarderosian thanks all who worked to bring much-needed traffic lights to Chestnut Street.

Kathleen B. Rothenberg noted that she used to live on Chestnut Street and tried unsuccessfully to reduce the speed limit. In response to her inquiry, Mr. Cogswell advised that the town could not reduce the speed limit on the road as this falls under state law.

In response to several inquiries, Mr. James G. Healy stated that he has lived on the corner of Chestnut Street and South Street for fifteen years and it is the number 1 place of accidents in the town. This is a good faith estimate and if we do not act on this, the Town will lose the State money. He urged adoption of this Article.

After a brief discussion, Mr. Richard W. Gatto moved the previous questions. The motion was presented and carried by a two-thirds vote as declared by the Moderator on a voice vote.

ACTION: The main motion was presented and carried by a majority vote declared on a voice vote.

Article 11 was previously adopted by unanimously consent.

ARTICLE 12: HOME RULE PETITION – USE OF CONSERVATION LAND FOR SEWER EASEMENT

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled

"An act authorizing the Town of Needham to construct and maintain a common sewer through land acquired for conservation purposes.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of same as follows:

Section 1. The Town of Needham acting at the direction of its Town Manager is authorized to construct and maintain a common sewer from Richardson Drive to South Street, in the Town of Needham, through land acquired by the Town for conservation and/or open space purposes, known as the Farley Pond Conservation Area and known as Parcels 13 and 15 on the Town of Needham Assessor's Map 206, in compliance with Article XLIX of the Amendment of the Constitution as amended by Article XCVII Article 97 of Amendments of the Constitution."

Or take any other action relative thereto.

Article Explanation: This home rule petition was previously approved at the November 7, 2005 Special Town Meeting. While the petition was approved by the House of Representatives, it was not acted on by the Senate before the expiration of the last legislative session. Legislative procedures require that the petition be approved again by the Town prior to refiling. The purpose of the petition is to allow for the installation of a gravity sewer main to replace the failing Richardson Drive Sewage Pumping Station. The sewer main is proposed to extend from the Richardson Drive cul-de-sac and across private and public property to Farley Pond Lane and South Street. The public property is currently under a Conservation Restriction and the Commission has determined that the approval of the State Legislature is required to allow construction of the sewer pipe. The project has already been approved by the Conservation Commission and an Order of Conditions has been issued.

MOVED: That the Town vote to authorize the Board of Selectmen to petition the General Court in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled

"An act authorizing the Town of Needham to construct and maintain a common sewer through land acquired for conservation purposes.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by the authority of same as follows:

Section 1. The Town of Needham acting at the direction of its Town Manager is authorized to construct and maintain a common sewer from Richardson Drive to South Street, in the Town of Needham, through land acquired by the Town for conservation and/or open space purposes, known as the Farley Pond Conservation Area and known as Parcels 13 and 15 on the Town of Needham Assessor's Map 206, in compliance with Article XLIX of the Amendment of the Constitution as amended by Article XCVII Article 97 of Amendments of the Constitution."

Mr. Gerald A. Wasserman, Chairman, recommended adoption of this proposal on behalf of the Board of Selectmen.

A motion to amend the main motion by placing brackets around the words "Article 97" after the Roman numeral was offered by Mr. Michael T. Vaughn. The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to authorize the Board of Selectmen to petition the General Court in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution for the enactment of a special law substantially in the following form of the proposed act printed below as part of this article and entitled

"An act authorizing the Town of Needham to construct and maintain a common sewer through land acquired for conservation purposes.

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At 8:00 p.m. Mr. Gerald A. Wasserman offered the following Resolutions:

THE FOLLOWING RESOLUTION

Was offered

In Memory of Sidney A. Dimond

WHEREAS: Sidney A. Dimond was born in West Concord, New Hampshire and grew up in Concord, New Hampshire. He served in the U. S. Navy from 1942 to 1946 as a Lieutenant Junior Grade, and was commander of a naval landing craft in the Pacific. After the war, Sid stayed in the Navy, and was instrumental in the development of the Armed Forces Radio Service. He received his BA from the University of New Hampshire, and following his honorable discharge, he earned a Master's Degree in Broadcasting from Boston University in 1950; and

WHEREAS: Sid Dimond and his wife Joan settled in Needham in 1951 where they raised their daughter Deborah and son David; and

WHEREAS: Sid Dimond was an Assistant Professor of Broadcasting at the University of New Hampshire, and later Associate Professor of Broadcasting and Chairman of that Department at Boston University from 1947 – 1963, where he played an integral role in the creation of WBUR, now nationally recognized public radio station. After leaving Boston University, he founded his own public relations/communications business, Sid Dimond Associates of Boston, which he managed for 13 years. He rounded out his career as Communications Director for the Massachusetts Crime Watch program for three years; and

WHEREAS: Sid Dimond originated the historical character of the Needham Town Crier, visiting countless schools, community agencies, and nursing homes in authentic colonial dress. He was active in community and civic affairs, serving as Chairman of the 250th Anniversary Committee in 1961, and Chairman of Needham's Bicentennial Committee in 1976. He served for many years on the board of directors of the Needham YMCA, the Needham Red Cross, the Visiting Nurses Association, and the Needham Historical Society. An active member of the Congregational Church, he also served as a deacon. Always ready with a piece of candy for friends and strangers alike, Sid was the proud recipient of the Richard Patton Melick Award in 1998.

NOW THEREFORE, be it resolved by this body that the May 14, 2007 Special Town Meeting be dissolved in honor of the many civic and community contributions of Sidney A. Dimond to the Town of Needham.

THE FOLLOWING RESOLUTION

Was offered

In Memory of Charles S. "Red" Rizzo

WHEREAS: Red Rizzo was born and raised in Boston, Massachusetts and attended Boston College High School. He enlisted in the U. S. Marine Corps at the age of 19, served in the South Pacific during the Second World War, and was discharged in 1945 with the rank of Sergeant. He went on to work as a salesman in the graphic arts industry for many years; and

WHEREAS: Red Rizzo and his wife Florence moved to Needham in 1956, raising their two sons, Ronald and Stephen. They were married for 45 years before her death in 1990; and

WHEREAS: An active member of the Needham community, Red Rizzo served several terms as president of Needham Little League. In fact, the trophy awarded to Little League's "Major League Town Champion" is named after Red. He became involved with Little League to "give the program back to the kids." He was an active member of the Needham Exchange Club, and was involved with the Charles River Workshop. He was also a member of the Plymouth Country Club, as he and his family summered at Rocky Nook in Kingston for many years; and

WHEREAS: Red Rizzo served as a Town Meeting member for six years, from 1964 to 1970. He was also elected to three terms as a Park and Recreation Commissioner, where he served from 1968 through 1980 and from 1983 through 1985. Red spearheaded the effort to cleanup Rosemary Lake, championed the installation of the pool, and was a member of the Park and Recreation Commission during the creation of DeFazio Park.

NOW THEREFORE, be it resolved by this body that the May 14, 2007 Special Town Meeting be dissolved in honor of the many civic and community contributions of Charles S. "Red" Rizzo to the Town of Needham.

ACTION: At 8:00 P.M. on Monday, May 14, 2007, the Resolutions were presented and carried unanimously by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest

* * * * *

Mr. Gerald A. Wasserman moved that the Annual Town Meeting be reconvened.

The Moderator called the Annual town Meeting back into session, declared a quorum to be present and requested the Town Clerk to so record. He announced that Articles 28, 29 and 30 were previously adopted unanimously on May 7, 2007 and discussion would begin with Article 31.

ARTICLE 28 was previously withdrawn on May 7, 2007.

ARTICLE 29 was adopted unanimously on May 7, 2007.

ARTICLE 30 was adopted unanimously on May 7, 2007.

ARTICLE 31: APPROPRIATE FOR CPA/TOWN HALL HISTORIC PRESERVATION FEASIBILITY STUDY

To see if the Town will vote to raise and/or transfer and appropriate the sum of $50,000 for a feasibility study for options for renovating the Town Hall and the possible relocation of certain functions to alternative sites, to be spent under the direction of the Permanent Public Building Committee/Town Manager and raised from Community Preservation Receipts; or take any other action relative thereto.

Article Explanation: Under the guidance of the Permanent Public Building Committee and the Town Manager, architectural services will be provided to develop conceptual historic renovation plans for Town Hall. The architect will review the

recently completed Facility Master Plan, and numerous planning options that have been suggested. All studied options will include preserving the Town Hall as an historic resource while addressing structural, operating, code compliance, and handicapped accessibility issues. Public input will be solicited.

MOVED: That the Town vote to raise and /or transfer and appropriate the sum of $50,000 for a feasibility study for options for renovating the Town Hall and the possible relocation of certain functions to alternative sites, to be spent under the direction of the Permanent Public Building Committee/Town Manager and raised from Community Preservation Receipts.

Mr. John E. Comando, member, addressed this proposal on behalf of the Community Preservation Committee. He explained that the Town Hall is listed on the Federal and State Historical Register and the renovation of Town Hall is both necessary and important.

Mr. John H. Cogswell, Selectmen, advised that the Board of Selectmen unanimously recommend adoption of this Article. He stated that there are same safety issues with the Town Hall building.

Mr. Richard S. Creem, member, recommended adoption on behalf of the Finance Committee stating that renovations to this building must be addressed.

Mr. Robert Y. Larsen rose to support this article unequivocally. He expressed concern that the Town Hall dome is in much need of gilding, the wood is rotting, and there are missing shingles. He indicated that the restoration should be not only sound but also restored to its original state.

Mr. James Hugh Powers noted that the Needham Town Hall was modeled after Independence Hall in Philadelphia. The Town Hall symbolizes the history of our town and we need to keep the historic value of this building.

In response to an inquiry from Mr. Jeffrey Kristeller, the Moderator advised that Town Meeting is not allowed to amend the monetary amount for Community Preservation Committee projects under State law. Mr. Paul A. Siegenthaler explained that the original request was for $35,000. Mr. George Kent explained that the sum of $50,000 is for a feasibility study.

Erik J. Bailey expressed a hope that the restoration could be completed by the 300th anniversary in 2011.

Also speaking in favor of this proposal were Cynthia Conturie and Glenn S. Orenstein.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 32: APPROPRIATE FOR CPA/PRESERVATION OF PARK STRUCTURES/BUBBLERS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $22,000 for preservation of park structures/replacement of water bubblers, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take any other action relative thereto.

Article Explanation: The Park and Recreation Commission and the DPW Parks and Forestry Division would replace 10 existing water bubblers at six parks. The bubblers being replaced are 20-30 years old, and often do not operate, requiring constant maintenance. The new bubblers will contribute to the preservation of parks through water savings and reduced litter, as well as being handicap accessible and requiring far less maintenance.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $22,000 for preservation of park structures/replacement of water bubblers, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts.

Rev. Cary C. Young, member, addressed this proposal on behalf of the Community Preservation Committee. She explained that this proposal is to replace very old, antiquated bubblers at various parks within the town. She recommended adoption of this proposal on behalf of the Community Preservation Committee.

Mr. William R. Dermody, member, urged support of this article on behalf of the Park and Recreation Commission.

Mr. John A. Bulian, Selectman, advised that this is the type of funding the Board of Selectmen anticipated. The Board of Selectmen unanimously supports this article.

Mr. Scott Brightman, member, advised that the Finance Committee does not feel this is an appropriate expenditure under the Community Preservation Act and does not recommend adoption of Article 32.

Speaking in favor of this proposal were Town Meeting Members Aaron M. Pressman, Irwin Silverstein, and Lois Sockol.

Catherine J. Barker suggested that the funding for bubblers should come under maintenance.

After a brief discussion, a motion to move the previous question was offered by Leigh M. Doukas. The motion was presented and carried by a two-thirds vote as declared by the Moderator on a voice vote.

ACTION: The main motion was presented and carried by majority vote declared by the Moderator on a voice vote.

ARTICLE 33: APPROPRIATE FOR CPA/PRESERVATION OF PARK STRUCTURES/FENCES

To see if the Town will vote to raise and/or transfer and appropriate the sum of $12,000 for preservation of park structures/replacement and installation of fences, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take any other action relative thereto.

Article Explanation: The Park and Recreation Commission would replace the split rail perimeter fence at Greene's Field and the chain link perimeter fence at Mills Field, in order to help preserve these open spaces by limiting vehicle access. The fences proposed for funding under this article are not included in a similar funding request under Article 38.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $12,000 for preservation of park structures/replacement and installation of fences, to be spent under

the direction of the Town Manager and raised from Community Preservation Receipts.

Rev. Cary C. Young, member, recommended support of this proposal on behalf of the Community Preservation Committee. Also speaking in support of this proposal were William R. Dermody, member, Park and Recreation Commission; Gerald A. Wasserman, Chairman, Board of Selectmen; and Scott Brightman, member, Finance Committee.

ACTION: The main motion was presented and carried by majority vote declared by the Moderator on a voice vote.

ARTICLE 34 was previously withdrawn on May 7, 2007.

ARTICLE 35: APPROPRIATE FOR CPA/HIGH ROCK HOMES REDEVELOPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of $175,000 to support the High Rock Homes development project, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take any other action relative thereto.

Article Explanation: The May 2006 Annual Town Meeting funded pre-development expenses for the High Rock Homes Redevelopment project. This project is now ready to begin construction. The authorization of this funding proposal would serve to increase the number of the units for sale at 80% or less of the area median income. This is accomplished by subsidizing a portion of the construction costs. Assorted other state and local funding has been secured, as well.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $175,000 to support the High Rock Homes development project, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts.

Janet Bernardo, member of the Community Preservation Committee, recommended adoption of this proposal. Also speaking in favor of this proposal were Sheila G. Pransky, Chairman, Needham Housing Authority; Gerald A. Wasserman, Chairman, Board of Selectmen; and David J. Escalante, member, Finance Committee.

Town Meeting Member Lee Garf advised that this is a really good use of funds.

Kathleen M. Lewis noted that she lives near this High Rock public housing development and expressed concern that the renderings of the proposed units appear to be very plain and almost barracks-like.

Unanimous consent was given to allow Peter Smith, project architect and non-resident, to address Town Meeting Mr. Smith presented several renderings of the project to Town Meeting.

After a brief discussion, A motion to move the previous question was offered by Mr. Maurice P. Handel. The motion was presented and carried unanimously by voice vote.

ACTION: The main motion was presented and carried by majority vote declared by the Moderator on a voice vote.

ARTICLE 36: APPROPRIATE TO COMMUNITY PRESERVATION FUND

To see if the Town will vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $2,520,000 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2008 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee	$ 120,000
B. Debt Service	$ 0

Reserves:

C. Community Preservation Fund Annual Reserve	$ 1,566,000
D. Community Housing Reserve	$ 278,000
E. Historic Resources Reserve	$ 278,000
F. Open Space Reserve	$ 278,000

or take any other action relative thereto.

Article Explanation: This is the third year that Town Meeting is being asked to address the Community Preservation Fund (the Fund) and the vote on this article will reflect the decisions made on the previous five articles. Town Meeting and the voters approved the state legislation entitled The Community Preservation Act in 2004. The Fund receives monies through a 2.0% annual surcharge on local real estate property tax bills with certain exemptions, adoption of the Act makes the Town eligible to receive additional monies on an annual basis from the Massachusetts Community Preservation Fund. The first state matching funds, in the amount of $1,303,584 were received in October, 2006. Any expenditure from the Community Preservation Fund must be both recommended by the Community Preservation Committee (CPC) and approved by Town Meeting. The law requires that at least 10% of the revenue be appropriated or reserved for future appropriation for each of the following purposes: community housing, historic preservation, and open space. Up to 5% of the annual revenue estimate may be utilized for the administrative and operational expenses of the Community Preservation Committee.

MOVED: That the Town vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $2,520,000 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2008 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:	
A. Administrative and Operating Expenses of the Community Preservation Committee	$ 120,000
B. Debt Service	$ 0
Reserves:	
C. Community Preservation Fund Annual Reserve	$ 1,566,000
D. Community Housing Reserve	$ 278,000
E. Historic Resources Reserve	$ 278,000
F. Open Space Reserve	$ 278,000

Mr. Paul A. Siegenthaler, Chairman, addressed this proposal on behalf of the Community Preservation Committee. He explained that the town must place or spend 10% in each reserve category.

The following motion to amend was offered by Mr. Daniel P. Matthews: That the main motion under Article 36 be amended as follows:

Appropriations	Changing From	Changing To
C. Community Preservation Fund Annual Reserve	$ 1,566,000	$ 1,544,000
D. Community Housing Reserve	$ 278,000	$ 103,000
E. Historic Resources Reserve	$ 278,000	$ 228,000
F. Open Space Reserve	$ 278,000	$ 266,000

And by deleting the total appropriation of "$2,520,000" and inserting in place thereof the new total appropriation of "2,261,000".

After a brief discussion, a motion to move the previous question was offered by Meredith P. Page. The motion was presented and carried unanimously by voice vote.

Mr. Siegenthaler's motion to amend was presented and carried by majority vote declared by the Moderator on a voice vote.

ACTION: The main motion, as amended, was presented and carried by majority vote declared by the Moderator on a voice vote.

VOTED: That the Town vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $2,261,000 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2008 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:	
A. Administrative and Operating Expenses of the Community Preservation Committee	$ 120,000
B. Debt Service	$ 0
Reserves:	
C. Community Preservation Fund Annual Reserve	$ 1,544,000
D. Community Housing Reserve	$ 103,000
E. Historic Resources Reserve	$ 228,000
F. Open Space Reserve	$ 266,000.

ARTICLE 37 was adopted unanimously on May 7, 2007.

At 11:01 P.M. Mr. Gilbert W. Cox moved that the Annual Town Meeting stand adjourned to Wednesday May 16, 2007 at 7:30 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

ADJOURNED ANNUAL TOWN MEETING

Monday, May 16, 2007

Pursuant to adjournment of the Annual Town Meeting held Monday, May 14, 2007, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Monday May 14, 2007, at 7:30 P.M.

Check lists were used and 192 voters were checked on the list as being present, including 184 Town Meeting Members.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

At the designation of the Reverend John A. Buehrens, President of the Needham Clergy Association and Pastor of the First Parish Unitarian-Universalist Church, Rabbi Carl M. Perkins, of Temple Aliyah, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Discussion commenced under Article 38.

ARTICLE 38: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $1,830,914 for General Fund Cash Capital, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Community Services	Additional & Replacement Fences	$40,500	
Community Services	Library Collection Supplement	$100,000	
Public Facilities	HVAC Van	$28,500	
Public Facilities	Municipal Building Maintenance Program	$217,000	
Public Safety	Computerized EMS Reporting System	$50,000	
Public Safety	Firefighting Protective Gear/Washing Machine	$58,700	
Public Safety	Operations Deputy Chief Vehicle (C-3)	$32,000	
Public Safety	BAPERN Control Station	$25,000	
Public Schools	Document Imaging System	$36,000	
Public Schools	Furniture & Musical Equipment	$52,050	
Public Schools	Photocopier Replacement	$43,035	
Public Schools	Technology Replacement	$256,729	
Public Works	Construction Equipment	$160,000	
Public Works	Core Fleet	$183,000	
Public Works	Snow & Ice Equipment	$135,000	
Public Works	Specialty Equipment	$92,200	
Public Works	Brook & Culvert Repairs	$50,000	
Public Works	Large Plan Copier	$24,000	
Public Works	Vehicle & Equipment Refurbishment Program	$247,200	
Total Appropriation		**$1,830,914**	

Article Explanation: *This year, all General Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting. A description of each request follows.*

Park and Field Fencing *The replacement of perimeter fencing at parks and playgrounds provides protection to park users as well as the parkland. The aesthetic value of the park is also enhanced, which is a value to the adjacent homeowners. Perimeter fencing is put in place for safety. When perimeter fencing is not adequate, most parks experience occasional problems with unauthorized vehicles entering the open areas creating damage that can be costly to repair, and at times, take athletic fields out of use until the patched area is strong enough to withstand heavy use. Parking vehicles or snow removal vehicles often cause damage to perimeter fences.*

Library Supplemental Materials Allocation *The Library's materials budget is inadequate for the current level of business. As a result of increased circulation patterns, a high level of demand is placed on the library's collection of various materials. The increased demand wears*

the items out at a faster rate than would normally be the case. The current materials budget is not sufficient to encompass any large-scale purchase of replacement materials. Since the new library opened in March of 2006, circulation has increased significantly: total circulation for April-June 2006 (120,970) increased by 35% over April-June 2005 (89,859), and increased by 20% over the average of the previous six year's circulation. The increase in the Children's Room is the highest – 46% higher than in 2005 and 26% higher than the average of the previous six years. Children's materials wear out faster than adult materials. One-half of the requested funding will be used for children's materials.

HVAC Van *This request will fund the replacement of a 1997 Ford E250 cargo van, equipped with a tradesman interior package, for primary use by one of the Department's two HVAC technicians. The current vehicle has an odometer reading in excess of 135,000 miles and is one of the Department's two vehicles authorized for 24 hour use due to the high number of off-hour service requests and emergencies responded to by the HVAC Technicians.*

Public Building Maintenance Program
The Public Building Maintenance Program funds various repairs to municipal buildings that cannot be addressed in the operating budget. The program primarily includes, but is not limited to, exterior paining, interior painting, and flooring replacement. Exterior painting is routinely performed in order to protect building envelope components such as siding, soffits, window frames, facia boards, doors, and miscellaneous trim. FY08 exterior painting is intended for the Department of Public Works, which was last painted in 1997. Interior painting has been and continues to be, one of the most frequently requested maintenance items from building principals and managers. In FY08, interior painting is intended for Fire Station #2, Newman Elementary School, Pollard Middle School, and Mitchell School. The flooring program allows for the replacement of worn, damaged, unsafe, and unsightly floor tile and carpeting. In most cases the worn flooring is asbestos containing floor tile or carpeting glued directly to asbestos-containing floor tile. In most cases, the asbestos floor tile is a minimum of 40 years old and would be due for replacement, even if it did not contain asbestos. The FY08 plan is to continue to replace flooring at the Newman Elementary School in classrooms and offices.

Computerized EMS Reporting System *The proposed Emergency Medical Services (EMS) Incident Management System will include a base system to be located at Headquarters, as well as wireless mobile units (laptops) in each ambulance. This will allow for an improved level of patient care (through access to patient and incident history and treatment protocol documentation), improved documentation (which also allows Emergency Medical Technicians (EMTs) to return to service more quickly), standardized reporting, and reduced exposure and liability. There are also financial benefits, as all billing requirements would be performed electronically, reducing time to billing, improving collections saving time, and likely lowering the percentage of revenue paid to the Town's third party billing company.*

Firefighting Protective Gear and Washer *Structural firefighting gear (or "turnout gear") is the heavy coat and pant ensemble that is worn by firefighters for personal protection at fires and other dangerous or hazardous incidents. This gear has a recommended life expectancy of approximately 10 years, depending on exposure and wear. This proposal would replace the turnout gear for thirty (30) personnel who will be using gear that is 11 years old at the time of replacement ($51,000). This request also includes $7,700 to purchase a Washer/Extractor (Continental 30 lb. capacity), that is capable of cleaning two sets of gear at a time. Critical to maintaining the integrity of the gear, the proper cleaning of turnout gear is also important for firefighter safety (and the safety of those residents who may come in contact with the gear) as cleaning removes biological matter and chemicals to which firefighters are exposed. The Department was able to purchase a dryer for the turnout gear ($6,165) through a State grant. Purchase of the washer/extractor will bring the Town into voluntary compliance with NFPA Standard 1851 regarding the care and maintenance of personal protective gear. To date, the Department has sporadically cleaned the turnout gear through local dry cleaners, which is not a recommended solution. In FY06, the Department received a grant of $24,000 that was used to replace the protective gear for all officers and inspectors. Firefighters with fewer than 10 years of service at the time of replacement will not need new turnout gear.*

Operations Deputy Chief Vehicle (C-3) *This request is to replace a 1999 Ford passenger vehicle that is used daily by the Deputy Chief of Operations. At the time of replacement the vehicle will have approximately 150,000 miles of service, and will be nine years old (three years beyond scheduled replacement). Because of the age, type of use, and high mileage of this vehicle, maintenance costs have been increasing. This vehicle is also used by other divisions when needed, and responds to certain emergency incidents. When the new vehicle is purchased it will be placed into service as C-1, and the current C-1 will be passed down to replace C-3.*

BAPERN/Boston Area Police Emergency Radio Network *BAPERN is a police emergency radio network that extends throughout most of the Greater Boston area, and is in constant use for routine and emergency radio transmissions 24 hours per day, seven days per week. In September and October 2005, this equipment experienced malfunctions that resulted in a loss of the Department's ability to communicate with other police agencies on the BAPERN system. Due to the age of the equipment, many parts (electronic components) are no longer available, making it less likely that future repairs will be adequate to maintain the existing equipment, thus compromising the Department's capability to communicate with other agencies on the system.*

School Document imaging System *This request is for a document imaging and electronic filing system that will be used by School Administration, primarily the Personnel and Special Education Departments. Currently, the School Department faces a critical lack of storage space for personnel information, student records and other documents. Federal laws mandate that Needham Public Schools maintain student record files for all special education students for seven years after graduation or until the student turns 22 years of age. Each student record contains all IEP service plans, evaluations and correspondence with families for all of the years the student is enrolled with Needham Public Schools. Occasionally, just one student record will fill up an entire file cabinet drawer. Each year, six to eight file cabinets are purchased to house these student records. In addition to the file cabinet expense, the School District has run out of space to put these file cabinets within the Emery Grover Building. Absent electronically archiving new records, the District will need to secure offsite storage space, which may present an access issue and budgetary expense. Timely access to these records must be ensured. The proposal includes funding for a high density storage solution ($26,000), network server ($3,900), scan station ($2,400) and printer ($3,700).*

School Furniture and Musical Equipment Replacement *In FY05, Town Meeting approved first-year funding of $20,500 to replace furniture in school facilities not scheduled to undergo capital renovation/addition projects in the near future. In these schools, furniture is 10-20+ years old and in a state of disrepair after decades of heavy use. The request was funded from operational savings in FY06, due to capital budget constraints. In FY07, Town Meeting allocated $44,550 for this purpose. (The FY07 request also replaced band chairs at Hillside and Pollard.). In FY08, funding of $37,050 is requested to replace five classrooms at Pollard ($18,750), to add whiteboards in five Pollard classrooms ($2,700), and to replace three elementary classrooms at Hillside, Mitchell or Newman ($15,600).*

Also in FY05, Town Meeting allocated $15,000 in first-year funding of a ten year replacement cycle for school musical instruments. Currently, the School Fine and Performing Arts Department has pianos and other musical instruments which are 30-40 years old and are in need of replacement. The School Department owns numerous instruments, including pianos, string, brass, woodwind, and percussion instruments that, after many years of use, are no longer usable or repairable. Students do purchase more common, less expensive instruments such as soprano clarinet, trumpet and flute, but a quality band and/or orchestra program needs to supply large, more expensive instruments to ensure balanced instrumentation. In 2007 (Year 3), the Fine and Performing Arts Department replaced two tubas, two string basses, a euphonium, a tenor saxophone and a bass clarinet. In previous years, the High School Steinway grand piano, Hillside school piano, some percussion instruments and a baritone saxophone were replaced. For FY08, the District intends to replace two euphoniums, two piccolos, an oboe and a variety of percussion equipment.

School Photocopier Replacement *In May 2003, Town Meeting authorized $60,000 in first-year funding to establish a replacement cycle for school photocopiers. School photocopiers are located in all of the schools and the administration building, and are used both by administrative and teaching staff. Teachers use the machines to reproduce classroom materials, including homework sheets, exams, teaching packets, etc. Currently, the School Department owns 45 copiers and six RISO machines. In FY04, nine photocopiers were replaced; in FY05, five copiers and one RISO were replaced; in FY06, eight copiers were replaced, in FY07, four copiers were replaced. In FY08, 26% (nine) of photocopiers will be five to nine years old. The older machines are not efficient copy makers and generally cost more to service than they are worth. The lifecycle of these machines is about seven years, both due to their embedded digital technology (they are capable of functioning as printers and scanners), and heavy use. This level of funding would replace two five-year old copiers, two six-year old copiers, and one seven-year old RISO machine. The five and six year old copiers are being replaced in advance of four other machines which are seven to nine years old, due to their record of frequent break downs and service calls. These four older machines are scheduled for replacement in 2009.*

School District Technology Upgrade and Replacement *The School District Technology Upgrade and Replacement program includes instructional computers, administrative computers, operating system upgrades, printers, network servers, and staging the implementation of a curriculum management system. The Eliot, Broadmeadow and High School renovation projects, which installed new technology at those schools, represent a funding challenge for technology replacement in FY08-12. These renovation projects have created spikes in the replacement cycle: Broadmeadow (FY10), Eliot (FY11), High School (FY14.) In an effort to smooth these spikes, the District has spread the cost of replacement over the next eight years. In FY08, the 156 instructional computer replacements are scheduled for Newman, Hillside, Mitchell and Pollard. Thirty computers will be recycled from the High School. The request breaks down as follows: 126 replacement instructional computers ($129,654); 12 replacement administrative computers ($12,000); 375 OS/Memory upgrades (48,375); 30 replacement printers ($15,000); 6 network hardware servers ($39,700); and a curriculum management tool ($12,000).*

Public Works Construction Equipment *Unless circumstances require otherwise, the equipment scheduled to be replaced in FY08 is:*

Unit	Division	Year	Description	Cost
#102	Highway	1992	Front End Loader	$160,000

Public Works Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks, utility trucks and large dump trucks. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY08 include:*

Unit	Division	Year	Description	Miles	Cost
#50	Parks	1997	Pickup Truck	73,680	$27,842
#65	Parks	2002	4WD Pickup Truck	70,466	$43,470
#75	Parks	2001	One Ton Dump Truck	39,050	$55,890
#48	Highway	1990	Utility Body (replaces aerial)	75,292	$55,798

Public Works Snow and Ice Equipment *Unless circumstances require otherwise, the equipment scheduled to be replaced in FY08 include:*

Unit	Division	Year	Description	Cost
#113	Highway	1998	Sidewalk Tractor	$90,000
#47a	Highway	1994	Material Spreader	$20,000
#49a	Highway	New	Material Spreader	$25,000

Public Works Specialty Equipment *All equipment proposed for funding through the Public Works Specialty Equipment Program in FY08 are Parks and Forestry items, including a zero-turn style mower that has a sharper turning radius than mowers presently being used by the division and which will provide improved mowing capabilities. This feature reduces the mowing time and reduces area of follow up trimming and edging. The trailer is needed to transport the machine between locations. A purchase of this mower and trailer will help the Department*

meet its goal of reducing mowing time to free up staff to work on other projects, and will help to shorten the time it takes to complete a mowing cycle of all the locations around town. This mower would replace the oldest mower of the ones presently used (Unit # 333). The trailer will replace Unit #150A – a 1965 trailer. Other equipment to be replaced under this program are two brush chippers (Units #254 or 256) ($38,100), an athletic field turf aerator ($10,000) and a leaf Collector (Unit #183) ($15,000). New equipment proposed includes a landscape trailer ($1,700) and a 48 inch walk behind mower ($6,000). This equipment is critical for the efficient operation of the Parks and Forestry Division's maintenance program.

Repair and Maintenance of Brooks and Culverts *Severe storms, such as those in early 2006, result in numerous complaints and subsequent investigations of the Town's brooks, streams and culverts. The DPW has developed a repair and maintenance program which is a combination of contracted work and use of town forces to address the issue of flooded and poor draining brooks, streams, waterways and culverts throughout the Town. Lack of routine maintenance has caused the failure of retaining walls, loss of soils behind the walls, and brooks have become silted allowing the overgrowth of vegetation that impacts the water flow levels. This has resulted in the loss of useable abutting property and flooded basements. This project will require a detailed investigation, a plan of recommended improvements, a design drawing and specifications, environmental permitting and bidding of construction services. This will return the waterways to a condition that will allow the Town to maintain the brooks using its own forces. FY06 funding for this program included cleaning of Hurd Brook and culverts, from Central Avenue to the Wellesley Line, and a portion of Alder Brook. FY08 funding would complete Alder Brook.*

Public Works Large Plan Copier *The existing Xerox 2515 plan copier in the Engineering Division is a 12 year-old machine, which has had a number of operating problems. The machine has limited capabilities (no network or multiple copying abilities), and the service warranty to the machine has ended. The machine is no longer supported by the manufacturer and maintenance provider. The Engineering Division copies thousands of plans each year for residents as well as other municipal departments. The proposed copier will produce plans faster and will have the capability to produce multiple copies of plans from computer programs.*

Public Works Vehicle and Equipment Repair *In conjunction with the development of a core fleet replacement program, the Department of Public Works has proposed a one-time investment in maintenance and repair of existing rolling stock that will not be replaced for many years. This program is intended to include, but not be limited to, replacing utility bodies on three trucks ($22,200); replacing dump bodies on four trucks ($34,000); replacing bucket quick couplers and tires, as well as cleaning and painting of three front end loaders ($37,500); replacing dump bodies on two large dump trucks, sandblasting, cleaning and painting six large dump trucks ($39,000); cleaning, painting, replacing tires, repair sheet metal and other miscellaneous repairs on backhoes ($12,000); repairing drive system, broom system, sheet metal, and cleaning and painting street sweepers ($20,000); repairing small motorized equipment such as sidewalk tractors, brush chippers, air compressors, etc. ($40,000); performing repairs to snow and ice equipment (plows, spreaders and blowers), replacing hydraulic hoses, valves, and conveyor chains ($30,000); and providing transportation of heavy equipment to and from vendors ($12,500).*

MOVED: That the Town vote to raise and/or transfer and appropriate $1,830,914 for General Fund Cash Capital, to be spent under the direction of the Town Manager and raised from the tax levy.

Group	Description	Recommended	Amendment
Community Services	Additional & Replacement Fences	$40,500	
Community Services	Library Collection Supplement	$100,000	
Public Facilities	HVAC Van	$28,500	
Public Facilities	Municipal Building Maintenance Program	$217,000	
Public Safety	Computerized EMS Reporting System	$50,000	
Public Safety	Firefighting Protective Gear/Washing Machine	$58,700	
Public Safety	Operations Deputy Chief Vehicle (C-3)	$32,000	
Public Safety	BAPERN Control Station	$25,000	
Public Schools	Document Imaging System	$36,000	
Public Schools	Furniture & Musical Equipment	$52,050	
Public Schools	Photocopier Replacement	$43,035	
Public Schools	Technology Replacement	$256,729	
Public Works	Construction Equipment	$160,000	
Public Works	Core Fleet	$183,000	
Public Works	Snow & Ice Equipment	$135,000	
Public Works	Specialty Equipment	$92,200	
Public Works	Brook & Culvert Repairs	$50,000	
Public Works	Large Plan Copier	$24,000	
Public Works	Vehicle & Equipment Refurbishment Program	$247,200	
Total Appropriation		**$1,830,914**	

A motion to amend was offered by Mr. James G. Healy that the Total Appropriation be changed from $1,830,914 to $982,600 and that the following categories be changed as follows:

Group	Description	Changing From	Changing To
Community Services –	Additional & Replacement Fences	$ 40,500	$ 0
Community Services –	Library Collection Supplement	$100,000	$25,000
Public Safety -	Computerized EMS Reporting System	$ 50,000	$ 0
Public Schools -	Document Imaging System	$ 36,000	$ 0
Public Schools -	Furniture & Musical Equipment	$ 52,050	$ 0
Public Schools -	Photocopier Replacement	$ 43,035	$ 0
Public Schools -	Technology Replacement	$256,729	$ 0
Public Works -	Construction Equipment	$160,000	$ 0
Public Works -	Snow & Ice Equipment	$135,000	$ 0
	Totaol	$1,830,914	$982,600

Mr. Healy addressed this proposal on behalf of the Board of Selectmen stating that the motion is basically the same as the warrant article. He asked Town Manager Kate Fitzpatrick to respond to any questions. He explained that the need to invest into the future is always present. There are two items that the Board of Selectmen are not requesting – 1) Public Safety – Computerized EMS Reporting System and 2) Document Imaging System. The Board of Selectmen asks for your favorable support of this article.

Laura A. Brooks, Co-Vice Chairman, advised that the Finance Committee supports this proposal.

Mr. Siegenthaler's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, as presented and carried by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate $982,600 for General Fund Cash Capital, to be spent under the direction of the Town Manager and raised from the tax levy.

Group	Description	As Adopted
Community Services	Additional & Replacement Fences	$0
Community Services	Library Collection Supplement	$25,000
Public Facilities	HVAC Van	$28,500
Public Facilities	Municipal Building Maintenance Program	$217,000
Public Safety	Computerized EMS Reporting System	$0
Public Safety	Firefighting Protective Gear/Washing Machine	$58,700
Public Safety	Operations Deputy Chief Vehicle (C-3)	$32,000
Public Safety	BAPERN Control Station	$25,000
Public Schools	Document Imaging System	$0
Public Schools	Furniture & Musical Equipment	$0
Public Schools	Photocopier Replacement	$0
Public Schools	Technology Replacement	$0
Public Works	Construction Equipment	$0
Public Works	Core Fleet	$183,000
Public Works	Snow & Ice Equipment	$0
Public Works	Specialty Equipment	$92,200
Public Works	Brook & Culvert Repairs	$50,000
Public Works	Large Plan Copier	$24,000
Public Works	Vehicle & Equipment Refurbishment Program	$247,200
Total Appropriation		**$982,600**

ARTICLE 39 was unanimously adopted on May 7, 2007.

ARTICLE 40 was previously withdrawn on May 7, 2007.

ARTICLE 41: RENOVATION & REPAIR OF HIGH ROCK ELEMENTARY SCHOOL AND POLLARD MIDDLE SCHOOL

To see if the Town will vote to raise and/or transfer and appropriate $20,475,000 for architectural design, engineering, constructing, remodeling, reconstructing, and making extraordinary repairs for the High Rock and Pollard Schools, including original equipment and related site improvements, and for electrical systems and technology upgrades for the Pollard School, to be spent under the direction of the Town Manager/ Permanent Public Building Committee, and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $20,475,000 under Chapter 44 of the General Laws or Chapter 70B of the General Laws or any other enabling authority; that the School Committee is authorized to apply for, accept and expend any state grants or other aid for such project from the Massachusetts School Building Authority under said Chapter 70B or any other state authority or body under any other general or special law; provided, however, that the amount authorized to be borrowed pursuant to this vote shall be reduced by any funds received by the Town, prior to the issue of bonds or notes for such project pursuant to this vote, from the Massachusetts School Building Authority or other state authority or body for the state share of such project pursuant to said Chapter 70B or any other general or special law, which the Board of Selectmen determines (which determination shall be conclusive) constitute reimbursement for costs incurred by the Town with respect to such project (exclusive of interest costs) or which constitute advances to be used by the Town for costs to be incurred with respect to such project; and that the Town Manager/Permanent Public Building Committee/School Committee is authorized to take any other action necessary to carry out this project.

Article Explanation: This request would fund final design and construction of a planned project to renovate and expand the High Rock Elementary School. Design funds in the amount of $525,000 were authorized at the November 1, 2006 Special Town Meeting. The first project to be proposed as part of the 2006 Facility Master Plan, this project is part of the School Committee's immediate plan to provide sufficient middle school seats, as well as a long-term plan to permanently ease the elementary and middle school overcrowding problem, based on current enrollment projections. The facility will be constructed as a Sixth Grade Center that can be converted to an elementary school as needed in the future upon the construction of a second middle

school. It is anticipated that a renovated High Rock school will be ready to accept students in September, 2009.

The 2006/2007 enrollment at the Pollard Middle School (1092) exceeds the building's capacity of 1056 (with modular classrooms.) Enrollment is projected to increase to 1,370 by 2012/13, and remain in excess of 1,300 through 2017/18. The current K-5 enrollment is 2,481 (versus a capacity of 2,160). Elementary enrollment is projected to rise to a peak of 2,600 students in 2009, and then to level off to around 2,500 students for the foreseeable future. These enrollment projections may be conservative, as the Town currently is engaged in efforts to increase its affordable housing stock. At these enrollments, many middle school classrooms are undersized and/or inappropriate for current uses, there are insufficient spaces for special education needs and the corridors are congested between classes. Core facilities, including the cafeteria and media center, are stressed. At the elementary level, all five schools are faced with a lack of music and art spaces as those are converted to classrooms. Art and music education have been moved to carts or to the cafeteria, depending on the classroom situation in each school. There is shortage of spaces available for special education. Full-day Kindergarten, while a voted School Committee priority, cannot be implemented within the current space shortage. The extended (additional half-day) Kindergarten fee-based program (KASE), which is currently in place, will be relocated to non-school facilities by September 2007.

Town Meeting approved preliminary design funds ($40,000 in FY06 and $41,000 in FY07) to study the scope of work required to upgrade the Pollard School data network. The Pollard data network, which is ten years old, was designed and installed with limited resources as a part of the Pollard renovation project (1993-1995). It was under-built for future network requirements, speed and capacity. The study, completed by Edvance Technology Design, revealed extensive accompanying electrical needs and incorporated long-standing teacher requests for data/video projection. The study called for expansion in the number of electrical and data outlets and wireless access points in the building, expansion of the building's internal electrical capacity to support the computer hardware, and installation of data/video projectors.

MOVED: That the Town will vote to raise and/or transfer and appropriate $20,475,000 for architectural design, engineering, constructing, remodeling, reconstructing, and making extraordinary repairs for the High Rock and Pollard Schools, including original equipment and related site improvements, and for electrical systems and technology upgrades for the Pollard School, to be spent under the direction of the Town Manager/ Permanent Public Building Committee, and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $20,475,000 under Chapter 44 of the General Laws or Chapter 70B of the General Laws or any other enabling authority; that the School Committee is authorized to apply for, accept and expend any state grants or other aid for such project from the Massachusetts School Building Authority under said Chapter 70B or any other state authority or body under any other general or special law; provided, however, that the amount authorized to be borrowed pursuant to this vote shall be reduced by any funds received by the Town, prior to the issue of bonds or notes for such project pursuant to this vote, from the Massachusetts School Building Authority or other state authority or body for the state share of such project pursuant to said Chapter 70B or any other general or special law, which the Board of Selectmen determines (which determination shall be conclusive) constitute reimbursement for costs incurred by the Town with respect to such project (exclusive of interest costs) or which constitute advances to be used by the Town for costs to be incurred with respect to such project; and that the Town Manager/Permanent Public Building Committee/School Committee is authorized to take any other action necessary to carry out this project.

The following motion to amend was offered by Mr. Gerald A. Wasserman: that the main motion under Article 41 is amended by adding an emergency preamble as follows: "This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative".

Mr. Donald B. Gratz, member, addressed this proposal on behalf of the School Committee. Upon his request, Dr. Joseph Barnes, member, explained the over crowding of students at the Pollard Middle School and the School Committee's decision to renovate the High Rock School as a 6th grade center on a temporary basis. He urged adoption of this proposal.

Finance Committee member Steven Jonas, explained that the Finance Committee had many debates and varied opinions about what the town should do. He stated that none of the costs of operating the High Rock are included in the budget. The operating costs are estimated at $1.1 million per year. He noted that the entire Library budget is $1.2 million. In twenty years the cost of operating the High Rock School will exceed the cost of the renovation and repair. The School Committee indicated that there would be a companion override ballot question to include operating costs. This did not happen. Whatever the reasons for not seeking the companion override, this is not sound financial planning. In addition the Finance Committee does not concur with the two-building approach. It is a very expensive approach. At the present time the School Committee is saying that the High Rock School will be a 450-student 6th grade center and that can be converted to an elementary school as needed in the future upon construction of a second middle school. The Finance Committee is concerned that there is already a 40% increase in costs. The Finance Committee does concur that additional space for a middle school is needed. These reasons ultimately prevent the Finance Committee from supporting Article 41.

Mr. Theodore Weiner expressed concern that only the Finance Committee provides costs and suggested that the proponents should also provide costs for building renovation and operating costs. The Town has a right to know the costs involved in order to evaluate.

Mr. Aaron M. Pressman stated there has never been an operating override on the ballot.

June C. Serayder indicated that people felt they had no choice but to vote for the High Rock project. The townspeople were not given the choice of a new much needed middle school.

Claire Patricia Messing stated that she remembered the Town Manager saying that the Town doesn't have the money for a new middle school.

Mr. Robert Y. Larsen indicated that he is appalled at the decision Town Meeting Members face tonight.

Mr. Richard A. Zimbone said that he is also perplexed. The Finance Committee made some good points. He stated that in private industry operating costs are appropriated at the same time as capital costs. Mr. Zimbone questioned what the town would do

if an operating override is necessary and fails to pass. Mr. Donald B. Gratz stated that they would operate the building within the budget. For instance, class sizes would be larger and there would be less administration costs.

After a brief discussion, a motion to move the previous question was offered by Mr. Richard W. Gatto. The motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried on a counted vote by two-thirds. The hand count was Yes 136 No 42.

The motion to amend to add an emergency preamble was presented and carried by a two-thirds vote declared by the Moderator on a voice vote.

ACTION: The main motion, as amended, was presented, but the Moderator was in doubt. The motion was again presented and carried by a count of hands. The hand count was Yes 151 – No 25.

VOTED: That the Town will vote to raise and/or transfer and appropriate $20,475,000 for architectural design, engineering, constructing, remodeling, reconstructing, and making extraordinary repairs for the High Rock and Pollard Schools, including original equipment and related site improvements, and for electrical systems and technology upgrades for the Pollard School, to be spent under the direction of the Town Manager/ Permanent Public Building Committee, and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $20,475,000 under Chapter 44 of the General Laws or Chapter 70B of the General Laws or any other enabling authority; that the School Committee is authorized to apply for, accept and expend any state grants or other aid for such project from the Massachusetts School Building Authority under said Chapter 70B or any other state authority or body under any other general or special law; provided, however, that the amount authorized to be borrowed pursuant to this vote shall be reduced by any funds received by the Town, prior to the issue of bonds or notes for such project pursuant to this vote, from the Massachusetts School Building Authority or other state authority or body for the state share of such project pursuant to said Chapter 70B or any other general or special law, which the Board of Selectmen determines (which determination shall be conclusive) constitute reimbursement for costs incurred by the Town with respect to such project (exclusive of interest costs) or which constitute advances to be used by the Town for costs to be incurred with respect to such project; and that the Town Manager/Permanent Public Building Committee/School Committee is authorized to take any other action necessary to carry out this project. This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative.

ARTICLE 42: APPROPRIATE FOR RTS ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $130,000 for RTS Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from RTS enterprise fund receipts; or take any other action relative thereto:

Group	Description	Recommended		Amendment	
RTS	Drop Off Area Repairs	$130,000			
Total Appropriation		**$130,000**			

Article Explanation: *This year, all RTS Enterprise Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations requires a 2/3 vote of Town Meeting. In FY00, funding was appropriated for the reconstruction of the drop-off areas at the RTS. However, due to the limited funding at the time, no maintenance was performed within the facility, which has been in place since 1980. Over the years, the pavement surface has deteriorated to the point where patching is frequently required. In the 2000-2001 period, major facility improvements were undertaken primarily focusing on the reconstruction of the drop-off walks at the 3 primary disposal locations. Unfortunately, the available funding was insufficient to undertake all of the work proposed that went out to bid. Ultimately, DPW forces with assistance from other Departments completed the major work with materials processed in the processing area.*

MOVED: That the Town vote to raise and/or transfer and appropriate $130,000 for RTS Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from RTS enterprise fund receipts.

Group	Description	Recommended		Amendment	
RTS	Drop Off Area Repairs	$130,000			
Total Appropriation		**$130,000**			

Mr. John A. Bulian, Selectman, recommended adoption of this proposal on behalf of the Board of Selectman.

Ms. Lita Young, member, recommended adoption of this proposal on behalf of the Finance Committee. She stated that the longer we put this project off, the more repairs and more money will be required.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 43: APPROPRIATE FOR RTS ENTERPRISE CONSTRUCTION EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of $230,000 for replacement of construction equipment for the RTS, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Explanation: Unit # 104, a John Deere 644GH, is a front line loader at the RTS. This piece of equipment was purchased in 1994 and had an engine replacement in 1998 (under warranty). Even with the engine replacement, this piece of equipment has 15,669 hours of service (as of 8/06). Annually, this piece of equipment logs approximately 1,330 hours. By FY08, this piece of equipment will have approximately 17,000 service hours – equivalent to almost 340,000 miles. The replacement loader will have an increased bucket capacity from 3.75 cubic yards to 4.7 cubic yards, and a light-weight material bucket for compost at 9.2 cubic yards. The increase is necessary to more efficiently maintain the ongoing processing operations at the RTS in the Yard Waste area and the DPW Materials Processing area.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $230,000 for replacement of construction equipment for the RTS, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

Mr. John A. Bulian, Selectman, requested support of the article on behalf of the Board of Selectmen.

Ms. Laura A. Brooks, member, advised that the Finance Committee supports this article

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 44: APPROPRIATE FOR SEWER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $333,391 for Sewer Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from Sewer enterprise fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Sewer	Core Fleet Replacement	$23,391	
Sewer	Specialty Equipment	$310,000	
Total Appropriation		**$333,391**	

Article Explanation: This year, all Sewer Enterprise Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations requires a 2/3 vote of Town Meeting.

Sewer Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, and small dump trucks, utility trucks and large dump trucks. The vehicle to be replaced in FY08 is Unit #15, a 1998 sedan with over 110,000 miles.*

Specialty Equipment
Mobile Generator Replacement *The Water and Sewer Division remains on stand-by status 24 hours per day to respond to emergencies. The Division has inventoried its emergency response capabilities and has determined that the existing, 1960 vintage mobile generator is not equal to the task of running the modern high demand motors and controls at sewer pump stations. The existing mobile generator was acquired as surplus equipment from the Civil Defense Department in the 1960's It is a hand-crank unit welded to an old military utility trailer that is also in poor condition, the maintenance costs are high, replacement parts are no longer available, and the engine dependability is questionable. Replacement of this generator is required in order to ensure that the Town's sewer pump stations remain on line in emergency situations.*

Flushing Truck Unit #29 *Unit #29 is a 1991 International truck with a highly specialized body including a hydraulic, high pressure jet utilized to clean and flush the sewer and drain pipeline systems. This piece of equipment is essential to prevent blockages and/or failures that may interrupt normal operations. This front line piece of equipment has a significant history of maintenance repairs, including the replacement of the high velocity and high pressure pump, and a retro-fit of new 1,500 gallon polyvinyl tanks to replace existing metal tanks that are rusted beyond repair. The cab and chassis have also begun to show significant wear.*

Internal Hardware and Software for CCTV Vehicle/Unit #16 *This request is for the replacement and upgrades of all internal hardware and software for the Closed Circuit Television (CCTV) vehicle (Unit #16). This project includes replacing all out-dated software along with aged and faulty hardware. The CCTV vehicle was purchased in 1997 and is currently three generation's old in closed circuit television*

echnology. The internal equipment is frequently out of service for repairs to the hardware, software and mechanical features. The tractor and camera have been determined to be beyond repair. Circuit boards have burnt out and are no longer available. The CCTV truck is a front line piece of equipment that has become a major part of the maintenance of the sewer and storm water systems. The Department has been able to more efficiently respond to Federal and state requirements with its own forces through use of this equipment.

MOVED: That the Town will vote to raise and/or transfer and appropriate $333,391 for Sewer Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from Sewer enterprise fund retained earnings.

Group	Description	Recommended	Amendment
Sewer	Core Fleet Replacement	$23,391	
Sewer	Specialty Equipment	$310,000	
Total Appropriation		**$333,391**	

Mr. John A. Bulian, Selectman, recommended adoption of this proposal on behalf of the Board of Selectmen.

In response to an inquiry from Susan W. Abbott, Town Manager Kate Fitzpatrick advised that the Town continues to explore vehicles that are fuel-efficient.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 45: APPROPRIATE FOR SEWER SYSTEM REHABILITATION

To see if the Town will vote to raise and/or transfer and appropriate $1,806,800 for rehabilitation of the sewer system, to be spent under the direction of the Town Manager, including without limitation all costs thereof as defined in Section 1 of G.L. c.29C; and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $1,806,800 under G.L. c.44, G.L. c.29C or any other enabling authority; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Pollution Abatement Trust (MWPAT) established pursuant to G.L. c.29C and/or the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWPAT and/or a loan agreement and financial assistance agreement with the MWRA with respect to such loan; that the Town Manager be authorized to contract with the MWPAT, the MWRA and the Department of Environmental Protection with respect to such loan and for any federal, state or other aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; and that the Town Manager is authorized to expend all funds available for the project and take any other action necessary to carry out this project; or take any other action relative thereto.

Article Explanation: The Town of Needham, along with numerous other communities, is under Administrative Order from the State to identify and remove Infiltration and Inflow (I/I) in existing sewer systems. Infiltration is defined as groundwater or storm water runoff that enters the system through deteriorated pipe or manhole structures. Inflow is defined as clean, non-septic water, which is introduced to the system. This water is generally produced by residential sump pumps that drain basements. I/I studies have been undertaken to determine the location and volumes of I/I entering the sanitary sewer system. The I/I analysis (1985 & 1989) and the Sewer System Evaluation Survey (SSES) (1991) have identified, by flow measurement, the areas of the collection system which are contributing high volumes of I/I to the system. On the basis of volumes of flow and knowledge of local sewer overflows or basement flooding, an order of priority has been established to determine the scheduling of the engineering, design and remediation work. The highest priorities relate to locations of known surcharging with sewage overflow or release or basement flooding. The remediation proceeds in stages starting with the preliminary engineering, followed by the rehabilitation design and concluding with the rehabilitation construction. Much of this work includes extending or expanding the storm drain system to accept groundwater from household sump pumps. Needham's most significant problem is believed to be from these private sources. The program also includes an education and information campaign to inform and prepare the homeowners as to the nature of the problem, the cost impacts to the community, legal implications, likely solutions and the responsibilities of the homeowner. FY08 infiltration funding is tentatively targeted to areas 2, 24 and 21(L), preliminary engineering for Area 22, and possibly Area 16. Inflow funding is intended for Area 19-1. The majority of this project will be financed through the MWRA I/I Local Financial Assistance Program which provides grants (45%) and interest-free loans (55%). As a result, the cost to the sewer rate payers will be significantly reduced.

MOVED: That the Town will vote to raise and/or transfer and appropriate $1,806,800 for rehabilitation of the sewer system, to be spent under the direction of the Town Manager, including without limitation all costs thereof as defined in Section 1 of G.L. c.29C; and that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $1,806,800 under G.L. c.44, G.L. c.29C or any other enabling authority; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Pollution Abatement Trust (MWPAT) established pursuant to G.L. c.29C and/or the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWPAT and/or a loan agreement and financial assistance agreement with the MWRA with respect to such loan; that the Town Manager be authorized to contract with the MWPAT, the MWRA and the Department of Environmental Protection with respect to such loan and for any federal, state or other aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; and that the Town Manager is authorized to expend all funds available for the project and

take any other action necessary to carry out this project.

Mr. James G. Healy, Vice Chairman, addressed this proposal on behalf of the Board of Selectmen. He explained that the Town is eligible to apply for grant money and could possibly receive up to $783,000.

Ms. Laura A. Brooks, member, addressed this proposal on behalf of the Finance Committee. She explained that this project is a three-step process – identify, design, and construct. She recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 46: APPROPRIATE FOR WATER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $804,200 for Water Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from Water enterprise funds retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Water	Water Service Connections	$200,000	
Water	Fire Hydrant Replacement Program	$100,000	
Water	Construction Equipment	$130,000	
Water	Core Fleet Replacement	$124,200	
Water	Water System Rehabilitation	$250,000	
Total Appropriation		**$804,200**	

Article Explanation: ***This year, all Water Enterprise Fund cash capital items are included as one article.*** *This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting in distinct articles.*

Water Service Connection Installation and Replacement *The primary purpose of this program is to remove lead from the system by replacing older water service connections containing lead. The Town's water treatment process reduces the corrosivity of Needham's water to minimize the leaching of lead from the water pipes and house plumbing. However, only the removal of the lead sources will completely assure total compliance. The lead found in water service connections can be eliminated over time by replacing these connections. The DPW integrates this program with road repair and replacement initiatives –service connections are being replaced on streets that have been identified for road improvements.*

Fire Hydrant Replacement Program *The goal of this program is to remove and replace approximately 50 older and out-dated fire hydrants with new and more reliable fire hydrants within the community. There are approximately 300 unreliable fire hydrants. During the annual fall hydrant inspection (dry testing), older fire hydrants have been targeted as potential freezing hazards due to their lack of ability to either properly drain or efficiently shut down. Using prior year funding, the Town installed approximately 60% more hydrants than anticipated by using its own forces instead of contracting the work out.*

Construction Equipment: Track Excavator/Unit 115 *Unit #115, the Water and Sewer Division Backhoe, is a 1988 John Deere model combination backhoe/front loader. This piece of machinery is no longer reliably able to undertake the necessary job functions in a reasonable manner and reasonable amount of time without breakdowns. In lieu of the typical replacement with a similar type, the replacement for this machine would be a track style excavator. This excavator will be a slightly larger machine with more power and a greater bucket capacity. Being a track style, this machine will require a trailer to transport to and from the work site. The equipment will allow for better maneuverability on-site, safer working conditions, and greater productivity.*

Water Core Fleet Replacement *The Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks, utility trucks and large dump trucks. Unless circumstances require otherwise, the vehicle scheduled to be replaced in FY08 is Unit #14, a 1998 six wheel dump truck with 46,440 miles to be replaced with a ten wheel dump truck.*

Water System Rehabilitation *The annual Water System Rehabilitation Program draws from the recommendations of the Water System Master Plan. This master plan recommends that pipes 85 years or older be considered for replacement or relining. This list of older pipes is evaluated and prioritized, and then cross-referenced with work proposed for other utilities, road repairs, or reconstruction. FY08 funding represents the first year of a multi-year program to replace and/or rehabilitate the 14" transmission water main from the Treatment Plant to School Street that was installed in 1936 -1939. Certain sections of the current main are steel, and other sections of the pipe are cast iron and lined with a type of bitumastic (coal tar) coating. Failure of the steel pipe will cause interrupting flow and the ability to provide adequate fire protection. Water quality issues are a concern with the break-down of the bitumastic lining. The total length of the 14" main is approximately 19,000 lf (3.6 miles), extending from Charles River Street, to Pine Street, to Central Avenue, to Marked Tree Road, to Oak Street, to Chestnut Street, to School Street. Design funds for this project ($50,000) were appropriated in FY05.*

MOVED: That the Town vote to raise and/or transfer and appropriate $804,200 for Water Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from Water enterprise funds retained earnings.

Group	Description	Recommended	Amendment
Water	Water Service Connections	$200,000	
Water	Fire Hydrant Replacement Program	$100,000	
Water	Construction Equipment	$130,000	
Water	Core Fleet Replacement	$124,200	
Water	Water System Rehabilitation	$250,000	
Total Appropriation		**$804,200**	

Mr. Gerald A. Wasserman, Chairman, recommended adoption on behalf of the Board of Selectmen. Finance Committee Co-Vice Chairman, Laura A. Brooks, advised that the Finance Committee supports this article.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 47 was adopted unanimously on May 7, 2007.

ARTICLE 48: APPROPRIATE TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate a sum to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy; or take any other action relative thereto.

Article Explanation: Under Article 58 of the May 2004 Annual Town Meeting, the Town voted to establish the General Fund Cash Capital Equipment and Facility Improvement Fund for the purpose of setting aside funds for future capital investment. Over time, as the fund grows and is supported, it will be one of the tools in the overall financial plan of the Town. Maintaining and supporting such funds is looked upon favorably by the credit rating industry. The balance in the fund is $150,036.

MOVED: That the Town vote to raise, and/or transfer and appropriate a sum to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy.

The following motion to amend was offered by Mr. John H. Cogswell: That the main motion under Article 48 be amended by deleting the words "a sum" and inserting in place thereof the number "$50,087".

Mr. Cogswell, Selectman, advised that the Board of Selectmen unanimously recommends adoption of this article.

Finance Committee member, Lita Young, advised that the Finance Committee recommends adoption of both the article and the amendment.

In response to an inquiry from Mr. Michael A. Diener, Mr. Cogswell noted that this is a fund that will provide money to appropriate when there aren't additional funds available.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise, and/or transfer and appropriate $50,087 to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy.

ARTICLE 49: OMNIBUS

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town officer or committee, to appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

MOVED: Under Article 49, Mr. Russell S. Broad, Jr. offered the following Resolution entitled "Ability To Pay":

In view of the impending large deficits expected in the years ahead, TOWN MEETING MEMBERS, wish to request the Selectmen, the Personnel Board and the School Committee to make every effort to limit TOTAL SALARY percentage increases to the projected percentage growth in revenues each year whenever possible. In addition every TOTAL SALARY increase will be specifically documented for all TOWN MEETING MEMBERS at least 14 days prior to the start of Town Meeting. For each category TOWN MEETING MEMBERS will be able to see clearly the percentage increase and total dollars allocated for straight salary increases, step increases, lane change increases, seniority increases, merit increases and increases for new employees or teachers including their numbers. TOWN MEETING MEMBERS understand that during a contract year the straight salary portion of the contract may not be finalized. However, the selectmen and school committee should make every effort to bring a signed contract before TOWN MEETING.

It is the intent of TOWN MEETING MEMBERS to try to have all collective bargaining contracts expire during the same fiscal year. Needham must learn to live within its twenty years. In this same period the schools have attempted nine general overrides with four coming in the past six years and back to back in 2006 and 2007. These guidelines in no way prevents the Town of Needham from seeking a general or debt exclusion override if deemed necessary by the Board of Selectmen.

Mr. Broad addressed his resolution stating that his idea was to grant a $50,000 Homestead exemption for seniors over 65 whose annual income was less than $50,000 per year. There are eleven cities and towns that now have homestead exemptions. He noted that only 1.5% of the residents contribute to the Senior Tax fund and many seniors live on less than $10,000 per year. I have met with the Board of Selectmen and the Board asked for more time to study this issue. Therefore he brought back his 1996 "Ability To Pay" resolution, which was approved by the 1996 Annual Town Meeting and which he hopes will be re-approved at this 2007 Annual Town Meeting.

Mr. Gerald A. Wasserman, Chairman, Board of Selectmen, agreed with Mr. Broad's suggestion that every town department must try to set its budget within our "ability to pay". He noted that towns must work with the state to address these issues. However, Mr. Wasserman advised that there is some wording that causes concern.

A motion to refer the Resolution to the Board of Selectmen, Personnel Board, and School Committee for further study was offered by Mr. Gerald A. Wasserman.

Mr. Terence P. Noonan advised that he supports in theory Mr. Broad's idea to help the seniors in Needham. We need to be more wide ranging.

A motion to move the previous question on the motion to refer and the Resolution was offered by Mrs. Meredith P. Page. The motion was presented and carried by a two-thirds vote as declared by the Moderator.

Mr. Wasserman's motion to refer was presented and carried by a majority vote declared by the Moderator.

At this time the Moderator expressed his appreciation and recognized the following individuals: our State Representative Lida E Harkins; Town Clerk Tedi Eaton who received more votes than the Moderator in this year's Annual Town Election; Tom Grimes and the custodial staff, Mike Burger, Omar Dana & Jeremy Ames for manning the microphones, Mark Mandell and Needham Cable for televising the meetings; and Sam Bourne and Steve Tedeschi for setting up and manning the audio system. He announced that Steve Tedeschi is a Sergeant First Class in the U. S. Army Reserve and has received his orders to go to Baghdad for slightly over a year. The Moderator thanked the Town Employees for their assistance and acknowledged that the elected/appointed boards have access to these talented people. He thanked the management team of Town Manager Kate Fitzpatrick, David Davison, and Christopher Coleman, and Mark Hallowell for manning the lap top presentations. He expressed appreciation to the Finance Committee members for their volunteer service to the Town and a special note of appreciation to two retiring and very talented members Lita Young and Laura A. Brooks. He advised that the Finance Committee is not a committee of nine grumpy old men!

The Moderator stated that attendance tonight was very poor. There were only 184 present and 65 absent according to the attendance figures. This is over double that of the last 3 nights. He urged those present to remind their neighbors of their obligation to attend and represent their constituents. In parting he asked Town Meeting Members to stay engaged throughout the year. Do not rely on commercial news. Talk to town employees. Gather – listen – challenge. Reflect on those august responsibilities. He added that he has just completed his 10th year as Moderator for the Town of Needham.

MOVED: Under Article 49, Mr. Gerald A. Wasserman offered the following Resolution:

RESOLUTION
In Memory of John Christopher Hatch

WHEREAS: John Christopher Hatch was born and raised in Marshfield, Massachusetts and graduated from Marshfield High School in 1943. He joined the U.S. Navy, serving in the Naval Reserves until his honorable discharge in 1945. After his discharge, he completed his studies at Dartmouth College, graduating with the class of 1951; and

WHEREAS: John Hatch and his wife Sherry moved to Needham in 1959 and raised their three children: Christopher, Melissa, and Mark; and

WHEREAS: John Hatch spent his entire working life in the insurance industry, first with Field and Cowles, then with Alexander and Alexander, and finally as President of Hatch, Anderson, O'Donnell in Arlington, Massachusetts; and

WHEREAS: John Hatch participated in many charitable, fraternal, and civic affairs in Needham. He was a 32nd degree Mason, coached Little League, and was an active parishioner at Christ Episcopal Church, Needham, and Trinity Episcopal Church, Boston. John Hatch was dedicated to animal welfare and protection. He served for many years on the Board of Directors of the Animal Rescue League of Boston, including a long stint as Chairman. He also served on the Board of the Massachusetts Association of the Blind, South Norfolk County Association for Retarded Citizens, and the Executive Committee of the Algonquin Club; and

WHEREAS: John Hatch served on the Personnel Committee from 1965 through 1969, and was elected to the Board of Selectmen, serving one term from 1970 to 1973. He represented Precinct J as a Town Meeting Member from 1964 through 1979.

NOW THEREFORE, be it resolved by this body that the 2007 Annual Town Meeting be dissolved in honor of the many civic and community contributions of John Christopher Hatch to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

MOVED: Under Article 49, Mr. Gerald A. Wasserman offered the following Resolution:

RESOLUTION
In Memory of Mary Ellen Herd

WHEREAS: Mary Ellen (Snyder) Herd was born and raised n Needham, graduating from Needham High School in 1970. Trained as a nurse at Leonard Morse Hospital in Natick, she later received an undergraduate degree in political science from Mount da College, and a Master's Degree in Communications from Boston College; and

WHEREAS: Mary Ellen embodied the value of hard work, service to others, and unconditional love for her family. She settled in her hometown with her then husband Bill Herd, and hereafter stayed in Needham, raising her two children Billy and Kristina, and maintaining a close relationship with her lifelong friend Dan Matthews; and

WHEREAS: Mary Ellen worked in a variety of positions consistent with her compassionate nature and community-mindedness: as a nurse, real estate broker, campaign manager, Legislative Aide to Representative Lida Harkins, Administrator for Newton Country Day School, Executive Director of the Needham Business Association, Coordinator of Adult Education Program for the Town of Dover, and Special Projects Administrator for the Norfolk County Registry of Deeds; and

WHREEAS: Mary Ellen Herd served two terms on the School Committee – from 1984 through 1990, and was a Town Meeting member from 1983 to 1992 and from 2005 to 2006. She was an active member and chairman of the Democratic Town Committee, and was also a member of the Needham Community Revitalization Trust Fund Committee and Economic Development Advisory Committee. Mary Ellen was one of the inaugural appointees to the Community Preservation Committee, serving as that Committee's second Chairman. A proud daughter of our community, Mary Ellen's personal pleasures were simple, and her sense of duty extraordinary.

NOW THEREFORE, be it resolved by this body that the 2007 Annual Town Meeting be dissolved in honor of the many civic and community contributions of Mary Ellen (Snyder) Herd to the Town of Needham.

ACTION: At 10:50 P.M. on Wednesday, May 16, 2007, the Resolution was presented and carried unanimously by voice vote.

Theodora K. Eaton, MMC,
Town Clerk

A true copy
ATTEST:

* * * * * * *

A.M. Sulkin Co.
80 Cambridge Street
Charlestown, MA 02129
617-242-5959
Reorder # 17935